

**Town of Lunenburg
Park Commission**

Dennis Mannone, Chair
Karin Menard, Clerk
Pete McCauliff

DM
KM
PM



Tel: (978) 582-4160
520 Chase Road
Lunenburg, MA 01462

Meeting Minutes

October 20, 2016

7pm

DPW

520 Chase Road

Lunenburg, MA 01462

- 1) Call to Order - 7:01 Attendance: Dennis Mannone, Pete McCauliff, Karin Menard
- 2) Review Minutes of September 22, 2016. - no minutes present - will review next meeting
- 3) DPW Director / Town Manager Updates - Jack Rodriquenz not present
- 4) Ongoing Business
 - a) Turf complex discussion and update - Pete said turf was no longer being expedited due to weather. Field looks great and coming along as originally scheduled. Karin asked what the status of the bond was. Pete said there was no written agreement from LYSA but they do have a letter of intent from the Bengals to contribute \$7,500 per year. Cell phone tower delayed until at least next year. Pete said once Verizon gets approval from the planning board they will start paying.
 - b) Playground updates and discussion - Karin forwarded pictures to Jack R and he forwarded to a play ground specialist.
 - c) Continuation of policy / procedure discussions, fees and scheduling of fields, courts and beaches under the Parks Commission umbrella - Karin shared draft of Facility Request and Permit Application. Discussion around adding hourly rate to facility being requested section and general wording. Karin will edit for next meeting.
- 5) Other Business
 - a) Unanticipated items
 - b) Correspondence, Announcements and Public Comment
- 6) Upcoming meeting schedule - November 17, 2016
- 7) Motion to adjourn by Karin Menard at 8:18, seconded by Dennis Mannone - 3-0 to adjourn.

RECEIVED & FILED

NOV 23 2016

**LUNENBURG TOWN
CLERK OFFICE**