

# Lunenburg Annual Town Report



Photos & Cover Design by Jo McLaughlin

# IN MEMORIAM



Richard J. Bishop was born in Fitchburg, graduated Lunenburg High School, attended Fitchburg State College, graduating in 1956 and receiving his Master's degree in 1962. He taught sixth grade in 1956 only to be drafted into the U.S. Army serving from 1957 until 1959. He returned to teaching in Lunenburg and led many of his students on new adventures when he instituted the Hiking Club, Biking Club and Skiing Club. Dick's final class was in 1993 when he retired after 36 years of dedicated services. Dick was a true "Lunenburger" in every sense of the word serving as Town Moderator for 22 years as well as being involved in Little League, Biddy Basketball and the Community Council. Dick served 50 years in Boy Scouts rising to the rank of Eagle Scout and also enjoyed 50 years in the Lunenburg Grange. Richard received the Joel Miller Outstanding Educator Award from Fitchburg State College, the district Award of Merit from the Boy Scouts of America. In 1966 he was recognized as one of the Ten Outstanding Young Men of the Year in the greater Worcester Area.



Claire Marie (Cosgrove) Ebersole was born in Malden, Massachusetts and was a resident of Lunenburg for 57 years. Mrs. Ebersole was a Librarian at Memorial Middle School in Fitchburg MA from its opening in 1968 to 1984. She was an English Teacher in Vermont in the early 1940's. She graduated from Milton High School in 1937, Regis College in 1941 and Boston University in 1942 with a Master's Degree in English. She was a very active member of the Lunenburg Historical Society, a Red Cross volunteer, a Lunenburg Library Trustee and a Cub Scout Den mother. She served on the high school curriculum advisory committee. Over the years she volunteered countless hours at the Library and Historical Society. She was an avid Red Sox fan. She was a Veteran of World War II, serving as a Lieutenant, jg in the U.S. Navy WAVES from 1943 to 1945 and was awarded the American Campaign Medal and World War II Victory Medal.

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## ABOUT THE TOWN

SETTLED:  
 INCORPORATED:  
 TYPE OF GOVERNMENT:  
 LOCATION:  
 COUNTY:  
 ELEVATION AT TOWN HALL:  
 LAND AREA:  
 TOTAL AREA:  
 TOTAL ROADS:  
 STATE ROADS:  
 POPULATION:

DENSITY:  
 ASSESSED VALUATION:

TAX RATE:  
 UNITED STATES SENATORS IN CONGRESS:  
 \_\_\_(Washington, D. C. 20510)  
 REPRESENTATIVE IN CONGRESS:  
 \_\_\_1<sup>st</sup> Congressional District

STATE SENATOR:  
 \_\_\_ Worcester & Middlesex District  
 REPRESENTATIVE IN GENERAL COURT:  
 37<sup>th</sup> Middlesex District  
 3<sup>rd</sup> Worcester District

1718  
 August 1, 1728  
 Open Town Meeting  
 North Central Massachusetts  
 Worcester  
 Approx. 570 ft above mean sea level  
 26.63 square miles  
 29 square miles  
 Approximately 100 miles  
 6 miles  
 10,280 (2010 U.S. Census)  
 9982 (2012 Town Census)  
 379 persons per square mile  
 \$1,101,654,500. - Real Estate  
 \$29,375,244.- Personal Prop.  
 \$ 17.30 (Fiscal 2013)  
 John F. Kerry (Boston)  
 Scott P. Brown (Boston)  
 John W. Olver  
 House of Representatives  
 (Washington, D.C. 20510)  
 Jennifer L. Flanagan, Leominster  
 (State House, Boston 02133)  
 Jennifer Benson, Lunenburg  
 (State House, Boston 02133)  
 Stephen L. DiNatale  
 (State House, Boston, 02133)

### OFFICE HOURS

Assessors' Office	Monday & Wednesday Tuesday & Thursday	8:00 AM - 4:00 PM 8:00 AM - 6:00 PM
Building Department	Monday & Wednesday Tuesday & Thursday	8:00 AM - 4:00 PM 8:00 AM - 6:00 PM
Planning Board	Monday & Wednesday Tuesday & Thursday	8:00 AM - 4:00 PM 8:00 AM - 6:00 PM
Selectmen/Licensing Authority	Monday & Wednesday Tuesday & Thursday	8:00 AM - 4:00 PM 8:00 AM - 6:00 PM
Treasurer/Collector	Monday & Wednesday Tuesday & Thursday	8:00 AM - 4:00 PM 8:00 AM - 6:00 PM
Conservation Commission	Monday thru Thursday Tuesday	8:00 AM - 6:00 PM 8:00 AM - 3:00 PM 4:00 PM - 6:00 PM
Council on Aging	Monday thru Thursday	8:00 AM - 4:00 PM
DPW Department	Monday thru Friday	7:00 AM - 3:00 PM
Board of Health	Monday & Wednesday Tuesday	8:00 AM - 3:00 PM 8:00 AM - 6:00 PM
Lunenburg Public Library	Monday thru Thursday Saturday	10:00 AM - 8:00 PM 10:00 AM - 2:00 PM
School Superintendent	Monday thru Friday	8:00 AM - 4:00 PM
Sewer Commission	Monday thru Friday	7:00 AM - 3:00 PM
Town Clerk	Monday & Wednesday Tuesday & Thursday	8:00 AM - 4:00 PM 8:00 AM - 4:00 PM
Zoning Board of Appeals	Tuesday & Thursday Monday thru Thursday	8:00 AM - 1:00 PM-3:00 PM- 6:00 PM 8:00 AM 4:00 PM

(TOWN HALL, RITTER MEMORIAL BUILDING AND LUNENBURG PUBLIC LIBRARY AND EAGLE HOUSE CLOSED FRIDAY)

## MEETINGS

Annual Town Election	3 <sup>rd</sup> Saturday/May	7:00 AM Elementary School
Annual Town Meeting	1 <sup>st</sup> Saturday/May	9:00 AM High School Auditorium
Agricultural Commission	3 <sup>rd</sup> Thursday	7:00 PM Ritter Memorial Building
Assessors	1 <sup>st</sup> Tuesday	5:45 PM Town Hall
Cemetery Commission	2 <sup>nd</sup> Wednesday (except July/Aug)	8:30 AM DPW Office
Conservation Commission	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday	7:00 PM Ritter Memorial Building
Council on Aging	2 <sup>nd</sup> Tuesday	10:30 AM Eagle House
Finance Committee	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday	7:00 PM Town Hall
Board of Health	1 <sup>st</sup> & 3 <sup>rd</sup> Monday	7:00 PM Ritter Memorial Building
Historical Commission	1 <sup>st</sup> Tuesday (except July/Aug)	6:30 PM Ritter Memorial Building
Housing Authority	3 <sup>rd</sup> Thursday	6:30 PM 131 White Street/Office
Library Trustees	3 <sup>rd</sup> Thursday (except July/Aug)	6:45 PM Lunenburg Public Library
Personnel Board	1 <sup>st</sup> Thursday	6:00 PM Lunenburg Public Library
Planning Board	2 <sup>nd</sup> Monday (Televised) 4 <sup>th</sup> Monday	6:30 PM Town Hall 6:30 PM Ritter Memorial Building
Public Access Cable Comm. (PACC)	2 <sup>nd</sup> Monday	7:00 PM Eagle House
Public Employee Committee	Wednesday (as needed)	3:30 PM Lunenburg Public Library
School Committee	1 <sup>st</sup> Wednesday (Televised) 3 <sup>rd</sup> Wednesday	7:00 PM Town Hall 7:00 PM TC Passios School
Selectmen	Tuesdays (Televised) (except last Tuesday of the month)	7:00 PM Town Hall
Sewer Commission	2 <sup>nd</sup> Tuesday Last Tuesday of the Month (televised)	7:00 PM DPW Office 7:00 PM Town Hall
Zoning Board of Appeals	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	7:00 PM Town Hall

# 2013 ELECTED OFFICIALS

**MODERATOR** ✓

2015 Timothy W. Murphy

**SELECTMEN** ✓

2013 Steven M deBettencourt  
 2013 Carl E. B. Sund  
 2014 David J. Matthews\*\*  
 2014 Thomas A. Alonzo  
 2015 Paula J. Bertram

**BOARD OF HEALTH** ✓

2013 David M. Shea  
 2014 Perry R. Jewell  
 2014 John T. Rabbitt  
 2015 David M. Passios  
 2015 George L. Emond, Jr.\*\*

**BOARD OF ASSESSORS** ✓

2013 Matthew J. Papini, Sr.  
 2014 Louis J. Franco  
 2015 Christopher M. Comeau\*\*

**SEWER COMMISSION** ✓

2013 Robert J. Ebersole\*\*  
 2013 Carl A. Luck  
 2014 John J. Simeone  
 2015 David V. Macdonald  
 2015 Amedeo E. Bilotta

**TOWN CLERK** ✓

2013 Kathryn M. Herrick

**CONSTABLE** ✓

2013 John E. Baker

**SCHOOL COMMITTEE** ✓

2013 Gregory D. Berthiaume  
 2013 Colleen M. Shapiro  
 2014 David W. Reif\*\*  
 2014 Michael J. Mackin

**PARK COMMISSIONERS** ✓

2013 Thomas A. Leppala\*\*  
 2014 Robert Robuccio  
 2015 Michael D. Masciarelli

**TRUST FUND COMMISSIONERS** ✓

2013 Vacancy (Richard Storrs)  
 2014 Karen M. Ullo  
 2015 Michael D. Gale

**CEMETERY COMMISSIONERS** ✓

2013 Charles P. Deming, Sr.  
 2014 Janice P. Carrier\*\*  
 2015 Darrell J. Demers

**LIBRARY TRUSTEES** ✓

2013 John E. Mara  
 2013 Richard N. Mailloux  
 2014 Kathleen O. Murray  
 2014 Lisa K. Krowitz  
 2015 Regina F. Raboin\*\*  
 2015 Robin F. Venezia  
 2015 Lars H. Widstrand

**PLANNING BOARD** ✓

2013 Thomas W. Bodkin, Jr.  
 2014 Robert Saia  
 2015 Nathan Lockwood  
 2016 Emerick R. Bakaysa\*\*  
 2017 Joanna Bilotta-Simeone

**HOUSING AUTHORITY** ✓

2013 Deborah A. H. Christen  
 2014 Paul J. Doherty  
 2015 Sheila Lumi  
 2016 Amaryllis Leet

**Appointed By Governor:**

2011 Elizabeth A. Murphy\*\*

## FY'13 APPOINTMENT LIST

### ANIMAL CONTROL OFFICER-1 YR.

2013 Kathleen M. Comeau

### BOARD OF APPEALS-5 YRS-Sec 3-2(d)

2013 Raymond E. Beal  
2013 Hans Wentrup  
2015 Alfred Gravelle  
2016 James Besarkarski,  
2017 Donald F. Bowen \*\*\*\*

### Board of Appeals (Assoc. Member-3 yrs)

2013 Paul Doherty  
2013 David Blatt  
2015 Sheila Lumi

### Assistant Building Inspector-1 yr.

2013 James Maillet

### Alternate Bldg. Insp. (1 yr) appointed by Bldg. Insp.

2013 Edward Cataldo, Leom Bldg. Dept./25 West St.,

### CONSERVATION COMMISSION-3 YRS

2013 Robert Verge \*\*\*\*  
2013 Sharon L. Jordan  
2014 Mark Murphy  
2014 Richard Bursch  
2015 John V. Byrne  
2015 John F. Lattanzi  
2015 Jean Joseph Cote

### ASSOCIATE MEMBERS- 1 yr

2013 Karen Lefebvre

### CAPITAL PLANNING COMMITTEE

Jamie Toale, BOS Rep.  
Steve Raboin, Finance Committee Rep.  
Colleen Shapiro, School Committee Rep.  
Dennie Mannone, Citizen at Large

### CONSTABLE - 1 YR.

2013 Richard O. Allen  
2013 Michael A. Bottalico,  
2013 Albert Poladian  
2013 Kevin Rice  
2013 John H. Godek  
2013 Norman Winchester  
2013 Paul DiABenedetto  
2013 Luke Derienzo  
2013 Douglas Duval Sr.  
2013 Stanley Young

### COUNCIL ON AGING-3 YRS

2013 Fred Crellin  
2013 Peter Lincoln\*\*\*\*  
2013 Deborah Seeley  
2013 Elisabeth Montuori,  
2014 Mary Lynn Conrad  
2014 Jane Doyle  
2014 Barbara Brown  
2015 James Hayes  
2015 Joyce Wass  
2012 Vacancy  
2011 Vacancy

### DAM KEEPER-1 YR

2013 Ronald Wilson

### Assistant Dam Keeper

2013 Rich Patry

### EMERGENCY MANAGEMENT DIRECTOR

### changed from CIVIL DEFENSE DIRECTOR-1YR

2013 Fire Chief Patrick Sullivan

### "R.A.C.E.S." CONTROL OPERATOR-1 YR

2013 Ralph Swick,  
2013 Brian L. LeBlanc

### MEMBERS

2013 Jeanine E. Swick

### FENCE VIEWERS-1YR

2013 Robert H. Bowen,  
2008 Vacancy

### FIELD DRIVER-1 YR

2013 Kathleen M. Comeau

### FINANCE COMMITTEE-3 YRS per charter special committee

2014 Brian P. Laffond  
2014 Stephen Raboin,  
2015 Mark Erickson \*\*\*\*\*  
2015 Teresa Burchfield  
2016 Jason Smith  
2016 Karin Menard  
2016 John Henshaw

### FOREST WARDEN-1 YR

2013 Fire Chief Scott F. Glenny

### HAZARDOUS WASTE COORDINATOR-1 YR

2013 Kerry A. Speidel

### HEARINGS OFFICER-1 YR.

2013 Kerry A. Speidel

### HISTORICAL COMMISSION-3 YRS

2013 Patrick J. Slattery, \*\*\*\*\*  
2014 Amory Lynne Phelps.  
2014 Damon McQuaid  
2015 Rebecca Lanry  
2015 Richard McGrath

### INSPECTOR OF ANIMALS-1 YR

2013 Kathleen M. Comeau

### INSPECTOR OF PLUMBING & GAS FITTINGS

### appointed by the Building Inspector

2013 Gary R. Williams

### Assistant Inspector of Plumbing & Gas Fittings

2013 Richard Kapenas

### INSPECTOR OF WEIGHTS & MEASURES-1 YR

2013 Stephen E. Cullinane

### INSPECTOR OF WIRES-1 YR.

2013 James Sharkey

### Assistant Inspector of Wires-1 yr.

2013 John Biery

### LUNENBURG CULTURAL COUNCIL 6 YR., TERMS (2-three year terms)

2011 Peter J. McCarron\*\*\*\*\*  
2012 Mary Ann Sudolnik  
2012 Robin Corbett,  
2012 James Ryan Jr.  
2014 Susan Rowe  
2015 Leslie Lynch  
2013 Kiirja Paananen  
2013 Caroline Griffis

### MART ADVISORY BOARD-1 YR

2013 Robert H. Bowen

### MONTACHUSETT JOINT TRANSPORTATION COMM.-1 YR

2008 Vacancy

### MONT. REGIONAL PLANNING COMM. (Alternate) 1 YR

2013 Robert H. Bowen

### MONTY TECH REPRESENTATIVE (3 YRS)

2013 Barbara Reynolds

## FY'13 APPOINTMENT LIST

**PERSONNEL COMMITTEE-3 yrs (w/moderator)**

2012 William Murray  
 2013 Deborah Christen.  
 2014 Barbara Reynolds  
 2015 Robert Rand  
 2012 Vacancy / Employee Rep

**LICENSING AUTHORITY AGENTS**

Police Chief James Marino	
Sgt. Stanley Barney	Officer Patrick Barney
Sgt. Michael Luth	Officer Robert DiConza
Sgt. Thomas L. Gammel	Officer Jack A. Hebert
Patrolman Charles P. Deming	Officer Jeff Thibodeau
Officer Sean Connery	Officer Sean Zrate
Officer Joshua Tocci	Officer Jason Poitras
Patrol Officer Joshua Mathieu	

**RESERVE POLICE OFFICERS**

2013 Robert J. Ayles	2013 Donald Letarte
2013 Alphonse Baron	2013 Lisa Larkin
2013 Linda Carrier	2013 Paul G. Grunditz
2013 Michael Connors	2013 Daniel E. Gould
2013 Walter Godfrey	2013 Benjamin Campbell
2013 Robert DaCosta	2013 Robert V. Taylor
2013 Johnathan Broc	2013 Samantha J. Hudson

**PACC - Public Access Cable Committee-3 yrs.(2 term limit)**

2014 Lance May  
 2014 Fred Crellin  
 2013 Rhonda Lisio  
 2012 Vacancy 2013 Vacancy  
 2012 Vacancy 2014 Vacancy

**PUBLIC WEIGHERS FY'2013 - 1 yr.**

Eric Morin	Gary Savoie
Eric Ward	Robert Pierce
Brian Contois	Jay Valier
Richard Reynolds	Faye Silva

**REGISTRAR OF VOTERS-3 YRS**

2013 Shirley McBride  
 2014 Karen A. Kemp  
 2015 Ruth Anderson  
 \*\*\*\*\* Kathryn Herrick, Town Clerk

**SENIOR CITIZEN PROPERTY TAX WORK-OFF PROGRAM & TAXATION AID COMMITTEE**

2013 Doreen Noble, c/o Council on Aging  
 2013 David Manzello, c/o Assessors Office  
 2013 Kathryn Herrick, c/o Clerk's Office  
 2012 Vacancy. - Member-at-large  
 2012 Vacancy c/o Treasurer's Office

**SURVEYOR & MEASURER OF LUMBER- 1 YR**

2011 Vacancy

**TECHNICAL ADVISORY COMMITTEE- 1 YR**

2011 Marion Benson  
 2011 Jack Rodriquenz

**TOWN HALL CLOCK WINDERS-1 YR**

**Primary**

2013 Jay Schwartz  
 2013 Tom Alonzo  
 2013 John P. Lynch  
 2013 Thomas H. Mrowka

**Back-up**

2013 Al Dettenrieder  
 2013 Brian L. LeBlanc

**TOWN COUNSEL**

2013 Kopelman & Paige PC

**TOWN FOREST COMMITTEE - 3 YRS**

2013 Richard Bursch  
 2014 Melvin "Tom" Bertram  
 2015 Kiirja Paananen,

**TREE WARDEN-1 YR**

2013 Jack Rodriquenz, c/o Hwy. Dept.

**VETERANS' SERVICE OFFICER-1 YR**

2013 "TJ" Blauser,

**WELLNESS COORDINATOR- 1 YR**

2013 Lisa Normandin, c/o Bldg. Dept.

**LOCAL CENSUS LIASON**

Kathryn Herrick, Town Clerk

**SMART GROWTH REPORTING OFFICER**

**M.G.L. Chapter 40S**

Marion Benson, c/o Planning Board  
 .....

**MUNICIPAL LIASON TO THE ETHICS COMMISSION**

Kathryn Herrick....M.G.L. Chap. 268A §29 11/18/09

**GREEN COMMUNITY TASK FORCE/7 members**

**no term limit/**

Steven DiCampo  
 David Blatt \*\*\*\*  
 Joanne McQuaid  
 Neal Sullivan  
 Zachary Cutting  
 Vacancy  
 Vacancy

**Advisory Members**

Ernie Sund, c/o BOS  
 John Londa, c/o School Dept.  
 James Breault, c/o DPW  
 Marion Benson, c/o Planning Board

\*\*\*\*\*

**PUBLIC EMPLOYEE COMMITTEE (PEC) - MGL Chap.32B**

**Insurance Advisory Committee**

Chad S. Adams, LEA Rep.  
 Sharon Migliozi, Retiree Rep. \*\*\*\*\*  
 James Gendron, Middle Mgrs. Rep.  
 Cynthia Daukantas, School Adm. Rep.  
 Peggy Stewart, Town's Clerical Rep.  
 James Marino, IBPO Rep  
 Tim DeBettencourt, Custodian's. Rep  
 Joseph Progin, Laborer's Rep.  
 James Ricci, Firefighters Rep.

**SCHOOL BUILDING COMMITTEE**

Mike Barney, Citizen at Large  
 Brian Frank, Citizen at Large  
 Richard Cohen, Citizen at Large  
 Nathan Lockwood, Planning Board Rep  
 Mike Mackin, School Committee Rep  
 Colleen Shapiro, School Committee Rep.

## REPORT OF THE TOWN MANAGER

The Town continued to make important progress in 2013 in many areas, including: School Building; Regional Service Delivery; Municipal Electric Aggregation; and Building Reuse. In 2013, we renewed our consultant contract for our Municipal Electric Aggregation Plan with Colonial Power Group. Under the Aggregation Plan, the Town, on behalf of rate payers, bids electric supply service with various suppliers. If the Town can secure a better rate than what Unitil can offer as its default rate, then the Town will make that rate available. If not, then Unitil's default rate stands. Since the inception of the Aggregation Plan in January 2012, the Town has almost always been able to offer a more competitive rate. In total, Lunenburg residents and business collectively have saved \$183,301.72 under the Aggregation Plan!

In 2013, the School Building Committee continued its work on the Feasibility Study & Preliminary Design Report, with the end goal being to bring to Town Meeting a recommendation on either building a new or renovating an existing school building. Please review the Superintendent of School's report for additional information.

In June 2013, the Town's E-911 Service was transitioned over to Nashoba Valley Regional Dispatch District (NVRDD), a newly created district which provides E-911 Service to the towns of Harvard, Lancaster, Lunenburg and to Devens. Lunenburg is the largest community in the district and it was the first town to transition service. The decision to transition to the district was made after years of study and review of two separate regional options. New state requirement to provide Emergency Medical Dispatch in addition to the increasing number of calls for service would have necessitated an increase in staffing levels, resulting in a higher cost to the Lunenburg taxpayer. Ultimately, it was determined that by opting for a regional service, we could meet the new state requirements within our existing budget. From an end-user point of view, there has been no change in service levels. In FY2015, the District anticipates expanding to include an additional town which will reduce the annual assessment to each of the existing district members.

In October 2013, the Town received word that its Bond Rating had been increased from AA- to AA+, a significant jump of two grades. Since 2009, the Town's bond rating has increased four grades from A to AA+. The increase was made in recognition of the Town's overall improved financial condition, adherence to adopted financial policies, and fiscal prudence. The increase in Bond Rating comes at a great time and will only help in securing the best interest rates on future borrowings.

In November 2013, the Board of Selectmen accepted a \$25,000 grant from the Stanton Foundation which will enable the Lunenburg Police Department to implement a K-9 Program. The grant will cover the cost of purchasing, training and caring for the dog for the first 3 years of the program. The K-9 Unit will be used in narcotics detection, assisting in locating missing persons, and in following suspects involved in crime.

In 2013, the Board of Selectmen established a Building Reuse Committee, specifically tasking it with the following: identify space requirements for potential combined municipal operations; identify costs to convert municipal space; identify 5 and 10 year capital costs to retain existing buildings including, Town Hall, Ritter Memorial and Eagle House; identify appropriate options for sale or lease of facilities; and identify potential reuse or market for any buildings deemed surplus as a result of consolidation. The Committee made its report of findings to the Board in December. As a result, additional tasks were identified, including: communicating findings and recommendations so they can be considered during School Building discussion; develop a "go to market" plan for the marketable properties; create a Request for Proposals Template after discussion with stakeholders; develop consolidation plans for municipal functions and a renovations plan for Town Hall; and make bottom-line cost and investment decisions and review sale and revenue projections. The Committee will continue its work in 2014.

I would be remiss if I did not take this opportunity to thank all of the people in this town who give of their time and many talents to make Lunenburg a better place. Thank you all for your dedicated service.

## BOARD OF ASSESSORS

### Fiscal 2013 Assessments and Revenues by Major Property Class

<u>Property Class</u>	<u>Levy Percent</u>	<u>Valuation by Class</u>	<u>Tax Rate</u>	<u>Tax Levy</u>
Residential	89.8420%	1,016,139,357	17.30	17,579,210.88
Open Space	0.000%	-0-	17.30	-0-
Commercial	5.7668%	65,224,243	17.30	1,128,379.40
Industrial	1.7940%	20,290,900	17.30	351,032.57
Personal Property	2.5972%	29,375,244	17.30	508,191.72
<b>TOTALS</b>	<b>100.0000</b>	<b>1,131,029,744</b>	<b>17.30</b>	<b>19,566,814.57</b>

### Valuation and Tax History

<u>Fiscal Year</u>	<u>Tax Rate</u>	<u>Total Valuation</u>	<u>Accounts</u>	<u>Tax Levy</u>	<u>Change(%)</u>
2013	17.30	1,131,029,744	5,054	19,566,814.57	3.7154
2012	16.83	1,120,966,561	5,351	18,865,867.23	4.7707
2011	16.16	1,114,282,889	5,185	18,006,811.48	3.3253
2010	14.20	1,227,274,404	5,028	17,427,296.54	3.0275
2009	13.04	1,297,176,664	5,055	16,915,183.70	4.5678
2008	12.23	1,322,671,840	5,003	16,176,276.60	3.7037
2007	12.13	1,285,947,900	4,863	15,598,548.03	1.0643
2006	12.41	1,270,455,200	4,805	15,766,349.03	7.0526
2005	13.34	1,104,022,400	4,708	14,727,658.82	4.1015

### Fiscal Year 2013 Abstract of Assessments

<u>Property Class Code/Description</u>	<u>Accts</u>	<u>Class Valuation</u>	<u>Avg.Value</u>
012 - 043 Mixed Use Properties	40	25,493,557	637,338
101 Residential Single Family	3,433	850,613,600	247,775
102 Residential Condominiums	434	74,706,300	172,134
104 Residential Two Family	87	23,165,700	266,272
105 Residential Three Family	7	1,819,900	259,985
Miscellaneous Residential	37	10,664,000	288,216
111 - 125 Apartments	7	6,667,100	952,442
130 - 132, 106 Vacant Land	578	30,141,000	52,147
300 - 393 Commercial	133	55,965,600	420,793
400 - 442 Industrial	30	20,225,700	674,190
501 - 508 Personal Property	179	29,375,244	164,107
600 - 821 Chapter 61, 61A, 61B	89	2,192,043	24,629
<b>TOTALS</b>	<b>5,054</b>	<b>1,131,029,744</b>	

### Assessor's Account for Exemptions and Abatements

<u>Description</u>	<u>FY2013</u>	<u>FY2012</u>	<u>FY2011</u>	<u>FY2010</u>	<u>FY2009</u>
Assessor's Overlay	156,740.57	141,918.23	124,378.48	141,582.64	97,988.20
Overlay Deficits	-0-	-0-	-0-	-0-	30,209.07
Charges to 6/30/2010	129,426.09	112,691.50	119,992.49	116,250.15	128,197.27
Potential Liability	-0-	-0-	-0-	-0-	-0-
Amount Released	27,314.48	29,226.73	4,385.99	14,860.27	-0-

### New Growth Revenue

<u>Fiscal Year</u>	<u>Added Valuation</u>	<u>Tax Rate</u>	<u>New Revenues</u>	<u>Change(%)</u>
2012	19,124,255	16.83	321,862	70.54
2011	13,291,045	14.20	188,732	44.98
2010	9,982,315	13.04	130,170	-5.78
2009	5,077,276	12.23	138,168	-34.74
2008	17,455,441	12.13	211,735	-28.24
2007	23,809,803	12.41	295,074	-9.34
2006	24,399,133	13.34	325,484	-28.05
2005	31,855,300	14.20	452,345	32.36

Christopher M. Comeau, Member

Louis J. Franco, Chairman

Matthew J. Papini Sr, Member

Louise Paquette, Admin. Asst., Sheila Craigen, Principal Clerk, Harald Scheid, Regional Assessor, David Manzello, Regional Assessor



## BUILDING DEPARTMENT

The Building Department is located on the second floor of the Ritter Memorial Building, 960 Massachusetts Avenue, Lunenburg, MA. Office hours for the Building Department are Monday and Wednesdays 8:00 A.M. to 4:00 P.M., Tuesday and Thursday 8:00 A.M. until 6:00 P.M., and closed on Fridays. Michael J. Sauvageau serves as the Building Commissioner, James Maillet, Assistant Inspector and Lisa Normandin, Administrative Assistant. Appointments with the Building Inspector are recommended but not required.

The building permits issued were consistent with the number issued in 2012. Permits for single family homes have increased, while commercial renovations, additions, roofing, window and siding permits remain steady. The Emerald Place project located at the former Whalom Park site has forty-eight (48) units left to be constructed out of the 238 permitted.

The 2009 International Building Code and the 2009 International Residential Code is the current Commonwealth of Massachusetts Building Codes. The Town of Lunenburg has voted to adopt the "Stretch Energy Code" Which will be in full effect on July 1, 2014. Contractors are encouraged to review the new compliance regulations of the code.

Carbon monoxide detectors are required in every existing home and in newly constructed homes.

Homeowners should be aware that inflatable swimming pools do not meet code compliance, please contact our office to determine what needs to be done for compliance and safety.

Residents should be aware that Massachusetts Law requires that all persons, partnerships and corporations who bid or perform residential contracting (reconstruction, alterations, additions etc.) for work exceeding \$1000.00 be registered with the Commonwealth. This office will enforce this provision; however you should ask your contractor about his/her registration. Please contact this office with any questions about this requirement or call for any information regarding zoning requirements or building code issues.

## CAPITAL PLANNING

Lunenburg's Charter specifically mandates that a Capital Planning Committee prepare a Fiscal Year (FY) Plan and a Capital Improvement Plan. These Plans are to be presented to the Town Manager.

As noted in the past reports the criterion for any capital request includes Mandates, Safety, Need, Crisis, Cost Effectiveness and Ability to Fund. The Committee has to review each request under these six elements. Not only do they have to determine that the request fits within the criteria, but they have to prioritize the level that meets the criteria. Therefore, not all requests are included in the FY Plans, mostly due to funding. The result of the proposed FY Plans provides the needed service for safety and protection of the public, the upkeep to our schools and the management of government. At the Annual Town Meeting May 2013, the following items, totaling \$ 523,483, were presented in the FY14 Plan.

DEPARTMENT	AMOUNT	ITEM
Historical Commission	\$ 18,500	Chimney Repair, Town Hall
Police Department	\$ 45,000	Utility Vehicle, Marked Cruiser
Police Department	\$ 20,583	Pistols and Holsters, 40 sets
Department of Public Works	\$ 15,000	Demolition of Buildings - Cemetery & Parks
School Department	\$ 41,400	HVAC Controls, District-wide
School Department	\$ 55,000	Technology, Mobile Media Carts
School Department	\$ 16,000	Primary School, Floor Repair, Café & Teachers' Lunchroom
School Department	\$ 15,000	Asbestos remediation, District-wide
Technology	\$ 45,000	Technology, Town-wide
Fire Department	\$215,000	Ambulance
Fire Department	\$ 37,000	Turnout Gear, 35 sets

Additional recommendations from the Town Manager, totaling \$ 129,000:

Police Department	\$ 40,000	Unmarked Cruiser
Department of Public Works	\$ 30,000	Intersection Improvements, Townsend Harbor & Mulpus Roads
Department of Public Works	\$ 19,000	Demolition of Buildings, Cemetery, Parks & Town-owned building on Flat Hill Road
Library	\$ 40,000	Exterior Improvements, refasten shingles, caulking & painting

The Committee meets each year after the Capital Budget is presented to the Town Manager and considers improvement to the methodology of creating the budget. In future preparation the Committee will conduct more meetings on site.

Marion Benson, Planning Director, Chair  
Carl (Ernie) Sund, Board of Selectmen  
Colleen Shapiro, School Committee

Steve Raboin, Finance Committee  
Dennis Mannone Jr., Citizens' Representative

## PLANNING BOARD

The Planning Board welcomed new members Damon McQuaid and Matthew Allison. Emerick Bakaysa stepped down as Chair, and Joanna Bilotta-Simeone was voted in as new Chair.

The number of ANR plans (subdivision of lots for separate building lots) submitted for 2013 was three (3).

The major large project, Emerald Place at Lake Whalom, continued construction according to the approved plan with three different housing styles. They are constructed villas with two (2) units (single floor design) per structure. The developer's plans are to construct to completion. The units are occupied as each unit or set of units are completed, contracted under "lease to own" agreements.

Tri Town Landing completed construction on Building Three (3). The 40R project Buildings 1, 2, and 3 are occupied as rentals and all ninety-nine (99) units have been rented. The Town has received compliments on the construction and management of this project.

Stone Farm, Massachusetts Avenue is still being constructed to completion. Highfield Village, Northfield Road is still in review. Several extensions have been given. The project entitled Whitetail Crossing has submitted its "As Built" and plans on requesting Town acceptance of the roadway interior. Sequoia Drive and Whites Woods Phase III are building upon request.

The Open Space Plan, under the auspices of the Planning Board and Conservation Commission, was reported previously as approved by the State. The Ad Hoc Committee for that Plan continues to work, as recommended, to address implementation. At Annual Town Meeting 2013, the citizens voted to approve the establishment of an Agricultural Commission to represent, preserve and enhance farming in the community. The Commission is also working on the creation of a "Right to Farm" bylaw. This work continued in 2013 and will involve the farming community. Many farmers have shown interest. They are working with a State Consultant.

Work began in 2012 to update the Master Plan and Zoning Bylaw. In 2013, the Board crafted a Citizen Survey for the Lunenburg Master Plan. The input that is received in these completed surveys will be used to update the Town's Master Plan to reflect the values of the citizens. Approximately 270 surveys were completed.

In addition, the Planning Board continues to work with MRPC on a DLTA (District Local Technical Assistance) Grant for services related to investigating/researching and working to adopt a mixed use Village District Bylaw in the downtown area that could promote economic development while retaining small town community character.

Chair Joanna Bilotta-Simeone is the Board's representative to the Montachusett Regional Planning Commission. Matthew Allison is the representative to the Montachusett Joint Transportation Commission. Nathan Lockwood is the representative to the School Building Committee and Damon McQuaid is the representative to the Building Reuse Committee.

The Planning Board continues to work toward the Goals as identified in the Master Plan for the betterment of the Town.

Joanna L. Bilotta-Simeone, Chair  
Nathan J. Lockwood, Vice Chair  
Damon McQuaid, Clerk  
Emerick R. Bakaysa, Member

Matthew Allison, Member  
Marion M. Benson, Planning Director

## LUNENBURG PUBLIC LIBRARY

The Town of Lunenburg met the standards set by The State Board of Library Commissioners and the Lunenburg Public Library was duly and fully certified last year. This entitled us to \$11,709 in State Aid Funding. These monies are primarily used for technology such as the Integrated Library System, our membership in the library network - CWMARS (which enables our residents to borrow from over 300 other libraries), and Overdrive which provides free access to E-books.

A quick summary of activity for 2013:

- Last year we added 4,333 items to the collection, bringing our total collection to 80,000!
- We circulated over 101,000 items.
- The interlibrary loans to and from the LPL was over 22,300.
- We have 7,433 registered borrowers or 74% of Lunenburg's population – this is higher than most libraries.
- We had more than 140,400 visitors to the library, up by 50,724 or 57%.
- Total number of programs provided by the LPL was 167, covering all age groups.

2013 was a great year at the Library! We hired our Digital Services Librarian, Sandy Altucher. Sandy will be the point person for all things digital or E ~ e-books, e-audio, e-reference, the website and much more. She will also assist me keeping the overall technology of the library humming along. Sandy and I will be planning some classes and programs on various technology subjects so let us know what might be of interest to you.

We very sadly said goodbye to Alexandra Widstrand, one of our library pages who went off to college. Alex was with us for over 3 years. Shelby Scorse, a Lunenburg High School student with a love of flying planes, is our new page and we feel very lucky to have her.

Karen Kemp and Kate McCarron continued to wow us with their fun and creative programming for children and teens, like the Annual Boat Race, the Versomatic Poetry Machine, book clubs, Scrabble Night and much more. The LPL increased the number of adult programs and residents seemed very pleased with the number and the topics like Genealogy (by Barbara Fleming); Wood Turning (by Doug Fleming), Nutrition (a 3 part series), The History of Tea, Brewing Beer and several art classes. The Library was hopping with a special St. Patrick's Day concert by Sons of Blarney. The Library hosted several wonderful Arts programs last year and we hope to carry on this tradition in the future. The New England Camera Club held their annual exhibit of photography (truly amazing!) in the Wallace Room. Louise Bogan Poetry Society, which meets monthly at the Library, took up the challenge to select photographs from the NE Camera Club's exhibit and write a poem about it. We had a wonderful reception with poets and photographers to hear the poems ~ this definitely made all of us take a second look at the photos and admire them all the more. The Library had its first in what we hope is a long history of Annual Juried Art Exhibits – this time of Lunenburg artists only. It was a huge hit – the paintings and the talent displayed was nothing less than stunning. The Opening Reception, with music by local guitarist Lou Arnold, was great fun. I continue to be astounded by the level of creative talent you have here in Lunenburg – writers, artists, photographers, illustrators, sculptors and on and on! I hope the Library will become THE place to share these talents with the community at large.

We've been sprucing up the Library as well - exterior has been painted, carpets and upholstery have been cleaned, the garden's water features have been reconstructed, we now have power-assist doors and we have been very busy weeding and renewing the library's collections. We have many, many people to thank for all this hard work: the wonderful LPL staff, Kit Walker and Jim Breault (DPW), The Friends of the LPL, The Board of Library Trustees, Harrison and Girouard Painting Companies, Proctor Landscape and Design, Forever Green Landscaping, Clean Carpets and the many Library volunteers.

This coming year we will be continuing to increase and improve the collections and our programing. The LPL staff and I will be working very hard on also improving our technology and increasing access and support for E-Books and E-Reference and resources.

As always please let us know how we are doing and how we might better serve the residents in Lunenburg.

### GREEN COMMUNITY TASK FORCE

This has been a very busy year for the Green Community Task Force. We continue to focus our efforts on providing information to Town officials and residents with respect to Green Energy alternatives. The largest undertaking this year was the Town passing the stretch code and therefore paving the path for Green Community Status in Lunenburg. Our application was submitted in October and on December 18<sup>th</sup> we received notification that Lunenburg has been accepted as a Green Community with a Grant award of \$157,225.

