

LUNENBURG HOUSING AUTHORITY

MINUTES OF THE MONTHLY MEETING

September 18, 2014

Members Present: Elizabeth Murphy, Chair
Deborah A.H. Christen, Vice Chair
Caroline Fortin, Member

Also Present: Eugene Capoccia, Secretary
Peter Proulx

Resident Participation:

- A. A resident asked what the snow plowing schedule will be. A meeting will be planned in October to have the resident give input on this subject.
- B. A resident asked if the weeds around the sign and the bank near the entry of parking lot could be removed.
- C. A resident asked if the pine trees at the back parking lot could be cut.
- D. A resident stating that some residents are smoking in their apartments.
- E. A resident asked if they will be getting new lights. The Executive Director stated that the Authority has new LED bulbs that can be given t residents.
- F. A resident stated that the exterior porch lights are out at Buildings J and K
- G. A resident stated that some residents have had items stolen from their unlocked cars and suggested that all residents lock their cars.
- H. A resident stated that the grass along the edge of the driveway is dead. The executive Director stated that in the spring the Authority will cut out the grass along the edge and install mulch.
- I. A resident stated the back parking lot is not very well lit at night.
- J. A resident stated that the development was supposed to have an emergency generator and thought it had already been purchased. The Executive Director stated that when the renovations had been done the funds for the generator were removed in order to complete other work items.

- K. A resident asked what they should do if the power goes out and they do not have a car. The Executive Director stated that should call 911 for assistance and another resident stated that the Town has a shelter at Turkey Hill that opens for heat.
- L. A resident asked if the pine trees at the back parking lot will be cut before winter. The Assistant Director stated that he would have an arborist look into whether it will make sense to cut the trees.
- M. A resident asked about the requirement for rent recertification paper to be submitted to the Authority. The Executive Director stated that it must be done once a year and that all resident in Lunenburg get recertified at the same time each year.
- N. A resident wanted to thank the Executive Director for listening to their concerns.

1. The Chair opened the Meeting at 6:30 p.m.

2. Minutes:

Deborah Christen made a motion to accept the minutes of the June 19, 2014 Meeting. Elizabeth Murphy seconded the motion, the motion was unanimously approved.

3. The Executive Director presented the Executive Director's Report
All units occupied, tree trimming ongoing, computer budget revision and the DHCD budget guidelines were discussed.

4. The Executive Director presented the Financial Report

Caroline Fortin made a motion to accept the Financial Report as submitted, Deborah Christen seconded the motion; the motion was unanimously approved.

5. The Assistant Executive Director presented the Facilities Report.

6. Resolutions :

The Executive Director presented the Revised Income Limits for Admission & Fair Market Rents for Continued Occupancy (Public Housing Notice 2014-15). Elizabeth Murphy made a motion to accept the Revised Income Limits for Admission & Fair Market Rents for Continued Occupancy (Public Housing Notice 2014-15) as presented, Caroline Fortin seconded the motion; the motion was unanimously approved.

The Executive Director presented the 2014 Budget Certification Revision 1 for review. Deborah Christen made a motion to accept the 2014 Budget Certification Revision 1 as presented, Elizabeth Murphy seconded the motion; the motion was unanimously approved.

7. No Other Correspondence.
8. No Resident Participation Requested

Deborah Christen made a motion to adjourn the meeting at 6:50 pm, Elizabeth Murphy seconded the motion; the motion was unanimously approved.