The Task Force met on eight occasions throughout the year and dealt with multiple Green topics ranging from solar electric and hot water generation, wind turbine energy, recycling opportunities, delivering of information and resources as well as the Green Communities Act.

We are now evaluating the town buildings and generating the Grant Application for the funds awarded to us. The projects are being ranked by several criteria including; immediate energy conservation, long term use of building, projects that can use outside funding and impact on the daily use of the building.

The Task force looks forward to working closer with the other departments in town to develop and implement other energy saving measures throughout the town of Lunenburg.

The Task Force generally meets during the first week of each month at 7:00 PM at the Ritter Memorial Building and on an as-needed basis when required.

David Blatt, Chair  
Joanne McQuaid, Secretary  
Zachary Cutting, Member  
Ernie Sund, Member  
Neil Sullivan, Member

Marion Benson, Town Liaison  
John Londa, Town Liaison  
James Breault, Town Liaison

### BOARD OF HEALTH

The Board of Health office is located in the old Ritter Library Building on the corner of Mass Avenue and Leominster Road. Our office is on the upper level at the end of the hall on the right. We can be reached at 978-345-4146, extension 430.

The Board of Health, with the assistance of its Agent, the Nashoba Associated Boards of Health, continued its mission to maintain its focus on public health and safety issues during 2013, reviewing Title V inspection reports, building permits, septic and well permits, nuisance investigations, housing inspections, complaints and general public health related issues.

Homeland Security planning is ongoing. Meetings continue between our agents, other town departments and regional entities to develop a plan for not only Lunenburg but with our partner towns in our region.

This year, we processed applications for Septic Permit Lot Tests, permits for new construction, new wells, repairs or upgrades to septic systems and well permits. The Board continues its vigilance with regard to septic systems, wells, food service inspections, housing and nuisance complaints and its general mandate to protect the environment and groundwaters of the Commonwealth.

The Board of Health provides numerous other services in cooperation with our Health Agents, The Nashoba Associated Boards of Health. In addition to our environmental services, numerous clinics are provided throughout the year to our residents. These clinics provide inoculations, blood pressure screenings, well older clinics and dental screening. Fluoride treatment and dental checks of our youngsters in school system are provided by the Nashoba dental staff. With our Nashoba Nursing and Hospice partners we provide in-home visits to all residents recovering from illness and hospice care and counseling to those in needs of this service.

Please contact our office in the Ritter Building for more information. Please remember that our Board members volunteer their time and efforts on behalf of you, the Citizens of Lunenburg. If you have something that you think we can help you with, we are at your service. Contact the Board office at 978-582-4146 x 430.

### NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Lunenburg. In addition to the day to day public health work conducted for Lunenburg we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at T.C. Passios Elementary School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Lunenburg's Board of Health. Included in the day-to-day work of Nashoba in 2013 were the following:

- Through membership in the Association Lunenburg benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists
- Provided health education programs in collaboration with the Lunenburg Council on Aging.
- Collaborated with Montachusett Home Care around elders at risk and other safety issues.
- Reviewed 73 Title 5 state mandated private Septic System Inspections for Lunenburg Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Lunenburg Board of Health for enforcement action

By the Lunenburg Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

#### Environmental Health Department

##### Environmental Information Responses

Lunenburg Office (days).....86

The Nashoba sanitarian is generally scheduled to be available for the public twice a week on Monday and Wednesday mornings at the Lunenburg Board of Health Office. Other meetings occur informally.

*This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.*

Food Service Licenses & Inspections.....35

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Most licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp Inspections.....30

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations.....26

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....57

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....207

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications.....45

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews .....48

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots).....24

Septic System Permit Applications (upgrades)..... 21

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections.....75

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....15

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits.....12

Water Quality/Well Consultations.....59

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized ..... 12

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools.

## Nashoba Nursing Service & Hospice

### Home Health

Nursing Visit.....905

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits .....292

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit 455

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through a assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits.....31

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visits.....7

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

## Clinics

### Local Well Adult, Support Groups, & Other Clinic

Visits.....383

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended Flu Clinics held in Lunenburg.....171

Number of patients whom attended Well

Adult Clinics from Lunenburg ..... 143

## Communicable Disease

### Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Lunenburg (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.

- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases

Investigated.....	56
Confirmed.....	24

Communicable Disease Number of Cases

- Campylbacter .....1
- Giardia.....1
- Hepatitis C.....4
- Influenza.....11
- Lyme Disease.....6
- Salmonella.....1

Health Promotion

Skilled Nursing .....	12
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Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....	337
Students Participating.....	186
Referred to Dentist.....	34

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....	10
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**HISTORICAL COMMISSION**

The Historical Commission consists of five appointed volunteers who meet once a month from September to June. The work of the Historical Commission is preservation and appreciation of all things historic in Town of Lunenburg. The Historical Commission has through the past year been an advisor on the Building Reuse Committee with members Patrick Slattery and Damon McQuaid serving as our representatives. We have continued to have our members write articles for The Lunenburg Ledger's "Historically Speaking" column. We are nearing completion of the photo survey project for the Massachusetts Historical Commission through the monumental efforts of member, Damon McQuaid. We continue to hold hearings and enact the Demolition Delay By-Law of the Town of Lunenburg for the destruction of Historic properties. This past year we saw the loss of the Padula house on Leominster/Shirley Road.

We express our gratitude to member Patrick Slattery for his 5 years of recent service to our Commission. He has been involved in various other Commissions and boards in Town for over 20 years. We are in need of another member to complete our five persons Commission; please submit your interest through a Talent Bank Form in the Town Hall. Current members of the Historical Commission: Amory Phelps, Rebecca Lantry, Damon McQuaid, Richard McGrath.

**TECHNOLOGY DEPARTMENT**

The primary mission of the Information Technology Department is to increase efficiency through the use of technology. The IT Department enables all other town departments and schools to communicate and collaborate, manage daily tasks, organize, store, and share information, and generally conduct business more effectively. We also provide the necessary infrastructure, equipment, software, and expertise to comply with current regulations and methodology when interacting with outside agencies and organizations.

Our staff has remained the same this year, but our network administrator Josh Branham has taken on a full time position following graduating from Fitchburg State.

**Steve Malandrinos – Information Technology Director**

- Hired in December, 2012
- Previously an engineer at Cisco Systems, IT Director for the Town of Belchertown, MA and Belchertown Public Schools

**Josh Branham – Network Administrator**

- Over six years working for the town and school system
- Stepping into a full time role this year having successfully completed his Bachelor's Degree in Computer Information Systems – Congratulations Josh!

**Alex Smith – Systems Administration (part time)**

- Over three years working for the town and school system
- Currently half way through his senior year at Fitchburg State majoring in Computer Science

Along with serving as helpdesk for all users' daily technology issues and the usual maintenance and scheduled replacement of the town's and schools' technology assets, the IT Department has been involved with several high impact projects throughout the past fiscal year. The following examples are among the more noteworthy improvements that IT has implemented.

We have continued our efforts to virtualize all server hardware via VMware vSphere. Lunenburg High School, Middle School, and Primary School, as well as the Public Safety complex servers have all been converted to virtual machines. This conversion provides greatly enhanced management and backup, while creating a hardware-independent environment. If a physical server fails, the virtual servers can be moved to almost any available hardware, simplifying disaster recovery.

An enterprise-style Wi-Fi solution has been deployed at the Public Safety Complex. Replacing older, consumer grade equipment has given us universal coverage within the complex. The system also offers an open guest network for visitors to access the internet, while simultaneously providing a secure connection to internal networks and services for our police officers, fire fighters, EMS personnel and administration.

The technology department also assisted with the implementation of fleet management software for the Department of Public Works. Keeping track of use and maintenance schedules is absolutely critical for an organization which relies on a large and varied fleet of vehicles to perform the ongoing tasks of keeping Lunenburg's physical infrastructure safe and functional for all town residents and visitors.

We continue to strive to leverage limited resources to improve efficiency wherever possible. I am very happy to have stepped into this role, and I couldn't be more pleased with the level of skill, hard work and dedication of my staff, Josh and Alex. I know that because of them we will continue to improve the technology landscape in Lunenburg while maintaining the positive reputation they helped to garner over the past few years.

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals heard many petitions during calendar year 2011. There were several applicants seeking special permits and special permits for dimensional variations. The Zoning Board meetings are held on the second and fourth Wednesdays of the month on an "as needed" basis.

The Zoning Board consists of the following members: Donald F. Bowen, Chairman, Raymond Beal, Vice Chairman, James Besarkarski, Alfred Gravelle, Hans Wentrup and Associate members, David Blatt, Paul Doherty and Sheila Lumi. Lisa Normandin serves as the Administrative Assistant to the Zoning Board.

The functions of your Zoning Board of Appeals as required by statutes are as follows:

1. To hear and decide applications for Variances from Town's Protective By-Laws as authorized in the By-laws.
2. To hear and decide applications for Special Permits as authorized in the Town's Protective By-laws.
3. To hear and decide appeals in accordance with Chapter 40A, Section 8 of the Massachusetts General Laws, as amended, from any person aggrieved by reason of his or her inability to obtain a permit or enforcement action from the Administrative Officer or Board in the Town, the Regional Planning Agency, abutting City or Town or other Administrative Official.

4. To act upon application for comprehensive permits in accordance with Massachusetts General Laws, Chapter 40B. The Zoning Board of Appeals reviews requests for comprehensive permits submitted to the Board under Chapter 40B by developers who wish to create affordable housing. These requests can, by law, circumvent local zoning ordinances.

The Office of the Zoning Board of Appeals is located in the Ritter Memorial Building, 960 Massachusetts Avenue. If you need any assistance from the Zoning Board of Appeals please contact us at 978-582-4146 X 421 during regular business hours. Zoning Board applications are available in the office of the Town Clerk and online at [www.Lunenburgonline.com](http://www.Lunenburgonline.com).

## DEPARTMENT OF PUBLIC WORKS

The Department of Public Works combines the resources of the Highway, Park, Cemetery, Sewer, and Facilities divisions, and Vehicle Maintenance services into one department organizing and scheduling personnel and equipment to best serve the residents of the community through the effective delivery of an extensive scope services.

### DEPARTMENTAL OBJECTIVES

"Public Works is either working or on call twenty four hours a day three hundred and sixty five days a year to respond to any weather, infrastructure, or facility related emergency that may arise.

In the upcoming year we will strive to enhance the awareness of the value of Public Works provides to our Town, and ensures others are aware of our contribution. This is not for an expectation of praise, but rather to make sure efforts are not forgotten as they merge into the fabric of our everyday service.

Major events over the past years have highlighted the fact that Public Works has a seat at the table and is a major player in emergency management. Town Officials, Police, and Fire acknowledge that Public Works is critical in order to facilitate the required services of others. We must continue to build on this awareness.

This department must also reach out to the public we serve and educate them to the fact that the common services they receive do not just happen, but rather are the efforts of a dedicated staff of individuals, service companies, and vendors. Safe roadways, wastewater control, solid waste collection and recycling operations, tree removal, storm water management facilities and grounds maintenance, winter snow and ice removal, cemeteries and parks are the expected services supporting everyone in the community.

We will work to engage the public in order to set reasonable expectations and gather support for annual budget requests, capital requests, and specific projects. (Adapted from APWA)

### PAVEMENT MANAGEMENT

We are currently in the process of upgrading our Pavement Management Plan working with a consultant to establish an electronic data base and a revised Town-wide pavement defect analysis. An ever increasing backlog of roadway rehabilitation will continue to be prioritized with established criteria and addressed as funding allows. Road projects typically extend over two construction seasons and from one fiscal year to the next. Improvements were completed on Lancaster Ave., Fort Pond Road, a portion of Reservoir Rd., New West Townsend Rd to the Townsend line, a section of Lakefront Ave. beyond the scope of Emerald Place, and Chase Rd. (Rt. 13) from the 2A taking to just south of the Northfield Rd. intersection. The scope of the projects included: a leveling course of asphalt followed by a top or finish course, sections of "berm" or curbing, shoulder work, minor drainage improvements and driveway aprons.

We continue to extend the scope of our pavement preservation methods with the addition of "crack sealing" to the overall program. This process involves the installation of rubberized asphalt under high pressure to cracks or separations in the pavement. This application can add approximately 5 years or more to the existing surface. The Pavement Management Plan also identifies specific areas where this method is the best option. Please understand this method does not take the place of curb to curb paving, and is not applicable to other more serious defects.

Funding continues to be the major detriment to improving the overall condition of our roadways. The primary source of funding is the Massachusetts Department of Transportation Chapter 90 program. The estimated value of our 90 miles of paved streets is, by industry standards, calculated to be 62 million dollars. The General Highway maintenance line within the operational budget has remained stagnant for two decades while the overall omnibus budget has nearly tripled to in excess of 30 million dollars.. In order to initiate and sustain a road improvement program a substantial infusion of funds is necessary. A conservative estimate would be approximately 1.2 million dollars per year total or an additional \$800,000.00 to existing allocations. Applying \$400,000 a year to a backlog of work that exceeds 10 million dollars places this department and the Town as a whole in dismal failure. Many roads are compromised to the degree that only a major reconstruction can bring them to an acceptable quality. Patching, or filling pot holes by DPW staff is in most areas is no longer a feasible or successful application.

Without a substantial infusion of funds our roads Town-wide will continue to deteriorate to a point where the safety of our travelling public will be compromised.

## FLEET MAINTENANCE

The DPW is responsible for the repairs and preventative maintenance to all Town vehicles and equipment excluding Fire Dept. apparatus. High performance police units, park, cemetery, and school vehicles as well as over 30 pieces of highway related machinery are serviced by department personnel. Outsourcing of highly technical repairs has become more frequent and therefore more costly. Due to the volatile global oil market, the overall cost of fuel and all petroleum based products continues to be a moving target. Applying a solid budget number to gasoline and diesel fuel costs is extremely difficult for Town Officials as well as department heads.

## FACILITIES MANAGEMENT

The following is a list of buildings and properties maintained by the DPW:

DPW Garage 520 Chase Road	Public Safety Complex
Park Bldg. Leominster Rd.	Town Hall
Cemetery Bldg. Holman St.	Eagle House
Town Beach	Town Common
Ritter Bldg.	Teen Center
Old Primary School	All athletic fields/playgrounds excluding school properties
Veterans Park	

The ever increasing workload made necessary the addition of a second individual to assist with repairs and maintenance. The increase in staff by only one has significantly lessened the need for outsourcing. Staff remains on-call 24 hours a day 365 days per year. Staff keeps buildings compliant and protects the safe running of the work environment. They are problem solvers and technicians with a wide range of experience, encompassing most of the construction trades. They deliver services or oversee those functions provided by specialized subcontractors not only to preserve the building but to insure efficient function of employees in order to best serve our community. Staff manages and forecasts all of the building assets and prioritizes replacement costs. With the use of building maintenance software, requests for service are acknowledged immediately, prioritized, and completed in a timely manner. Those individuals requesting service are contacted upon completion of the tasks a history of the repair is filed electronically.

## Signs

A recent (unfunded) mandate by the State, requires every town in the Commonwealth to bring each posted sign up to MUTCD standard. Phase I of this program calls for a survey of all signs identifying those that are either in or out of compliance. We have completed this survey and with the accompanying software can produce work orders to add delete or otherwise bring signs, posts, and location in to compliance. The Town remains in total compliance. Phase II has not yet been administered.

## ENVIRONMENTAL

### Storm Water

The Environmental Protection Agency has not yet set the requirements for the next phase of storm water regulation and permits. As we await the potential of yet another unfunded Federal mandate the Town remains in compliance with current protocol.

The DPW, as a result of limited funding is forced to become reactionary to roadway drainage issues. A capital program in the 1990's earmarked \$20,000.00 annually toward rehabilitation/installation of piping and catch basins. The elimination of this dedicated funding placed the financial burden upon the overall General Highway maintenance allocation effectively reducing drainage and roadway repairs.

As roadways are scheduled for pavement, drainage is surveyed and necessary repairs are addressed. Little or no preventative maintenance, short of catch basin cleaning can be done due to a lack of available resources..

### Waste Water

The DPW continues as the caretaker of the entire sewer system from permitting, inspections, and daily preventative maintenance of collector lines and pumping stations to billing and documentation. There is but one full time person who diligently remains on call, 24/7 365 for all sewer related emergencies.

### Tree Removal

The infamous "Ice Storm of '08" continues to detrimentally affect trees in the Town right-of-way. Previously unnoticed damage together with dying limbs creates a backlog of tree elimination and pruning that far exceeds the allotted budget. The department is unable to fulfill each resident request and must prioritize work based upon the perceived degree of danger to residents and property. A more efficient approach would involve a survey of all Town owned trees with a generated list of those requiring attention. Until a plan is in place, the DPW will act in a reactionary mode. All work aside from brush removal, chipping, and the felling of small diameter trees is outsourced due to the required use of a bucket truck.

### Landfill

The "capped" landfill off Young's Rd. is in compliance with the Division of Environmental Protection. The site is monitored regularly for excessive methane gas as well as the possibility of groundwater contamination.

This year the frequency of the testing was reduced through a special permit acquired as a result of consistently favorable results. The landfill site including the perimeter fencing is inspected on a regular schedule by DPW personnel.

Adjacent to the "cap" is a storage area for catch basin materials and street sweepings both determined by the EPA to be hazardous waste. We are permitted to store these materials through the procurement of a (BUD) Beneficial Use Determination permit. The DEP requires yearly testing of these materials.

On weekends during the fall and springtime months DPW personnel oversee and manage the annual composting of brush, leaves and other organic debris providing a valuable service to our residents and add a valuable component to our recycling program. There has to date been no dedicated funding toward the organization or long range remediation of this location. Once again, dollars will be taken from the General Highway line to maintain this location while keeping it environmentally safe.

### Solid Waste

Public works monitors, orders, stores, and distributes trash bags in order to facilitate the curbside collection of trash and recyclables by our current vendor, Casella Inc.

### Lake Shirley Dam

In the early 1990's, with the structure in need of repair/rebuilding The Lake Shirley Association turned over ownership of the dam to the Town. After completion of a total reconstruction, responsibilities for maintenance, monitoring, and record keeping was completed solely by a small number of volunteers from the Lake Association. In 2004-2005 custodianship of the dam, compliance with State dam regulations, the establishment of an operations manual as well as an emergency action plan was determined to come under the umbrella of the Department of Public Works. As with the storm water program and other EPA / DEP mandates compliance with current and future regulations is critical. We rely on the expertise and support of a professional consultant to assist with predetermined mandates. The most recent inspection resulted in a positive report.

### Winter Operations

Snow and ice present a major challenge to our Town. Each Town department and the safety of the general public depend on the ability of the DPW to maintain our roadways in a safe condition despite the severity or the duration of snow and ice events. To that end we develop a winter operations procedure based upon a well thought out plan that must be flexible due to the unpredictability of each storm. A consistently high level of service is expected and must be delivered to every part of town in a timely manner.

Preparations begin in the fall with the capital plan. Rotation of the fleet in order to reduce breakdowns and minimize repairs is contingent upon resident support. Also in the fall, salt and sand are delivered to the Chase Rd. facility as vehicle maintenance staff readies the sanders and plows. Over the summer and fall road crews address right-of-way issues, overhanging branches, and pavement defects in order to eliminate obstacles to plowing. Each division within the DPW is involved in winter operations.

Generally it is not the amount of snow but the duration of the event that determines the overall cost. For example, a fast moving snow storm of 6-8 inches will cost significantly less than a long duration freezing rain event even though the accumulation is much less. Historically, the department operates in a deficit due to a yearly allocation that is below the cost of an average winter.

### PARKS

In conjunction with the three elected Park Commissioners DPW staff oversees and maintains all parks and grounds exclusive of school property. A full time Park Superintendent, lost through attrition, was replaced with one seasonal employee. Much of the Town wide landscape maintenance was outsourced, resulting in a significant savings. The new multi-use track complex remains under the control of the Commissioners with maintenance support from DPW personnel.

### CEMETERY

One Cemetery Division Superintendent, a DPW employee, handles the duties of the North and South cemeteries, maintaining the grounds, coordinating burials, and meeting regularly with the three members of the Cemetery Commission. The DPW supplies equipment and support staff for, on average, forty burials a year.

As always, I am deeply appreciative of the continued patience and support of our residents and fellow Town employees as we persevere through these difficult times.

*"As caretakers of the Town's infrastructure our goal is to preserve and enhance the resources of the Town of Lunenburg for future generations. To that end we strive to meet or exceed all expectations associated with the challenges of each of the divisions under the umbrella of public works"*

## SEWER COMMISSION

The five member Sewer Commission was originally established at the Special Town Meeting on May 6, 2006. During 2013, Carl Luck and Mike Nault were re-elected for three year terms at the Town Election and the officers remained the same: Carl Luck -Chairman of the Sewer Commission, Jay Simeone- Vice-Chairman and Dave MacDonald -Clerk. The other members are Butch Bilotta and Mike Nault. The Sewer Commission bears the responsibility of overseeing the Town's sewer system, planning for the future, and developing and implementing rules, regulations and policies. The Department of Public Works manages and maintains the operational side of the system. Under the Town's Charter, responsibility for the day-to day operation, care and maintenance of the sanitary sewers are under the supervision of the Town Manager. The Town of Lunenburg does not operate a sewer treatment plant. Approximately 73% of Lunenburg sewer is discharged to the City of Leominster, and the other 27% is discharged to the City of Fitchburg.

There are currently 723 properties connected to the Lunenburg system and another 351 that have access to Town Sewer but are not yet connected. During 2013, thirty-six new accounts connected to Town Sewer. The Commission billed out \$617,352 in quarterly sewer bills, and had \$53,730 of prior year delinquencies added to the owners' property tax bills for non-payment. Eight properties with access to sewer were assessed privilege fees that had not originally been assessed betterments. Privilege fees help to pay down the debt owed by the Town on the original sewer project.

The Sewer Commission was very proud to present a balanced budget during the FY14 budget process for the first time since the inception of the Sewer Commission. This meant that for the first time it was not necessary to transfer any monies from Retained Earnings to operate the Sewer Division of the DPW, which had been the case every year prior to 2013. The goal of the Sewer Commission is to maintain a balanced budget going forward and to build up the Retained Earnings so that it may be used for major capital projects to maintain and improve the operating efficiency of the system.

During 2013, the Sewer Commission solicited Proposals to convert from in-house service of the 10 pumping stations and sewer infrastructure to having an outside contractor perform the service and maintenance. Four companies presented bids. The Sewer Commission selected Small Water Systems Services of Littleton for a one-year contract, with the potential for up to three years, starting in August 2013. Corey Dowd who had served as the Sewer Technician moved over to the Highway division of the DPW. As of the end of 2013, the Commission has been very satisfied with the personnel, the work and the arrangement with Small Water Systems Services.

The Sewer Commission had several large projects throughout 2013. The largest and most comprehensive was the revision and implementation of the Sewer Use Regulations, which became effective September 2013. With this document, all bylaws, policies, rules and regulations were compiled into one document. One of the new policies developed and utilized this year was the Illegal Connection Policy for use when a property connects to the Town Sewer without obtaining the proper permits. A minimum fee of \$5000 will be levied to the property owner, along with back usage charges, if the Commission learns of an illegal connection. For the 90 days prior to its implementation, the Commission offered "amnesty" to anyone who knowingly was connected and was not paying a sewer bill. In Lunenburg, the water and sewer is billed separately, so a resident would know that they are illegally connected if they do not have a septic system and do not receive a quarterly sewer bill. The Commission would encourage any resident in that situation come forward to rectify it versus having the illegal connection discovered and be subject to substantial fines.

Another major focus of the Commission was to enforce the Grease Trap Regulation by contacting all Food Service Establishments that have or should have a grease trap or grease interceptor. Annual permit fees were assessed based on the establishment's level of compliance, and the reporting requirements clearly communicated. Lunenburg has 19 grease trap establishments and has received the permit fees from 17 of them by the end of 2013. This regulation will continue to be strongly enforced as Fats, Oils and Grease (FOG) can negatively affect the smooth operation and maintenance costs of the sewer system. While the Grease Trap Regulation focuses on commercial and public disposal, individual home owners can also contribute a significant amount of grease into the system which increases everyone's costs. The Commission understands that education is an important aspect of their role, and will continue to provide information to their customers to keep the sewer system running economically and efficiently by reducing the disposal of fats, oil and grease into the system to avoid blockages. Whether on sewer or septic, grease should not be put down the drain. Another enemy of the sewer system are "disposable wipes" which do not bio-degrade and bring our pumps to a halt. Nothing but organic waste and toilet paper should be put into the sewer system.

A major goal of the Commission is to increase Sewer revenues by adding new customers both within the currently sewered areas as well as identified needs areas per the 2010 Town-funded Comprehensive Wastewater Management Plan (CWMP). During 2013, the Commission worked closely with several resident groups interested in sewer extensions to connect to public sewer. One of the major projects for this year was the Commission's work with the group of 7 residents on Lancaster Ave. who worked with the Commission on the installation of a privately-funded Sewer extension from Whiting St., and accepted by the Town on November 7, 2013. A second group came forward with a request for the Commission's assistance to extend the sewer from Prospect Ave. to the Pine Grove Rd. area, as well as the Sunset Ave. area. This last extension would serve 42 parcels and eliminate an environmental concern for Whalom Lake. An application was therefore put forward to the State to apply for low-interest loans from the State Revolving Fund (SRF). Another area of Town that had come forward

in the past with interest in connecting to sewer (Pratt St. & Rennie St.) was included in the same application to the State. Our proposal attained a sufficient rating to be assured of an SRF loan and the Commission will present the project at the spring Town Meeting to obtain approval to move the project forward. These extensions as proposed would have little impact to the system costs, but would improve the bottom line by providing more revenue to the Sewer Enterprise Fund.

The Commission also continued to work diligently with the Lunenburg Board of Selectmen and the City of Fitchburg to complete an updated Inter-Municipal Agreement (IMA). Key sections of the new agreement, which went into effect 12/15/13, include converting the basis by which we pay Fitchburg to the amount of outflow as measured by in-ground flow meters at the Town line. This has the potential to increase the cost for flow to Fitchburg and further drive efforts to reduce unwanted inflow and infiltration (I/I). Another major accomplishment of the new IMA was the virtual elimination of a use "adder" which was a significant portion of the cost. These two issues will hopefully offset each other from a cost point of view and result in a negligible impact to overall system operating costs. The new IMA also includes terms for Lunenburg to pay for its portion of Fitchburg's proposed John Fitch Highway improvement project in order to secure a guarantee of access for future projected needs. This represents the first time Lunenburg has had to pay directly for capacity and will drive the need for a new policy to assure a fair sharing of these costs by new users. Chairman Carl Luck and past Chairman and current Board of Selectmen liaison, Bob Ebersole, worked in a highly cooperative way with Fitchburg officials to get this agreement renewed with terms that are more favorable to the Town of Lunenburg. The Sewer Commission is grateful to them for their hard work and perseverance in getting this important agreement between Fitchburg and Lunenburg finalized. The Commission would like to thank Bob for continuing his affiliation with the Sewer Commission as BOS liaison after stepping off the Commission in 2012. His knowledge and counsel continue to be sought and valued by the Commission.

They would also like to thank John Male for his years of dedicated and valuable service as the FinCom liaison to the Commission as he steps off the Finance Committee and they wish him well. At the same time, they welcome Jason Smith as their new liaison. The Commission would also like to thank Jack Rodriquez, DPW Director, for the seamless and smooth operation of the Sewer division of the DPW and also Jim Breault (DPW-Facilities) who, when called upon, also provides his expertise and service to the Sewer Department. The Commission would like to thank Corey Dowd for his hard work as Sewer Technician over the past years and wish him well as he continues on with the DPW in the Highway Division. Finally, we would like to acknowledge the hard work, initiative and dedication of Barb Lefebvre, Business Manager for the Lunenburg Sewer Commission.

Carl Luck, Chair	Mike Nault, Member
Jay Simeone, Vice Chair	Butch Bilotta, Member
Dave MacDonald, Clerk	

## FIRE DEPARTMENT

*The Firefighters and Emergency Medical Technicians of the Lunenburg Fire Department are dedicated to providing the highest quality, most cost effective fire and emergency medical services to the citizens of the town of Lunenburg.*

In 2013 your Fire Department responded to 1733 calls for service, broken down as follows:

Fires & Hazardous Conditions	412	Emergency Medical	801
Inspections	459	Other	61

Fire Department staffing today is 5 Career Staff and 45 On Call Firefighters and Emergency Medical Technicians. The Station is staffed Monday through Friday from 6am-6pm. However, on weeknights and weekends all of our personnel respond from home on an "on call" basis. This adds several minutes or more to our response time as personnel must respond to the station, pick up the appropriate equipment and then respond the call. In addition, our volume of calls for assistance shows no sign of abating. These factors lead me to continue to call for 24 hour staffing in the Station. Providing funding to staff two Firefighter/EMT's overnight and on weekends would allow either the ambulance or first piece of fire apparatus to respond immediately. Reducing the response time by four or more minutes is critical in cases of serious medical emergencies or structure fires. This staffing would in no way reduce the need for our staff of on call personnel; it would only supplement their response and reduce response times. In fact, the current recommendation is to use our existing personnel on a per diem basis to provide that staffing.

Our firefighters continue to train for the myriad of situations which can be encountered even in a town such as ours. Today's firefighter must be skilled in not only firefighting, but medical care, hazardous materials mitigation and technical rescue. Our EMT's must continue to stay abreast of the latest treatment protocols and advances in lifesaving skills. Personnel train regularly both here at the Station and at classes sponsored by other agencies. While they are compensated for some of the training, the vast majority is done on their own time. To give an example, a new Firefighter/EMT must attend over 340 hours of basic firefighting and Emergency Medical Technician training. Once they are certified, they must complete over 50 hours of continuing education and refresher training every two

years, just for their EMT. Operators of Fire Apparatus must complete an additional 65 hours of training in pump and aerial operations, hydraulics calculations and vehicle operation.

Several of our personnel are members of Regional Technical Rescue units, providing services for Confined Space and Cave In Rescue, as well as Underwater Search and Recovery. They stand ready to respond as needed throughout Northern Worcester County.

2013 continued to be an active year for our Fire Prevention efforts. By law we are required to inspect Smoke and Carbon Monoxide Detector installations when a home is sold, as well as all new oil burner and propane gas installations. Any business holding a liquor license is also required to be inspected for fire safety issues as well. In addition, all new construction projects must have their plans reviewed for proper fire protection, as well as ongoing inspections during the construction process. Personnel also continue to provide fire safety education to not only children in our schools but adults as well. In late 2013, a \$4900 Grant was received through the Department of Fire Services to assist with these fire safety initiatives.

Several members are also Certified First Aid and CPR Instructors and provide training to both citizens and town employees.

The transition of our Communications Center to the Nashoba Valley Dispatch Center was completed on June 18, 2013. This center now handles all of the 911 calls and public safety communications for our town, as well as the communities of Devens, Harvard and Lancaster. The Center is staffed with 2-3 Dispatchers 24 hours day. This will allow for better provision of medical pre-arrival assistance, as well as decreased call processing time and more efficient emergency communications.

Two Federal Grants were received totalling nearly \$54,000. These Grants provided the following to the Fire Department.

- Two 700 lb. rated power lift stretchers for the Ambulances, along with related equipment. These stretchers will make it easier and safer for our EMT's to move patients, and drastically reduce the chance of back injuries.
- "Bailout Escape Kits" for all Firefighting personnel- These kits consist of a rappelling type harness integrated into a Firefighter's Turnout Gear, along with 50' of rope and a hook. It allows a firefighter to perform an emergency rappel up to 4-5 stories in height in the event they become trapped or cut off by fire. This equipment is actually required by law in some states. Training to use the equipment was completed in December of 2013 and it was placed in service.
- Trauma Equipment and kits- An Emergency Preparedness Grant allowed the purchase of 4 specialized medical kits. These kits are specifically configured to deal with injuries resulting from explosions and penetrating injuries such as gunshot wounds. As the Marathon Bombing Incident taught us, this kind of equipment can save countless lives if the unthinkable does occur.

Our Department continues to actively pursue Grant Funding opportunities as they occur.

The partial overhaul of Engine 4 which was approved in 2012 was completed. This unit, a 1995 pumper has been our workhorse since its arrival and was in need of significant work. The pump was overhauled, and corrosion issues in the body were repaired. These repairs will hopefully extend this truck's lifespan another 5-6 years.

The replacement for Rescue 2 has been ordered and we expect delivery in mid-2014. This new unit will replace a 2004 ambulance and will become the primary ambulance. Rescue 1 will then be rotated to backup status. We strive to maintain a replacement cycle of 5-6 years on our primary ambulance and 10-12 years on the backup unit.

Funding from the 2013 Town Meeting also allowed us to purchase harnesses to complement the "bailout kits" purchased through the grant. It also allowed us to replace 12 sets of turnout gear.

Firefighters Eric Burse, Paul A. Duquette, Carl Gamberdella, James Reynolds and Ian Reynolds graduated from the Massachusetts Firefighting Academy's Call/Volunteer Training Program. This intensive 6 month program provides the basic skills firefighters need to operate in today's challenging environments. All newly hired Firefighters are required to complete this program within one year of hire. In addition, Firefighter Carl Gamberdella was the first Firefighter from Lunenburg to receive the Martin H. McNamara Award. This award recognizes the top overall student in each Training Class, and is named for a Call Firefighter from Lancaster who was killed in the Line of Duty in 2003.

In the fall of 2013, Fire Lieutenant Scott Dillon and Firefighter Matthew Glenny, along with Police Officers Charles Deming, Peter Lekaditis and Devon O'Brien were recognized for their successful rescue of a person trapped in a pickup truck submerged in over 10 feet of water. The rescue was performed without benefit of protective equipment or SCUBA equipment and was truly a heroic act worthy of recognition.

In conclusion, I would like to thank the members of the Lunenburg Fire Department for their outstanding commitment to the Town. Their enthusiasm, professionalism and dedication continue to impress me every day. I would also like to thank the other department heads, boards and commissions for their continuing help. Most people do not realize the level of interdepartmental

cooperation that occurs in the daily course of town business: My thanks also goes out to the citizens of Lunenburg for their ongoing support of public safety. It is that support that allows us to continue providing the services you expect from us.

*Roster of the Lunenburg Fire Department- 2013*

Patrick A. Sullivan, Chief of Department\*

Peter J. Hyatt, Deputy Chief

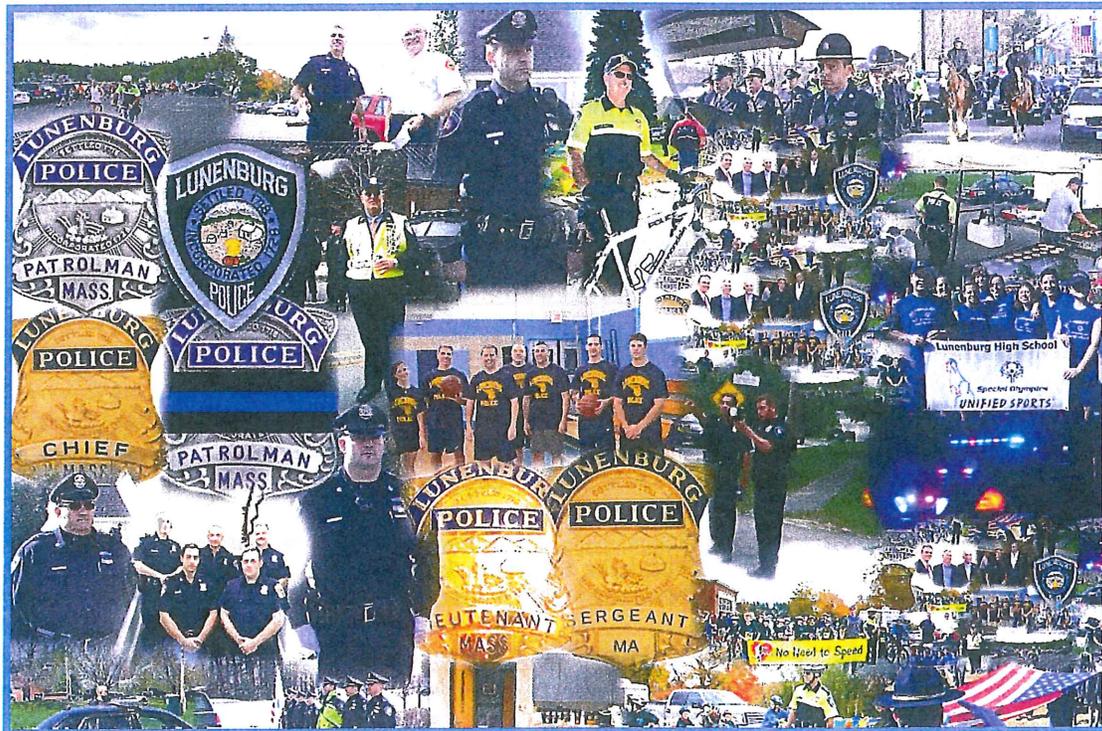
James Ricci, Captain/EMT  
Scott Dillon, Lieutenant/EMT-I\*  
J. Gregory Massak, Lieutenant/EMT  
Rev. Andrew C. Burr, Chaplain

Seth Bernanchem, Firefighter  
Richard Bishop, EMT\*  
Jason Boyle, FF/EMT\*  
Eric Bursey, Firefighter  
Michael Byrne, FF/EMT  
Joseph Cardone, FF/EMT  
Kelly Collins, EMT  
Alex Cloutier, Firefighter  
Darrell Demers, Paramedic  
Gregory Dik, FF/EMT\*  
Paul A. Duquette, Firefighter  
Austin Flagg, FF/EMT\*  
Carl Gamberdella, Firefighter  
Matthew Glenny, FF/EMT\*  
Daniel Gould, FF/EMT\*  
Patrick Hakey, FF/EMT\*  
James Hamilton, Firefighter\*  
Kristen Hirsch, EMT

Kenneth Jones, Captain/EMT-I\*  
Mark Bursch, Lieutenant/EMT\*  
Shawn McKenna, Lieutenant/EMT  
Karen Weller, Paramedic/EMS  
Coordinator\*

Richard Howard, II, FF/EMT\*  
Kristopher Klein, Firefighter\*  
Christos Lekaditis, FF/EMT\*  
Peter Lekaditis, FF/EMT  
Charles Lowe, FF/EMT  
Ryan Major, FF/Paramedic\*  
Kevin Martin, FF/EMT-I  
Eric Martineau, Firefighter  
Thomas J. McCormack, Firefighter  
Timothy Paton, Firefighter  
Ian Reynolds, FF/EMT  
James Reynolds, FF/EMT  
Lori Roy, Paramedic\*  
Patrick Roy, FF/EMT  
Sean Roy, FF/EMT  
Charles Sampson, EMT  
Jamieson Shea, FF/Paramedic  
Robert Szocik, FF/EMT  
Thomas Wilson, FF/EMT\*

Police Department  
*Chief James P. Marino*



*"Police, at all times, should maintain a relationship with the public that gives reality to the historic tradition that the police are the public and the public are the police; the police being only members of the public who are paid to give full-time attention to duties which are incumbent on every citizen in the interests of community welfare and existence." Sir Robert Peel.*

**Department Mission Statement**

*The mission of the Lunenburg Police department is defined by a more advanced style of policing that emphasizes personal service and community problem resolution, and accentuates the uncompromising integrity, trust, respect, and accountability, of the Police Officers who are committed to providing a safe and secure environment for every citizen.*

*The men and women of the Lunenburg Police Department are required to accept, support, and carry out this mission in a manner consistent with our core values and with distinction given all practical resources in the interest of preventing crime, preserving peace, and the protection of life and property.*

---

**Administrative**

Chief James P. Marino  
Public Safety Coordinator Linda Carrier  
Lieutenant Michael Luth

### Patrol Supervisors

Sergeant Thomas Gammel  
Acting Sergeant Sean Connery  
Acting Sergeant Jack Hebert

### Detectives

Detective Patrolman Jeffrey Thibodeau  
Detective Sergeant (Vacancy)

### Patrol Officers

Officer Robert Diconza, Officer Sean Zrate, Officer Joshua Tocci, Officer Joshua Mathieu, Officer Jonathan Broc, Officer Peter Lekaditis, Officer Brad McNamara, Officer Deven O'Brien

### Reserve Intermittent Officers

Officer Alphonse Baron, Officer Stan Barney, Officer Donald Letarte, Officer Paul Grunditz, Officer Linda Carrier, Officer Walter Godfrey, Officer Robert Ayles, Officer Lisa Larkin, Officer Michael Connors, Officer Daniel Gould, Officer Robert Dacosta, Officer Ben Campbell, Officer Samantha Hudson, Officer Quinn Smith

### Retirements

#### Officer Charles P. Deming Jr.

*Officer Deming Served on the Lunenburg Fire Department for several years, as a Police and Fire Dispatcher, and as a Reserve Police Officer until September of 1983 when he was appointed as a Full time Police Officer. Officer Deming was elevated to the rank of Detective in 2000 retiring in January of 2014. The men and women of the Lunenburg Police Department would like to take this opportunity to thank Officer Deming for his many years of service to this community, and wish him the best of luck in retirement.*

Once again, thank you for the opportunity to serve as your Police Chief. I am pleased to introduce five new members to our patrol staff; Officer Joshua Mathieu, Officer Jonathan Broc, Officer Peter Lekaditis, Officer Bradley McNamara, and Officer Deven O'Brien. I am also pleased to introduce two new Reserve Police Officers, Officer Samantha Hudson and Officer Quinn Smith.

Officer Brad McNamara and Officer Pete Lekaditis are presently enrolled in the Municipal Police Training Committee's Basic Police Training academy located in Boylston, Mass. Officer Deven O'Brien will be attending the Boylston Academy in July.

## HEROES OF THE YEAR

These Police Officers and Firefighters displayed extreme courage while consciously facing extreme danger by diving into the frigid waters of Lake Whalom and saving a man who was trapped in a submerged vehicle.

Police Officers Charles P. Deming Jr., Peter W. Lekaditis, Deven Z. O'Brien, and Firefighters Lt. Scott Dillon and Firefighter Mathew Glenny distinguished themselves by conspicuous bravery and heroism over and above the call of duty.



## REGIONAL DISPATCH



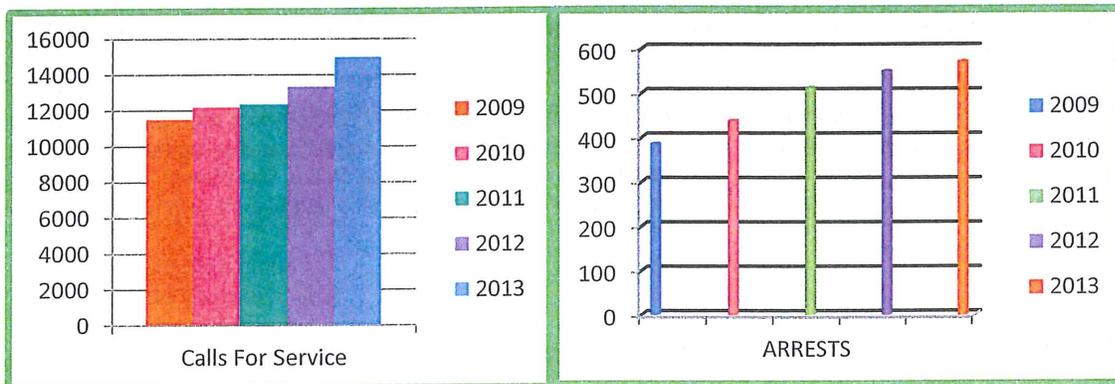
On June 28<sup>th</sup>, 2014 the Police and Fire Dispatch transitioned to a regional Public Safety Answering Point, (PSAP) located on Barnum Rd. in Devens. The business phone numbers remain the same. For the Police dial (978) 582-4531, and for Fire dial (978) 582-4155. Dial 911 for emergencies. A desk officer is on duty at the public safety building from 7am to 7pm for your convenience. After 7pm and on weekends the public as asked to use the call box at the entrance of the public safety building for any Police/Fire business or emergencies.

### COMING SOON

The Police Department received grant funding in the amount of \$25,000.00 from the Stanton Foundation. The grant funding will allow the Police Department to implement a K-9 Program. This will include the purchase of dual purpose, patrol and narcotics dog, training for the dog and the handler, and equipment needed to install a containment system in a patrol car. The K-9 will be on duty sometime early next year.

### INCIDENTS, ARRESTS, CALL FOR SERVICE

Calls for service have increased at a rate of approx. 6.8 % per year over the past five years, and have increased this year by 12.2%. Based on that figure the Police will respond to an additional one thousand, (1000) calls this coming year. However, Lunenburg is still remains a very safe place to live or visit. Incidents and calls for service are affected by the Growth rate. Single family residences have risen to 3443 since 2008, condominiums units have increased by 246 since that time and 3 Apartment buildings with 36 Units each were built at Tri-Town Landing.

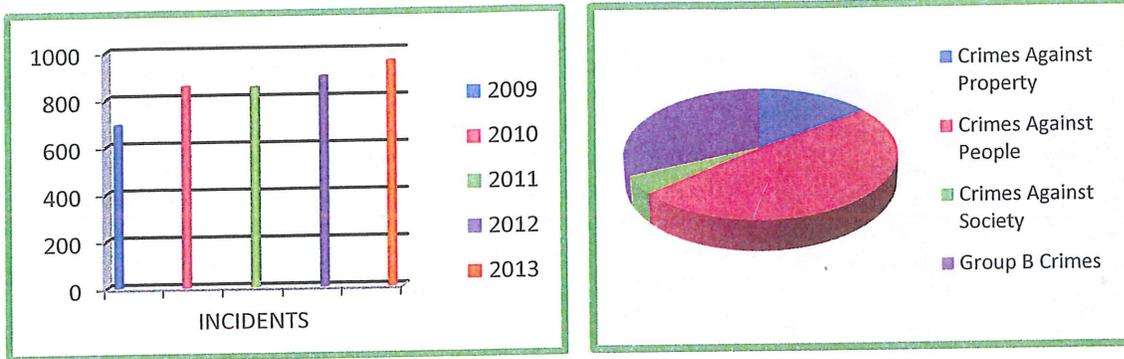


Arrests have also increased at an average annual rate of 10.4% over the past five years. According to current trends----which are very unpredictable----the Police will arrest roughly 59 more people in the coming year.

Since 2009 Incidents have been on the rise with an 8.7% increase overall. At this rate Officers will handle nearly 83 more incidents next year. and this condition, along with the others previously mentioned, will continue to expand the gap between staffing levels and work load. The level of service will continue to decay and the police department will eventually be viewed by the community as ineffective.

Group A crimes against persons were down overall, however there was an increase in simple assaults, Aggravated Assaults and Sexual assaults. Property crimes were also down, but Larceny, theft from a motor vehicle, Burglary, fraud and embezzlement increased significantly. Group B Crimes, Disorderly Conduct, Trespassing, driving under the influence and all

other offenses were up by 3%. Weapons law violations spiked this year, but Crimes against society by and large were down by 11%.



Examples: Crimes against People: Kidnapping, Rape, Assault and Assault and Battery, Intimidation.  
 Crimes against Property: Robbery, Burglary, Larceny, Shoplifting, Fraud, Destruction of Property.  
 Crimes against Society: Drug/Narcotics Violations, Weapon Law Violations.  
 Group B Crimes: Disorderly Conduct, Drunk Driving, Trespassing, Liquor law violation.

Growth has and will continue to bridge the gap between staffing levels and the work load. This issue is cause for concern presently and going forward. To address this issue a work load analysis was conducted to demonstrate how remarkably inadequate the level of staffing is now and will be as we move into the future. Primary and empirical data revealed that 630 hours of, Patrol only, functions could not be performed by 11 patrolmen during the course of this year. To meet the demand for basic police functions officers have to be held over their regular shifts or called in to work. In the first six months of Fiscal 2014 officers were called in 72 times for various reasons. Traditional strategies such as merely patrolling the streets to increase visibility, to reduce the fear of crime, or prevent crime have become problematic because little attention has been paid to the work load. Understaffing tends to place increased demands on the individual officers leaving little time to bring cases to a meaningful conclusion, or to simply engage the community and solve problems. Crime indicators prove this point; in 2013 Burglary/house breaks were up 35%, larceny from a motor vehicle was up 83%, larceny was up 17%. Patrol officers find themselves answering calls, following up on complaints, writing reports and performing ancillary duties to the extent that investigative functions have become weak, outcomes are less than desirable and no time is left for prevention efforts. The level of service will continue to decay and the police department will eventually be viewed by the community as ineffective. As I stated in this year's budget, "Police services in this Town will never rise to an adequate level without a meaningful infusion of personnel."

The men and women of the Lunenburg Police Department endeavor to carry out their core mission with uncompromising integrity; preventing crime, preserving peace and protecting the lives and property of every citizen making the community a safe and secure place to reside and visit. It's your community and as always, the Police Department is enormously dependent on the support and input from the public and encourages citizens to report all crime.

\*Indicates member of Specialized Rescue Teams including Dive, Cave In and Confined Space Rescue Teams

# LUNENBURG PUBLIC SCHOOLS

2013-2014

**Our Vision:** The Lunenburg Public Schools prides itself on excellence. We provide a child-centered environment that challenges all learners to achieve their highest potential. This is accomplished through a partnership with a supportive community.

**Our Mission:** We prepare our students for life-long learning and responsible community membership.

**Our Guiding Beliefs:**

- Education is a community partnership.
- Learning is reflective, creative, ongoing, and takes place in all environments.
- A successful school actively engages students and staff.
- All students have talents and can excel.
- Professional growth is fundamental to instructional excellence.
- All students are capable of learning and are entitled to instructional excellence.
- Staff and students are entitled to a safe, healthy and positive learning environment.
- An atmosphere of mutual respect is essential for learning.

## Lunenburg School Committee

Chairperson: Gregory Berthiaume, Term Expires: 2016

Vice-Chairperson: Michael Mackin, Term Expires: 2014

Secretary: Todd Blake, Term Expires: 2014

Member: Colleen Shapiro, Term Expires: 2016

Member: Brendan Grady, Term Expires: 2015

## Regular Meetings

First Wednesday of each month - 7:00 p.m. at Town Hall - Televised

Third Wednesday of each month - 7:00 p.m. at Thomas C. Passios

Special meetings or changes in meetings are posted at Town Hall

## Central Office Personnel

Superintendent of Schools  
Loxi Jo Calmes, Superintendent  
Elizabeth Petersen, Executive Secretary

Special Services  
Julianna Bahosh, Director  
Dawn de Freitas, Administrative Secretary  
Anne-Rose Coyle, Secretary (part-time)

School Personnel/Business Services  
Sandra Curley, Manager  
Kerry Cooper, Accounting/Data Reporting

Facilities & Grounds  
John J. Londa, Director  
Robert Roy, Maintenance  
Charles Swift, District-wide Utility/Custodial  
Brian Sanders, District-wide Utility/Custodial

Technology/Network Service  
Steve Malandrinos, Director  
Josh Branham, Technician  
Alex Smith, Technician

Transportation Services  
Dee Bus Service

## Cafeteria Services

Patricia Pichnarick, Lunenburg High School Café Manager; Judy Haley, Turkey Hill Middle School Café Manager; Nadine Lorenzen, Lunenburg Primary School Café Manager

## SUPERINTENDENT'S MESSAGE

Loxi Jo Calmes, Superintendent of Schools

This has been another engaging and productive year for the Lunenburg Public Schools. We were elated with the overwhelming support of the community for the new middle/high school project. On behalf of our students and school I want to again thank the community for their support of the project. In April the project's consultant team submitted design development documents for Massachusetts School Building Authority (MSBA) review. Site enabling is scheduled to begin summer 2014 with building construction to take place fall 2014 to summer 2016. The anticipated opening of the new school is September 2016. Follow the building project at our website ([www.lunenburgschools.net](http://www.lunenburgschools.net)).

Again this year I want to congratulate the students, their parents, the faculty and staff for the impressive state assessment results again this year. The overall performance on the state assessment (MCAS) is quite positive. We are very proud of all our Lunenburg students and most appreciative of the adults -teachers, parents/guardians, support personnel and administrators- who engage, support and challenge them each and every day. At the tenth grade level 97% of students are proficient or higher in English language arts and science and 96% are proficient or higher in mathematics! Students also posted strong performance at the 8th grade in English language arts with 83% of students advanced or proficient. In mathematics 80% of students at grades 3 and 6 scored advanced or proficient. The faculties in every school will continue to analyze results in order to adjust curriculum and instruction to align with the common core of learning outcomes measured by the state assessment.

Lunenburg students continue to excel both in and outside the classroom. I am impressed by the passion, talents, tenacity and discipline of our students, musicians, and athletes. Various individuals and academic teams scored high marks in a variety of state and national contests. School thespians entertained us with a production of "It's A Wonderful Life: A Live Radio Play" and the forty-eight annual competitive class plays were outstanding. The marching band performed amazing half-time shows, and the middle and high school music concerts were equally impressive and uplifting. Chorus members were invited to perform at Symphony Hall with the Handel and Haydn Society. Lunenburg students' work in the visual arts was exhibited locally and at state competitions. Our athletic teams competed successfully at the district and state levels.

The Lunenburg Public Schools, like all schools across the Commonwealth, are focused on implementation of the new statewide educator evaluation model. The District receives funds under the Race to the Top Grant, implementation of the model began last year with about 35% of educators and 100% of the administrators being evaluated under the new model. This year 100% of educators are being evaluated under the new model. The new educator evaluation model was designed to promote educator growth and development and to ensure that every student has a highly accomplished teacher, and every school an effective leader. This new educator evaluation system is based upon a continuous improvement model and recognizes excellence in teaching and leading.

I was pleased to recognize Alaina Johansson as this year's Superintendent's Award recipient. In addition to having distinguished herself as a scholar, Alaina has also been recognized for leadership and service. Throughout her high school career she managed a rigorous class schedule while participating in athletics and several other extracurricular activities. I also want to acknowledge Eighth grader Jack Meilleur who represented our community at Governor Patrick's Project 351 - 2014 day of service. These students, along with many others across the district, continue to serve as models of responsible community membership. This fall Alaina led an impressive effort to collect school supplies for Lunenburg students. Across the district our students continue to collect for the town food bank and raise awareness and funds for many other worthy causes.

This past year our schools bid farewell to four retirees who devoted many years to public service. Retiring this past year were Arline Rogers, instructional aide, with 11 years of service; DonnaLee Duquette, instructional tutor, with 19 years of service; Nancy Strom, Technology Director with 3 years of service; and Helena Louzonis, high school science teacher with 7 years of service. We appreciate the many contributions of these dedicated and committed professionals and extend our best wishes to them in their retirement.

Currently 1,602 students are enrolled and attending the Lunenburg Public Schools. The table below provides a breakdown of the enrollment by building and grade level. In addition to the 1,551 resident students, 44 students attend under school choice and another 7 students attend under the non-resident agreement with Shirley. There are two hundred and ninety-two students with disabilities receiving special education or related services in Lunenburg. This represents 18.4% of our total student population of 1,602 students. This percentage is slightly more than the state average of 17%. Of the total number of students receiving services, twenty-two students received services outside the district during the 2012/2013 school year. Of the twenty-two students, seventeen are in day placements and five are in residential placements. Of the day placements

five are serviced in Collaboratives and the rest are in private day placements. Ninety-three students identified with a disability receive accommodations via 504 plans in Lunenburg.

Enrollment – February 20, 2014

Grade Level	Lunenburg Students	School Choice Students	Shirley Students	Total
PK	52	0	0	52
K	123	0	0	123
1	113	1	0	114
2	125	1	0	126
3	104	2	0	106
Primary Total	517	4	0	521
4	131	1	0	132
5	117	1	0	118
6	118	1	0	119
7	114	5	0	119
THMS Total	480	8	0	488
8	144	1	0	145
9	101	10	0	111
10	99	9	2	110
11	106	2	3	111
12	99	10	2	111
Ungraded	5	0	0	5
LHS Total	554	32	7	593
	1551	44	7	1602

In concluding my report this year I want to congratulate the many talented, hard-working, caring and giving students of the Lunenburg Public Schools for their accomplishments this past year. I appreciate the parents who share these beautiful children with us and with whom we work as partners. I am grateful for the Lunenburg PTO, President Heather Sroka, Executive Board, and all the members who not only help raise funds for field trips and special events, but also assist in many other ways. We were overwhelmed by the PTO donation this year of \$24,000 toward technology in each of the schools! I want to commend to the professional educators of our schools for their dedication and committed to our mission again this past year. I want to acknowledge the School Committee who volunteer so very many hours in service to the schools and community. I thank all of them and you for supporting our students and our schools.

**SCHOOL FACILITIES**

John Londa, Director of Facilities

Planning for replacement of Lunenburg High School and Thomas C. Passios Elementary School continued following the passage of the proposal to construct a 169,000 square foot middle school / high school building in January 2014. The project budget was set at \$72, 975,321 for design and construction plus contingencies. Also in January, the School Building Committee approved an amendment to continue with Joslin, Lesser's contract as Owner's Project Manager (OPM) for detailed Design and Construction of the school. Tappe Associates continues on in the design process with an anticipated ground breaking for fall 2014. In July 2013, the School Building Committee, in conjunction with the OPM and architects, selected Shawmut Design and Construction Inc. to serve as the Construction Manager at Risk for the project.

The FY14 capital plan approved upgrades to the front end controllers of the Building Management Systems at Lunenburg High School, Turkey Hill Middle School and T.C. Passios Elementary School at a total cost of \$40,378. An asbestos abatement project for repairs at the high school and the Passios Elementary school was also funded at \$15,000. Remediation and air testing were completed in December 2013 by Abide Inc and Cardno ATC respectively. Also funded in the FY14 Capital Plan was \$16,000 to replace the linoleum flooring of the cafeteria and teacher lunch room at Lunenburg Primary School. The original linoleum floor failed prematurely due to high moisture and poor adhesion of the floor to the cement slab. In February 2014, Monument Flooring Inc. replaced the floor at a cost of \$14,950. Armstrong Flooring Inc. agreed to provide vinyl composition tile to replace the linoleum at no cost.

The focus of the school maintenance effort for FY14 concentrated on preventative maintenance of heat and ventilation systems and energy conservation. The Town of Lunenburg successfully applied as a Green Community in 2013 which will allow funding for energy conservation measures such as lighting improvements, tightening of building envelopes, and improvements to building operations. Projects that were identified for Turkey Hill Middle School and Lunenburg Primary School as part of the energy reduction plan are expected to be completed in 2015. Conversion to LED technology for lighting was a major component of the energy conservation measures identified.

In September 2013, the School Department adopted an online facilities scheduling system in order to streamline procedures, allow system wide availability of facility scheduling, and provide feedback to requesters about their requests.

For the FY15 Capital Program, the School Department requested \$14,000 to upgrade the front end controller of the HVAC control system at Lunenburg Primary School as its highest priority. A request for \$138,000 was submitted for the first phase of a two phase abatement of spray on asbestos fireproofing above the ceilings at Turkey Hill Middle School. The asbestos remediation will require removal and replacement of ceilings at the Middle School as they will be considered contaminated with asbestos. Haynes Lieneck and Smith Inc. will prepare drawings for the work and Cardno ATC will be the Asbestos Planner for this project. A request was also submitted for a shade structure and outdoor classroom for Turkey Hill Middle School at a projected cost of \$41,766 and \$65,000 for system wide technology upgrades.

### SPECIAL SERVICES DEPARTMENT

FY13 (data taken from 2012-2013 school year)

Julianna Bahosh, Director of Special Services

There are two hundred and ninety-two students with disabilities receiving special education or related services in Lunenburg. This represents 18.4% of our total student population of 1,587 students. This percentage is slightly more than the state average of 17%. Of the total number of students receiving services, twenty-two students received services outside the district during the 2012/2013 school year. Of the twenty-two students, seventeen are in day placements and five are in residential placements. Of the day placements, five are serviced in Collaboratives and the rest are in private day placements. Ninety-three students identified with a disability receive accommodations via 504 plans in Lunenburg.

This year as a district, our Accountability and Assistance Level is Level 2 with both Turkey Hill Middle and Lunenburg High Schools listed as Level 2. The state report card lists Students with Disabilities in Lunenburg as "Meets Requirements-At Risk (MRAR)". The district's Students with Disabilities progress towards narrowing proficiency gaps [Cumulative Progress and Performance Index (CPI): 1-100] is listed at 50 with the target set for 75. One hundred percent of Students with Disabilities participated in MCAS this year and the target was met. See school/district profiles at: [www.doe.mass.edu](http://www.doe.mass.edu)

Other data collected throughout the year is also important to consider when looking at the whole Special Services Department. DESE requires us to collect data for certain Indicators they are targeting each year. For our Indicators, the following information is available below and also can be found at: [www.doe.mass.edu](http://www.doe.mass.edu)

**Indicator 1 – Graduation Rate.** For the 2011-2012 school year, the state target for Students with Disabilities was 77.5%. Lunenburg surpassed this target with 78.6% and the overall state rate was only 68.6% for Students with Disabilities.

**Indicator 3C – Proficiency Rate for Students with IEPs on MCAS.** For the 2012 MCAS, Lunenburg Students with Disabilities CPI ratings were as follows:

Grade	Subject	Lunenburg	State
Grade 3	Reading	77.5	64.7
Grade 3	Mathematics	67.5	60.2
Grade 4	Reading	65.2	57.6
Grade 4	Mathematics	63.6	60.0
Grade 5	ELA	65.4	60.5
Grade 5	Mathematics	70.2	54.6
Grade 5	Science	76.0	59.0
Grade 6	ELA	72.1	62.9
Grade 6	Mathematics	63.9	55.9
Grade 7	ELA	76.7	67.7
Grade 7	Mathematics	57.8	49.4
Grade 8	ELA	78.4	74.5

Grade 8	Mathematics	48.9	48.9
Grade 8	Science	55.7	49.5
Grade 10	ELA	**	85.8
Grade 10	Mathematics	**	71.4
Grade 10	Science	**	68.8

\*\* =not enough students in cohort to calculate CPI

**Indicator 4 – Suspension (more than 10 days)/Expulsion for Students with IEPs.** For Lunenburg, our rate was only 0.3%. The state rate was 1.1%. Additionally, Indicator 4B records significant discrepancies with the Suspension/Expulsion rates by race or ethnicity. In 2012, Lunenburg was not found to have any significant discrepancies due to these factors.

**Indicator 5 - Educational Environments for Students Aged 6-21 with IEPs.** The state's rate for full inclusion of students is 58.1%, Partial Inclusion rate is 19.9%. For substantially Separate Placements the state's rate is 15.0% and for Separate Schools, Residential Facilities, or Homebound/Hospital it is 6.8%. In Lunenburg, our percentages are as follows: Full Inclusion = 77%, Partial = 8.2%, Substantially Separate = 10.4% and Separate schools, Residential, etc. = 4.5%.

**Indicator 6 – Educational Environments for Students Aged 3-5 with IEPs.** The state results showed the percent of students receiving a majority of their special education and related services in a full inclusion early childhood program was 23.9%, in a partial inclusion program was 53.4%, a separate special education class, separate school, or residential facility was 14.0%, and students not attending an early childhood program but receiving only a related service (e.g. speech, OT, PT) was 8.7%. In Lunenburg, our early childhood full inclusion rate was 60%, our partial inclusion rate was 24%, substantially separate was 8.0%, and related services only 8.0%.

**Indicator 9 & 10 - Both of these Indicators deal with Disproportionality in Special Education and in Special Education Categories.** In Lunenburg, the state determined that there was no disproportionality found in either case.

**Indicator 11 – Initial Evaluation Timelines.** This indicator measures the percent of children with parental consent to evaluate, who were evaluated within the State established timeline. Data is reported for all initial evaluations initiated in October, November, and December of the reporting year. Lunenburg was rated 100% in compliance and the state average for this Indicator was 96.8%.

**Indicator 13 – Secondary Transition.** This indicator measures the percent of youth with IEPs aged 16 and above with an IEP that includes appropriate measurable postsecondary goals that are annually updated and based upon an age appropriate transition assessment, transition services, including courses of study, that will reasonably enable the student to meet those postsecondary goals, and annual IEP goals related to the student's transition services needs. Lunenburg was rated 100% in compliance and the state average for this Indicator was 99.2%.

The Parent Advisory Council Supporting All Learners (PACSAL) continues to be an active support group for parents, teachers and administration. All parents and community members can join the group, which currently consists of parents of students receiving Title I services and parents of students with disabilities. Meetings are typically held the first Friday of each month, 11:00AM, at the Thomas C. Passios Building, room 13. The executive board is made up of Chairperson: Kelly Harvey and Treasurer: Pami Terren. Several events and presentations were organized by the PACSAL for both parents and teachers in Lunenburg this year. For more information, go to: <https://sites.google.com/a/lunenburgschools.net>

In conclusion, the Lunenburg Public Schools continues to provide a variety of special needs services to meet the varying needs of our students in the least restrictive environment. We have an experienced, hard working staff that works together with parents to provide these varied services. Our parents are equal partners in our efforts to develop challenging and focused educational programs for children. We remain committed to the Lunenburg Public Schools mission, "We prepare our students for lifelong learning and responsible community membership." This is a total community effort and we encourage ALL Lunenburg residents to join with us to create positive experiences and futures for our children.

For additional information, please visit our website at: <https://sites.google.com/a/lunenburgschools.net>, or contact Julianna Bahosh, Director of Special Services, Special Services Office, 1025 Massachusetts Ave, (978) 582-4100, ext. 300.

## PRIMARY SCHOOL

Elaine Blaisdell, Principal

The Lunenburg Primary School is a child-centered school devoted to providing quality early childhood education for all students. We are a community of teachers, students, and parents working together to create a safe and respectful environment for children. Current knowledge and research of child development guides the school's beliefs and practices and provides the foundation for learning for all students.

For the last two years the school serviced Preschool to Third grade students. The February 20, 2014 student count reported to the state was 517 students. Our Preschool program services 19 three year old students and thirty -three four year old students. We have five Kindergarten classes servicing one hundred and twenty-three students. The class sizes in our Kindergarten programs range from 24-25 students. First grade has one hundred and thirteen students with class sizes ranging from 21-22. Second grade has one hundred and twenty-five students and the third grade has one hundred and four students. We are utilizing all available space in the building to provide a child centered enriching educational program for all our students.

We constantly strive to find better ways to meet the collective needs as well as the individual needs of our students. Our Professional Development focused on Race to the Top requirements including the new Teacher Evaluation, and the Common Core curriculum. All of our classroom teachers continued to use Responsive Classroom strategies as part of our Academic/Social/Emotional Learning Curriculum which includes morning meetings, guided discovery, rules and logical consequences, and academic choice.

The Primary School community continues to strive toward academic excellence. Common assessments are in place in the fall, winter, and spring for all children in grades K-3 in the areas of reading, writing, and math. These common assessments serve to monitor the effectiveness of teacher instruction and drive instruction. We are now able to track progress throughout the year in a faster, more efficient manner in order to improve instruction. Additional resources and direct instruction are provided to address the areas of concern identified through these common assessments. The Primary School is a Title One school and we have continued our tiered instructional system to insure that all students have the services they need to be successful. Tiered instructional services are provided in the area of Language Arts and Math. The first tier is the largest, and is fitted for universal instruction in the classroom. Teachers are skilled in differentiating instruction to meet a large number of student needs in the classroom. The second tier is based on student needs that are targeted, individual, and involve more intensive interventions. The third tier is the smallest and involves special services with very intense interventions. The tiered instructional model requires that the teachers not only meet the needs of the students who may be struggling with learning but those students who are doing well and need to strive to achieve higher levels of learning. Learning is becoming more personalized and students are being challenged to be independent learners and problem solvers.

Our third graders participated in the Spring 2013 MCAS Assessment. For our 3<sup>rd</sup> graders this was their first experience taking the high stakes state testing. We work to ensure that students understand that they are capable and prepared to take this assessment. We talk a lot about the learning they have experienced over the last several years and how this has prepared them to perform well on this assessment.

Grade 3 ELA	Advanced	Proficient	Needs Improvement	Warning
Number of Students	20	60	38	2
Percent of Students	65%		31%	2%

Grade 3 Math	Advanced	Proficient	Needs Improvement	Warning
Number of Students	45	52	5	6
Percent of Students	37%	43%	13%	5%

Compared to last year, fewer students in this cohort of students scored in the proficient and advanced ranges of functioning in the area of ELA. There was an 11% drop compared to last year, resulting in a higher number of students scoring in the needs improvement range.

Last year 85% of the students who took the Math MCAS scored in the Advanced/Proficient range of functioning. Although there was a slight decrease overall in the Advanced/Proficient range this year compared to last year, 10% more students scored in the advanced range of functioning in the area of Math (last year 27% Advanced, 47% proficient).

Our staff works hard to maintain a school culture which is positive, inclusive, and supportive of each of our members. We have high expectations, insist on respectful behavior, and recognize the importance of building a community where members feel a sense of belonging and responsibility to contribute. Our students have a right to be in an environment which is safe, promotes learning, and enables them to achieve success.

The Primary School Council meets each month to discuss school issues, review the annual budget for the school and to develop the School Improvement Plan as well as make revisions to the school's handbook.

Members of the Council for the 2013 -2014 school year were:

Principal:	Elaine E. Blaisdell
Assistant Principal	Chad Adams
Teachers:	Sherrie Flynn, Justin Sparks, Maribeth Ford
Parents:	Jennifer Begley, Tracey Kerins, Brandon Kibbe
Community Representative:	B.J. Carbone
School Committee Rep:	Colleen Shapiro

In closing, the faculty and staff of the Primary School are extremely proud of the work they do with young children. We are deeply committed to student learning and to our own life-long learning and efforts to improve our craft. Only through working with parents as partners are we able to accomplish the goals set forth by the state and district. For more information about the Lunenburg Primary School please visit our website: <https://sites.google.com/a/lunenburgschools.net> or the Department of Elementary and Secondary Education website: [www.doe.mass.edu](http://www.doe.mass.edu)

## FACULTY/STAFF ROSTER

Central Office  
 Elaine Blaisdell - Principal  
 Chad Adams - Asst. Principal  
 Denise Galloway - Admin. Secty.  
 Carrie Ford - School Nurse  
 Kristin Mackay - Guidance

Pre- School  
 Sherrie Flynn - Teacher  
 Jeanette Biery - Tutor  
 Ita Murphy - Teacher  
 Patti McColl - Tutor  
 Marie Martin - Aide

Achieve  
 Christine DeFelice - Teacher  
 Pat Siciliano - Tutor

Terri Green - Tutor  
 Laurene Broden - Tutor  
 Darlene Caron - Tutor  
 Laurie Xarras - Tutor  
 Susie Barney - Tutor  
 Kelly Waterman

Kindergarten  
 K1 - Lisa Stone - Teacher  
 Kirsten Snape - Aide

K2 - Maribeth Ford - Teacher  
 Canny Mobley - Aide  
 K3 - Sheila Bilotta - Teacher  
 Julie Drake - Aide  
 K4 - Deb Zivojinovic - Teacher  
 Monique Mola - Tutor  
 K5 - Nancy Murray - Teacher

1A - Michael Courtemanche  
 1B - Nicole Bienvenu  
 1C - Joanne Londa  
 1D- Christa Palma  
 1E-Judy Moodie

Second Grade  
 2A - Vickie Barbier  
 2B - Donna Dufour  
 2C - Sara Kenney  
 2D - Maria Courtemanche  
 2F - Nancy Chapdelaine

Third Grade  
 3A - Justin Sparks  
 3B - Janet Marshall  
 3C - Susan Diamantopoulos  
 3D - Nicholette Dumont  
 3E - Danielle Celona

Physical Education/Health  
 Genn Nass  
 Steve Kyajohnian

Art/Library  
 Lori MacDougall

Music  
 Deborah Smith

Special Education  
 Karen Rash  
 Michelle Withers  
 Mary Ann Weisman  
 Kristin Anthony

Tutors  
 Jackie Favreau  
 Mary Jean Davis  
 Leslie Spuria  
 Patti Kilcommins

Specialists  
 Mary Schultz - Speech  
 Cathy Zayka - Speech  
 Sue Richards - Phys. Therap.

Suzanne Saven - School Psych.  
 Jane Dusek - COTA  
 Maggie Porpora - Occup. Therap.  
 Jamie Mobed - Augment. Spec.  
 Cynthia Rosencran - ELL  
 Cafeteria  
 Nadine Lorenzen - Cafeteria Mgr.  
 Claudette LaChance  
 Karolyn Braman  
 Judy Haley

Custodians  
 Rich Krafve  
 Karen McNamara  
 Bill Babineau

Debra Hall - Aide  
Carrie Arciprete - Aide

**TURKEY HILL MIDDLE SCHOOL**

Timothy Santry, Principal

Turkey Hill Middle School provides a rigorous academic curriculum as well as strong programs that support students' social and emotional growth. These programs ensure that each child becomes a self-motivated, creative, lifelong learner in a safe, stimulating environment that encourages diversity and open, honest communication. The dedicated and accomplished staff of professionals within the school embraces the philosophy of educating the whole child academically, socially, and emotionally. This philosophy is a means by which all students become positive community members who possess the skills to be successful in high school. Turkey Hill Middle School began its second year in servicing students in grades four through seven.

**PERCENT OF STUDENTS SCORING IN THE  
ADVANCED/PROFICIENT RANGE**

Grade	Subject	THMS	State
4	ELA	50%	53%
4	Math	55%	60%
5	ELA	72%	65%
5	Math	75%	61%
5	Sci/Tech	75%	59%
6	ELA	77%	66%
6	Math	83%	60%
7	ELA	81%	71%
7	Math	68%	52%

In reviewing the results of the 2013 Spring M.C.A.S. tests, in most tested content areas, we consistently produce scores that are higher than the state average in percentage of students who fall in the advanced and proficient range, in some cases, 20% over the state average. Although we are proud of our students' performance, we continue to analyze data in our monthly results faculty meetings designed to improve our instruction for all students. Our faculty has identified areas of improvement based upon the data and implemented strategies to improve their instructional practices that will help students succeed.

Starting in the fall of 2013, our talented group of fourth grade teachers began working together in an interdisciplinary teaming model. This model permits teachers to work together in teams of two or three in order to provide focused instruction in the areas of reading and mathematics. Our specially designed teaming model allows students to remain with their homeroom teacher for the majority of the day, but designates a reading, writing, and mathematics teacher on each team. Teachers can develop expertise as content area specialists and administration provides specific professional development in each focus area for continuous improvement and growth. This form of teaming also allows us to create more common experiences at the grade level through unit planning and shared assessments.

Additionally, teaming helps prepare students for an increased level of expectations in reading, math, and writing when entering the fourth grade, while continuing to be sensitive to the social and emotional needs of this population.

We continue to utilize intervention and power blocks during the school day to meet the needs of each individual student. These blocks of instructional time that have been built into our master schedule allow teachers time to work with students at their own individual skill level. The philosophy is to challenge students who are high academic achievers as well as strengthen skills for students who have identified weaknesses. Teachers are able to work with students in a small group to answer individual questions or provide more individualized support. We design this support model to allow students to feel more confident, thus, perform better in the classroom. We will continue to refine our intervention block times to best meet the needs of our students.

Turkey Hill Middle School continues to offer enrichment blocks for all students. Enrichment classes provide students a block of time in which they receive instruction in the areas of developmental health and guidance. This year, we have added the Second Step program to our sixth and seventh grade guidance classes in order to align with the curriculum being utilized in grades four and five. These units focus on healthy decision making, empathy and communication as well bullying prevention to meet the intricate social needs of our middle school students.

Students also receive instruction in physical education, art, library media, and music classes that allows them to explore their strengths and talents. Students also have the opportunity to sign up for and participate in band and chorus during this block. This enrichment block is in addition to the traditional special area classes students receive, and this block offers students additional physical movement throughout the day, additional opportunities for hands on activities and more exposure to the arts, theatre and technology throughout the school day.

We make a positive impact on the students we serve by offering a variety of different programs developed to promote social and emotional growth, self-awareness, and community service. We continue to utilize the Developmental Design program to grades six and seven to deliver our social emotional curriculum. This program works by students meeting with teachers in small groups to teach social responsibility and problem solving, as well as developing empathy and promoting positive self-esteem. Grades four and five continue to utilize Responsive Classroom strategies, which deliver a similar social emotional curriculum with similar positive results. We continue to refine and enhance our programs to incorporate anti-bullying lessons. We utilize best practices such as peer mediation and the Big Sibs program to foster and develop positive peer leadership skills and effective peer mentoring. All of the social emotional programs have been developed to allow students to showcase their talents and abilities, grow and improve as individuals, and promote community outreach for the younger generation.

Turkey Hill Middle school continues to provide educational services and support that ensures student success and promotes lifelong learning and responsible community membership. The key components to our success is our talented faculty committed to making a positive impact on students, our parents and community who support our teaching and learning, and most of all, our students who inspire us through their commitment to learning. Together we continue to make the difference in the lives of students.

### FACULTY/STAFF ROSTER

Administration/Office/Nurse		Grade 4	Team
Timothy Santry	Principal	Erin Blanchette	White
Heidi Champagne	Asst. Principal	Gina Cote	White
Fran McCluskey	Adm. Secretary	Charlotte Letendre	Blue
Leah Megan	Nurse	Lynn Marabello	Blue
		Heather Witham	Blue
Guidance		Grade 5	Team
Gail Okerman	Grades 4 & 5	Lynn Major	Blue
Cheryl Nelson	Grades 6 & 7	Susan Reardon	Blue
		Lisa McCullah	Blue
Special Areas		Sherri Borreson	White
Steve Archambault	Music, 118	Rhonda Connery	White
Dale Diamantopoulos	PE		
Sandy Laserte	PE	Grade 6	Team
Robin Warren	Art, 114	Kristine Bassett	White
Victoria Whipple	Library, 108	Melanie Pouliot	White
		Beth Arsenault	Red
		Jeff Cournoyer	Red
		Nancy Karis	Red
Learning Center/Special Education		Grade 7	Team
Elena Oksanish	SLP	Natalie Davulis	White
Molly Mulherin	Gr. 4 Teacher	Dawn Grebinar	White
Maura Lizek	Gr. 5 Teacher	Timothy Sheasgreen	Red
Linda Papadopoulos	Gr. 6 Teacher	Joanne Deming	Red
Melanie Mobley	Gr. 7 Teacher	Annica Scott	Red
Amy Harrington	Gr. 4 Tutor		
Jerianne Kelley	Gr. 4/5 Tutor		
Kerry Roder	Gr. 5 Tutor		
Judy Barone	Gr. 6 Tutor	Achieve Programs	

Donna Lavoie  
Vivian Butler  
Marlene Wiita  
Tina Stateler  
Judith Pierce

Gr. 6 Tutor  
Gr. 7 Tutor  
Gr. 7 Tutor  
1:1 Aide (Gr. 7)  
Wilson Tutor

Jaime Lyons           Teacher  
Heather Morse       Aide  
Mary Madrigal       Tutor  
Brittany McGuirl     Teacher  
Karen Smith           Aide  
Debra Hitchcock      Aide

**Cafeteria:**

Judy Haley  
Sarah Rucker  
Donna Cameron  
Joan Newell

**Custodial:**

Jeri Sampson  
Dave Dawson  
Bill Babineau

**HIGH SCHOOL**

Brian Spadafino, Principal

Lunenburg High School was a hub for academic and social activity in 2013-2014. There was more stability within the faculty and student body, at the beginning of the school year. In the 2012-2013 school year, we welcomed almost 250 eighth and ninth grade students and eight faculty members to Lunenburg High School. This year, we only had to orient 145 eighth grade students, one teacher, and four staff members to our building and school culture. With the assistance of 50 student leaders, we successfully transitioned the eighth grade students into the LHS culture by having an eighth grade orientation on the first day of school. We opened the year, as we do every year, with a guest speaker from the Worcester County District Attorney's Office to discuss responsible Internet use, Facebook, cyber-bullying, and Internet safety with our incoming students and parents.

**NEASC ACCREDITATION**

Lunenburg High School recently completed a Special Progress Report for the Commission on Public Secondary Schools of the New England Association of Schools and Colleges. In 2010, the Commission recommended that the school receive continued accreditation in the Association. The Commission's decision was based upon review of an evaluation report prepared by a visiting committee in April 2010. The Two Year Progress Report, submitted in January, 2013 received high marks from the Commission reviewing our submission.

While the Commission lauded LHS in many areas, the Commission warned LHS in three areas and asked for a Special Progress Report to be completed. Of major concern were issues with the facility and meeting 21<sup>st</sup> century learning expectations. The Commission stated that the physical plant significantly limits the school's ability to meet the educational needs of students, and that there is an expectation to develop both a short- and long-term plan to fund and address the significant facilities concerns including infrastructure and wiring issues, roof and window issues, limited handicap accessibility and inadequate space. In curriculum, the commission recommended the further development of a standard template to clearly articulate school-wide expectations for student learning.

As part of the Special Progress Report, the leadership team was charged with addressing the recommendations that were made by the Commission. Of the three Highlighted recommendations, one was deemed "complete" and two were deemed "in progress." The "completed" recommendation was due to the fact that On January 7, 2014, Lunenburg voters supported the design of a grade 6-12, middle/high school building project, at a Special Town Meeting. On January 11, 2014, the town of Lunenburg voted to approve a ballot proposal to build a new middle/high school. Voters cast 1,414 votes in favor of the project and only 543 votes were in opposition to the project, in the special election. The total cost of the project is \$72,975,321. The leadership team reworked the school-wide learning expectations so that they are aligned with the Common Core State Standards. The report was submitted to the Commission on February 4, 2014.

**SCHOOL/COMMUNITY PARTNERSHIPS**

In January, a group of students came together to look at how school culture at LHS could be improved. The group met three days after school. They decided that the best way to positively impact school culture is to: put together a group of students from each grade level to help acclimate new students to LHS; start a student-led newspaper to expose students to what is going on in school and after-school; and look at offering more extra-curricular activities that focus on student interests. The

culture committee believes by exposing students to things they may be interested in and other students who share similar interests, students will feel a stronger connection to school.

In March, the National Honor Society will be having its annual Blood Drive. Students sixteen and over will be able to participate in the Blood Drive with parent permission.

### MCAS RESULTS

LHS again showed improvement on yearly MCAS results, reflecting professional development, focus on refining instructional and assessment practices, curriculum work and hard work by students and teachers.

#### Lunenburg High School – 2013 MCAS Results (Grade 8)

Subject Test	Advanced/Proficient	State Average (Adv/Pro)
ELA	85%	78%
Math	54%	54%
Science/Technology	34%	39%

#### Lunenburg High School - 2013 MCAS Results (Grade 10)

Subject Test	Advanced/Proficient	State Rank	Percentile in State
ELA	97%	102 of 354	Top 29%
Math	97%	21 of 348	Top 6%
Science/Technology	97%	6 of 341	Top 2%

Using combined percentage bands of the advanced and proficient range, eighth grade students scored 85% on the ELA test. In Mathematics, 54% of eighth grade students scored advanced/proficient. In Science/Technology, 34% of eighth grade students scored advanced/proficient. Curriculum and instruction are a focus for us this year in the areas of Math and Science in the eighth grade.

Using combined percentage bands of the advanced and proficient range, LHS tenth grade students scored 97% on the ELA test. In Mathematics, tenth grade students scored 97% advanced/proficient. In Science/Technology/Engineering, tenth grade students scored 97% advanced/proficient. We are extremely proud of our students and teachers for their continued improvement, and we will work to move all students to the level of proficiency as measured by MCAS and our goal of college and career ready as they move through our curriculum.

We were also very pleased to learn that 31 seniors at Lunenburg High School received the state's John and Abigail Adams Scholarship this year. The scholarship is available to students whose MCAS performance puts them at the top 25 percent of their district. To be eligible, students must either score Advanced on one exam and Proficient on the other, or Advanced on both the English and Math exams.

### HOMEcomings, ATHLETICS AND EXTRACURRICULAR ACTIVITIES

Homecoming was once again a great town-wide celebration, culminating with a beautiful parade complete with floats representing all four high school classes. Many of our sports teams qualified for tournament and district play, and several school records in track were shattered by our talented student-athletes. LHS received a Sportsmanship Award from the MIAA because we did not have any of our players or coaches ejected from an athletic event. Mock trial, Latin club, marching band, jazz band and the math team represented LHS in numerous competitions; the 48<sup>th</sup> annual Competitive Class Plays delighted the audience, and the school-wide play, *It's a Wonderful Life: The Live Radio Version*, was well received. The Pops and Senior Showcase are scheduled for the spring. Members of the LHS chorus had the opportunity to sing at Symphony Hall with the Handel and Hayden Society and seven other Massachusetts high schools.

### COMMUNITY BUILDING

National Honor Society successfully supported the "Giftmart" drive during the holidays, helping to provide joy to needy children and families in conjunction with local agencies. The World Hunger Task Force will be raising money through Penny Wars this spring. The money will be donated toward the fight against hunger. Also, this winter, one of our students participated in Project 351. He spent the day in Boston with hundreds of eighth grade students, giving back to the community. Last summer, another student and a maintenance worker painted the LHS gymnasium.

We have received several generous donations from community members this year. In December, Mr. Mike's Mobil Station donated \$500 to be used toward STEM initiatives. In January, the PTO approved an \$8000 donation, which will be used to purchase a mobile laptop lab. We currently have one mobile laptop lab and it is signed out every period and used by classes. In February, the Johnny Appleseed Harmonizers made a \$500 donation to the LHS Music department.

## CURRICULUM

The staff at Lunenburg High School focused their professional development activities in 2013-2014 working on curriculum development, curriculum mapping, and implementation of the new teacher evaluation system. Curriculum maps should be completed by the end of the school year. As part of the NEASC accreditation process, the leadership team reworked our school-wide learning expectations so that they are aligned with the Common Core State Standards.

## FACULTY/STAFF ROSTER

Principal	Brian Spadafino	Adm. Assistant	Sheila Szocik
Assistant Principal	Robert McGrath	Secretary	Tina Cooney
Nurse	Carolyn Finch		
<u>Math</u>		<u>Language Arts</u>	
Sarah Sabatini	Dept. Head	Martha Cheesman	Dept. Head
Andrew Cantatore		Erinanne Snyder	
Jennifer Miller		Mary Foyle	
Eric Short		Michael Hannigan	
Robert Truax		Stephanie Lizotte	
		Timothy Macuga	
Science		Social Studies	
Robert Hill	Dept. Head	Anna Keegan	Dept. Head
Mitchel Friedman		Warren Stevenson	
Craig Pingsterhaus		Timothy Normandin	
Jennifer Biery		Hailee Martin	
Dawn Gearin		Timothy Macuga	
Richard Cohen			
Amanda Rowley	Greenhouse Asst.	Unified Arts	
Foreign Language		Alexis Pukaite	Dept. Head
Kay Hillman	Dept. Head	Steven Boone	
Jessica Beardmore		Dana Belair	
Tamara Yourk		Caryn Wardwell	
Sharon Kimball		Rhonda Malatos	
Peggy Proctor		Karyn Giuliani	
Lynn Radford		Nathan Diperrì	
		Steven Kyajohnian	
Special Services		Peter McCauliff	AD
Nicole Kromer	Dept. Head	Darlene Steele	Athletic Secretary
Joshua Koziol			
Brianna Lively		Media Specialist	
Michelle Petersen		Pamela Vallee	
Kimberly Jones			
Erica Hardy	Speech/Lang.		
		Guidance	
Penny Borneman		Karma Tousignant	Dept. Head
Lizabeth Johnson		Susan Caviaoli	
Susan Greenough		Phil McMurray	

Dawn McGuirl  
Michael Buswell  
Joseph Adamowicz  
Maribeth Ulf

8<sup>th</sup> Grade Teacher  
Sharon McCullah  
Linda Collette  
Meredith Cormier  
Amy Raboin  
Martha Sullivan  
Mary Whitaker

Debra Aro

Cafeteria  
Patti Pichnarcik  
Carol Hamilton  
Stella Carlson  
Eleni Tsiakalos

Custodians  
Timothy deBettencourt  
Marc St. Jean  
James Vaillancourt

Guidance Secretary

Café Manager

Head Custodian

## MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

As I enter into my third year as Superintendent-Director of Monty Tech, I remain humbled and honored to represent a school that continues to transform secondary education in North Central Massachusetts. Compiling information for the 2013 Annual Report has provided me with an opportunity to reflect on the achievements and activities of our students, faculty and staff. The 2012-2013 school year brought many exciting opportunities for the Monty Tech educational community. It was a banner year, marked by student achievement, faculty and staff distinctions, and leadership development, including:

- Competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students captured second place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association.
- Cited for his dedication to his students and his involvement with the highly competitive Cyber Patriot event, Information Technology instructor, Richard Duncan, was named Teacher of the Year by the Air Force Association.
- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2012, Monty Tech's passing rate on the MCAS English Language Arts exam was 99%, Mathematics 98%, and Biology 97%.
- Monty Tech science students continued to participate in the highly selective Student Spaceflight Experiment Program. Monty Tech remains the only vocational school in the nation to have a student science experiment launch into space, providing students with an opportunity to study the effects of gravity on their innovative science projects.
- Mass Audubon and the New England Farm and Garden Associations recognized our talented science instructor, Mr. Ken Pearson, with the well-deserved the 2013 Conservation Teacher of the Year Award.
- Monty Tech administrators made the new educator evaluation system a priority, attended a wide array of professional development programs, and continue to lead efforts to bring innovative and meaningful change to the complex system.

Today, the Monty Tech model of integrated academic and career-focused learning continues to provide high quality education to area youth. A Monty Tech education not only prepares students for employment, but also for post-secondary education. In fact, more than 60% of the Class of 2013 entered college or an advanced training program upon graduation. But what about success and retention in these post-secondary programs?

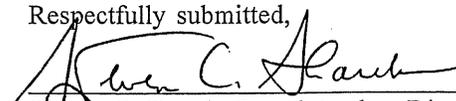
Because Monty Tech administrators, faculty and staff have a vested interest in the success of our students, the District has taken measures to keep in touch with our program graduates. One year after leaving Monty Tech, the graduates of 2012 reported the following:

- 35% are currently employed in a field related to their Monty Tech trade
- 10% are employed in a field unrelated to their vocational education
- 49% are currently pursuing a higher education
- 4% have elected to serve in the United States military

From a fiscal perspective, Monty Tech, like other schools in your community, is dependent on public support. Though the District has been impacted by the nationwide economic recession, we have made every effort to retain a fiscally conservative budget while providing students with a high quality education, grounded in advanced technology and 21<sup>st</sup> Century thinking.

The District's FY13 Annual Budget was accepted by each of the eighteen member communities, and reflected a 7% increase over the 2011-2012 Educational Plan. We recognize that we are in the midst of some of the most difficult economic times faced by public education and, as a result, we will continue to strive to seek creative ways to minimize member-town assessments.

Respectfully submitted,

  
Steven C. Sharek, Superintendent-Director

### Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

### Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

### Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

*Nicholas DeSimone, Principal*  
*Francine Duncan, Director of Technology*  
*Christina Favreau, Director of Academic Programs*  
*James Hachey, Dean of Admissions*  
*Richard Ikonen, Director of Facilities*

*Tammy Lajoie, Business Manager*  
*Richard Nutt, Director of Vocational Programs*  
*Steven Sharek, Superintendent-Director*  
*Katy Whitaker, Development Coordinator*  
*Victoria Zarozinski, Director of Student Support Services*

### Enrollment

On October 1, 2012, student enrollment at Monty Tech included 1,432 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (58), Ashby (37), Athol (110), Barre (39), Fitchburg (376), Gardner (173), Harvard (4), Holden (60), Hubbardston (56), Lunenburg (72), Petersham (8), Phillipston (17), Princeton (14), Royalston (24), Sterling (58), Templeton (110), Westminster (70), and Winchendon (127). The remaining nineteen students were from out-of-district towns, including Clinton, Hardwick, Leominster, Orange, Townsend and Worcester.

Throughout 2012-2013, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2012, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty-vocational/technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2012-2013 proved to be an exceptionally busy year for him, as the school received a record 881 applications for admission. Of those, 794 were from students hoping to enter our incoming freshman class.

The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 379 freshmen and 22 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of

vocational/technical areas. The program continued to attract a large number of students during the 2012-2013 school year, serving approximately 597 area students.

Class of 2012 Awards

Members of the Class of 2013 were awarded approximately \$50,000 in scholarships. The Monty Tech Foundation generously provided \$27,000 in scholarships to graduating seniors, ranging in amounts of \$250 to \$2,000. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Well over 60% of the graduating class of 2013 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2012-2013, a great deal of effort was put forth by the School Committee, administration and staff. The final fiscal year 2012-2013 Educational Plan totaled \$24,333,209, which represents a 7.0 % increase over the 2011-2012 Educational Plan. The District held spending in fiscal year 2012-2013 to the minimum required by Massachusetts General Law Chapter 70.

The District was audited in August 2013 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2013, state and federal grant sources provided the school with \$922,132. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$358,245. Included in that total are a number of highly competitive awards, including a \$248,275 award from the Massachusetts Life Sciences Center, used to renovate two science laboratories, and a \$100,000 award from the Executive Office for Administration and Finance, used to purchase vocational-technical training equipment, specifically a Sinker Electrical Discharge Machine (EDM), which will be used to train our Machine Technology students, creating a more skilled and better prepared regional workforce. Grants totaled \$1,280,377 for fiscal year 2013.

Academic Achievement

In 2012-2013, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2012, Monty Tech's passing rate on the English Language Arts exam was 99%, Mathematics 98%, and Biology 97%.

English Language Arts	2011	2012	2013	Mathematics	2011	2012	2013
Students Tested	358	361	352	Students Tested	358	360	352
Passing	100%	100%	99%	Passing	98%	99%	98%
Advanced/ Proficient	87%	95%	95%	Advanced/Proficient	86%	87%	80%
Needs Improvement	13%	5%	5%	Needs Improvement	12%	12%	18%
Failing	0%	0%	1%	Failing	2%	1%	2%

Biology	2011	2012	2013
Students Tested	362	361	398
Passing	97%	98%	97%
Advanced/ Proficient	71%	73%	73%
Needs Improvement	27%	24%	24%
Failing	3%	2%	3%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, continuing the school's Level 1 Status distinction.

Student Group	On Target = 75 or higher	Performance	Progress
All Students		83	Met Target
High Needs		76	Met Target
Low Income		83	Met Target
ELL and Former ELL		-	-
Students with Disabilities		75	Met Target
American Indian/ Alaska Native		-	-
Asian		-	-
African/American/Black		-	-
Hispanic/ Latino		99	Met Target
Native Hawaiian/ Pacific Islander		-	-
White		82	Met Target

### Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2012-2013 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: During 2012-2013, the program was fortunate to receive equipment upgrades including a new aluminum pulse welder, and an assortment of hand and air tools. The program introduced students to a virtual 3-D spray system, designed to provide students with the opportunity to practice the technique painting without using any materials, and the program's waterborne paint spray booth continues to provide students with training with more efficient waterborne paint systems. Throughout the year, the program received over eighty requests for service and repair work, including a number of requests from local school, police and fire departments. Students and instructors refinished a Westminster Police Department Speed Trailer, completed numerous projects in support of the NEADS Canines for Combat Veterans program, as well as repaired a Gardner Fire Department vehicle. (Total enrollment: 63; 42 males, 21 females)

Automotive Technology: The Automotive Technology program experienced instructional transition, as long-time instructor Ken Baer accepted another position within the District. George Russell, veteran automotive technician, filled the vacant position and has proven to be a valuable contributor in the department. Two of our top students, Seniors Hunter Manley and Mike Pauplis placed fourth at the state Ford/ AAA Automotive competition. Several students performed extremely well at the district level SkillsUSA competition. Hunter Manley of Phillipston, advanced to the state competition, where he was awarded a gold medal for his

performance and qualified for the national competition in Kansas City, MO. The program also supported eight students in the Co-Operative Education program. These students gained valuable workplace experience, applying the skills they learned in the rigorous automotive technology program, and received high praise from their employers. (Total enrollment: 53; 44 males, 9 females)

**Business Technology:** Students and instructors in the Business Technology continue to enjoy an increased presence in the school community, providing assistance to shops and offices throughout the school by coordinating bulk mailing, labeling, organizing, and collating jobs. Offices that receive direct support from the Business Technology program include: Monty Tech Nurses' Office, front office, and Student Support Services. Students also assist wherever there is a customer service need, as in the annual greenhouse project, directed by Mr. Dylan Hager. Students serve as customer service representatives and cashiers for this very busy seasonal operation. Students also run a successful school store, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 76; 15 males, 61 females)

**Cabinetmaking:** Cabinetmaking students spent a great deal of time building and installing cabinetry in a number of public offices throughout the Monty Tech district. During the 2012-2013 school year, students and instructors were particularly busy renovating the kitchen in the Oak Hill Fire Station, located in Fitchburg, MA, where solid cherry cabinetry was built and installed to update the facility. The Senior class also built a beautiful solid cherry bedroom set, which was raffled off to raise money for the Monty Tech Foundation, a philanthropic organization that provides scholarships to students. Individual requests were also honored, including building podiums, and storage units, and all of the gifts for the annual Superintendent's Dinner (400 Nantucket benches) kept the students and instructors extremely busy throughout the remainder of the year. Finally, the program was also fortunate to receive four new machines: two jointers, a straight line rip saw, and an up-cut saw. (Total enrollment: 72; 45 males, 27 females)

**Cosmetology:** Providing students with educational space that closely reflects industry trends and a typical workplace environment are paramount in the cosmetology program. In November 2012, the renovation of rooms #202 and #210 was completed, offering students and instructors additional opportunities to train in a setting that closely resembles a traditional salon. The new space includes: twenty-four dry stations, twelve manicure tables and stools, new student lockers, shelving, wig warmers, new electrical outlets and fresh paint. Each of the programs twenty-two seniors successfully obtained their cosmetology license before graduation- bringing the programs total number of licensed operators to 225 (and three manicurists) to date. Monty Tech cosmetology instructors continued to promote community service, encouraging all students to participate in meaningful activities at the Gardner High Rise. Students provide free hair and nail services to the elderly once a month, a program that began in 1998. (Total enrollment: 89; 1 male, 88 females)

**Culinary Arts:** Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, culinary students and instructors participated in the Independent Restaurant Group "Taste the Difference" event, and continue to showcase their talents at similar trade shows and events throughout the year. The program provided breakfast, lunch and dinner, as well as support staff, for a number of events for public organizations, including: Fitchburg Rotary Club, Montachusett Home Health Care, Senate Ways and Means Committee, Gardner AARP, and the Fitchburg City Council. The program also was fortunate to receive new equipment that has proven to increase efficiency, including a combination steam convection oven and new stainless steel prep tables. (Total enrollment: 105; 34 males, 71 females)

**Dental Assisting:** 2012-2013 proved to be a busy one for the students and instructors in the Dental Assisting program. The program supported three students who competed at the district level for SkillsUSA. Two went on to compete at the state level. Monty Tech welcomed Community Health Connections, a school-based dental hygiene program whose goal is to provide dental services to students in need. Through this initiative, approximately thirty-two students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. Dental Assisting students also attended the Yankee Dental Convention, and learned about the most current trends and practices in the field. Finally, the program received new equipment, including a model trimmer, digital scales, a hot water bath and two vacuum forming machines. (Total enrollment: 62; 5 males, 57 females)

**Drafting Technology:** The Drafting program is proud to announce that five seniors held co-op positions during the 2012-2013 school year, and all plan to continue with their employment while attending local colleges and universities. Nine students earned the right to compete in the SkillsUSA event at the state level, and one standout was selected to represent the school at the national level. At the end of the 2012-2013 school year, every Junior (16 students) and every senior (7 students) were certified AutoCad Mechanical users, and each had also

successfully earned certification in Inventor. The shop continued to provide countless community services in the form of banners, signage, building plans, interior design plans, and decorating for school-sponsored events. A capstone project for Drafting students and instructors is the school's library, which was designed entirely by the Drafting Technology program, and upon completion, will be an excellent representation of the quality work that is produced in that shop on a daily basis. (Total enrollment: 51; 29 males, 22 females)

**Early Childhood Education:** The Early Childhood Education program at Monty Tech proudly graduated fourteen students, all college bound. The program continues to be a popular trade, with an emphasis on community service and continued education. During 2012-2013, Early Childhood Education students participated in the Fitchburg Public Schools: Math & Literacy Fair, operating a table, and engaging children in an activity-based scavenger hunt, based on two popular children's books. Students also created twenty 3-D children's games, which served as centerpieces for the MAEYC Annual Week of the Young Child Recognition Dinner. Three students from the program represented Monty Tech at the SkillsUSA National Skills and Leadership Conference in Kansas City, MO. Whether the students were competing or receiving a volunteer service award, each of these young ladies represented the school and the Early Childhood Education program very well. The program has benefited from new supplies and equipment, including: a new storage unit for the baby Care Parent Simulation dolls, a SMARTboard, new playground equipment for the District's preschool program, and a new pocket laminator. The Monty Tech Childcare Center continues to operate at full capacity, serves as a co-operative education site for two students, and successfully prepares their young students for transition into Kindergarten. The Center's Director, Ms. Kelley Booth, visits with prospective parents almost daily and handles frequent calls for Fall placement. (Total enrollment: 65; 3 males, 62 females)

**Electrical:** The Electrical program at Monty Tech continues to be one of the busiest trades in the school. During the 2012-2013 year, students and instructors completed a number of "outside projects" that include: all wiring of the Bresnahan Community Center in Ashburnham (with the exception of fire and security), wiring of the new AV center at the Bromfield School (Harvard, MA), and lighting upgrades to the Toy Town Elementary School Conference Room (Winchendon, MA). Countless electrical projects were also completed in-house, including: library renovations, LED lighting on the outside of the school, wiring two new stations in Cosmetology, data upgrades in a number of classrooms, and new equipment installations in vocational programs (Culinary Arts, Cabinetmaking, Machine Technology, and Automotive Technology). The Electrical program is also particularly proud to have trained thirteen students who benefited from a co-op placement during the 2012-2013 school year, successfully applying what they have learned at Monty Tech in workplaces across North Central Massachusetts. (Total enrollment: 88; 79 males, 9 females)

**Engineering Technology:** The Monty Tech Engineering program has undergone a yet another major transition, as long-time instructor David Dion retired during the 2012-2013 school year, which left a vacancy that was filled by Mr. Dennis Cormier, veteran engineer. Mr. Cormier's great enthusiasm for the subject matter has been a welcome addition to the program, that has seen a marked increase in student interest. During the 2012-2013 school year, the exploratory program yielded thirteen first-choice freshman, with an incoming freshman class totaling sixteen. All eleven seniors graduated, and reported plans to continue their education, join the military, or continue working in the engineering field. Engineering Technology instructors were pleased with the addition of new materials and equipment, including new student lockers, additional storage units, a mechanical stress tester, a fusco system, and a wide variety of Project Lead the Way curriculum and tools. (Total enrollment: 58; 42 males, 16 females)

**Graphic Communications:** The Monty Tech Graphic Communications program is pleased to have graduated twenty-four students, all of whom were accepted at a variety of colleges, including 2-year, 4-year, public, and private institutions. Throughout the 2012-2013 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, the shop produced approximately three hundred twenty print projects, billing in excess of \$38,000. The shop also produced yearbooks for local institutions, saving each school approximately \$8,000 - \$10,000, as the billing only reflects cost of materials. In our student-operated copy center, over three million black and white copies, two hundred fifty thousand color copies, and over five hundred wide format prints were completed. The program was fortunate to receive a number of equipment upgrades and pieces of new technology, including: a black and white high speed copier, a digital envelope printer, a comb binding machine, a screen printing positive printer and ten (10) new iMac computers, each equipped with CS6 software. (Total enrollment: 89; 28 males, 61 females)

**Health Occupations:** The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. With guest speakers including

a mortician, an emergency room physician, the American Red Cross and representatives from Battered Women's Resources, instructors aim to provide students with critical exposure to a variety of health-related career options. The program, which boasts an enrollment of just under one hundred students, continues to participate in community service programs, including the annual Red Cross Blood Drive, Pediatric Day (in conjunction with students from the Early Childhood Education program), and a "baby shower" for women living in a local battered women's shelter. In addition to providing students with CPR training and certification, the program provides opportunities for students to sit for two certification exams. The juniors sat for the Certified Nursing Assistant (CNA) exam, and the senior students sat for the Clinical Medical Assistant Certification (CCMA) exam. (Total enrollment: 99; 6 males, 93 females)

House Carpentry: Most of the work done by the students and instructors in the Monty Tech House Carpentry program is done off-campus, completing renovation, building, and repair work for member communities. Some of the more notable projects from the 2012-2013 school year include: work on the Bresnahan Community Center (Ashburnham), leading renovation efforts for the school's new library, constructing and installing Fitchburg Rotary Club flower boxes, completing work on Westminster Little League dug-out roofs, constructing and installing a shed located at the Town Hall (Ashburnham), completing work on the Monty Tech softball field dug-outs, and designing and installing stage extensions for the Monty Tech Dukakis Performing Arts Center. (Total enrollment: 65; 42 males, 23 females)

Industrial Technology: Students and instructors in the Monty Tech Industrial Technology program are called on for "a little bit of everything." Whether busy on campus or off, these students contribute to the educational community in countless ways. During 2012-2013, the majority of their work was concentrated on three major outside projects: 1) re-roofing the Princeton Municipal Power and Light Company's multi-shed buildings, 2) designing and creating props for the Annual Superintendent's Dinner fundraising event, and 3) fabricating and installing a 12' x 16' wooden, gambrel style shed for the Town of Ashburnham. The Co-Operative Education program continues to be a highlight for students in the Industrial Technology program, as six students were awarded co-op placements during the year. Finally, the District hired Mr. Kenneth White to replace long-time instructor Michael Edson, who retired early in the year. Mr. White has proven to be a wonderful resource to our students, bringing over 35 years of experience in maintenance repair and machine set up knowledge. (Total enrollment: 52; 49 males, 3 females)

Information Technology: As with any school, information technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of two hundred hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students (led by instructor Richard Duncan) captured second place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association. To give you a sense of how immense this accomplishment is - there were 806 teams representing all fifty states at this competitive event! The Information Technology program also offered TestOut PC Pro certification opportunities to Sophomore and Junior students. During the 2012-2013 school year, 26 out of a total 33 students passed this certification exam, a 79% success rate. (Total enrollment: 58; 54 males, 4 females)

Machine Technology: The Monty Tech Machine Technology program saw several key improvements during the 2012-2013 school year. The program benefited from new technology, including: a Kalamazoo cut-off band saw, new benches, and two jet engine lathes with digital readouts. Additionally, a vocational equipment grant from the Executive Office for Administration and Finance, in the amount of \$100,000 was awarded to the District. These funds will directly benefit the students in the Machine Technology program, as the District has purchased a Sinker Electrical Discharge Machine (EDM). Students will be trained in this new technology, and, therefore, will be more marketable to area machine shops that utilize similar equipment. Two students advanced from the SkillsUSA district competition to compete at the state level, one in Precision Machining and the other in CNC Milling. The program is particularly proud of student efforts in CNC Milling at the state SkillsUSA competition, where a Monty Tech student won a bronze medal. A total of twelve (12) students were offered co-op employment (up from only 3 students in 2011-2012), and were able to put their vocational education into practice at area machine shops. Students who remained at the school refined their skills by completing a number of special projects, including: manufacturing brass plaques to mark projects within the school and outside projects in Monty Tech communities, laser engraving plaques for the school's annual car show, creating custom drawer pulls for the bedroom set hand-crafted by Cabinetmaking students, and machining components for the auditorium stage extension project. (Total enrollment: 62; 56 males, 6 females)

Masonry: Students and instructors in the Monty Tech Masonry program were busy on our campus, as well as in many of the member communities throughout the 2012-2013 school year. Community services included: designing and installing the brick chimney, tile floors and the stone surrounding the wood stove at the William Bresnahan Community Center (Ashburnham); repairing the flag pole base at the fire station, repairing brickwork at the police station, and repairing sidewalks and manholes at the Sundial Apartments (Fitchburg); cutting channels and removing concrete floor, jackhammering ledge in the floor, and repairing the concrete floor at the Bromfield School (Harvard); completing work on the Little League dugouts (Phillipston); and completing brickwork at the Senior Center and repairing steps at the Wendell Clark Memorial YMCA (Winchendon). When students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where they were recognized with the following distinctions: Seniors – 1st and 3rd place, Juniors – 2nd place, and Sophomores – 2nd place. Students and instructors also worked to beautify our own campus by installing block work for the softball dugout renovation project, pouring a concrete slab behind the Plumbing shop, and building flower boxes/ retaining walls around signs in front of the school. (Total enrollment: 66; 55 males, 11 females)

Plumbing: The Monty Tech Plumbing program, like others throughout the school, is committed to community service, and as a result, during the 2012-2013 school year, students and instructors participated in the construction of a new community function center, the William T. Bresnahan Community Center in Ashburnham. Students and instructors also worked to complete rough plumbing, radiant floor heating, and radon mitigation systems in a new commercial building in Ashburnham. In Harvard, students and instructors worked on the Bromfield School campus to install the plumbing and heating systems in an unused space that will soon be the home for the Harvard Community Cable Access group. On our own campus, students worked daily on fixing leaks, cleaning drains, and repairing and maintaining the plumbing system in the school. The Plumbing program is particularly proud to have trained eight students who were given an opportunity to demonstrate their technical skills in a co-operative educational placement. The Monty Tech Plumbing program proudly graduated sixteen students in the Class of 2013. Two students, in particular, received prestigious trade awards/recognitions: Nick Dudley (Westminster) won the Central Massachusetts Plumbing & Gasfitting Inspectors Association scholarship, and Nick Foster (Gardner) was named a Voc- Tech All Star by the Plumbing, Heating, and Cooling Contractors Association of Massachusetts. (Total enrollment: 68; 65 males, 3 females)

Welding/Metal Fabrication: The Welding/Metal Fabrication program is charged with successfully completing numerous projects on the Monty Tech campus, including repair work, layout, design and installation. In conjunction with other trades at the school, students and instructors in the Welding/Metal Fabrication program are instrumental in the successful completion of many of the school's building renovation initiatives. In addition to the more than 65 miscellaneous projects successfully completed by students during the 2012-2013 school year, students and instructors worked collaboratively to complete restoration work on a fire truck operated by the Fitchburg Fire Department, which was the program's capstone project for the year. The program benefited from the addition of new equipment, including a DoAll 400S Horizontal Band Saw, a Nederman Portable Welding Fume Extractor, a Torchmate Plasma Cutting Water Table, and three Milleromatic® 211 Auto-Set Mig Welders. The program was pleased to place ten top students in Co-Operative Education work experiences across the district. (Total enrollment: 57; 54 males, 3 females)

### Special Services

During the 2012-2013 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students – measuring progress of approximately two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department is fortunate to be able to support a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the district's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

### Technology

In 2012-2013 Monty Tech began the process of improving our network infrastructure to meet the needs of the future. The Massachusetts Department of Elementary and Secondary Education's initiative to replace the current MCAS student assessment testing system with PARCC, an online student assessment testing system, is the driving force for such improvements in school districts across the state.

The network core switch has been upgraded along with other network switches throughout the building. Internet bandwidth was increased considerably, and the school selected a wireless network vendor to install building-wide wireless access during the summer of 2013. We believe these improvements to the school's infrastructure have prepared the school for the technology-driven PARCC assessment.

Monty Tech continues its participation in the Massachusetts Office of Health and Human Services Virtual Gateway initiative, which provides direct certification of free and reduced lunch students. This process has improved the process of qualifying students for subsidized meals, directly impacting technology costs at the school. As the number of students who qualify for subsidized meals increases, so too, does our e-rate discount, substantially reducing costs associated with the District's internet, firewall, email systems.

Monty Tech continues to replace and add technology equipment and software so that students gain experience with newer technology. Our Information Technology program added a virtual server, and several of our other shops replaced equipment that is now based on computer technology.

### SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community services, serving our member communities.

Led by co-advisors, Ms. Kelsey Moskowitz, English teacher, Anne Marie Cataldo, Early Childhood Education Instructor, and Dan Starr, Graphic Communications Instructor, 2012-2013 proved to be a remarkable year for the Monty Tech SkillsUSA chapter. Highlights of the year include:

- Fitchburg resident, and Dental Assisting student, Brittany Velez, was elected Massachusetts SkillsUSA State President.
- Thirteen students attended the Annual Fall State Leadership Conference. The conference spanned three days, and presented the students with an opportunity to develop leadership skills and perform community service at an area YMCA Day Camp.
- The SkillsUSA local competition was held in January 2013. The competitions took place over a three-week period, and included leadership competitions as well as technical and skill based competitions. The event culminated in a Local Awards Ceremony, held at the school on January 23, 2013.
- Winners from the local competition advanced to the district competitions, held at Bay Path Regional Vocational Technical School. There, a grand total of forty-seven (47) medals were captured by Monty Tech students - fourteen (14) gold, nineteen (19) silver, and fourteen (14) bronze medals. Two students also qualified to run for the State Executive Council. Remarkably, students in four contests swept the contest, obtaining all three medals. These included 3D Animation Technology, Medical Assisting, Early Childhood Education, and Digital Cinema Production.
- Two students, Russell Holbert (Graphic Communications) and Nadia Machado (Health Occupations), served on the State Advisory Committee to help aid in the planning of the State Conference.
- A total of seventy-eight students attended the State Leadership and Skills Conference, held at Blackstone Valley Vocational Technical School. Traveling to the highly competitive conference were thirty-nine (39) District Medalist and qualifiers, seventeen (17) local leadership contestants, two (2) state officer candidates, and twenty-four (24) voting delegates. The event culminated with nineteen (19) medals and seven (7) students earning the right to compete at the National Leadership

& Skills Conference held in Kansas City, Missouri in late June. Brittany Velez was also elected to the State Executive Council and was named a candidate for National Office. Russell Holbert, Nadia Machado, Andrea Bickford and Jessica Shattuck were selected to be national voting delegates.

- Seven students also traveled to the National Conference, where they received the coveted President's Volunteer Service Award.
- In June 2013, eighteen students and nine instructors attended the National Conference in Kansas City, Mo. There, Emily Westerback, senior in Graphic Communications, earned a silver medal in Advertising Design, and Brittany Velez, a junior in the Dental Assisting program, was elected to be a National Officer. In July, at National Officer Training, Brittany was voted to the position of National Secretary.
- Throughout the year, students participated in a number of community service projects, including: the Marine Corps JROTC 10 Mile March to raise money for veteran's services; a "Change for Children" Campaign to benefit a Holiday Party for disadvantaged children; Salvation Army "Christmas Angels" were distributed to collect toys and gifts for underprivileged children; "A Night of Fun with The Harlem Wizards" to benefit Be Like Brit Foundation and The Doug Flutie Jr. Foundation for Autism.

### Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officers Training Corps (MCJROTC) was selected as a National Honor School for the fourth consecutive year. The program's enrollment exceeded 180 students, hailing from all eighteen sending communities.

As in past years, the MCJROTC ceremonial units were in high demand throughout the district. The MCJROTC cadets conducted thirty-eight ceremonial details, and every weekend during the school year the cadets were busy with various corps activities.

The MCJROTC unit conducted over seventy-two hundred hours of community service. Service is an important part of the MCJROTC experience. This year the cadets donated \$14,500 to Canine's for Combat Veterans, \$5,000 to the Fitchburg Veterans Outreach, and \$1,000 to the Wounded Warrior Project.

The 2012-2013 Leadership Trip was held at Camp Outdoor Odyssey in Boswell, PA. Seventy cadets experienced this week-long adventure training in the mountains of western Pennsylvania.

During the month of July the Cadet Corps hosted a first-ever National Marine Corps Cyber STEM Camp at Monty Tech. Over ninety cadets from the Midwest and Northeast spent a week at the school learning about Cyber Security. Leaders from business and education sectors, as well as leaders from the United State military, lectured on the growing Cyber Security field.

Other notable highlights for the year include:

- National High School Cyber Defense Competition, National Runner Up
- Ten-mile March-A-Thon to support "Canine's for Combat Veterans"
- Annual raffle to support leadership trips
- Veterans' Day Ceremonies hosted by Monty Tech
- Memorial Day Observation in six sending communities

### Women in Technology

The past year marked the 11th year that the North Central Massachusetts Women In Technology program has been providing opportunities for young women from area high schools to learn firsthand about careers in high-tech and business. Participants spent two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

Students from Monty Tech, Leominster's Center for Technical Education, Oakmont, Quabbin, Gardner and Narragansett participate in the program. Their completed projects are unveiled at an annual end-of-the-year presentation held in Monty Tech's Performing Arts Center. Corporate sponsors, along with families, friends and teachers, are invited to attend and see what the students have accomplished during the school year.

This long-standing program continues to offer opportunities to young ladies interested in gaining work experience in a corporate setting. Affiliation with the program, and skills acquired through participation in the

Women in Technology program, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year, graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

### *Student Athletics*

The Monty Tech athletic program continues to expand in scope and skill each year. More students and teams compete every season. In fact, during the 2012-2013 school year, the Monty Tech Athletic program expanded considerably, and now includes indoor track & field for both boys and girls, lacrosse for both boys and girls, and a boys tennis team. During the fall of 2012, Monty Tech was well-represented by eighteen teams. In the winter months, there were fourteen teams, and wrapping up the year, spring saw thirteen teams come together at Monty Tech.

Last fall, the varsity football team saw their first winning season in almost ten years, going 6 - 5 and winning the annual Thanksgiving eve game. The junior varsity football team was 2 - 4 and the freshman football team was 3 - 5. The varsity boys soccer team finished at 7 - 10 - 1. The junior varsity boys soccer team was 6 - 6 - 1, an improvement over last year. The varsity golf team was 5 - 14 overall, while the junior varsity golf team played in five tournaments, gaining valuable experience on the links. The varsity field hockey team went an impressive 16 - 2 - 1 for the season, winning the Colonial Athletic League title with a 9 - 0 - 1 record. Their performance qualified them for the Central Mass Tournament for the third consecutive year, where they lost to Tyngsboro, 3 - 2 in a shoot-off. The junior varsity field hockey team finished at 7 - 1 - 1. The boys cross-country team was 10 - 3, finishing second in the Colonial Athletic League with a 6 - 1 record. The girls cross-country team was 6 - 1 overall and 3 - 1 in the Colonial Athletic League. The varsity girls volleyball team finished 10 - 10 for the season and qualified for the district tournament. The junior varsity girls volleyball team was 9 - 6, while the freshman team continued to improve each match. The varsity girls soccer team was 11 - 3 - 3, and qualified for the State Vocational Tournament, where they lost to Diman Regional Vocational Technical High School, 5 - 0. The girls junior varsity soccer team finished at 7 - 7 - 1.

The girls varsity basketball team finished at 10 - 10 on the season, qualifying for the Central Mass Tournament. They beat North Brookfield in the first round, 39 - 34 and lost to Hopedale, 64 - 18. Two team standouts qualified for the Colonial Athletic League All-Star team. The junior varsity girls were 15 - 5, while the freshman girls finished the season with a 9 - 3 record. The varsity boys basketball team finished at 6 - 14, while the junior varsity team finished with a strong 13 - 7 record and the freshman went 13 - 3. The co-op wrestling team participated in many dual meets and tournaments finishing at 6 - 9. The co-op ice hockey team finished at 8 - 10 - 2, just missing the playoffs. The junior varsity ice hockey team played very well. Eleven swimmers participated in a co-op swim team with members from Leominster, North Middlesex and Oakmont, swimming at the Fitchburg State University pool, one of the best in the area. 2012-2013 saw our first indoor track & field for both boys and girls. Each team participated in eight meets, and recorded some fine individual performances.

In the spring of 2013, the varsity softball team qualified for the Central Mass Tournament with a 10 - 10 record, losing to Hopedale. The junior varsity softball team was 5 - 8. The varsity boys volleyball team finished with a 9 - 1 record in the Colonial Athletic League, and won the league title for the first time. The varsity baseball team finished at 7 - 13, while the junior varsity baseball team was 10 - 6 and the freshmen baseball team was 2 - 4. The boys track & field team was 7 - 1, placing second in the Colonial Athletic League with a 6 - 1 record. The girls track & field team was 6 - 2 and also placed second in the Colonial Athletic League with a 5 - 2 record. Combining effort with area North Central Charter School, we were able to form our first boys and girls lacrosse team. Monty Tech hosted the boys, while N.C.C.S. hosted the girls. The boys played fifteen games their first year, and due to a large turnout from Monty Tech, we expect to have our own team Spring 2014. One student, a freshman, played for the Fitchburg High School tennis team, and was named to the Sentinel and Enterprise All-Star team.

Congratulations to the Outstanding Male and Female athletes for 2012-2013, Tarsiah Murphy and Monica Pucko.

## Postgraduate and Continuing Studies

The Postgraduate & Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2012, Monty Tech offered 106 courses "in-house" and another 400+ were offered online. Approximately 900 seats were sold for Fall 2012 courses. In comparison, there were 108 "in-house" courses and, again, over 400 on-line courses offered during the Spring 2013 semester. Approximately 800 seats were sold for Spring 2013 courses.

In April 2013 the postgraduate program successfully graduated our second class of fifteen Emergency Medical Technicians. The students took their practical exam at Monty Tech and proceeded to take their written exam at a state-designated facility. Several graduates have already found employment in their chosen field.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

## Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplished the following:

- Identifies a strong relationship between academic and vocational preparation
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society
- Supports the maintenance of a positive and caring learning and practice environment

In November 2012 the Practical Nursing Program hosted a site visit to obtain accreditation by the Council on Occupational Education (COE). We received full accreditation for six (6) years, which allows the program to participate in the U.S. Department of Education student loan program and provides the Monty Tech Evening Division with a national accreditation status.

In Fall 2013 the Practical Nursing Program hosted a site visit and evaluation from the Dept. of Elementary and Secondary Education (DESE). The Practical Nursing Program was approved as a Chapter 74 adult educational program. This will provide the program with another revenue source along with our student tuition income.

In June 2013 we graduated twenty-nine (29) students to enter the nursing profession and the class achieved an initial NCLEX pass rate of 94%. Over 85% of the 2013 graduates are currently working in the North Central area as LPNs in various health care settings from long term care, sub-acute care, clinics and prison health care.

Our experience and forethought in the development of the LPN to BSN Bridge program with Fitchburg and Worcester State University continues to garner state and national attention. Program Director, Holly Lafrance, remains committed to the Nurses of the Future Initiative, working closely with the Board of Higher Education as a member of the academic progression model team, while the Monty Tech Practical Nursing instructional team was asked to present at the highly respected National League of Nursing (NLN) annual conference in Washington DC in Fall 2013.

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Biotechnology: With funds provided by a Massachusetts Life Sciences Center Grant, the renovation of two science laboratories is nearing completion, giving the school two 21<sup>st</sup> Century, universal laboratories, filled with materials, supplies and equipment that enable educators to introduce exciting lab offerings and curriculum to eager students. Two courses, Introduction to Biotechnology (BTC101- 4 credits) and Basic Solution and Media (BTW102- 3 credits) will be offered to high school students through a unique middle college model, whereby college level coursework is embedded during the traditional high school schedule. The courses will be co-taught by a Mount

Wachusett Community College faculty member and a Monty Tech instructor. The MWCC faculty member will serve as a visiting instructor, co-teaching the classes with a highly qualified science instructor. Upon successful completion of the courses, students who earn a 'B' or better are eligible to receive seven (7) college credits.

Expanded AP Offerings: In September 2012, Monty Tech launched its first Advanced Placement courses, grounded in the belief that because today's vocational programs are rigorous and complex, high school academic offerings should be as well. With 69 students enrolled in two courses, we are delighted to report approximately 40% of these eager students earned college credit as a result of end-of-course test results. Pleased with these results, District officials are excited to expand AP offerings in the coming years, introducing courses such as AP Statistics, AP Studio Art, and even AP Environmental Science.

Renovation of the School's Library: For several years, Monty Tech has been without a library. Though the school's faculty and staff have gone to great lengths to provide alternatives to students during this time, providing research databases, ebooks and audio books, the district has committed to renovating the existing facility, with the hopes of transforming it into a student-friendly 21st Century library. This extensive project, which is nearing completion, will provide students with 2,000 new fiction titles, access to a collection of approximately 6,200 titles, quiet study space, extensive research capabilities, and wireless access. We look forward to the library's grand re-opening in December 2013, providing the Monty Tech educational community with a library that more closely reflects the advanced technology and training available to students at Monty Tech.

Educator Evaluation: Because Montachusett Regional Vocational Technical School District is not a Race to the Top district, school officials were given until Fall 2013 to negotiate and implement the new educator evaluation tool. Throughout the 2012-2013 school year, administrators participated in workshops and professional development coursework to develop a broad understanding of the scope of the state's new evaluation system, and in September/October 2013, educators participated in training related to developing SMART Goals. We are delighted to report that an evaluation tool has been agreed upon, and that teachers and administrators continue to work collaboratively to implement the new evaluation tool, with intentions of improving educational delivery across the District.

Summer Camps: The school's new Dean of Admissions has proposed a Summer Camp program that will bring added life to our halls during the month of July. Interested 6th - 8th grade students in our eighteen sending communities will have an opportunity to attend one of four innovative summer enrichment programs. Each camp has been designed to introduce students to vocational programming, familiarize them with our school, and will culminate in an exciting field trip! Additionally, thanks to the generosity of the Monty Tech Foundation, scholarships will be available to students who qualify for free/reduced lunches, and all costs of the field trip will be covered for every participant.

*The Monty Tech School Committee*

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the 2012-2013 School Committee for their outstanding service.

Eric Olson, Phillipston  
Chair

Barbara Reynolds, Lunenburg  
*Vice Chair*

Diane Swenson, Ashburnham

Peter Capone, Ashby

Toni L. Phillips, Athol

John Scott, Barre

Brian J. Walker, Fitchburg

Robert H. Campbell, Fitchburg

LeRoy Clark, Fitchburg

Thomas J. Conry, Jr., Fitchburg

Helen Lepkowski, Gardner

Eric D. Commodore, Gardner

Joanne Sueltenfuss, Harvard

James Cournoyer, Holden

Kathleen Airoidi, Hubbardston

Edward Simms, Petersham

John P. Mollica, Princeton

Mary C. Barclay, Royalston

Dr. Kenneth I.J. Williams, Sterling

James M. Gilbert, Templeton

Gary Candelet, Westminster

Burton E. Gould Jr., Winchendon

Terri Hillman, Winchendon  
Secretary

Norman J. LeBlanc  
District Treasurer

### Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

### Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham  
Ashby  
Athol  
Barre  
Fitchburg  
Gardner

Harvard  
Holden  
Hubbardston  
Lunenburg  
Petersham  
Phillipston

Princeton  
Royalston  
Sterling  
Templeton  
Westminster  
Winchendon

### Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

*Nicholas DeSimone, Principal*  
*Francine Duncan, Director of Technology*  
*Christina Favreau, Director of Academic Programs*  
*James Hachey, Dean of Admissions*  
*Richard Ikonen, Director of Facilities*  
*Tammy Lajoie, Business Manager*  
*Richard Nutt, Director of Vocational Programs*  
*Steven C. Sharek, Superintendent-Director*  
*Katy Whitaker, Development Coordinator*  
*Victoria Zarozinski, Director of Student Support Services*

### Enrollment

On October 1, 2011, student enrollment at Monty Tech included 1,435 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (58), Ashby (37), Athol (110), Barre (39), Fitchburg (376), Gardner (173), Harvard (4), Holden (60), Hubbardston (56), Lunenburg (72), Petersham (8), Phillipston (17), Princeton (14), Royalston (24), Sterling (58), Templeton (110), Westminster (70), and Winchendon (127).

Throughout 2011-2012, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2011, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational/technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2011-2012 proved to be an exceptionally busy year for him, as the school received a record 823 applications for admission. Of those, 773 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 380 freshmen and 24 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2011-2012 school year, serving approximately 675 area students.

### Class of 2012 Awards

Members of the Class of 2012 were awarded approximately \$50,000 in scholarships. The Monty Tech Foundation generously provided \$21,000 in scholarships to graduating seniors, ranging in amounts of \$100 to \$1,500. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Just over 70% of the graduating class of 2012 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

### Financial Report

Numerous challenges were faced during the development of the fiscal year 2011-2012 budget, including rising health insurance and student transportation costs. Considerable effort was put forth by the School Committee, administration, and staff to develop a cost-effective budget. The final fiscal year 2011-2012 Educational Plan totaled \$22,744,779, which represents a \$2.4% increase over the 2010-2011 Educational Plan.

The District was audited in August 2012 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and an "excellent" report is anticipated.

### Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2012, state and federal grant sources provided the school with

\$1,407,959. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Drug Free Schools, Perkins Occupational Education, and Summer Academic Support.

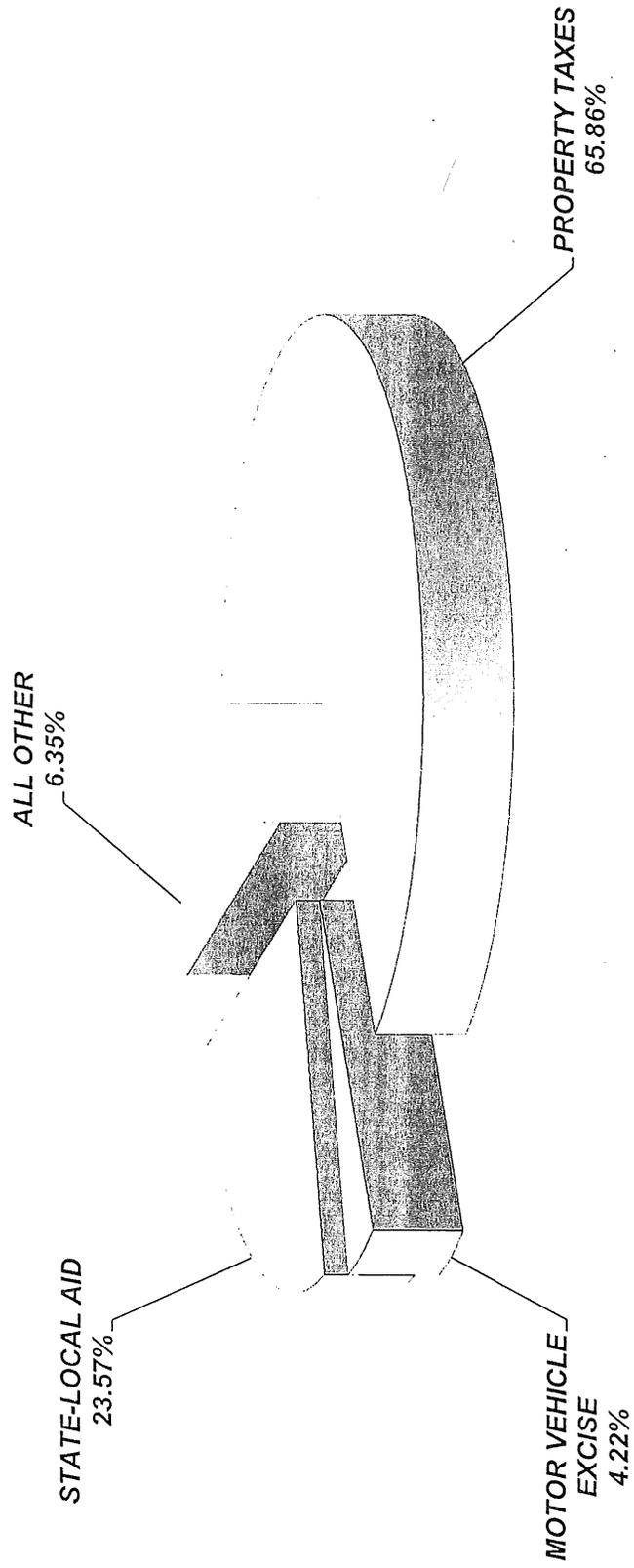
In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$20,918. For Fiscal Year 2012, Monty Tech received \$13,251 in grant funds from the Community Foundation of North Central Massachusetts, to support the Student Spaceflight Experiment Program. The Massachusetts Space Grant Consortium and Nypro also contributed to this ground-breaking program, by adding an additional \$7,667 in grant funds.

Grants totaled \$1,428,877 for fiscal year 2012.

TOWN OF LUNENBURG, MASSACHUSETTS  
 COMBINED BALANCE SHEET  
 ALL FUND TYPES AND ACCOUNT GROUPS  
 FOR THE YEAR ENDED JUNE 30, 2013

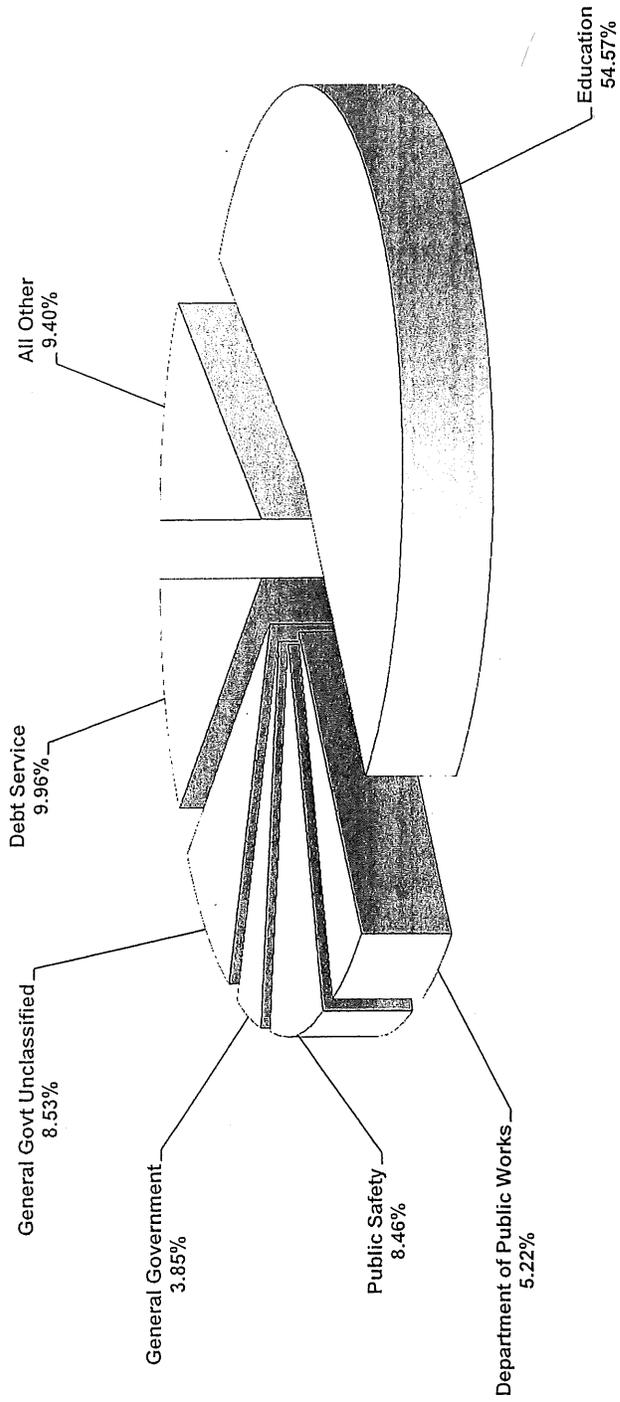
	GENERAL FUND	SPECIAL REVENUE FUND	ENTERPRISE FUNDS	CAPITAL PROJECT FUND	FIDUCIARY FUND TYPES TRUST and AGENCY	ACCT. GROUP GENERAL LONG-TERM DEBT
CASH and CASH INVESTMENTS	\$3,608,525.15	\$1,101,685.78	\$1,346,101.31	\$273,367.84	\$1,999,590.75	
RECEIVABLES:						
FY 13 REAL ESTATE TAXES	\$330,264.37					
FY 12 REAL ESTATE TAXES	(\$15,101.48)					
FY 11 REAL ESTATE TAXES	(\$1,797.85)					
FY 10 REAL ESTATE TAXES	\$3,476.16					
FY 09 REAL ESTATE TAXES	\$2,120.90					
FY 08 REAL ESTATE TAXES	(\$2,099.04)					
FY07 REAL ESTATE TAXES	\$3,890.09					
DEFERRED PROPERTY TAXES	\$15,549.95					
SUPPLEMENTAL TAXES	\$0.00					
ALLOW ABATE/EXEMPTIONS	(\$27,314.48)					
PERSONAL PROPERTY TAXES	\$55,182.69					
ROLL BACK TAXES	\$0.00					
TAX LIENS	\$847,651.53					
EXCISES	\$251,093.66					
OTHER	\$535,211.17					
STREET BETTERMENTS RECEIVABLE	\$4,849.89					
SEPTIC/SEWER BETTERMENTS RECEIVABLE	(\$940.46)	\$770.28	\$6,447,829.96			
DEFERRED SEWER BETTERMENTS			\$6,323.26			
USER CHARGES RECEIVABLE			\$81,636.12			
WATER BETTERMENTS DUE	\$9,570.94					
WATER DISTRICT						
MEADOW WOODS WATER BETTERMENT REC	\$1,117,122.63					
DUE FROM TRUST FUNDS/SRF	\$14,573.42					
DUE FROM ENTERPRISE FUNDS	\$3,925.66					
DUE FROM GENERAL FUND		\$2,102.21	\$8,853.51			
DUE FROM COMMONWEALTH OF MASS						
PREPAID EXPENSES						
AMOUNT TO BE PROVIDED FOR						
RETIREMENT OF GENERAL						\$24,298,665
LONG TERM DEBT						
<b>TOTAL ASSETS</b>	<b>\$6,755,754.90</b>	<b>\$1,104,558.27</b>	<b>\$7,890,744.16</b>	<b>\$273,367.84</b>	<b>\$1,999,590.75</b>	<b>\$24,298,665</b>
LIABILITIES and FUND EQUITY:						
LIABILITIES:						
WARRANTS PAYABLE	\$619,124.58	\$45,758.73	\$13,223.30	\$24,689.63	\$52.87	
ACCRUED SALARIES	\$1,059,614.06	\$69,503.79	\$2,330.66			
BONDS PAYABLE						
BANS PAYABLE		\$115,000.00				
EMPLOYEES' WITHHOLDINGS PAYABLE	\$200,106.40					
OTHER LIABILITIES and						
ACCRUED EXPENSES	\$37,876.30					
DEFERRED REVENUE	\$3,128,730.67	\$770.28	\$6,535,789.34			
DEFERRED REVENUE FY14 REAL ESTATE	\$1,959.23					
DUE TO TRUST FUNDS/SRF/CPF/ENTERPRISE	\$10,955.72					
DUE TO WATER DISTRICT	\$23,513.91					
DUE TO GENERAL FUND			\$3,925.66		\$14,573.42	
GENERAL OBLIGATION						\$24,298,665
LONG TERM DEBT						
<b>TOTAL LIABILITIES</b>	<b>\$5,081,880.87</b>	<b>\$231,032.80</b>	<b>\$6,555,268.96</b>	<b>\$24,689.63</b>	<b>\$14,626.29</b>	<b>\$24,298,665</b>
FUND BALANCES:						
RESERVED FOR ENCUMBRANCES	\$211,530.04		\$67,757.43			
RESERVED FOR FUTURE DEBT-PREMIUM	\$19,599.29					
RESERVED FOR MSBA DEBT/DE-1	\$659,542.00					
RESERVED EXTRAORDINARY			\$773,045.00			
RESERVED FOR EXPENDITURES	\$415,958.00				\$616,706.50	
RESERVED FOR ENDOWMENTS						
AUTH DEFERRAL TEACHERS PAY						
COURT JUDGEMENTS						
APPROPRIATION DEFICITS						
REVENUE DEFICIT						
UNPROVIDED ABATE/EXEMPTIONS						
UNRESERVED:						
DESIGNATED						
UNDESIGNATED	\$367,244.70	\$873,525.47	\$494,672.77	\$248,678.21	\$1,368,257.96	
<b>TOTAL FUND EQUITY</b>	<b>\$1,673,874.03</b>	<b>\$873,525.47</b>	<b>\$1,335,475.20</b>	<b>\$248,678.21</b>	<b>\$1,984,964.46</b>	
<b>TOTAL LIABILITIES/FUND EQUITY</b>	<b>\$6,755,754.90</b>	<b>\$1,104,558.27</b>	<b>\$7,890,744.16</b>	<b>\$273,367.84</b>	<b>\$1,999,590.75</b>	<b>\$24,298,665</b>

# GENERAL FUND REVENUES FY 13





# GENERAL FUND EXPENDITURES FY 2013



TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2013

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
<u>GENERAL GOVERNMENT</u>					
Selectmen's Administration					
Payroll-Administration	\$38,592.00	\$38,592.00	\$39,778.41		
Selectmen's Salaries	\$500.00	\$500.00	\$500.00		
Other Expenses	\$5,525.75	\$5,525.75	\$4,339.34		
	\$44,617.75	\$44,617.75	\$44,617.75	\$0.00	\$0.00
Town Manager					
Payroll - Town Manager	\$120,641.00	\$120,641.00	\$120,640.23		
Other Expenses	\$6,805.99	\$6,805.99	\$6,806.76		
	\$127,446.99	\$127,446.99	\$127,446.99	\$0.00	\$0.00
Technology Director	\$960.08 fwd				
Payroll	\$47,081.33	\$47,081.33	\$45,647.84		
Other Expenses	\$117,018.35	\$117,978.43	\$100,524.73	\$18,724.78	
	\$165,059.76	\$165,059.76	\$146,172.57	\$18,724.78	\$162.41
Zoning Board of Appeals					
Payroll-Clerical	\$995.10	\$995.10	\$995.10		
Other Expenses	\$1,542.19	\$1,542.19	\$1,542.19		
	\$2,537.29	\$2,537.29	\$2,537.29		\$0.00
Assessor's Administration					
Payroll	\$52,806.28	\$52,806.28	\$52,560.42		
Regional Assessor	\$57,602.13	\$57,602.13	\$59,000.00		
Other Expenses	\$8,749.72	\$8,749.72	\$7,597.71		
	\$119,158.13	\$119,158.13	\$119,158.13		\$0.00
8/10 ATM Audit Personal Property Records	\$15,000.00 fwd	\$15,000.00	\$0.00	\$15,000.00	\$0.00
Town Accountant					
Payroll-Town Accountant	\$69,691.00	\$69,691.00	\$69,691.55		
Payroll-Clerical	\$64,093.92	\$64,093.92	\$64,093.08		
Other Expenses	\$5,586.76	\$5,586.76	\$4,949.55		
	\$139,371.68	\$139,371.68	\$138,734.18	\$637.50	\$0.00
Annual Audit	\$32,000.00	\$32,000.00	\$32,000.00		
	\$32,000.00	\$32,000.00	\$32,000.00		
Tax Collector's Administration	\$655.60 fwd				
Tax Collector's Salary	\$21,258.72	\$21,258.72	\$21,258.72		
Payroll-Clerical	\$27,367.24	\$27,367.24	\$27,367.24		
Other Expenses	\$16,355.32	\$17,010.92	\$16,988.60		
	\$65,636.88	\$65,636.88	\$65,614.56	\$0.00	\$22.32
Tax Title & Takings/Foreclosure					
Other Expenses	\$6,500.00	\$6,500.00	\$6,500.00		
	\$6,500.00	\$6,500.00	\$6,500.00		\$0.00
Treasurer's Administration					
Treasurer's Salary	\$21,258.72	\$21,258.72	\$21,258.72		
Clerical Salaries	\$38,937.60	\$38,937.60	\$38,937.60		
Other Expenses	\$7,513.99	\$7,513.99	\$7,513.99		
	\$67,710.31	\$67,710.31	\$67,710.31		\$0.00
Banking Charges	\$1,200.65	\$1,200.65	\$1,200.65		
	\$1,200.65	\$1,200.65	\$1,200.65		\$0.00

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2013

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
Town Clerk's Salary	\$42,405.00	\$42,405.00	\$42,405.00		
	\$42,405.00	\$42,405.00	\$42,405.00		
Town Clerk's Administration					
Payroll	\$22,640.00	\$22,640.00	\$23,280.33		
Other Expenses	\$4,244.46	\$4,244.46	\$3,604.13		
	\$26,884.46	\$26,884.46	\$26,884.46		\$0.00
Elections					
Payroll	\$7,909.00	\$7,909.00	\$7,909.00		
Other Expenses	\$8,751.90	\$8,751.90	\$8,751.90		
	\$16,660.90	\$16,660.90	\$16,660.90		\$0.00
Registration & Census					
Payroll	\$9,749.29	\$9,749.29	\$9,749.29		
Other Expenses	\$3,453.10	\$3,453.10	\$3,453.10		
	\$13,202.39	\$13,202.39	\$13,202.39		\$0.00
Legal Expenses	\$154,576.19	\$154,576.19	\$146,458.19		
	\$154,576.19	\$154,576.19	\$146,458.19	\$8,118.00	\$0.00
Planning Board	\$4,408.88 fwd				
Payroll-Planning Director	\$50,169.60	\$50,169.60	\$50,169.60		
Payroll-Clerical	\$37,714.21	\$37,714.21	\$37,714.21		
Other Expenses	\$8,106.38	\$12,515.26	\$8,062.88		
	\$100,399.07	\$100,399.07	\$95,946.69	\$4,452.38	\$0.00
Art 11/07 ATM Master Plan Consulting	\$2,933.05 fwd	\$2,933.05		\$2,933.05	\$0.00
Finance Committee	\$173.00	\$173.00	\$173.00		
	\$173.00	\$173.00	\$173.00		\$0.00
Conservation Commission	\$114.50 fwd				
Payroll	\$26,428.84	\$26,428.84	\$28,508.48		
Other Expenses	\$15,400.00	\$15,514.50	\$13,434.86		
	\$41,943.34	\$41,943.34	\$41,943.34		\$0.00
Inspector Weights & Measures					
Payroll	\$3,750.00	\$3,750.00	\$3,750.00		
Other Expenses	\$1,330.00	\$1,330.00	\$0.00	\$1,330.00	
	\$5,080.00	\$5,080.00	\$3,750.00	\$1,330.00	\$0.00
Director Facilities/Grounds					
Payroll	\$96,170.13	\$96,170.13	\$96,170.13		
Other Expenses	\$153,812.89	\$153,812.89	\$148,012.89	\$5,800.00	
	\$249,983.02	\$249,983.02	\$244,183.02	\$5,800.00	\$0.00
Central Purchasing	\$1,142.90 fwd				
Rubbish Removal	\$8,000.00	\$8,000.00	\$13,260.96	\$2,451.81	
Equipment Mtc	\$10,000.00	\$10,000.00	\$5,417.10		
Electricity	\$0.00	\$0.00	(\$91.91)		
Postage	\$750.00	\$750.00	\$320.00		
Purchase of Service	\$0.00	\$0.00	\$0.00	\$8,118.00	
Heating Charges	\$0.00	\$0.00	\$40.76		
Water Charges	\$500.00	\$500.00	\$0.00		
Telephone	\$42,000.00	\$43,142.90	\$32,765.40	\$110.78	
	\$62,392.90	\$62,392.90	\$51,712.31	\$10,680.59	\$0.00
<b><u>PUBLIC SAFETY</u></b>					
Police Department					
Payroll-Administration	\$136,614.52	\$136,614.52	\$132,862.92		
Payroll-Enforcement	\$953,702.04	\$953,702.04	\$956,147.04		
Uniform Allowance	\$19,375.00	\$19,375.00	\$19,375.00		
Educational Incentive	\$69,351.00	\$69,351.00	\$69,350.31		
Other Expenses	\$133,314.00	\$133,314.00	\$134,621.29		
	\$1,312,356.56	\$1,312,356.56	\$1,312,356.56		\$0.00

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2013

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
Police Lock-Up					
Payroll	\$69,603.12	\$69,603.12	\$69,142.79		
Other Expenses	\$1,600.00	\$1,600.00	\$2,060.33		
	\$71,203.12	\$71,203.12	\$71,203.12		\$0.00
Injury Leave					
	\$46,072.37	\$46,072.37	\$46,072.37		
	\$46,072.37	\$46,072.37	\$46,072.37		\$0.00
Police Fire Medical Expenses					
	\$6,133.12	\$6,133.12	\$6,133.12		
	\$6,133.12	\$6,133.12	\$6,133.12		\$0.00
Fire Department	\$23,582.88 fwd				
Payroll-Administration	\$122,117.00	\$122,117.00	\$134,087.62		
Payroll-Firefighters/Daymen	\$333,578.00	\$333,578.00	\$365,423.41		
Payroll-E.M.S.	\$117,716.00	\$117,716.00	\$88,002.29		
Clothing Allowance	\$3,300.00	\$3,300.00	\$3,300.00		
Other Expenses	\$61,409.26	\$84,992.14	\$67,620.88	\$3,195.06	
	\$661,703.14	\$661,703.14	\$658,434.20	\$3,195.06	\$73.88
Fire Hydrant Expense					
	\$14,952.00	\$14,952.00	\$14,952.00		
	\$14,952.00	\$14,952.00	\$14,952.00		\$0.00
Mtc of Town Radios					
	\$8,351.29	\$8,351.29	\$4,351.29	\$4,000.00	\$0.00
Comp. Radio Watch Personnel					
Payroll	\$197,419.36	\$197,419.36	\$198,825.15		
Other Expenses	\$3,300.00	\$3,300.00	\$1,894.21		
	\$200,719.36	\$200,719.36	\$200,719.36		\$0.00
Animal Control Officer					
Payroll	\$11,580.00	\$11,580.00	\$11,580.00		
Care & Custody	\$7,500.00	\$7,500.00	\$7,500.00		
Other Expenses	\$5,500.00	\$5,500.00	\$5,490.73		
	\$24,580.00	\$24,580.00	\$24,570.73		\$9.27
Building Inspector					
Payroll-Building Inspector	\$66,546.87	\$66,546.87	\$66,546.87		
Payroll-Asst Bldg Inspector	\$5,000.00	\$5,000.00	\$5,200.00		
Payroll-Clerical	\$42,064.04	\$42,064.04	\$42,063.84		
Other Expenses	\$2,017.95	\$2,017.95	\$1,033.71		
	\$115,628.86	\$115,628.86	\$114,844.42	\$0.00	\$784.44
Emergency Management					
Payroll	\$4,333.33	\$4,333.33	\$4,333.33		
Other Expenses	\$15,413.85	\$15,413.85	\$15,413.85		
	\$19,747.18	\$19,747.18	\$19,747.18	\$0.00	\$0.00
Wiring Inspector					
Payroll	\$18,599.63	\$18,599.63	\$18,599.63		
Asst Inspector	\$0.00	\$0.00	\$0.00		
	\$18,599.63	\$18,599.63	\$18,599.63		\$0.00
Plumbing & Gas Inspector					
Payroll	\$15,000.00	\$15,000.00	\$12,888.80		
Asst Inspector	\$0.00	\$0.00	\$0.00		
Other Expenses	\$0.00	\$0.00	\$195.00		
	\$15,000.00	\$15,000.00	\$13,083.80		\$1,916.20
<u>HEALTH AND SANITATION</u>					
Inspector of Animals					
	\$600.00	\$600.00	\$600.00		\$0.00
General Health Expense					
Payroll-Clerical	\$28,601.00	\$28,601.00	\$28,081.04		
Other Expenses	\$1,715.00	\$1,715.00	\$332.47		
	\$30,316.00	\$30,316.00	\$28,413.51		\$1,902.49
Nursing Service Nashoba					
	\$9,884.00	\$9,884.00	\$9,833.84		\$50.16
Nashoba Membership					
	\$21,988.00	\$21,988.00	\$21,967.32		\$20.68

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2013

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
<u>DEPARTMENT OF PUBLIC WORKS</u>					
Highway Labor					
DPW Director	\$73,222.96	\$73,222.96	\$73,218.22		
Payroll-Highway Laborers	\$238,053.64	\$238,053.64	\$238,058.38		
Payroll-Clerical	\$34,831.47	\$34,831.47	\$34,831.47		
	\$346,108.07	\$346,108.07	\$346,108.07		\$0.00
Vehicle Maintenance	\$429.67 fwd				
Other Expenses	\$149,064.14	\$149,493.81	\$149,427.98		
	\$149,493.81	\$149,493.81	\$149,427.98		\$65.83
Town Barn Maintenance					
Other Expenses	\$23,621.71	\$23,621.71	\$20,790.60	\$2,831.11	
	\$23,621.71	\$23,621.71	\$20,790.60	\$2,831.11	\$0.00
General Highway Mtc.	\$26,000.00 fwd				
Other Expenses	\$179,995.60	\$205,995.60	\$148,860.57	\$57,135.03	
	\$205,995.60	\$205,995.60	\$148,860.57	\$57,135.03	\$0.00
Highway Overtime	\$5,944.73	\$5,944.73	\$5,944.73		\$0.00
Snow Removal					
Payroll	\$46,395.99	\$46,395.99	\$46,395.99		
Other Expenses	\$304,018.59	\$304,018.59	\$304,018.59		
	\$350,414.58	\$350,414.58	\$350,414.58		\$0.00
Traffic Signs & Devices	\$14,800.00 fwd				
	\$25,007.18	\$39,807.18	\$39,807.18		
	\$39,807.18	\$39,807.18	\$39,807.18		\$0.00
Tree Removal					
Payroll	\$1,853.40	\$1,853.40	\$1,853.40		
Other Expenses	\$12,634.00	\$12,634.00	\$12,634.00		
	\$14,487.40	\$14,487.40	\$14,487.40		\$0.00
Recycling Program					
Other Expenses	\$145,090.25	\$145,090.25	\$132,851.77	\$12,238.48	
	\$145,090.25	\$145,090.25	\$132,851.77	\$12,238.48	\$0.00
Cemetery Department					
Payroll	\$47,944.57	\$47,944.57	\$47,944.57		
Other Expenses					
	\$47,944.57	\$47,944.57	\$47,944.57		\$0.00
Park Department					
Payroll	\$22,445.00	\$22,445.00	\$22,445.00		
Other Expenses	\$24,150.00	\$24,150.00	\$24,150.00		
	\$46,595.00	\$46,595.00	\$46,595.00		\$0.00
<u>PUBLIC ASSISTANCE</u>					
Council on Aging					
Payroll	\$83,759.00	\$83,759.00	\$86,229.85		
Other Expenses	\$22,857.00	\$22,857.00	\$15,039.17	\$5,346.00	
	\$106,616.00	\$106,616.00	\$101,269.02	\$5,346.00	\$0.98
Admin. Veteran's Services					
Payroll-Agent	\$3,624.00	\$3,624.00	\$3,624.00		
Other Expenses	\$35.00	\$35.00	\$35.00		
	\$3,659.00	\$3,659.00	\$3,659.00		\$0.00
Veteran's Benefits	\$37,035.00	\$37,035.00	\$36,800.42		\$234.58
Registration of Veteran's Graves	\$70.91	\$70.91	\$0.00		\$70.91

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2013

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
Memorial Day	\$750.00	\$750.00	\$592.24		
	\$750.00	\$750.00	\$592.24		\$157.76
<u>SCHOOLS</u>					
School Department					
Payroll	\$10,460,919.00	\$10,460,919.00	\$10,461,622.26		
Other Expenses	\$5,034,615.00	\$5,034,615.00	\$4,988,433.44	\$35,070.79	
	\$15,495,534.00	\$15,495,534.00	\$15,460,055.70	\$35,070.79	\$407.51
School Encumbered Funds FY 12	\$27,582.12 fwd	\$27,582.12	\$22,334.47		\$5,247.65
Monty Tech Assessment	\$681,078.00	\$681,078.00	\$680,908.00		\$170.00
School Bldg Comm Expenses 11/98	\$1,500.00 fwd	\$1,500.00		\$1,500.00	\$0.00
12 5/5/07ATM Regional School Planning Comm Expenses	\$2,439.00 fwd	\$2,439.00		\$2,439.00	\$0.00
<u>LIBRARY</u>					
Ritter Memorial Library	\$5,174.37 fwd				
Payroll	\$211,855.00	\$211,855.00	\$203,218.79		
Other Expenses	\$126,685.00	\$131,859.37	\$117,291.91	\$12,886.74	
	\$343,714.37	\$343,714.37	\$320,510.70	\$12,886.74	\$10,316.93
<u>CULTURE &amp; RECREATION</u>					
Band Concerts	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00
<u>UNCLASSIFIED</u>					
Historical Commission	\$0.00	\$0.00			\$0.00
Public Buildings					
Other Expenses	\$88,041.17	\$88,041.17	\$88,041.17		
	\$88,041.17	\$88,041.17	\$88,041.17		\$0.00
M.R.P.C. Assessment	\$2,969.14	\$2,969.14	\$2,969.14		\$0.00
Town Reports					
Payroll	\$5,000.00	\$5,000.00	\$3,938.47	\$1,061.53	
Other Expenses	\$5,000.00	\$5,000.00	\$3,938.47	\$1,061.53	\$0.00
Worker's Compensation	\$46,860.00	\$46,860.00	\$46,860.00		\$0.00
Health Insurance CH 32B	\$1,832,971.17	\$1,832,971.17	\$1,826,821.17	\$6,150.00	
Life Insurance	\$9,622.50	\$9,622.50	\$9,622.50		
Medicare	\$202,915.27	\$202,915.27	\$202,915.27		
Insurance Cost Control	\$8,000.00	\$8,000.00	\$8,000.00		
Public Employee Committee Expenses	\$0.00	\$0.00	\$0.00		
Total Insurance	\$2,053,508.94	\$2,053,508.94	\$2,047,358.94	\$6,150.00	\$0.00
Physicals	\$1,995.00 fwd \$4,084.33	\$6,079.33	\$6,079.33		\$0.00
Liability Insurance	\$2,154.45 fwd \$207,635.45	\$209,789.90	\$207,635.45		\$2,154.45
Salary Reserve Fund	\$114,280.58	\$114,280.58	\$114,280.58		\$0.00
Unemployment Comp	\$10,282.00	\$10,282.00	\$10,282.00		\$0.00
<u>DEBT AND INTEREST</u>					
Principal Serial Loans	\$2,084,671.00	\$2,084,671.00	\$2,084,670.70		\$0.30

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2013

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
Interest Serial Loans	\$842,105.00	\$842,105.00	\$842,104.38		\$0.62
Interest Temporary Loans	\$13,454.97	\$13,454.97	\$13,454.23		\$0.74
Bond Issuance Costs	\$500.00	\$500.00	\$500.00		\$0.00
Loan Administrative Fees	\$10,529.03	\$10,529.03	\$10,529.03		\$0.00
<u>STATE &amp; COUNTY ASSESSMENTS</u>					
Motor Vehicle Excise Surcharge	\$8,560.00	\$8,560.00	\$8,480.00		\$80.00
Mosquito Control	\$58,003.00	\$58,003.00	\$58,003.00		\$0.00
Air Pollution District	\$2,884.00	\$2,884.00	\$2,884.00		\$0.00
M.B.T.A.	\$32,732.00	\$32,732.00	\$32,732.00		\$0.00
Choice Tuitions	\$460,774.00	\$460,774.00	\$475,249.00		(\$14,475.00)
Charter Tuitions	\$465,884.00	\$465,884.00	\$441,183.00		\$24,701.00
Regional Transit Authority	\$32,759.00	\$32,759.00	\$32,759.00		\$0.00
	\$1,061,596.00	\$1,061,596.00	\$1,051,290.00		\$10,306.00
County Retirement Assessment	\$684,989.00	\$684,989.00	\$684,989.00		\$0.00
<u>TRANSFERS TO OTHER FUNDS</u>					
Transfer to Special Revenue Funds	\$0.00	\$0.00			
Transfer to Capital Project Fund	\$469,193.00	\$469,193.00	\$469,193.00		
<b>GRAND TOTAL</b>	<b>\$29,862,537.75</b>	<b>\$29,862,537.75</b>	<b>\$29,616,931.60</b>	<b>\$211,530.04</b>	<b>\$34,076.11</b>
fwd - forward from FY 2012	\$160,872.50				

**TOWN OF LUNENBURG  
SPECIAL REVENUE FUNDS  
FISCAL YEAR ENDING 6/30/13**

PROGRAM NAME	FORWARD 7/1/2012	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2013
<b>GENERAL GOVERNMENT</b>				
Regional Assessor Fund	\$30,907.25	\$76,800.00	\$76,800.00	\$30,907.25
Conservation Fund	\$319.59			\$319.59
Conservation Consultant Revolving	\$120.50			\$120.50
Zoning Board Consultant Revolving	\$10,946.46			\$10,946.46
Conservation Gift Fund-Cook Farm	\$148.00			\$148.00
Town Records Gift Fund	\$252.35			\$252.35
Scholarship Fund	\$217.99			\$217.99
Sewer Gift Fund	\$387.09			\$387.09
Insurance Recoveries	\$3,619.33			\$3,619.33
Town Hall Chimney Grant	\$0.00	\$3,000.00		\$3,000.00
General Government Gift Fund	\$0.00	\$1,110.00		\$1,110.00
Household Hazardous Waste	\$768.76			\$768.76
<b>SCHOOL DEPARTMENT</b>				
School Lunch	\$14,770.00	\$415,348.06	\$400,539.11	\$29,578.95
Title I #305	\$0.00	\$80,302.00	\$128,562.80	(\$48,260.80)
PL 94-142 #240	\$7,170.92	\$345,467.00	\$350,675.70	\$1,962.22
United Way Venture	\$40.42			\$40.42
Recovery for Lost Books	\$6,174.44	\$119.00		\$6,293.44
Chapter 658 School Athletics	\$23,166.97	\$110,474.27	\$125,710.86	\$7,930.38
After School Activities	\$78,830.93	\$206,621.40	\$211,066.40	\$74,385.93
School Facilities Use	\$19,978.49	\$48,968.42	\$53,251.88	\$15,695.03
Non-Resident Tuition	(\$125,582.29)	\$301,116.97	\$206,417.55	(\$30,882.87)
Adult Education	\$4,346.61			\$4,346.61
Summer School Program	\$756.12	\$1,560.00	\$2,316.12	\$0.00
School Choice	\$134,583.69	\$298,593.00	\$371,532.36	\$61,644.33
School Gift Fund	\$47,658.52	\$49,457.05	\$51,252.33	\$45,863.24
Greenthumb Revolving	\$3,435.53	\$6,836.05		\$10,271.58

**TOWN OF LUNENBURG  
SPECIAL REVENUE FUNDS  
FISCAL YEAR ENDING 6/30/13**

PROGRAM NAME	FORWARD 7/1/2012	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2013
Custodian Special Details	\$5,481.25	\$11,209.65	\$11,575.06	\$5,115.84
Tech Prep Consortium	\$1,450.00			\$1,450.00
BC/BS Healthy Choices	\$94.65			\$94.65
Teacher Quality	\$403.24	\$31,706.00	\$25,128.24	\$6,981.00
50/50 Grant Sped Tuitions	\$23,253.84	\$445,423.00	\$605,088.81	(\$136,411.97)
Insurance Recoveries - School	\$2,457.35			\$2,457.35
Extended Day Revolving Fund	\$39,790.06	\$179,026.71	\$174,477.12	\$44,339.65
N.E. Dairy & Food Private Grant	\$2,150.62	\$3,579.00	\$3,973.11	\$1,756.51
Vending Machine Revolving	\$1,954.71			\$1,954.71
Monbouquette Award	\$3.81			\$3.81
Tufts University Heat Grant	\$113.45			\$113.45
Underground Storage Tank Grant	\$1,500.00			\$1,500.00
Hach Scientific Foundation Grant	\$90.61			\$90.61
Family Network Gift Fund	\$4,566.74		\$635.88	\$3,930.86
Family & Community	\$108.13	\$33,870.00	\$35,057.13	(\$1,079.00)
Race to the Top	\$13,725.00	\$21,511.00	\$29,699.00	\$5,537.00
EECBG Energy Efficiency Grant	\$297.16	\$0.18		\$297.34
Cooperative Services Plan Grant	\$20,419.90		\$20,419.90	\$0.00
Full Day Kindergarten Grant	\$1,470.00	\$48,382.00	\$49,852.00	\$0.00
Regional Dissemination Grant	\$10,679.10	\$31,878.00	\$42,522.10	\$35.00
Sped Program Improvement Grant	\$314.00	\$13,048.00	\$13,362.00	\$0.00
Academic Support Grant	\$0.00	\$3,050.00	\$3,050.00	\$0.00
Sped Early Childhood Grant	\$0.00	\$11,935.00	\$11,935.00	\$0.00
<b>PUBLIC SAFETY</b>				
Insurance Recoveries - Police	\$4,991.63		\$3,452.06	\$1,539.57
Community Policing FY 96	\$6.55			\$6.55
Community Policing FY 97	\$1.97			\$1.97
Community Policing FY 98	\$0.66			\$0.66

**TOWN OF LUNENBURG  
SPECIAL REVENUE FUNDS  
FISCAL YEAR ENDING 6/30/13**

PROGRAM NAME	FORWARD 7/1/2012	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2013
Drug Forfeiture	\$19,472.03	\$183.73	\$4,354.55	\$15,301.21
D.A.R.E. Grant FY 97	\$34.85			\$34.85
D.A.R.E. I Grant FY 97	\$0.25			\$0.25
Community Policing	\$2,291.12			\$2,291.12
Cops Universal Hiring	\$1,289.84			\$1,289.84
Underage Alcohol Enforcement Grant	(\$56.19)			(\$56.19)
EOPS Vest Reimbursement	\$1,862.50			\$1,862.50
NWC Drug Task Force Grant	(\$323.52)			(\$323.52)
Protective Order Grant Program	\$135.15			\$135.15
Walmart Grant - Police Dept.	\$1,000.00			\$1,000.00
Firefighter PS Equipment Grant	\$30.00			\$30.00
Firefighter Safety Equipment Grant	\$9.84			\$9.84
State 911 Grant - Fire Dept	(\$4,018.50)	\$2,552.38	\$27,802.18	(\$29,268.30)
Police/Fire Special Details	\$13,706.98	\$216,755.89	\$216,816.86	\$13,646.01
Coastal/Patriot Ambulance Revolving	\$579.06	\$62,552.53	\$62,552.53	\$579.06
Firefighter Equipment Grant - FY05	\$419.60			\$419.60
Confined Space Training	\$1,956.77			\$1,956.77
Police NRA Foundation Grant	\$0.10			\$0.10
COPS Secure Our Schools	\$0.82			\$0.82
GHSB Click It Or Ticket	\$22.22	\$1,219.60	\$1,859.19	(\$617.37)
Commonwealth Security Trust Fund Grant	\$0.00	\$19,812.05	\$19,812.05	\$0.00
Child Protective Safety Grant	\$0.00	\$1,486.35	\$1,487.35	(\$1.00)
Federal Drug Forfeiture	\$0.00	\$3,843.27		\$3,843.27
EMPG Grant	\$0.01		\$6,075.55	(\$6,075.54)
<b>PARKS &amp; RECREATION</b>				
Park User Fees	\$10,653.69	\$10,453.42	\$15,534.30	\$5,572.81
Park Gift Fund	\$1,857.65	\$23,141.35	\$24,999.00	\$0.00

TOWN OF LUNENBURG				
SPECIAL REVENUE FUNDS				
FISCAL YEAR ENDING 6/30/13				
PROGRAM NAME	FORWARD 7/1/2012	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2013
<b>HIGHWAY DEPT.</b>				
Chapter 90	\$21,387.99	\$505,694.77	\$505,689.14	\$21,393.62
DPW Roads Gift Fund	\$0.00	\$3,330.00		\$3,330.00
Highway Insurance Recoveries	\$0.00	\$100.00	\$100.00	\$0.00
Chapter 204/Acts of 1996	\$0.11			\$0.11
<b>COUNCIL ON AGING</b>				
C.O.A./M.A.R.T. Revolving	(\$6,817.17)	\$39,349.10	\$37,937.21	(\$5,405.28)
C.O.A. Formula Grant	\$0.00	\$14,742.00	\$14,742.00	\$0.00
E.O.C.D. Senior Center Grant	\$1,680.21			\$1,680.21
Venture Grant - Are You OK	\$24.00			\$24.00
<b>LIBRARY</b>				
State Aid-Libraries	\$37,685.29	\$11,708.70	\$8,321.13	\$41,072.86
Library Gift Fund	\$12,606.47	\$3,640.00	\$150.00	\$16,096.47
Library Revolving Fund	\$1,670.42	\$7,045.24	\$7,370.69	\$1,344.97
FY07 Public Libraries Fund	\$571.17			\$571.17
<b>CEMETERIES</b>				
Sale of Cemetery Lots	\$179,574.57	\$4,787.35		\$184,361.92
<b>UNCLASSIFIED</b>				
Elderly/Disabled Fund	\$2,487.14			\$2,487.14
Bell Tower Mtc. Fund-Town Hall	\$6,506.37		\$300.00	\$6,206.37
Historical Comm. Gift Fund	\$137.36			\$137.36
FEMA Grant - October 2011 Storm	(\$605,173.18)	\$490,483.63	(\$3,209.47)	(\$111,480.08)
Mass Historical Comm Grant-Town Hall	\$4,150.00			\$4,150.00
Police Gift Fund	\$835.22			\$835.22
Public Safety Gift Fund	\$446.47	\$2,300.00	\$2,079.09	\$667.38
Council on Aging Gift Fund	\$3,383.16	\$1,816.95		\$5,200.11
MWPAT Septic Repair	\$4,079.03			\$4,079.03
WPAT Septic Receipts Reserved	\$97,475.75	\$7,363.32	\$10,872.00	\$93,967.07

**TOWN OF LUNENBURG  
SPECIAL REVENUE FUNDS  
FISCAL YEAR ENDING 6/30/13**

PROGRAM NAME	FORWARD 7/1/2012	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2013
E.O.C.D. Septic I Grant	\$98,391.66	\$906.34	\$357.29	\$98,940.71
Water Enterprise Fund	\$13,737.85	\$23,827.52	\$14,996.83	\$22,568.54
Sewer Enterprise Fund	\$602,676.26	\$580,561.43	\$584,848.90	\$598,388.79
Sewer Betterment Fund	\$813,348.30	\$668,010.34	\$781,319.00	\$700,039.64
Public Health Emergency Preparedness	\$12,295.09			\$12,295.09
CDBG Sewer Hookup Grant	(\$15,129.87)			(\$15,129.87)
DEP Pay As You Throw Grant	\$4,720.43			\$4,720.43
Recycling Outreach Fund	\$3,800.00			\$3,800.00
Repayments Sewer Hookup	\$9,222.00			\$9,222.00
Solid Waste/Recycling Enterprise Fund	\$0.00	\$263,163.84	\$248,685.61	\$14,478.23
CVS Volunteer Challenge Grant	\$500.00			\$500.00
Fields Pond Foundation	\$1,600.00			\$1,600.00
March for Parks	\$1,617.25			\$1,617.25
Lake Shirley Low Impact Grant	(\$6,012.00)			(\$6,012.00)
Skate Park Fund	\$197.00			\$197.00
Weights/Measures Citation Fund	\$325.00			\$325.00
Marshall Park Restoration Fund	\$125.00			\$125.00
Comcast Technology Capital Grant	\$39,796.01			\$39,796.01
Sale of Real Estate Fund	\$9,925.00			\$9,925.00
Arts Lottery Fund	\$5,306.51	\$3,879.07	\$3,420.00	\$5,765.58
L.E.A.P. Fund	\$245,749.92	\$85,490.42	\$90,087.97	\$241,152.37
Debris Removal Gift Fund	\$676.00			\$676.00
Citizens Relief Fund	\$200.00			\$200.00
Hollis Road Revolving	\$7,577.63	\$3,500.00		\$11,077.63
<b>GRAND TOTAL</b>	<b>\$2,062,621.79</b>	<b>\$5,844,092.35</b>	<b>\$5,697,713.47</b>	<b>\$2,209,000.67</b>

**CAPITAL PROJECT FUNDS FY 2013**

ART #/YR	PURPOSE	APPROPRIATED	EXPENDED/ENCUMBERED/		BALANCE
		FORWARD	TRANSFERRED		
2 11/01 STM	Engineer and Construct Sewers	\$1,789.27	fwd	\$1,789.27	\$0.00
08/02 ATM	Development of Cemeteries	\$6,139.01	fwd	\$5,120.00	\$1,019.01
8 10/02 STM	Design/Construct Public Safety	\$7,112.98	fwd	\$7,112.98	\$0.00
4 05/05 STM	Engineer and Construct Sewers	\$119,394.77	fwd	\$1,313.69	\$118,081.08
4 11/05 STM	School Feasibility Study	\$7,036.86	fwd		\$7,036.86
16 5/06 ATM	Meadow Woods Sewer/Water	\$456,927.87	fwd	\$456,927.87	\$0.00
21 12/5/06 STM	Capital Expenditures				
	Computer Replacement Plan - Technology Dept.	\$3.99	fwd	\$3.99	\$0.00
7 5/07 ATM	FY08 Capital Plan				
	Removal of Oil Tank - School Department	\$4,875.00	fwd	\$4,875.00	\$0.00
6 5/07 ATM	FY08 Capital Program				
	Rescue/Pumper - Fire Department	\$16.99	fwd	\$16.99	\$0.00
8 5/08 ATM	FY09 Capital Program				
	Wireless Computer System	\$138.70	fwd	\$94.90	\$43.80
	Arc View/Cartographic	\$500.00	fwd	\$500.00	\$0.00
	Asbestos Remediation	\$2,291.50	fwd	\$2,291.50	\$0.00
9 5/08 ATM	FY09 Capital Improvements				
	Ambulance & Associated Equipment - Fire Department	\$103.90	fwd	\$103.90	\$0.00
7 5/09 ATM	FY10 Capital Program				
	Vault Improvements - Town Clerk	\$5.00	fwd	\$5.00	\$0.00
	Police Cruiser - Police Department	\$744.40	fwd	\$744.40	\$0.00
	Portable Radios/Pagers - Fire Department	\$99.24	fwd	\$99.24	\$0.00
13 5/10 ATM	FY11 Capital Program				
	Computer Replacement Plan - Technology Dept.	\$99.84	fwd	(\$190.17)	\$290.01
	Police Cruiser - Police Department	\$13.12	fwd	\$13.12	\$0.00
	Radio Equipment - Fire Department	\$3,198.00	fwd		\$3,198.00
	Tractor/Loader - School Department	\$4,999.64	fwd	\$3,281.72	\$1,717.92
3 5/10 ATM	Renovate DPW Facility	\$16,675.39	fwd	\$11,060.69	\$5,614.70
1 5/10 ATM	Town Hall Renovations				
7 11/10 STM	Police Cruisers - Police Department	\$14.29	fwd	\$14.29	\$0.00
19 5/11 ATM	FY12 Capital Program				
	Computer Replacement Plan - Technology Dept.	\$5,323.41	fwd	\$5,192.25	\$131.16
	Bullet Proof Vests - Police Department	\$350.00	fwd	\$0.00	\$350.00
	Police Cruiser Equipment - Police Department	\$1,452.68	fwd	\$1,207.99	\$244.69
	Portable Radios - DPW	\$0.00	fwd	(\$0.33)	\$0.33
	Fire Engine #2 Retrofit - Fire Department	\$1,300.00	fwd	\$1,045.74	\$254.26
	Middle School Whiteboards - School Department	\$7,936.60	fwd		\$7,936.60
	Computer Replacement Plan - School Department	\$0.00	fwd	(\$4.95)	\$4.95
	High School Asbestos Abatement - School Department	\$7,700.00	fwd	\$7,700.00	\$0.00
	Middle School Gym Floor/Bleachers - School Department	\$2,867.00	fwd	(\$1,500.00)	\$4,367.00
	Front End Loader - Department of Public Works	\$7,175.00	fwd	\$4,255.00	\$2,920.00
16 5/12 ATM	FY13 Capital Program				
	Computer Replacement Plan - Technology Dept.	\$75,517.00		\$67,803.10	\$7,713.90
	Roof Repairs - Ritter Building - DPW	\$18,000.00		\$0.00	\$18,000.00
	TC Passios Roof Re-seaming - School Department	\$107,920.00		\$84,160.00	\$23,760.00
	THMS Gym Roof/Snow Guards - School Department	\$30,750.00		\$21,928.75	\$8,821.25
	4 x 4 Pickup Truck with Plow - DPW	\$35,000.00		\$33,134.56	\$1,865.44
	1 Ton Pickup Truck with Plow - DPW	\$40,000.00		\$40,000.00	\$0.00
	Repair Engine #4 - Fire Department	\$35,000.00		\$30,474.00	\$4,526.00
	Pickup Truck with Plow - School Department	\$33,000.00		\$32,862.06	\$137.94
	District Wide Mobile Media Carts - School Department	\$64,500.00		\$64,407.65	\$92.35
	(6) Tasers/Protective Equipment - Police Department	\$12,000.00		\$9,271.88	\$2,728.12
	Refrigerator/Oven/Steam Table Replacements - COA	\$12,800.00		\$7,937.59	\$4,862.41
21 5/12 ATM	Reconstruction of Summer Street (25%)	\$138,700.00		\$128,235.88	\$10,464.12
11 5/12 ATM	Feasibility Study - Middle School/High School	\$750,000.00		\$288,495.18	\$461,504.82
<b>Grand Total</b>		<b>\$2,020,003.14</b>		<b>\$1,321,858.73</b>	<b>\$698,144.41</b>
fwd - forward from FY 12					
ATM - Annual Town Meeting					
STM - Special Town Meeting					

Town of Lunenburg  
Treasurer's Cash  
as of June 30, 2013

Enterprise Bank	155,355.14
Fidelity Depository	435,762.40
North Middlesex Savings Bank	675,440.44
UniBank	562,761.99
Mass Municipal Depository Trust (MMDT)	216,341.58
MMDT Hgwy/Arts/Plgrd	8,507.39
Bank of America Money Market	4,940.59
UniBank Money Market	2,345,930.61
Century Bank Money Market	75,913.21
Century Bank	65,483.37
Bank of America	248,311.09
Bank of America Senior Grant	1,684.08
Bank of America Sceptic Grant	89,913.31
TD BankNorth Investment	55,942.67
Webster Bank Investment	36,091.52
Commerce Bank	255,377.90
Citizens Bank Investment	159,502.76
Fidelity Bank ARRA EECBG	297.34
Fidelity Bank Sewer Enterprise	613,407.68
Fidelity Bank Water Enterprise	15,109.51
Fidelity Bank Trash Enterprise	16,802.20
Eastern Bank School Activity Fees	95,308.55
Century Bank Security Street	6,312.85
Bartholomew Trust Funds	1,940,016.46
TD BankNorth Stabilization	226,821.90
Old Mutual Trust Funds	14,958.14
Total Cash per Treasurer 6/30/13	<hr/> 8,322,294.68

TOWN OF LUNENBURG  
TRUST FUNDS  
FISCAL YEAR 2013 SUMMARY REPORT

FUND NAME	BEGINNING BALANCE PRINCIPAL	BEGINNING BALANCE EARNINGS	CONTRIBUTE TO PRINCIPAL	NET EARNINGS	DISBURSE FROM PRINCIPAL	TRANSFERS OF EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
CEMETERY FUNDS									
PERPETUAL CARE BEQUEST	\$170,002.91	\$6,907.21	\$4,100.00	\$1,758.97	\$0.00	(\$7,832.93)	\$174,936.16	\$577.29	\$175,513.45
C. ALLEN HEADSTONE	\$100.00	\$457.42	\$0.00	\$5.06	\$0.00	(\$125.00)	\$437.48	\$1.44	\$438.92
SALE OF CEMETERY LOTS	\$148,257.37	\$27,217.20	\$6,000.00	\$1,787.35	\$0.00	\$0.00	\$183,261.92	\$604.77	\$183,866.69
<b>SUBTOTALS</b>	<b>\$318,360.28</b>	<b>\$34,581.83</b>	<b>\$10,100.00</b>	<b>\$3,551.38</b>	<b>\$0.00</b>	<b>(\$7,957.93)</b>	<b>\$358,635.56</b>	<b>\$1,183.50</b>	<b>\$359,819.06</b>

CONSERVATION FUNDS									
CONSERVATION LAND PURCHASE	\$21,650.00	\$29,225.85	\$0.00	\$511.05	\$0.00	\$0.00	\$51,386.90	\$169.58	\$51,556.48
R. BURTON CONSERVATION	\$501.48	\$1,205.85	\$0.00	\$17.17	\$0.00	\$0.00	\$1,724.50	\$5.69	\$1,730.19
H. BENJAMIN CONSERVATION	\$232.72	\$853.46	\$0.00	\$10.90	\$0.00	\$0.00	\$1,097.08	\$3.62	\$1,100.70
G. HUBBARD CONSERVATION	\$161.70	\$751.13	\$0.00	\$9.16	\$0.00	\$0.00	\$921.99	\$3.04	\$925.03
I. KIMBALL CONSERVATION	\$90.85	\$376.91	\$0.00	\$4.69	\$0.00	\$0.00	\$472.45	\$1.56	\$474.01
<b>SUBTOTALS</b>	<b>\$22,636.75</b>	<b>\$32,413.20</b>	<b>\$0.00</b>	<b>\$552.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55,602.92</b>	<b>\$183.49</b>	<b>\$55,786.41</b>

LIBRARY FUNDS									
CHARLES DICKERSON LIBRARY	\$3,000.00	\$1,346.62	\$0.00	\$43.68	\$0.00	\$0.00	\$4,390.30	\$14.49	\$4,404.79
CATHERINE WATSON LIBRARY	\$2,000.00	\$899.09	\$0.00	\$29.13	\$0.00	\$0.00	\$2,928.22	\$9.66	\$2,937.88
FRANCIS CALDWELL LIBRARY	\$500.00	\$226.06	\$0.00	\$7.30	\$0.00	\$0.00	\$733.36	\$2.42	\$735.78
SUSAN DICKINSON LIBRARY B	\$500.00	\$18.30	\$0.00	\$5.22	\$0.00	\$0.00	\$523.52	\$1.73	\$525.25
EMMA DIMOND LIBRARY BOOKS	\$300.00	\$135.23	\$0.00	\$4.39	\$0.00	\$0.00	\$439.62	\$1.45	\$441.07
AUGUST TAYLOR LIBRARY BOOKS	\$300.00	\$135.09	\$0.00	\$4.39	\$0.00	\$0.00	\$439.62	\$1.45	\$441.07
STEPHEN STICKNEY LIBRARY	\$2,000.00	\$906.88	\$0.00	\$29.20	\$0.00	\$0.00	\$2,936.08	\$9.69	\$2,945.77
LIZZIE TAYLOR LIBRARY BOOKS	\$300.00	\$10.99	\$0.00	\$3.11	\$0.00	\$0.00	\$314.10	\$1.04	\$315.14
EBENEZER BAILEY LIBRARY	\$500.00	\$591.44	\$0.00	\$10.41	\$0.00	(\$123.10)	\$978.75	\$3.23	\$981.98
LUCY GOODRICH LIBRARY	\$1,000.00	\$1,178.17	\$0.00	\$20.78	\$0.00	(\$246.21)	\$1,952.74	\$6.44	\$1,959.18
SUSAN HOWARD LIBRARY	\$500.00	\$591.91	\$0.00	\$10.43	\$0.00	(\$123.10)	\$979.24	\$3.23	\$982.47
ADIN & MAY ESTABROOK LIBRARY	\$200.00	\$235.11	\$0.00	\$4.16	\$0.00	(\$49.24)	\$390.03	\$1.29	\$391.32
IRVIN & HAZEL KIMBALL LIBRARY	\$4,000.00	\$2,306.06	\$0.00	\$88.95	\$0.00	(\$984.81)	\$5,380.20	\$17.75	\$5,397.95
ANNIE & ARTHUR BILLINGS CULTURAL TR	\$18,896.01	\$2,968.17	\$0.00	\$219.61	\$0.00	\$0.00	\$22,083.79	\$72.88	\$22,156.67
<b>SUBTOTALS</b>	<b>\$33,996.01</b>	<b>\$11,549.12</b>	<b>\$0.00</b>	<b>\$450.76</b>	<b>\$0.00</b>	<b>(\$1,526.46)</b>	<b>\$44,469.43</b>	<b>\$146.75</b>	<b>\$44,616.18</b>

TOWN OF LUNENBURG  
TRUST FUNDS

FISCAL YEAR 2013 SUMMARY REPORT

FUND NAME	BEGINNING BALANCE PRINCIPAL	BEGINNING BALANCE EARNINGS	CONTRIBUTE TO PRINCIPAL	NET EARNINGS	DISBURSE FROM PRINCIPAL	TRANSFERS OF EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
<b>SCHOLARSHIP FUNDS</b>									
CHESTER MOSSMAN TEEN CENTER	\$1,237.25	\$359.86	\$0.00	\$16.03	\$0.00	\$0.00	\$1,613.14	\$5.32	\$1,618.46
GEORGE WAKEFIELD SCHOLARSHIP	\$5,906.38	\$211.28	\$0.00	\$52.81	(\$2,740.49)	(\$259.51)	\$3,170.47	\$10.46	\$3,180.93
MABEL ALLEN SCHOOL PRIZE	\$131.65	(\$18.03)	\$17.25	\$1.48	(\$15.47)	\$34.47	\$151.35	\$0.50	\$151.85
JOSEPH HARWOOD SCHOOL	\$99.52	\$54.20	\$17.25	\$1.66	(\$100.00)	\$69.00	\$141.63	\$0.47	\$142.10
LUNENBURG ATHLETIC BOOSTER	\$22,451.39	\$354.91	\$0.00	\$224.63	(\$525.73)	(\$474.27)	\$22,030.93	\$72.70	\$22,103.63
TIMOTHY J STANLEY SCHOLARSHIP	\$4,603.02	\$76.03	\$0.00	\$44.74	(\$399.50)	(\$100.50)	\$4,223.79	\$13.94	\$4,237.73
RYAN BUSQUE SCHOLARSHIP	\$9,145.00	\$1,035.78	\$0.00	\$101.81	\$0.00	(\$100.00)	\$10,182.59	\$33.60	\$10,216.19
PHILIP CROUSE	\$1,411.05	\$19.63	\$625.00	\$11.01	(\$972.89)	(\$27.11)	\$1,066.69	\$3.52	\$1,070.21
DORA HAVEN COWDRY SCHOLARSHIP	\$370,404.44	\$5,830.90	\$0.00	\$3,740.87	(\$750.34)	(\$7,799.66)	\$371,426.21	\$1,225.71	\$372,651.92
BETH N CURTIS MEMORIAL SCHOLAR	\$6,268.92	\$99.99	\$0.00	\$61.75	(\$366.68)	(\$133.32)	\$5,930.66	\$19.57	\$5,950.23
BARBARA NELSON SCHOLARSHIP	\$5,377.46	\$77.57	\$185.00	\$53.40	(\$393.87)	(\$106.13)	\$5,193.43	\$17.14	\$5,210.57
<b>SUBTOTALS</b>	<b>\$427,036.08</b>	<b>\$8,102.12</b>	<b>\$844.50</b>	<b>\$4,310.19</b>	<b>(\$6,264.97)</b>	<b>(\$8,897.03)</b>	<b>\$425,130.89</b>	<b>\$1,402.93</b>	<b>\$426,533.82</b>
<b>MISCELLANEOUS FUNDS</b>									
AMERICAN LEGION POOR	\$500.00	\$9,335.39	\$0.00	\$98.81	\$0.00	\$0.00	\$9,934.20	\$32.78	\$9,966.98
J & M HOWARD SDWLK / GRDS	\$5,000.00	\$12,491.41	\$0.00	\$175.70	\$0.00	\$0.00	\$17,667.11	\$58.30	\$17,725.41
WORTHY POOR INCOME	\$1,200.00	\$19,092.49	\$0.00	\$203.85	\$0.00	\$0.00	\$20,496.34	\$67.64	\$20,563.98
GAZEBO RESTORATION	\$100.00	\$8,346.21	\$0.00	\$84.86	\$0.00	\$0.00	\$8,531.07	\$28.15	\$8,559.22
<b>SUBTOTALS</b>	<b>\$6,800.00</b>	<b>\$49,265.50</b>	<b>\$0.00</b>	<b>\$563.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$56,628.72</b>	<b>\$186.87</b>	<b>\$56,815.59</b>
<b>STABILIZATION FUNDS</b>									
STABILIZATION	\$973,524.91	\$16,083.63	\$0.00	\$9,940.40	\$0.00	\$0.00	\$999,548.94	\$3,298.53	\$1,002,847.47
<b>SUBTOTALS</b>	<b>\$973,524.91</b>	<b>\$16,083.63</b>	<b>\$0.00</b>	<b>\$9,940.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$999,548.94</b>	<b>\$3,298.53</b>	<b>\$1,002,847.47</b>
<b>GRAND TOTALS</b>	<b>\$1,782,354.03</b>	<b>\$151,995.40</b>	<b>\$10,944.50</b>	<b>\$19,368.92</b>	<b>(\$6,264.97)</b>	<b>(\$18,381.42)</b>	<b>\$1,940,016.46</b>	<b>\$6,402.07</b>	<b>\$1,946,418.53</b>

**FIVE YEARS OUTSTANDING DEBT (1)**

	As of June 30				
	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Within the General Debt Limit					
Sewers & Drains	\$ 6,330,750	\$ 6,855,871	\$ 7,384,666	\$ 7,885,832	\$ 7,798,935
Land Acquisition	257,133	287,133	330,000	445,000	570,000
Schools	7,172,729	7,848,229	8,440,000	9,034,000	9,490,000
Other Building	5,019,203	5,519,203	4,740,000	5,120,000	5,500,000
Streets Sidewalks & Parking	0	0	10,000	25,000	40,000
Departmental Equipment	795,500	1,000,000	960,000	1,120,000	234,183
Athletic & Recreational Facilities	250,000	305,000	370,000	431,000	0
Architectural & Engineering Services	0	0	0	0	584,071
Total Within the General Debt Limit	<u>\$ 19,825,315</u>	<u>\$ 21,815,436</u>	<u>\$ 22,234,666</u>	<u>\$ 24,060,832</u>	<u>\$ 24,217,189</u>
Outside the General Debt Limit					
Sewers	\$ 3,177,822	\$ 3,323,639	\$ 3,478,584	\$ 3,627,692	\$ 3,786,000
Water	1,100,317	1,114,345	1,127,786	1,140,663	1,153,000
Other Outside General	195,212	226,084	256,956	292,828	334,517
Total Outside the General Debt Limit	<u>4,473,351</u>	<u>4,664,068</u>	<u>4,863,326</u>	<u>5,061,183</u>	<u>5,273,517</u>
Total Long-Term Indebtedness	<u>\$ 24,298,666</u>	<u>\$ 26,479,504</u>	<u>\$ 27,097,992</u>	<u>\$ 29,122,015</u>	<u>\$ 29,490,706</u>

(1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

**Authorized Unissued Debt and Prospective Financing**

The Town has the following authorized unissued debt:

Amount	Purpose
\$ 284,264	Sewer Construction
28,708	Sewer Construction
125,000	Buildings Renovations
56,550	School Heating System
720,000	School Feasibility Study
<u>\$ 1,214,522</u>	

TOWN OF LUNENBURG DEBT REPAYMENT SCHEDULE AS OF JUNE 30 2013

FISCAL YEAR	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
MASS WATER POOL 3 <sup>a</sup>																	
PRINCIPAL	\$9,729	\$10,026	\$10,334	\$10,651													
INTEREST	\$2,227	\$1,683	\$1,116	\$533													
TOTAL MASS WATER POLL TRUST	\$11,956	\$11,709	\$11,450	\$11,184													
MASS WATER POOL 4 <sup>a</sup>																	
PRINCIPAL	\$10,872	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868											
INTEREST	\$3,036	\$2,479	\$1,922	\$1,365	\$815	\$272											
TOTAL MASS WATER POLL TRUST	\$13,908	\$13,347	\$12,790	\$12,233	\$11,683	\$11,140											
MASS WATER POOL 5 <sup>a</sup>																	
PRINCIPAL	\$20,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000										
INTEREST	\$8,451	\$7,020	\$5,710	\$4,406	\$3,010	\$1,683	\$888										
TOTAL MASS WATER POLL TRUST	\$28,451	\$27,020	\$30,710	\$29,406	\$28,010	\$26,683	\$25,888										
MASS WATER POOL 7 <sup>a</sup>																	
PRINCIPAL	\$114,974	\$119,764	\$119,764	\$124,555	\$129,345	\$134,136	\$138,926	\$142,400									
INTEREST	\$49,377	\$45,726	\$38,860	\$32,002	\$24,068	\$15,019	\$8,946	\$3,474									
TOTAL MASS WATER POLL TRUST	\$164,351	\$165,490	\$158,624	\$156,557	\$153,413	\$149,155	\$145,872	\$142,400									
MUNICIPAL PURPOSE																	
PRINCIPAL																	
INTEREST																	
TOTAL MUNICIPAL PURPOSE																	
MASS WATER POOL 9 <sup>a</sup>																	
PRINCIPAL	\$306,291	\$319,909	\$329,318	\$338,727	\$352,841	\$362,280	\$376,363	\$385,772	\$399,886	\$409,295	\$418,704						
INTEREST	\$189,424	\$172,203	\$154,349	\$136,402	\$115,103	\$94,788	\$78,282	\$65,822	\$54,160	\$44,106	\$34,299,944						
TOTAL MASS WATER POLL TRUST	\$495,715	\$492,112	\$483,667	\$475,129	\$467,944	\$457,038	\$454,645	\$445,594	\$441,046	\$429,944	\$418,704						
MUNICIPAL PURPOSE																	
PRINCIPAL	\$210,000	\$210,000	\$215,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
INTEREST	\$88,555	\$80,555	\$72,255	\$64,255	\$56,555	\$48,655	\$40,855	\$32,958	\$24,855	\$16,780	\$8,705	\$2,310					
TOTAL MUNICIPAL PURPOSE	\$298,555	\$290,555	\$277,255	\$259,255	\$251,455	\$243,655	\$235,855	\$227,958	\$219,855	\$206,780	\$198,705	\$107,310					
MASS WATER POOL 13 <sup>a</sup>																	
PRINCIPAL	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,346	\$45,346	\$45,346	\$45,344	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979
INTEREST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MASS WATER POLL TRUST	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,346	\$45,346	\$45,346	\$45,344	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979	\$38,979
MUNICIPAL PURPOSE																	
PRINCIPAL	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$125,000	\$115,000					
INTEREST	\$63,860	\$57,785	\$51,610	\$45,435	\$39,225	\$34,450	\$29,510	\$24,505	\$19,467	\$14,430	\$9,360	\$4,485					
TOTAL MUNICIPAL PURPOSE	\$193,860	\$187,785	\$181,610	\$175,435	\$169,225	\$164,450	\$159,510	\$154,505	\$149,467	\$144,430	\$134,360	\$119,485					
MASS WATER POOL 14 <sup>a</sup>																	
PRINCIPAL	\$14,854	\$15,154	\$15,460	\$15,773	\$16,091	\$16,417	\$16,748	\$17,086	\$17,432	\$17,784	\$18,143	\$18,510	\$18,884	\$19,265	\$19,654	\$20,051	\$20,451
INTEREST	\$5,398	\$5,098	\$4,791	\$4,479	\$4,160	\$3,835	\$3,504	\$3,165	\$2,820	\$2,468	\$2,109	\$1,742	\$1,368	\$987	\$598	\$201	\$201
TOTAL MASS WATER POLL TRUST	\$20,252	\$20,252	\$20,251	\$20,252	\$20,251	\$20,252	\$20,252	\$20,251	\$20,252	\$20,252	\$20,252	\$20,252	\$20,252	\$20,252	\$20,252	\$20,252	\$20,252
MUNICIPAL PURPOSE																	
PRINCIPAL	\$21,728	\$22,679	\$23,671	\$24,706	\$25,787	\$26,915	\$28,093	\$29,322	\$30,605	\$31,944	\$33,341	\$34,800	\$36,323	\$37,912	\$39,571	\$41,302	\$43,109
INTEREST	\$1,156	\$70,465	\$69,493	\$68,458	\$67,377	\$66,249	\$65,071	\$63,842	\$62,559	\$61,220	\$59,823	\$58,364	\$56,841	\$55,252	\$53,593	\$51,862	\$50,055
TOTAL MUNICIPAL PURPOSE	\$22,884	\$23,384	\$24,364	\$25,384	\$26,464	\$27,664	\$29,164	\$30,664	\$32,164	\$33,164	\$34,164	\$35,164	\$36,164	\$37,164	\$38,164	\$39,164	\$40,164
MUNICIPAL PURPOSE SEWER																	
PRINCIPAL	\$21,728	\$22,679	\$23,671	\$24,706	\$25,787	\$26,915	\$28,093	\$29,322	\$30,605	\$31,944	\$33,341	\$34,800	\$36,323	\$37,912	\$39,571	\$41,302	\$43,109
INTEREST	\$1,156	\$70,465	\$69,493	\$68,458	\$67,377	\$66,249	\$65,071	\$63,842	\$62,559	\$61,220	\$59,823	\$58,364	\$56,841	\$55,252	\$53,593	\$51,862	\$50,055
TOTAL MUNICIPAL PURPOSE SEWER	\$22,884	\$23,384	\$24,364	\$25,384	\$26,464	\$27,664	\$29,164	\$30,664	\$32,164	\$33,164	\$34,164	\$35,164	\$36,164	\$37,164	\$38,164	\$39,164	\$40,164
MUNICIPAL PURPOSE WATER																	
PRINCIPAL	\$14,854	\$15,283	\$15,951	\$16,649	\$17,378	\$18,138	\$18,931	\$19,760	\$20,624	\$21,527	\$22,468	\$23,451	\$24,477	\$25,548	\$26,666	\$27,833	\$29,050
INTEREST	\$4,813	\$4,498	\$4,630	\$4,613	\$4,503	\$4,463	\$4,350	\$4,201	\$4,021	\$3,821	\$3,613	\$3,390	\$3,153	\$2,904	\$2,645	\$2,378	\$2,105
TOTAL MUNICIPAL PURPOSE WATER	\$19,667	\$19,781	\$20,581	\$21,262	\$21,881	\$22,601	\$23,381	\$24,061	\$24,641	\$25,341	\$26,081	\$26,841	\$27,611	\$28,381	\$29,151	\$29,921	\$30,691
MUNICIPAL PURPOSE																	
PRINCIPAL	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
INTEREST	\$16,000	\$12,000	\$7,500	\$2,500													
TOTAL MUNICIPAL PURPOSE	\$216,000	\$212,000	\$207,500	\$202,500	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
GRAND TOTAL PRINCIPAL	\$2,198,435	\$2,188,028	\$2,220,711	\$2,167,214	\$2,102,555	\$2,039,070	\$2,069,407	\$2,071,212	\$1,973,891	\$1,954,529	\$1,846,635	\$1,703,875	\$1,533,798	\$1,343,839	\$1,133,005	\$891,186	\$72,159
GRAND TOTAL INTEREST	\$999,203	\$893,532	\$802,637	\$716,568	\$619,116	\$530,974	\$446,905	\$365,187	\$283,028	\$201,401	\$120,310	\$106,231	\$96,513	\$83,472	\$70,506	\$57,011	\$43,786
TOTAL DEBT	\$3,127,638	\$3,082,560	\$3,023,348	\$2,877,842	\$2,621,771	\$2,570,044	\$2,516,312	\$2,436,399	\$2,256,919	\$2,155,930	\$1,966,945	\$1,810,106	\$1,630,311	\$1,427,311	\$1,203,511	\$968,197	\$115,945

TOWN OF LUNENBURG DEBT REPAYMENT SCHEDULE AS OF JUNE 30 2013

FISCAL YEAR	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	TOTAL	
MASS WATER POOL 3*																			\$40,740
PRINCIPAL																			\$5,589
INTEREST																			\$46,299
TOTAL MASS WATER POLL TRUST																			\$65,212
MASS WATER POOL 4*																			\$9,890
PRINCIPAL																			\$75,102
INTEREST																			\$165,000
TOTAL MASS WATER POLL TRUST																			\$31,148
MASS WATER POOL 7*																			\$196,148
PRINCIPAL																			\$1,020,390
INTEREST																			\$215,472
TOTAL MASS WATER POLL TRUST																			\$1,235,862
MUNICIPAL PURPOSE																			\$0
PRINCIPAL																			\$0
INTEREST																			\$0
TOTAL MUNICIPAL PURPOSE																			\$0
MUNICIPAL PURPOSE																			\$0
PRINCIPAL																			\$0
INTEREST																			\$0
TOTAL MUNICIPAL PURPOSE																			\$0
MASS WATER POOL 9*																			\$3,999,336
PRINCIPAL																			\$2,287,900
INTEREST																			\$337,603
TOTAL MASS WATER POLL TRUST																			\$2,817,603
MUNICIPAL PURPOSE																			\$542,521
PRINCIPAL																			\$0
INTEREST																			\$1,540,000
TOTAL MASS WATER POLL TRUST																			\$394,522
MUNICIPAL PURPOSE																			\$1,934,322
PRINCIPAL																			\$277,306
INTEREST																			\$46,722
TOTAL MASS WATER POLL TRUST																			\$324,028
MUNICIPAL PURPOSE SEWER																			\$44,995
PRINCIPAL																			\$46,963
INTEREST																			\$48,169
TOTAL MUNICIPAL PURPOSE SEWER																			\$93,164
MUNICIPAL PURPOSE WATER																			\$30,321
PRINCIPAL																			\$31,648
INTEREST																			\$32,460
TOTAL MUNICIPAL PURPOSE WATER																			\$62,781
MUNICIPAL PURPOSE																			\$30,321
PRINCIPAL																			\$31,648
INTEREST																			\$32,460
TOTAL MUNICIPAL PURPOSE																			\$62,781
GRAND TOTAL PRINCIPAL	\$75,316	\$78,611	\$82,050	\$85,639	\$89,387	\$93,297	\$97,378	\$101,640	\$106,086	\$110,727	\$115,572	\$120,628	\$125,906	\$131,413	\$137,163	\$143,164	\$148,978	\$839,000	
GRAND TOTAL INTEREST	\$80,629	\$77,334	\$73,895	\$70,306	\$66,538	\$62,648	\$58,567	\$54,305	\$49,859	\$45,218	\$40,373	\$35,317	\$30,039	\$24,532	\$18,782	\$12,781	\$6,578	\$7,307,640	
TOTAL DEBT	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,945	\$155,496	\$31,187,000	

TOWN OF LUNEBURG  
F-2013 COLLECTION OF TAXES

COLLECTION OF TAXES	FORWARD	COMMITMENTS	ADJUSTMENTS	REFUNDS	PAYMENTS	ABATEMENTS	TRANSFER	BALANCES
1997 MVE	\$ 1,690.95							\$ 1,690.95
1998 MVE	\$ 1,603.12							\$ 1,603.12
2000 MVE	\$ 2,996.47							\$ 2,996.47
2001 MVE	\$ 4,219.49							\$ 4,219.49
2002 MVE	\$ 4,887.80							\$ 4,887.80
2003 MVE	\$ 9,731.36							\$ 9,731.36
2004 MVE	\$ 6,994.30							\$ 6,994.30
2005 MVE	\$ 6,465.04							\$ 6,465.04
2006 MVE	\$ 6,026.35							\$ 6,026.35
2007 MVE	\$ 9,017.01							\$ 9,017.01
2008 MVE	\$ 10,330.64							\$ 10,330.64
2009 MVE	\$ 5,007.39							\$ 5,007.39
2010 MVE	\$ 5,738.88							\$ 5,738.88
2011 MVE	\$ 6,566.53							\$ 6,566.53
2012 MVE	\$ 18,714.72							\$ 18,714.72
2013 MVE	\$ 73,447.18							\$ 73,447.18
1998 PP	\$ 3,739.71							\$ 3,739.71
1999 PP	\$ 1,932.19							\$ 1,932.19
2000 PP	\$ 1,728.45							\$ 1,728.45
2001 PP	\$ 1,311.00							\$ 1,311.00
2002 PP	\$ 3,682.73							\$ 3,682.73
2003 PP	\$ 2,879.08							\$ 2,879.08
2004 PP	\$ 3,212.19							\$ 3,212.19
2005 PP	\$ 2,201.38							\$ 2,201.38
2006 PP	\$ 3,706.84							\$ 3,706.84
2007 PP	\$ 4,254.05							\$ 4,254.05
2008 PP	\$ 4,789.93							\$ 4,789.93
2009 PP	\$ 5,952.65							\$ 5,952.65
2010 PP	\$ 3,660.94							\$ 3,660.94
2011 PP	\$ 3,772.19							\$ 3,772.19
2012 PP	\$ 8,782.93							\$ 8,782.93
2013 PP	\$ -	\$ 508,731.68						\$ 508,731.68
2007 RE	\$ 3,890.09							\$ 3,890.09
2008 RE	\$ (2,039.44)							\$ (2,039.44)
2010 RE	\$ 135.43							\$ 135.43
2011 RE	\$ 3,562.78							\$ 3,562.78
2012 RE	\$ (3,023.63)							\$ (3,023.63)
2013 RE	\$ 356,747.49							\$ 356,747.49
2010 SUPPLEMENTAL	\$ 372.42							\$ 372.42
2011 SUPPLEMENTAL	\$ -	\$ 23,634.77						\$ 23,634.77
2012 SUPPLEMENTAL	\$ -	\$ 33,968.23						\$ 33,968.23
2013 SUPPLEMENTAL	\$ -	\$ 64,305.14						\$ 64,305.14
TAX LIENS	\$ 887,180.52							\$ 887,180.52
ROLLBACK TAXES	\$ -	\$ 246,975.45						\$ 246,975.45
STR BETT COMM	\$ (578.05)	\$ 11,207.59	\$ (11,207.59)					\$ -
STR INIT COMM	\$ 27.96	\$ 2,804.20						\$ 2,832.16
STREET BETTMENT	\$ 8,204.20	\$ 1,882.85						\$ 10,087.05
WATER BETT COMM	\$ 615.07	\$ 8,955.72						\$ 9,570.79
WATER INIT COMM	\$ 217.41	\$ 1,433.01						\$ 1,650.42
WATER BETTMENT	\$ 18,268.42		\$ (2,804.20)					\$ 15,464.22
SEPTIC BETT COMM	\$ 648.02	\$ 1,084.95						\$ 1,732.97
SEPTIC INIT COMM	\$ 24.82	\$ 150.50						\$ 175.32
SEWER BETT COMM	\$ 22,543.26	\$ 342,365.50						\$ 364,908.76
SEWER INIT COMM	\$ 78,824.88	\$ 223,580.19						\$ 302,405.07
SEWER USAGE	\$ 46,819.99	\$ 541,283.68						\$ 1,008,103.67
GRAND TOTAL	\$ 1,651,248.72	\$ 22,523,050.03	\$ (25,698.60)	\$ 93,375.26	\$ (22,091,835.42)	\$ (171,828.23)	\$ (317,778.88)	\$ 1,660,450.88

## TOWN MEETING EXCERPTS

### ANNUAL TOWN MEETING –May 4, 2013

The 2013 Annual Town Meeting was called to order in the Lunenburg High School Auditorium at 9:00 A.M. by Moderator Timothy W. Murphy, Esq. a quorum having been declared present. The Town Clerk noted that the warrant for the meeting was properly served. The pledge of allegiance was recited. Ground rules were spelled out and action on Article 1 began.

ARTICLE 1. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Ambulance Billing revolving fund. The purpose of this fund will be to cover the cost associated with compensating third party advanced life support companies and third party billing companies that contract and supply services to the town. Five per cent (5%) of the total revenue generated by ambulance services rendered and 100% of the revenue generated by Advanced Life Support services rendered shall be deposited into said revolving fund. The proceeds of said Revolving Fund shall be expended by the Fire Department without further appropriation for the sole purpose of reimbursing the aforementioned companies for services rendered to the town; expenditures from the revolving fund may not exceed \$50,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT.

ARTICLE 2. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Timber Rights revolving fund, such fund to be credited with the proceeds of sale by the Conservation Commission of the rights to harvest timber; funds in the account to be expended for the acquisition of land for conservation purposes and associated costs of such acquisitions, including but not limited to appraisals and payment of accrued taxes; such funds may also be expended for improvements on land already under the custody and control of the Conservation Commission; the Conservation Commission may expend such funds without further appropriation; expenditures from the revolving fund may not exceed \$5,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT.

ARTICLE 3. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Custodial Special Detail Revolving Fund, for the purpose of paying special detail salaries for outside functions. Charges and money received from outside organizations in connection with this program are to be deposited in said revolving fund and expended by the Lunenburg School Committee without further appropriation for the sole purpose of paying personnel for hours worked. Said revolving account expenditures shall not exceed \$25,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT.

ARTICLE 4. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Greenthumb Revolving Fund, to support the Green Thumb Program at Lunenburg High School. Fees, charges, and money received from sales of items in connection with this program are to be deposited in this Revolving Fund Account and expended for the operation of this program by the Lunenburg School Committee without further appropriation; said revolving account expenditures shall not exceed \$20,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT.

ARTICLE 5. To see if the Town will re-authorize in accordance with MGL Chapter 44, §53E½, the Library Revolving Fund, to receive funds from library fines and penalties, donations and bequests up to \$12,000, said funds to be expended by the Trustees of Lunenburg Public Library for the purchase of library and information materials and document information and electronic data delivery. Charges expenditures from the revolving fund may not exceed \$12,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT.

ARTICLE 6. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Council on Aging/Montachusett Area Regional Transit (MART) Elderly Transportation Revolving Fund; the operation of said account shall be conducted by the Council on Aging, and the Senior Center Director; funds in this account shall be spent on the dispatch, operation, maintenance and record keeping of the MART vehicles for the elderly transportation program; all receipts resulting from MART reimbursements shall be credited to this account; said revolving account expenditures shall not exceed \$43,000 per year without the prior approval of the Board of Selectmen and the Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT.

ARTICLE 7. To see if the Town will vote to hear and/or accept the regular written reports of the Town Officers and Committees; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for payment of prior year expenses; or take any other action relative thereto. [Submitted by the Town Accountant] No unpaid bills at this time. Board of Selectmen and Finance Committee recommend to pass over. Article 8 was PASSED OVER.

ARTICLE 9. To see if the Town will vote to appropriate and transfer from available funds all sums of money necessary to amend the amounts voted for the Town's FY2013 Budget, under Article 8 of the May 5, 2012 Annual Town Meeting; or take any other action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee recommend approval. VOTED UNANIMOUSLY to transfer from Free Cash the sum of \$25,000, to transfer from Overlay Surplus the sum of \$4,318.25, transfer from Line 6, Group Health Insurance, the sum of \$127,566.75, and from Line 13, Reserve Fund the sum of \$50,000, and from Line 14, Unemployment Expense, the sum of \$28,000; and to transfer to Line 1, Principal-Loans, the sum of \$16,850, and to Line 32, Legal Expense, the sum of \$2,000, and to Line 40, Central Purchasing, the sum of \$6,000, and to Line 42, Police Lock Up, the sum of \$23,500, and to Line 43, Injury Leave, the sum of \$41,000, and to Line 46, Fire Department, the sum of \$10,000, and to Line 52, Wiring Inspector, the sum of \$7,500, and to Line 57, General Health Expense, the sum of \$7,000, and to Line 73, Snow Removal Expense, the sum of \$89,000, and to Line 75, Veterans Benefits, the sum of \$32,035; to amend amounts voted under Article 8 of the May 5, 2012 Annual Town Meeting.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund the first year of the FY14, FY15 & FY16 Police Officers Collective Bargaining Agreement dated July 1, 2013 - June 30, 2016 with IBPO Local 353, AFL-CIO; or take any action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee to make recommendation at Town Meeting. Article 10 was PASSED OVER (no agreement reached).

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year of the FY13, FY14 & FY15 Collective Bargaining Agreement dated July 1, 2012 - June 30, 2015 with Public Employees Local Union 39 of the Laborers' International Union of North America; or take any other action thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee to make recommendation at Town Meeting. Article 11 was PASSED OVER (no agreement reached).

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund the first year of the FY14, FY15 & FY16 Collective Bargaining Agreement dated July 1, 2013 - June 30, 2016

with Public Employees Local Union 39 of the Laborers' International Union of North America, Middle Managers' Unit; or take any other action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee to make recommendation at Town Meeting. Article 12 was PASSED OVER (no agreement reached).

ARTICLE 13. To see if the Town will vote to appropriate to or from the Stabilization Fund; or take any other action relative thereto. [Submitted by the Town Manager] Board of Selectmen recommends appropriating to the Stabilization Fund the sum of \$286,958, 5 - 0. Finance Committee recommends appropriating to the Stabilization Fund the sum of \$286,958, 6 - 0. VOTED UNANIMOUSLY to appropriate the sum of \$286,958 from Free Cash and transfer to the Stabilization Fund.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the FY2014 Capital Plan, as appearing in the Capital Planning Committee Report, or take any other action relative thereto. [Submitted by the Capital Planning Committee] Board of Selectmen recommends approval of \$652,483, 4 - 1. Finance Committee recommends approval of \$652,483, 6 - 0. VOTED UNANIMOUSLY to raise and appropriate the sum of \$502,687 and to transfer the sum of \$1,915.51 from Article 13 of the May 1, 2010 Annual Town Meeting; and \$437.69 from Article 7 of the November 30, 2010 Special Town Meeting; and \$3,514.42 from Article 19 of the May 7, 2011 Annual Town Meeting; and \$2,003.38 from Article 16 of the May 5, 2012 Annual Town Meeting; and \$9,925 from Real Estate Receipts Reserved for Appropriation, to be combined with a \$3,000 Grant received from the Montachusett Historical Society for a total appropriation of \$523,483 to fund the FY 14 Capital Plan, as recommended by the Capital Planning Committee, and further to transfer from Free Cash the sum of \$129,000 for a total appropriation of \$652,483 to fund the additional recommendations of the Town Manager.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds \$285,000 to operate the Solid Waste Disposal Program Enterprise Fund for FY2014, or take any other action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen recommends approval, 6 - 0. Finance Committee recommends approval, 6-0. VOTED UNANIMOUSLY to appropriate \$285,000 from Solid Waste Disposal Enterprise Revenues.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds \$18,000 to operate the Water Department/ Water Enterprise Fund for FY2014, or take any other action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen recommends approval, 5 - 0. Finance Committee recommends approval, 6-0. VOTED UNANIMOUSLY to appropriate \$18,000 from Water Enterprise Revenues.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds \$714,613 to operate the Sewer Enterprise Fund; or take any other action relative thereto. [Submitted by the Sewer Commission] Board of Selectmen recommends approval, 5 - 0. Finance Committee recommends approval, 6-0. VOTED UNANIMOUSLY to appropriate \$714,613 from Sewer Enterprise Revenues.

ARTICLE 18. To see if the Town will repeal its vote of Article 8 at the Lunenburg Special Town Meeting, December 1, 2009 that imposed a local meals excise tax; or take any other action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen recommends approval, 2 - 2 - 1 (abstain), motion failed. Finance Committee recommends disapproval, 6-0. Article 18 FAILED.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the charges and expenses of the Town for FY2014 and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager, or take any other action relative thereto. [Submitted by the Town Manager] Board of Selectmen to make recommendation at Town Meeting, based upon the outcome of Article 18. Finance Committee recommends approval of \$28,184,453, 6-0. Refer to Pages 17 - 20 for more detail. VOTED UNANIMOUSLY to raise and appropriate \$27,307,040, transfer \$10,872 from Septic Receipts Reserved for Appropriation, transfer \$23,525 from the Sewer Enterprise Fund, transfer \$773,045 from the Sewer Enterprise Betterment Revenue and transfer \$62,781 from the Water Betterment Revenue, to defray the charges and expenses of the Town for Fiscal Year 2014 of \$28,177,263, and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager. The Fiscal Year 2014 Budget was voted as follows:



Total Health & Sanitation	\$	64,090.00	77	Registrar of Vets' Graves	\$	360.00	
			78	Memorial Day	\$	750.00	
<i>Department of Public Works</i>			Subtotal Veterans		\$	22,860.00	
62	Highway Labor	\$	371,725.00	Total Assistance	\$	122,507.00	
63	Highway OT	\$	3,000.00	<i>Schools</i>			
64	General Highway Maintenance	\$	240,525.00	79	School Department	\$	16,123,122.00
64A	Capital - General Highway	\$	-	79A	Unemploy. School-Stab Fund	\$	-
65	Town Highway Garage	\$	1,000.00	80	Monty Tech Assessment	\$	708,561.00
66	Traffic Signs & Devices	\$	26,575.00	81	Vehicle Mtc - School	\$	-
67	Vehicle Mtc. - Highway	\$	64,588.00	Total Schools	\$	16,831,683.00	
68	Facilities and Grounds	\$	341,044.00	<i>Library</i>			
68A	Capital - Facilities & Grounds	\$	-	82	Lunenburg Public Library	\$	355,563.00
69	Park Department	\$	69,325.00	Total Library	\$	355,563.00	
70	Cemetery Department	\$	48,502.00	<i>Recreation</i>			
71	Tree Removal	\$	16,683.00	83	Band Concerts	\$	2,500.00
72	Recycling Program	\$	183,092.00	Total Recreation	\$	2,500.00	
73	Snow Removal Expense	\$	250,500.00	TOTAL OMNIBUS BUDGET	\$	28,177,263.00	
Total DPW	\$	1,616,559.00					
<i>Public Assistance</i>							
74	Council on Aging	\$	99,647.00				
Subtotal C.O.A.	\$	99,647.00					
75	Veterans' Benefits	\$	17,500.00				
76	Veteran's Administration	\$	4,250.00				

ARTICLE 20. To see if the Town will vote to approve the establishment of an Agricultural Commission to represent, preserve and enhance farming in the community. The Town General Bylaws will be amended to include a new Article 29, entitled "Agricultural Commission," which will read as follows:

Section 1. Said Commission, once appointed shall develop a work plan to guide its activities. Such activities may include, but are not limited to the following: encouraging the continued pursuit of agriculture in Lunenburg; promoting agricultural-based economic opportunities in Town; mediating, advocating, educating and/ or negotiating on farming issues; working for the preservation of prime agricultural lands; and pursuing all initiatives appropriate to retaining farming in Lunenburg.

Section 2. The Commission shall consist of five members appointed by the Board of Selectmen at the recommendation of the Town Manager. A majority of the membership shall be substantially engaged in the pursuit of agriculture. Members shall be appointed to serve three year terms, except that the initial terms of office shall be staggered at the discretion of the Board of Selectmen, so that the approximately one-third of the terms shall expire each year. The appointing authority shall fill any vacancy based on the unexpired term being vacated at the recommendations of the standing Commission.

Section 3. The Agricultural Commission will assist in maintaining agriculture in Lunenburg. Specifically, the Agricultural Commission will administer the Right-to-Farm bylaw, and will hold additional responsibilities as charged

by the Board of Selectmen. The Right-to-Farm bylaw and creation of an Agricultural Commission are components of the Commonwealth's "Sustainable Development" program, thereby helping Lunenburg become eligible for various state grant programs. [Submitted by Petition] Board of Selectmen recommends approval, 5 – 0. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY.

ARTICLE 21. To see if the Town will vote to permit the Conservation Commission to plan and execute, in accordance with Massachusetts Article 97, a temporary change in the use of the conservation property at 120 Pleasant Street. The change will permit re-grading of the landscape to improve accessibility to meet the Americans with Disabilities Act (ADA) standards, improve wildlife habitat and restore passive recreational facilities. [Submitted by the Conservation Commission] Board of Selectmen recommends approval, 5 – 0. Finance Committee to make recommendation at Town Meeting. Article 21 was PASSED OVER.

ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen to enter into alternative energy power purchase and/or net metering credit purchase agreements, including solar and wind energy and related net electricity metering credits, for terms of more than three years, on such terms and conditions as the Board of Selectmen deems in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements; or take any action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen and Finance Committee to make recommendation at Town Meeting. Article 22 was PASSED OVER (no action needed).

ARTICLE 23. To see if the Town will vote to approve an Agreement for Payment in Lieu of Taxes (PILOT) pursuant to the provisions of MGL Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, for a certain sum and a certain term of years, between the Town and the property owner for real property and personal property relating to a Renewable Energy Generation Facility on the land located at 651 Chase Road and shown on Assessors' Map 21 as Parcel 2; or take any action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen and Finance Committee to make recommendation at Town Meeting. Article 23 was PASSED OVER (no action needed).

ARTICLE 24. To see if the Town will vote to amend the Sewer Service Area Map, by removing the parcel of land, located at 37 Youngs Rd. (Parcel ID 115-17) and adding four (4) parcels located at 323 Leominster Rd. (91-2), 343 Leominster Rd. (91-3), 351 Leominster Rd. (91-4) and 369 Leominster Rd. (91-5); such revisions currently on file in the Office of the Town Clerk and Board of Selectmen; or take any other action relative thereto. [Submitted by the Sewer Commission] Board of Selectmen recommend approval, 5 – 0. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY.

ARTICLE 25. To see if the Town will vote to support the criteria necessary for becoming a Green Community. Becoming a Designated Green Community will make Lunenburg eligible for State Grants to be used toward energy conservation projects. Specifically, to amend the General Bylaws of the Town to insert a new Article 30, entitled "Stretch Energy Code" as follows: Stretch Energy Code

1. Adoption. The Town of Lunenburg has adopted the provisions of 780 CMR 115.AA of the State Building Code or the "Stretch Energy Code", as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.
2. Purpose. The purpose of adopting the Stretch Energy Code is to meet the final criteria for eligibility to become a Massachusetts Green Community; or take any other action relative thereto. [Submitted by the Green Energy Task Force] Board of Selectmen to make recommendation at Town Meeting. Finance Committee recommends approval, 3-0-3. The 3 members abstaining would prefer to make recommendation at Town Meeting. VOTED w/amendment adding 3. *This bylaw shall become effective July 1, 2014.*

ARTICLE 26. To see if the Town will vote to repeal Article XIX of the Town's Bylaws, entitled "Regulations of Certain Activities on Whalom Lake;" or take any other action relative thereto. [Submitted by the Chief of Police] Board of Selectmen recommends approval 5 – 0. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY.

ARTICLE 27. To see if the Town will vote to amend Article XV of the Town's Bylaw entitled "Salary Administration Plan of the Town of Lunenburg" (copy on file in the Selectmen's and Town Clerk's Office), by deleting the following language,

"Step 1 Defined as the first fiscal year of employment (0 – 12 months)

Step 2 Defined as occurring on the successful completion of year 1 of employment

Step 3 Defined as occurring on the successful completion of year 2 of employment

Step 4 Defined as occurring on the successful completion of year 4 of employment

Step 5 Defines as occurring on the successful completion of year 6 of employment

Step 6 Defined as occurring on the successful completion of year 8 of employment

Step 7 Defined as occurring on the successful completion of year 10 of employment

Step 8 Defined as occurring on the successful completion of year 12 of employment"

And replacing it with the following language, "For the first three (3) steps of the above salary schedule, advancement shall occur on an annual basis on the employee's employment anniversary date. Upon reaching Step 3, advancement to subsequent steps shall occur every two (2) years thereafter. Step increases shall be subject to Town Manager approval and the availability of sufficient funds." [Submitted by the Personnel Committee] Board of Selectmen recommends approval, 5 – 0. Finance Committee reports no additional financial impact. VOTED UNANIMOUSLY.

ARTICLE 28. To see if the Town will vote to transfer the property known as the Parks Garage on West Street and shown on Assessors Map 71 as Parcels 51 and 52 from the board or officer currently having custody thereof for the purpose for which said property is held to the Board of Selectmen for the purpose of disposition, and to authorize the Board of Selectmen to convey all or a portion of such property on such terms and conditions, and for such consideration, as the Board of Selectmen deems appropriate, and, further, to authorize the Board of Selectmen to petition the General Court, if necessary, for approval of such disposition under Article 97 of the Massachusetts Constitution; or take any other action relative thereto. [Submitted by the Parks Commission] Board of Selectmen recommends approval, 5 – 0. Finance Committee recommends approval, 6-0. VOTED UNANIMOUSLY.

Meeting Adjourned at 12:50 PM

**ANNUAL TOWN ELECTION  
TUESDAY APRIL 30, 2013\***

**\*In order to conserve election resources the Annual Town Election was moved up to April 30<sup>th</sup> to be held in conjunction with the Special State Primary to fill the vacancy left by Senator John Kerrys' appointment as US Secretary of State.**

**\*\* ELECTED**

	<u>PREC A</u>	<u>PREC B</u>	<u>PREC C</u>	<u>PREC D</u>	<u>TOTAL</u>
<b>SELECTMEN - For 3 years / Vote for Two</b>					
** James E. Toale	325	222	255	347	1149
Joanna L. Bilotta-Simeone	317	264	264	250	1095
** Robert J. Ebersole	308	240	277	317	1142
Blanks	178	146	168	156	648
<b>TOTAL</b>	<b>1128</b>	<b>872</b>	<b>964</b>	<b>1070</b>	<b>4034</b>
<b>SEWER COMMISSIONER – For 3 years / Vote for Two</b>					
** Michael J. Nault	363	279	297	354	1293
** Carl A. Luck	362	289	281	335	1267
Blanks	403	304	386	381	1474
<b>TOTAL</b>	<b>1128</b>	<b>872</b>	<b>964</b>	<b>1070</b>	<b>4034</b>
<b>BOARD OF HEALTH MEMBER – For 3 years / Vote for One</b>					
** David M. Shea	415	337	340	425	1517
Blanks	149	99	142	110	500
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>ASSESSOR – For 3 years / Vote for One</b>					
** Matthew J. Papini, Sr.	389	323	325	386	1423
Blanks	175	113	157	149	594
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>TOWN CLERK – For 3 years / Vote for One</b>					
Troy A. Daniels	200	153	184	215	752
** Kathryn M. Herrick	352	275	279	305	1211
Blanks	12	8	19	15	54
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>CONSTABLE – For 3 years / Vote for One</b>					
** John E. Baker	419	332	345	405	1501
Blanks	145	104	137	130	516
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>SCHOOL COMMITTEE MEMBER – For 3 years / Vote for Two</b>					
** Colleen M. Shapiro	352	275	305	362	1294
** Gregory D. Berthiaume	324	267	268	312	1171
Robert H. Meek-Laveck	195	152	173	192	712
Blanks	257	178	218	204	857
<b>TOTAL</b>	<b>1128</b>	<b>872</b>	<b>964</b>	<b>1070</b>	<b>4034</b>
<b>SCHOOL COMMITTEE MEMBER – For 1 year / Vote for One</b>					
** Todd P. Blake	397	316	325	383	1421
Blanks	167	120	157	152	596
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>

ANNUAL TOWN ELECTION (continued)

**\*\*ELECTED**

	<u>PREC A</u>	<u>PREC B</u>	<u>PREC C</u>	<u>PREC D</u>	<u>TOTAL</u>
<b>PARK COMMISSIONER – For 3 years / Vote for One</b>					
** Douglas R. McQuaid	10	1	-	11	22
Rick Trainque	1	3	-	-	4
Ronald Wilson	-	-	4	-	4
Blanks	553	432	478	524	1987
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>COMMISSIONER OF TRUST FUNDS – For 3 years / Vote for One</b>					
** Jean E. Storrs	413	336	336	397	1482
Blanks	151	100	146	138	535
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>CEMETERY COMMISSIONER – For 3 years / Vote for One</b>					
** Lance D. May	414	339	336	389	1478
Blanks	150	97	146	146	539
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>LIBRARY TRUSTEE – For 3 years / Vote for Two</b>					
** Richard N. Mailloux	400	332	328	380	1440
** Joanne M. McQuaid	10	4	9	23	46
Karin L. Menard	4	1	2	11	18
Blanks	714	535	625	656	2530
<b>TOTAL</b>	<b>1128</b>	<b>872</b>	<b>964</b>	<b>1070</b>	<b>4034</b>
<b>PLANNING BOARD MEMBER – For 5 years / Vote for One</b>					
** Damon J. McQuaid	392	319	330	385	1426
Blanks	172	117	152	150	591
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>PLANNING BOARD MEMBER- For 1 year / Vote for One</b>					
** Matthew A. Allison	386	315	323	382	1406
Blanks	178	121	159	153	611
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>
<b>HOUSING AUTHORITY MEMBER – For 5 years / Vote for One</b>					
** Deborah Herrick-Christen	399	328	328	373	1428
Blanks	165	108	154	162	589
<b>TOTAL</b>	<b>564</b>	<b>436</b>	<b>482</b>	<b>535</b>	<b>2017</b>

VITALS REPORT:

AT THE RECOMMENDATION OF THE REGISTRY OF VITAL RECORDS AND US DEPARTMENT OF STATE AND FOR THE SAFETY AND SECURITY OF THE RESIDENTS OF TOWN, NAMES OF INDIVIDUALS HAVE BEEN ELIMINATED AND INSTEAD THE NUMBER OF OCCURANCES OF EACH BIRTH, MARRIAGE AND DEATH ARE TOTALLED FOR THE YEAR.

DURING 2013 THE TOWN CLERK RECORDED THE FOLLOWING:

BIRTH – 97                      DEATHS – 84                      MARRIAGES - 37

CALENDAR 2013 WAGES							
ADAMOWICZ	JOSEPH	SCHOOL	\$ 21,776.65	BRANHAM	JOSHUA	SCHOOL	\$ 21,321.45
ADAMS	CHAD	SCHOOL	\$ 90,106.66	BRASSARD	BRITTANY	SCHOOL	\$ 266.49
ALARIO	JUDITH	COA	\$ 322.56	BRAZELL	JOANNE	COA	\$ 7,429.05
ALLEN	JONATHAN	SCHOOL	\$ 3,696.60	BREAULT	MEGAN	SCHOOL	\$ 210.00
ALLEN	NICOLE	SCHOOL	\$ 1,651.06	BREAULT	JIMMY	DPW	\$ 65,008.56
ALONZO	TOM	SELECTMEN	\$ 100.00	BREW	LESLIE	SCHOOL	\$ 70.00
ALTUCHER	SANDY	LIBRARY	\$ 14,382.70	BRITT	ROBERT	SCHOOL	\$ 18,265.12
ALVERSON HILLMAN	KAY	SCHOOL	\$ 89,111.78	BROC	JONATHAN	POLICE	\$ 67,315.17
AMBLO	DAVID	SCHOOL	\$ 3,186.00	BROCHU	KAREN	ACCOUNTANT	\$ 70,255.65
ANDERSON	FAITH	COA	\$ 15,339.60	BRODEN	LAURENE	SCHOOL	\$ 20,042.28
ANDERSON	RUTH	TOWN CLERK	\$ 4,808.41	BROUILLETTE	MARIANNE	SCHOOL	\$ 346.40
ANTHONY	KRISTIN	SCHOOL	\$ 14,014.74	BURR	ANDREW	FIRE	\$ 77.56
ARCHAMBAULT	STEVEN	SCHOOL	\$ 78,132.28	BURSCH	MARK	FIRE	\$ 11,242.62
ARCIPRETE	CARRIE	SCHOOL	\$ 2,561.78	BURSEY	ERIC	FIRE	\$ 1,328.00
ARCIPRETE	OLIVIA	SCHOOL	\$ 454.00	BUSWELL	MICHAEL	SCHOOL	\$ 4,706.11
ARCIPRETE	KELLY	SCHOOL	\$ 11,232.67	BUTLER	VIVIAN	SCHOOL	\$ 27,360.90
ARO	DEBRA	SCHOOL	\$ 27,473.00	BYRNE	MICHAEL	FIRE	\$ 1,669.30
ARSENAULT	BETH	SCHOOL	\$ 57,474.92	CAIOZZO	MICHAELA	SCHOOL	\$ 805.00
AYLES	ROBERT	POLICE	\$ 60,445.88	CALMES	LOXI JO	SCHOOL	\$ 129,662.62
BABINEAU	WILLIAM	SCHOOL	\$ 34,012.11	CAMERON	DONNA	SCHOOL	\$ 17,409.39
BABINEAU	LORI ANN	SCHOOL	\$ 571.47	CAMERON	CATHERINE	SCHOOL	\$ 3,765.30
BADRAN	HANANE	SCHOOL	\$ 12,134.08	CAMPBELL	BENJAMIN	POLICE	\$ 11,261.98
BAHOSH	JULIANNA	SCHOOL	\$ 51,005.75	CANCELMO	KAYLA	SCHOOL	\$ 106.60
BAKER	PATRICK	SCHOOL	\$ 10,162.20	CANTATORE	ANDREW	SCHOOL	\$ 55,814.65
BALBONI	MARABETH	LIBRARY	\$ 6,565.15	CARDONE	JOSEPH	FIRE	\$ 4,429.25
BARBIER	VICTORIA	SCHOOL	\$ 75,949.28	CARLSON	STELLA	SCHOOL	\$ 13,382.41
BARNEY	STANLEY	POLICE	\$ 42,973.83	CARON	DARLENE	SCHOOL	\$ 23,722.50
BARNEY	SUZANNE	SCHOOL	\$ 29,969.19	CARPENTER BC	MONA	SCHOOL	\$ 8,325.98
BARNEY	PATRICK	POLICE	\$ 48,242.21	CARRIER	LINDA	POLICE	\$ 48,502.16
BARON	ALPHONSE	POLICE	\$ 27,780.65	CARRIER	JANICE	CONSERV	\$ 29,061.48
BARONE	JUDITH	SCHOOL	\$ 24,623.85	CAVAIOLI	SUSAN	SCHOOL	\$ 79,472.68
BASILE	ASHLEY	SCHOOL	\$ 1,329.14	CAWLEY	KATHRYN	SCHOOL	\$ 11,224.63
BASQUE	MEGHAN	SCHOOL	\$ 3,036.58	CELONA	DANIELLE	SCHOOL	\$ 67,616.65
BASSETT	KRISTINE	SCHOOL	\$ 69,407.37	CHAMPAGNE	HEIDI	SCHOOL	\$ 80,625.00
BEARDMORE	JESSICA	SCHOOL	\$ 77,232.92	CHAMPAGNE	SAVANNA	SCHOOL	\$ 1,630.20
BEAUDOIN	ANNE	SCHOOL	\$ 123.76	CHAPDELAIN	NICOLE	SCHOOL	\$ 328.18
BECHARA	MAUREEN	SCHOOL	\$ 3,297.48	CHAPDELAIN	NANCY	SCHOOL	\$ 73,683.37
BELAIR	DANA	SCHOOL	\$ 72,471.69	CHEESMAN	MARTHA	SCHOOL	\$ 91,718.21
BELOIN	GERALD	COA	\$ 10,233.09	CHEESMAN	ETHAN	SCHOOL	\$ 400.00
BENSON	MARION	PLANNING	\$ 50,889.60	CLOUTIER	ALEXANDER	FIRE	\$ 905.30
BENSON	HANNAH	SCHOOL	\$ 210.00	COHEN	RICHARD	SCHOOL	\$ 17,353.71
BERNATCHEZ	SETH	FIRE	\$ 1,273.91	COLLETTE	LINDA	SCHOOL	\$ 73,769.37
BERTHIAUME	RONALD	SCHOOL	\$ 2,871.98	COLLINS	KELLY	FIRE	\$ 5,610.75
BERTRAM	PAULA	SELECTMEN	\$ 100.00	COMEAU	KATHLEEN	ANIMAL CNTRI	\$ 12,180.00
BERTRAND	WENDY	SCHOOL	\$ 420.84	CONNERY	SEAN	POLICE	\$ 104,200.31
BEVERLY	ANNE	SCHOOL	\$ 858.36	CONNERY	RHONDA	SCHOOL	\$ 79,188.28
BIENVENU	NICOLE	SCHOOL	\$ 52,241.93	COONEY	TINA	SCHOOL	\$ 33,323.98
BIERY	JEANNETTE	SCHOOL	\$ 22,041.06	COONEY	RYAN	SCHOOL	\$ 3,929.49
BIERY	JENNIFER	SCHOOL	\$ 53,641.05	COONEY	SEAN	SCHOOL	\$ 2,406.88
BILOTTA	SHEILA	SCHOOL	\$ 65,703.65	COOPER	KERRY	SCHOOL	\$ 50,621.87
BINGHAM	GREGORY	DPW	\$ 55,898.41	CORMIER	MEREDITH	SCHOOL	\$ 77,420.12
BISHOP	RICHARD	FIRE	\$ 5,481.74	COURNOYER	JEFFREY	SCHOOL	\$ 69,407.37
BLAISDELL	ELAINE	SCHOOL	\$ 97,307.06	COURTEMANC	MICHAEL	SCHOOL	\$ 78,132.28
BLANCHETTE	ERIN	SCHOOL	\$ 58,893.37	COURTEMANC	MARIA	SCHOOL	\$ 78,132.28
BLAUSER	THERYN	VET SERV	\$ 3,624.00	COURTEMANC	CLAIRE	SCHOOL	\$ 8,965.99
BOGGIO	MARJORIE	PLANNING	\$ 38,513.14	COYLE	ANNE ROSE	SCHOOL	\$ 6,012.25
BONCI	CHRISTINE	SCHOOL	\$ 1,070.00	CRAIGEN	SHEILA	ASSESSORS	\$ 17,365.20
BOONE	STEVEN	SCHOOL	\$ 84,904.08	CRINGAN	MELODY	SCHOOL	\$ 7,543.63
BORNEMAN	PENNEY	SCHOOL	\$ 14,777.61	CROWLEY	JANICE	SCHOOL	\$ 140.00
BORRESON	SHERRI	SCHOOL	\$ 71,507.93	CULLINANE	STEPHEN	WGHTS MEAS	\$ 7,640.00
BOUCHER	LYNN	SCHOOL	\$ 750.00	CURLEY	SANDRA	SCHOOL	\$ 80,820.02
BOYLE	JASON	FIRE	\$ 4,363.33	CURLEY	SARAH	SCHOOL	\$ 271.76
BRADLEY	LIAM	SCHOOL	\$ 490.00	DACOSTA	ROBERT	POLICE	\$ 10,005.35
BRAMAN	KAROLYN	SCHOOL	\$ 9,357.24	DAUKANTAS	CYNTHIA	SCHOOL	\$ 120.00
BRAND	HARRISON	SCHOOL	\$ 1,447.55	DAVIS	MARY JEAN	SCHOOL	\$ 23,114.82

CALENDAR 2013 WAGES							
DAVULIS	NATALIE	SCHOOL	\$ 72,344.57	GENDRON	JAMES	DPW	\$ 59,087.88
DAWSON	DAVID	SCHOOL	\$ 37,669.34	GIULIANI	KARYN	SCHOOL	\$ 68,426.58
DEBETTENCOURT	CAROL	SCHOOL	\$ 15,711.79	GLENNY	SUSAN	SCHOOL	\$ 5,000.00
DEBETTENCOURT	TIMOTHY	SCHOOL	\$ 43,505.01	GLENNY	MATTHEW	FIRE	\$ 24,447.16
DEBETTENCOURT	STEVEN	SELECTMEN	\$ 83.01	GODFREY	WALTER	POLICE	\$ 6,637.05
DEE	MATTHEW	SCHOOL	\$ 1,553.66	GOLDEN	KATHERINE	SCHOOL	\$ 375.00
DEFELICE	CHRISTINE	SCHOOL	\$ 73,769.37	GOODSELL	MARY-ANNE	SCHOOL	\$ 83.97
DEFREITAS	DAWN	SCHOOL	\$ 44,555.66	GOULD	DANIEL	POLICE	\$ 5,022.31
DEFREITAS	NATALIE	SCHOOL	\$ 547.80	GREBINAR	DAWN	SCHOOL	\$ 55,121.28
DELIBERTIS	LISA	SCHOOL	\$ 120.00	GREEN	TERRI	SCHOOL	\$ 21,393.63
DEMEO	JESSICA	SCHOOL	\$ 304.46	GREENE	FRANKLIN	SCHOOL	\$ 3,068.00
DEMERS	DARRELL	FIRE	\$ 180.31	GREENOUGH	SUSAN	SCHOOL	\$ 24,064.12
DEMING	JOANNE	SCHOOL	\$ 70,495.49	GRUNDITZ	PAUL	POLICE	\$ 18,817.42
DEMING	CHARLES	POLICE	\$ 76,131.07	GUINARD	ROBERT	DPW	\$ 40,469.13
DESLAURIERS	KIM	SCHOOL	\$ 365.15	GUTZLER	MICHAEL	SCHOOL	\$ 15,697.36
DESPRES	FRANCIS	SCHOOL	\$ 350.00	GYLES	ERIN	SCHOOL	\$ 13,661.42
DIAMANTOPOULOS	DALE	SCHOOL	\$ 78,913.69	HAKEY	PATRICK	FIRE	\$ 7,934.12
DIAMANTOPOULOS	SUSAN	SCHOOL	\$ 67,726.28	HAKEY	KATHLEEN	SCHOOL	\$ 543.78
DICONZA	ROBERT	POLICE	\$ 61,207.77	HALEY	JUDY	SCHOOL	\$ 17,290.30
DIGERONIMO	LISA	SCHOOL	\$ 2,011.00	HALL	DEBRA	SCHOOL	\$ 12,741.90
DIK	GREGORY	FIRE	\$ 2,454.59	HALLIGAN	LINDA	SCHOOL	\$ 8,208.38
DIKE	JEFFREY	LIBRARY	\$ 3,225.44	HAMILTON	JAMES	FIRE	\$ 640.32
DILLON	JOSEPH	SCHOOL	\$ 11,750.00	HANNIGAN	MICHAEL	SCHOOL	\$ 71,602.19
DILLON	SCOTT	FIRE	\$ 78,300.16	HARDY	ERICA	SCHOOL	\$ 31,253.06
DIMAURO	JANE	SCHOOL	\$ 490.00	HARRINGTON	AMY	SCHOOL	\$ 17,344.19
DIPERRI	NATHAN	SCHOOL	\$ 58,078.28	HAYNES	KELLY	SCHOOL	\$ 1,500.00
DOHERTY	DANIEL	SCHOOL	\$ 3,824.30	HEBERT	JACK	POLICE	\$ 145,144.22
DOHERTY	SUSAN	COA	\$ 37,708.91	HENKLE	ROBIN	SCHOOL	\$ 8,310.71
DOUGLAS	LINDA	SELECTMEN	\$ 34,909.27	HENRY	NANCY	SCHOOL	\$ 3,755.04
DOWD	COREY	DPW	\$ 53,879.26	HERRICK	KATHRYN	TOWN CLERK	\$ 43,476.87
DOWNEY	SUSAN	SCHOOL	\$ 5,482.93	HILL	ROBERT	SCHOOL	\$ 81,477.28
DRAKE	JULIE	SCHOOL	\$ 13,221.54	HIPPLER	MELISSA	FIRE	\$ 8,780.15
DUFOUR	DONNA	SCHOOL	\$ 76,449.28	HIRSCH	KRISTEN	FIRE	\$ 5,328.72
DUGAS	KIMBERLY	SCHOOL	\$ 2,772.00	HITCHCOCK	DEBRA	SCHOOL	\$ 13,647.57
DUMONT	NICHOLETTE	SCHOOL	\$ 43,125.92	HOLMAN	SHARON	SCHOOL	\$ 7,805.49
DUPONT	PATRICIA	LIBRARY	\$ 43,895.36	HOLMAN	EILEEN	SCHOOL	\$ 1,892.04
DUQUETTE	DONNA LEE	SCHOOL	\$ 2,982.41	HOOD-BIKER	JENNIFER	SCHOOL	\$ 5,000.00
DUQUETTE	PAUL	FIRE	\$ 2,062.86	HOWARD	ERIN	FIRE	\$ 31,166.78
DUSEK	JAYNE	SCHOOL	\$ 45,261.58	HOWARD	RICHARD	FIRE	\$ 1,317.77
EBERSOLE	ROBERT	SELECTMEN	\$ 16.99	HUDSON	SAMANTHA	POLICE	\$ 1,096.89
ECONOMO	JON	SCHOOL	\$ 4,438.00	HUDSON	ALEXANDER	SCHOOL	\$ 140.00
ELKINS	ERIN	SCHOOL	\$ 1,579.61	HUGHES	CHARRY	SCHOOL	\$ 22,036.58
ELLERT	LUCINDA	SCHOOL	\$ 1,232.00	HUNT	CAROL	SCHOOL	\$ 3,993.53
ESPOSITO	CLAUDETTE	COA	\$ 2,673.55	HYATT	PETER	FIRE	\$ 5,131.52
EWEN	SHERYL	SCHOOL	\$ 9,495.43	IANNACCI	KIMBERLY	SCHOOL	\$ 7,879.81
FARLEY	MONICA	SCHOOL	\$ 2,478.93	JAMES	JANET	FIRE	\$ 33,250.36
FAVREAU	JACQUELYN	SCHOOL	\$ 22,176.56	JASTRAB	JOCELYN	SCHOOL	\$ 480.00
FEINBERG	ELANA	SCHOOL	\$ 501.60	JENKINS	CANDACE	SCHOOL	\$ 3,779.44
FEMINO COTE	GINA	SCHOOL	\$ 61,938.00	JOHANSSON	HOLLY	SCHOOL	\$ 1,523.11
FIANDACA	PETER	DPW	\$ 2,117.75	JOHNSON	GAIL	SCHOOL	\$ 67.54
FINCH	CAROLYN	SCHOOL	\$ 55,309.01	JOHNSON	LIZABETH	SCHOOL	\$ 24,792.14
FLAGG	AUSTIN	FIRE	\$ 4,474.00	JONES	KENNETH	FIRE	\$ 84,180.84
FLYNN	SHERRIE	SCHOOL	\$ 71,087.37	JUMPER	KERRY	SCHOOL	\$ 2,954.30
FORD	CARRIE	SCHOOL	\$ 57,050.65	KARIS	NANCY	SCHOOL	\$ 79,539.69
FORD	MARIBETH	SCHOOL	\$ 80,687.28	KEEFER	CATHERINE	PARK	\$ 3,672.00
FOREST	NANCY	ACCOUNTANT	\$ 40,433.76	KEEGAN	ANNA	SCHOOL	\$ 77,963.36
FORTIER	JENNIFER	SCHOOL	\$ 300.00	KELLEY	JERIANNE	SCHOOL	\$ 25,952.83
FOYLE	MARY	SCHOOL	\$ 64,811.22	KELLY	ANNETTE	SCHOOL	\$ 3,536.08
FREEMAN	SHERRI	LIBRARY	\$ 11,960.77	KEMP	KAREN	LIBRARY	\$ 45,957.31
FRIEDMAN	MITCHEL	SCHOOL	\$ 68,583.64	KENDALL	ROBERT	SCHOOL	\$ 2,940.00
GALLANT	MARY	SCHOOL	\$ 50,676.57	KENNEY	SARA	SCHOOL	\$ 78,132.28
GALLOWAY	HELEN	SCHOOL	\$ 45,275.81	KERINS	TRACEY	SCHOOL	\$ 933.68
GAMBERDELLA	CARL	FIRE	\$ 1,031.42	KERSEY	EVAN	SCHOOL	\$ 3,223.25
GAMMEL	THOMAS	POLICE	\$ 92,643.72	KILCOMMINIS	PATRICIA	SCHOOL	\$ 16,644.50
GEARIN	DAWN	SCHOOL	\$ 77,487.78	KIMBALL	SHARON	SCHOOL	\$ 81,456.28

CALENDAR 2013 WAGES							
KLAFT	LYNNE	TOWN CLERK	\$ 23,482.08	MC CARTHY	CHRISTINA	COA	\$ 2,302.85
KLEIN	KRISTOPHER	FIRE	\$ 1,583.47	MCBRIDE	SHIRLEY	TOWN CLERK	\$ 1,598.07
KOZIOL	JOSHUA	SCHOOL	\$ 64,922.56	MCCAIE	SHELLEY	TREAS	\$ 59,754.24
KRAFVE	RICHARD	SCHOOL	\$ 42,800.51	MCCARRON	KATHLEEN	LIBRARY	\$ 31,414.15
KROLL	TINA	SCHOOL	\$ 2,531.77	MCCARTHY-GU	PATRICIA	SCHOOL	\$ 18,552.00
KROMER	NICOLE	SCHOOL	\$ 74,500.28	MCCAULIFF	PETER	SCHOOL	\$ 91,096.40
KYAJOHNIAN	STEVEN	SCHOOL	\$ 77,926.37	MCCAULIFF	MIKAYLA	SCHOOL	\$ 1,260.00
LACHANCE	CLAUDETTE	SCHOOL	\$ 13,401.47	MCCLUSKEY	FRANCES	SCHOOL	\$ 44,572.76
LACHANCE	JACOB	SCHOOL	\$ 2,071.00	MCCOLL	PATRICIA	SCHOOL	\$ 23,016.97
LANDI	MARY	SCHOOL	\$ 45,832.86	MCCORMACK	SONYA	SCHOOL	\$ 1,284.24
LASERTE	SANDRA	SCHOOL	\$ 86,661.28	MCCORMACK	THOMAS	FIRE	\$ 1,218.04
LAVIGNE	KRISTINA	SCHOOL	\$ 7,478.53	MCCULLAH	LISA	SCHOOL	\$ 57,331.93
LAVOIE	DONNA	SCHOOL	\$ 24,263.01	MCCULLAH	SHARON	SCHOOL	\$ 81,104.28
LEBLANC	LYNSI	SCHOOL	\$ 697.56	MCGRATH	ROBERT	SCHOOL	\$ 88,087.42
LEFEBVRE	BARBARA	SEWER	\$ 50,017.72	MCGRATH	BRYANA	SCHOOL	\$ 1,303.00
LEGER	JENNIFER	SCHOOL	\$ 498.73	MCGUIGAN	JAMES	COA	\$ 9,480.25
LEGER	CHRISTIN	SCHOOL	\$ 1,278.18	MCGUIRE	KATHLEEN	SCHOOL	\$ 840.00
LEGUINA	TONYA	SCHOOL	\$ 132.12	MCGUIRL	DAWN	SCHOOL	\$ 13,981.00
LEKADITIS	PETER	POLICE	\$ 49,871.21	MCGUIRL	BRITTANY	SCHOOL	\$ 20,902.10
LEKADITIS	CHRISTOS	FIRE	\$ 7,193.56	MCKENNA	SHAWN	FIRE	\$ 5,327.95
LETARTE	DONALD	POLICE	\$ 48,764.17	MCLAUGHLIN	MICHAEL	SCHOOL	\$ 21,824.84
LETENDRE	CHARLOTTE	SCHOOL	\$ 61,938.00	MCLAUGHLIN	JOANN	PEG	\$ 26,498.64
LIVELY	BRIANNA	SCHOOL	\$ 45,982.29	MCMURRAY	PHILIP	SCHOOL	\$ 70,746.24
LIZEK	MAURA	SCHOOL	\$ 72,090.28	MCNAMARA	KAREN	SCHOOL	\$ 37,672.18
LIZOTTE	STEPHANIE	SCHOOL	\$ 62,756.56	MCNAMARA	BRADLEY	POLICE	\$ 1,725.10
LONDA	JOANNE	SCHOOL	\$ 77,920.70	MEGAN	LEAH	SCHOOL	\$ 443.07
LONDA	JOHN	SCHOOL	\$ 73,947.64	MELNICKI	LISA	POLICE	\$ 35,538.18
LORD	STEPHANIE	SCHOOL	\$ 1,140.38	MILLER	JENNIFER	SCHOOL	\$ 42,566.27
LORDEN	ALEXANDRIA	SCHOOL	\$ 70.00	MITCHELL-TAR	MAUREEN	SCHOOL	\$ 1,710.00
LORENZEN	NADINE	SCHOOL	\$ 21,516.90	MOBLEY	MELANIE	SCHOOL	\$ 72,090.28
LOUZONIS	HELENA	SCHOOL	\$ 53,904.86	MOBLEY	CYNTHIA	SCHOOL	\$ 13,173.42
LOWE	CHARLES	FIRE	\$ 2,858.88	MOLA	MONIQUE	SCHOOL	\$ 12,974.82
LURIA	PAUL	SCHOOL	\$ 534.00	MOODIE	JUDITH	SCHOOL	\$ 86,115.44
LUSSIER	HEATHER	SCHOOL	\$ 265.32	MOORE	AMANDA	DPW	\$ 37,590.40
LUTH	MICHAEL	POLICE	\$ 94,156.31	MOORE	MARTHA	LIBRARY	\$ 59,239.12
LYONS	JAIME	SCHOOL	\$ 68,426.58	MORSE	HEATHER	SCHOOL	\$ 13,271.14
LYONS	JASON	PARK	\$ 20,020.50	MUHNISKY	ANTHONY	SCHOOL	\$ 3,325.00
MACDOUGALL	LORRAINE	SCHOOL	\$ 67,226.28	MULCAHY	SARAH	SCHOOL	\$ 35,192.00
MACKAY	KRISTIN	SCHOOL	\$ 80,563.16	MULHERIN	MOLLY	SCHOOL	\$ 55,621.28
MACLEAN	ROSEMARY	SCHOOL	\$ 394.36	MURPHY	AUDUR	SCHOOL	\$ 68,021.92
MACUGA	TIMOTHY	SCHOOL	\$ 46,846.37	MURRAY	NANCY	SCHOOL	\$ 58,683.93
MADRIGAL	MARY	SCHOOL	\$ 17,319.43	NANGLE	JENNIFER	SCHOOL	\$ 29,240.93
MAILLET	JAMES	BUILDING	\$ 5,200.00	NASH	WILLIAM	SCHOOL	\$ 1,303.00
MAJOR	LYNN	SCHOOL	\$ 82,528.28	NASS	GENEVIEVE	SCHOOL	\$ 67,139.28
MAJOR	RYAN	FIRE	\$ 11,287.93	NELSON	CHERYL	SCHOOL	\$ 73,969.28
MAKI	MARIA	SCHOOL	\$ 630.00	NEWCOMB	HOLLY	SCHOOL	\$ 3,420.00
MALANDRINOS	STEPHEN	IT	\$ 70,262.40	NEWELL	JOAN	SCHOOL	\$ 18,658.41
MALATOS	RHONDA	SCHOOL	\$ 73,769.37	NEWELL	ANTHONY	FIRE	\$ 40,556.47
MALLARI	MYLEEN Y	TREAS	\$ 39,693.60	NICOSIA	SABRINA	SCHOOL	\$ 1,812.03
MANTINO	RAQUEL	SCHOOL	\$ 466.95	NOBLE	DOREEN	COA	\$ 52,012.00
MARABELLO	DOMINIC	SCHOOL	\$ 596.71	NORMANDIN	TIMOTHY	SCHOOL	\$ 79,839.28
MARABELLO	LYNN	SCHOOL	\$ 35,745.85	NORMANDIN	LISA	BUILDING	\$ 44,131.14
MARABELLO	SUSAN	SCHOOL	\$ 5,977.50	NOWD	DIANE	SCHOOL	\$ 70.00
MARINO	JAMES	POLICE	\$ 118,069.63	O'BRIEN	DEVEN	POLICE	\$ 3,520.09
MARSDEN	EMILY	SCHOOL	\$ 3,890.00	O'CONNOR	ANNE	SCHOOL	\$ 912.00
MARSHALL	JANET	SCHOOL	\$ 85,687.28	OKERMAN	GAIL	SCHOOL	\$ 67,455.99
MARSHALL	SARAH	SCHOOL	\$ 154.05	OKSANISH	ELENA	SCHOOL	\$ 53,304.65
MARTIN	KEVIN	FIRE	\$ 5,467.21	PALAI	LISA	SCHOOL	\$ 13,338.42
MARTIN	HAILEE	SCHOOL	\$ 43,925.92	PALMA	CHRISTA	SCHOOL	\$ 60,938.00
MARTIN	MARIE	SCHOOL	\$ 13,146.23	PAPADOPOUL	LINDA	SCHOOL	\$ 74,269.37
MARTINEAU	MARY	FIRE	\$ 31,497.25	PAPIA	ALYSSA	SCHOOL	\$ 1,763.84
MARTINEAU	ERIC	FIRE	\$ 589.33	PAQUETTE	LOUISE	ASSESSORS	\$ 36,865.83
MASSAK	JOHN	FIRE	\$ 18,468.56	PARSONS	ERIC	FIRE	\$ 23.97
MATHIEU	JOSHUA	POLICE	\$ 87,490.44	PATON	TIMOTHY	FIRE	\$ 2,084.56
MATTHEWS	DAVID	SELECTMEN	\$ 100.00	PERREAU	MICHAEL	SCHOOL	\$ 1,854.00

CALENDAR 2013 WAGES							
PERRY	TAMMY	SCHOOL	\$ 40,282.92	SHEEHY	SANDRA	SCHOOL	\$ 20,397.48
PETERSEN	ELIZABETH	SCHOOL	\$ 23,946.36	SHIELDS	DEBORAH	LIBRARY	\$ 13,905.40
PETERSEN	MICHELLE	SCHOOL	\$ 58,519.18	SHORT	ERIC	SCHOOL	\$ 83,444.57
PETERSON	AMANDA	FIRE	\$ 1,150.01	SICARD	AMY	SCHOOL	\$ 1,957.14
PICHNARCIC	PATRICIA	SCHOOL	\$ 23,506.75	SICILIANO	PATRICIA	SCHOOL	\$ 26,252.54
PIERCE	JUDITH	SCHOOL	\$ 28,011.36	SIELING	MARY	SCHOOL	\$ 69,407.37
PINGSTERHAUS	CRAIG	SCHOOL	\$ 56,939.64	SIMEONE	ELIZABETH	PARK	\$ 1,472.00
PIRRO	THOMAS	SCHOOL	\$ 2,006.50	SINKEL	IRIS	SCHOOL	\$ 2,924.39
PLISKA	ANN MAUREEN	SCHOOL	\$ 14,515.99	SMITH	GREGORY	DPW	\$ 49,172.13
POIRIER	MARC	SCHOOL	\$ 1,792.00	SMITH	ALEXANDER	SCHOOL	\$ 15,542.93
POITRAS	JASON	POLICE	\$ 21,918.65	SMITH	QUINN	POLICE	\$ 13,158.29
PORPORA	MARGARET	SCHOOL	\$ 69,460.43	SMITH	KAREN	SCHOOL	\$ 15,338.24
POULIOT	MELANIE	SCHOOL	\$ 64,948.37	SNAPE	KIRSTEN	SCHOOL	\$ 13,415.23
POWERS	AMI	SCHOOL	\$ 2,282.44	SNYDER	ERINANNE	SCHOOL	\$ 83,397.57
PRINCE SMITH	DEBORAH	SCHOOL	\$ 14,089.32	SPADAFINO	KRISTIN	SCHOOL	\$ 33,848.20
PROCTOR	JEAN	SCHOOL	\$ 490.00	SPADAFINO	BRIAN	SCHOOL	\$ 96,502.60
PROCTOR	RACHEL	SCHOOL	\$ 1,987.54	SPARE	MICHAEL	SCHOOL	\$ 6,582.00
PROCTOR	PEGGY	SCHOOL	\$ 78,132.28	SPARKS	JUSTIN	SCHOOL	\$ 62,023.28
PROGIN	JOSEPH	DPW	\$ 54,854.08	SPEIDEL	KERRY	TOWN MANAG	\$ 126,540.42
PUGSLEY	GEORGE	DPW	\$ 696.63	SPURGEON	RACHEL	SCHOOL	\$ 1,302.85
QUEEN	ANNETTE	SCHOOL	\$ 29,182.91	SPURIA	LESLIE	SCHOOL	\$ 15,491.89
RABOIN	AMY	SCHOOL	\$ 57,887.92	ST JEAN	DANIELLE	SCHOOL	\$ 70.00
RADFORD	LYNN	SCHOOL	\$ 70,521.37	ST JEAN	MARC	SCHOOL	\$ 36,965.49
RAMONDELLI	JACALYN	SCHOOL	\$ 475.31	STATELER	TINA	SCHOOL	\$ 15,357.82
RASH	KAREN	SCHOOL	\$ 84,478.97	STEELE	DARLENE	SCHOOL	\$ 7,242.89
REARDON	SUSAN	SCHOOL	\$ 68,155.05	STEELE	JAMES	SCHOOL	\$ 13,921.68
REILLY	ASHLEY	SCHOOL	\$ 390.40	STERN	LAURA	SCHOOL	\$ 628.15
REYNOLDS	JAMES	FIRE	\$ 1,132.26	STEVENSON	WARREN	SCHOOL	\$ 69,024.64
REYNOLDS	IAN	FIRE	\$ 6,169.86	STEWART	MARGARET	ACCOUNTANT	\$ 26,413.32
RICCI	JAMES	FIRE	\$ 89,138.32	STONE	LISA	SCHOOL	\$ 81,493.19
RICHARD	SUSAN	SCHOOL	\$ 791.48	STROM	NANCY	IT	\$ 5,902.20
RILEY	DIANE	SCHOOL	\$ 1,754.00	SULLIVAN	PATRICK	FIRE	\$ 87,748.94
ROBERTS	MICHAEL	DPW	\$ 51,303.76	SULLIVAN	MARTHA	SCHOOL	\$ 78,132.28
ROBERTS	CHRISTINA	TAX COLL	\$ 27,504.32	SUND	CARL	SELECTMEN	\$ 83.01
ROBILLARD	KAYLA	SCHOOL	\$ 2,439.13	SWIECICKI	RUTH	COA	\$ 2,751.76
ROBINSON	KATE	SCHOOL	\$ 1,680.00	SWIFT	CHARLES	SCHOOL	\$ 45,253.30
ROBUCCIO	ROBERT	SCHOOL	\$ 3,890.00	SWIFT	HEATHER	SCHOOL	\$ 455.00
RODER	KERRY LYNNE	SCHOOL	\$ 20,568.46	SZLOSEK	CHANTEL	SCHOOL	\$ 1,253.16
RODRIQUENZ	JOHN	DPW	\$ 85,770.36	SZOCIK	ROBERT	FIRE	\$ 4,791.51
ROSANCRANS	CYNTHIA	SCHOOL	\$ 7,408.25	SZOCIK	SHEILA	SCHOOL	\$ 46,426.69
ROSE	JOAN	SCHOOL	\$ 120.00	TAYLOR	ROBERT	POLICE	\$ 2,284.84
ROWLEY	AMANDA	SCHOOL	\$ 5,397.71	THEBEAU	CARISSA	SCHOOL	\$ 2,923.86
ROY	PATRICK	FIRE	\$ 138.24	THIBEALT	DANA	DPW	\$ 3,132.54
ROY	SEAN	FIRE	\$ 4,926.21	THIBODEAU	JEFFREY	POLICE	\$ 95,305.77
ROY	ROBERT	SCHOOL	\$ 53,133.75	THOMPSON	DANIELLE	SCHOOL	\$ 13,789.63
ROY	LORI	FIRE	\$ 5,169.45	TOALE	JAMES	SELECTMEN	\$ 16.99
RUCKER	SARAH	SCHOOL	\$ 7,121.18	TOCCI	JOSHUA	POLICE	\$ 83,939.78
RUDY	LAURA	SCHOOL	\$ 74,751.03	TOOMEY	LAURA	SCHOOL	\$ 559.30
SABATINI	SARAH	SCHOOL	\$ 76,683.78	TOUSIGNANT	DIANNE	SCHOOL	\$ 3,480.00
SAMPSON	CHARLES	FIRE	\$ 3,969.04	TOUSIGNANT	KARMA	SCHOOL	\$ 83,899.68
SAMPSON	GERALDINE	SCHOOL	\$ 42,926.92	TRUAX	ROBERT	SCHOOL	\$ 82,365.78
SANDERS	BRIAN	SCHOOL	\$ 37,964.49	TSIAKALOS	ELENI	SCHOOL	\$ 14,589.20
SANFORD	DEBRA	SCHOOL	\$ 8,190.21	ULF	MARY	SCHOOL	\$ 20,097.75
SANTRY	TIMOTHY	SCHOOL	\$ 94,554.08	ULF	KELLY	SCHOOL	\$ 210.00
SAUVAGEAU	MICHAEL	BUILDING	\$ 67,410.87	VACARELO	RICHARD	SCHOOL	\$ 2,692.00
SAUVAGEAU	ALLISON	SCHOOL	\$ 2,179.03	VAILLANCOUR	JAMES	SCHOOL	\$ 38,962.64
SAVEN	SUZANNE	SCHOOL	\$ 74,169.28	VALACER	SARAH	SCHOOL	\$ 3,876.64
SCHNEPF	ANDREA	BD OF HEALTH	\$ 28,906.54	VALLEE	PAMELA	SCHOOL	\$ 79,449.28
SCORSE	SHELBY	LIBRARY	\$ 1,415.25	VERDE	MARIO	SCHOOL	\$ 140.00
SCOTT	ANNICA	SCHOOL	\$ 58,636.01	VINCENT	GRADY	SCHOOL	\$ 2,479.57
SCOTT	TRISTEN	SCHOOL	\$ 560.00	WADMAN	MELISSA	SCHOOL	\$ 368.60
SHARKEY	JAMES	WIRING	\$ 19,185.35	WAGNER	DARLENE	SCHOOL	\$ 11,693.64
SHAW	CHERYL	PARK	\$ 48.00	WALKER	KIT	DPW	\$ 42,196.91
SHEA	JAMIESON	FIRE	\$ 3,638.15	WALSH	MARION	SCHOOL	\$ 480.00
SHEASGREEN	TIMOTHY	SCHOOL	\$ 82,043.07	WARDWELL	CARYN	SCHOOL	\$ 74,092.37

CALENDAR 2013 WAGES							
WARREN	ROBIN	SCHOOL	\$ 69,407.37				
WASSO PUKAITE	ALEXIS	SCHOOL	\$ 78,130.49				
WATERMAN	KELLY	SCHOOL	\$ 28,040.00				
WEISMAN	MARY ANN	SCHOOL	\$ 64,935.64				
WELCH	SAMUEL	SCHOOL	\$ 1,148.48				
WELLER	KAREN	FIRE	\$ 46,330.16				
WEST	SUSAN	SCHOOL	\$ 15,187.49				
WEST	ALESSIA	SCHOOL	\$ 240.00				
WHIPPLE	VICTORIA	SCHOOL	\$ 57,302.28				
WHITAKER	MARY	SCHOOL	\$ 65,046.37				
WIDSTRAND	ALEXANDRA	LIBRARY	\$ 2,765.64				
WIITA	MARLENE	SCHOOL	\$ 25,209.28				
WILLIAMS	GARY	PLUMB/GAS	\$ 12,383.20				
WILSON	THOMAS	FIRE	\$ 12,594.00				
WILSON	JASON	SCHOOL	\$ 2,432.00				
WITHAM	HEATHER	SCHOOL	\$ 69,907.37				
WITHERS	MICHELLE	SCHOOL	\$ 76,816.49				
WOLFERSEDER	LINDSEY	SCHOOL	\$ 61.88				
XARRAS	LAURIE	SCHOOL	\$ 29,405.93				
YOUNG	MARY	SCHOOL	\$ 12,454.20				
YOURK	TAMARA	SCHOOL	\$ 70,146.37				
ZAYKA	CATHERINE	SCHOOL	\$ 70,163.01				
ZIVOJINOVIC	DEBRA	SCHOOL	\$ 69,407.37				
ZRATE	SEAN	POLICE	\$ 80,983.86				