

Lunenburg School Building Committee Meeting



Date:	3/23/2016 (Amended on 4/13/16)
Location:	Thomas C Passios Room No.13
Time:	6:30 PM
Next Meeting:	4/13/2016 6:30:00 PM Thomas C. Passios Room 13

	Name		Affiliation
✓	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
x	Tom Alonzo	BOS Representative, LSBC Member	(LSBC)
✓	Greg Bittner	Planning Board, LSBC Member	(LSBC)
✓	Mark Erickson	Finance Committee, LSBC Vice Chair	(LSBC)
x	Mike Barney	Citizen, LSBC Member	(LSBC)
✓	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Greg S. Roy	Citizen, LSBC Member	(LSBC)
✓	Kerry Lafleur	Town Manager, LSBC (non-voting member)	(LSBC)
✓	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
✓	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
✓	Tim Santry	Lunenburg Public Schools	(LSBC)
✓	Charles Hay	Principal-in-Charge, Tappé Architects	(Tappé)
x	Jen Littlefield	Tappe Architects	(Tappé)
✓	Stuart Lesser	NV5	(NV5)
x	Jeffery Luxenberg	NV5	(NV5)
✓	Inga Knox	NV5	(NV5)
x	Robert Alger	NV5	(NV5)
x	Rob Juusola	NV5	(NV5)
x	Michael Kearns	Shawmut Design & Construction	(SDC)
x	Jonathan Hirst	Shawmut Design & Construction	(SDC)
✓	Philip Conroy	Shawmut Design & Construction	(SDC)

Discussion

1 Call to Order

The meeting was called to order at 6:34 PM by Mr. Mackin, Chairperson of the Lunenburg School Building Committee.

2 Business

- Next meeting will be held on April 13, 2016 at 6:30pm at Thomas C. Passios

Discussion

3 Public Comment

A recording of this meeting and all public comments can be viewed following the link below: <https://www.youtube.com/watch?v=8P6UlleFT7c>

a number of citizens spoke out in support of added cooling for the building, among those citizens there were students, teachers and town residents who felt strongly about providing the added cooling as proposed through the construction project. As the building is build to serve the Lunenburg community for 30+ years, supported of added cooling raised issues such as future environmental concerns (warmer temperatures), longer school year and productivity concerns during hot days. From financial stand point a cooling system is less likely to be added at a later time as funds will not be available. Therefore performing this work at present through the project using project funds available for such work was supported by several who attended .

****In addition to comments in support to discretionary expenditures such as added cooling, several citizens spoke to oppose the expenditures associated with contingency spending other than unforeseen conditions. Concerns were voiced for overall struggle to fund many of town's requirements/programs hence making any extra expenditures on "nice to have" items was not viewed as a good practice.**

**** It was mutually agreed upon by the Committee to revise the 02/10/2016 minutes to include this correction, and these minutes will be put forth for approved at the next meeting.**

4 Chair's Report

Mr. Mackin, Chairman of the Lunenburg School Building Committee provided a brief project status overview. The project is on time and on budget with minimal unforeseen construction changes as the building is nearing completions at 82% completion.

5 Approval of School Building Committee Minutes

The Lunenburg School Building Committee reviewed minutes from the following meetings:

- February 10, 2016 LSBC Meeting

Motion: Mr. Bittner commented on content revision change order no.8 vote. NV5 will amend and resubmit the meeting minutes from February 10, 2016. Lunenburg School Building Committee voted to approve the meeting minutes from February 10, 2016 upon submission of amended content.

Discussion

7 Monthly Approvals & Commitments

Change Order No.9:

Joslin Lesser (JLA-NV5), Shawmut Design & Construction (SDC) and Tappe Architects (TA) presented Change Order No.9. This change order package included the following items:

1. **CR057 (RFP-015)** Outdoor Classroom. Electrical scope of work only which was not donated by Powell. This work was previously authorized to proceed on by the LSBC as a not to exceed amount of \$10,000. (Add \$7,127.00)

All items presented were previously listed in a Potential Change Order Log which is distributed during Committee meeting.

Motion: The Lunenburg School Building Committee voted to approve Change Order No.9 as presented. The motion was unanimously approved.

8 Contingency For Action

Further conversation and review of Contingency Scope Adds took place during this meeting with action required for all items discussed.

Change sod to artificial turf at the new athletic fields:

A memo was presented and issued prior to the meeting from Lunenburg Public Schools recommending to forgo this item after a careful review of all, long and short term, facts presented in previous meetings. This item will be closed. New fields will be construction as originally designed and priced. All new fields will be sod (natural grass fields).

Motion: The Lunenburg School Building Committee voted to approve to remove the above mentioned contingency item from the list. The motion was unanimously approved.

Reconfiguration of parking lot to add more parking spaces.

A memo was presented and issued prior to the meeting from Lunenburg Public Schools recommending to forgo this item after a careful review of all facts.

Motion: The Lunenburg School Building Committee voted to approve to remove the above mentioned contingency item from the list. The motion was unanimously approved.

Discussion

Maintenance Garage:

Cost for this item was presented to the Committee. Shawmut noted that concrete cost was included as a not to exceed amount as final cost was not known. Should actual cost be lower than the allowance, a deductive change will be issued for this item. In the event actual concrete cost was to be higher, Shawmut will not increase the cost of the scope.

There were concerns about high cost for a storage unit for utilities. A discussion involved details about the structure. The structure is more advanced than what is seen as a storage unit, therefore cost to build it is higher. It will service a substantial benefit to the school's maintenance staff as current storage building will be demolished.

Additional concerns were regarding high concrete cost allowance. Shawmut will review the cost further with efforts to bring concrete value down.

The request from Mr. Luck to provide record information on Value Engineering process was complete. All available documents were forwarded to Mr. Luck to his use.

Motion: The Lunenburg School Building Committee voted to approve a construction of maintenance garage at a not to exceed amount as presented . Shawmut will proceed with this work and include this item in a Change Order package during April meeting. The motion was approved with 1 opposing vote and 6 supporting votes.

Site Digital Sign:

Cost for this item was presented to the Committee. A discussion followed necessity of this item. It was noted the sign will service a benefit to the school and the community. It was mentioned that there could be a way to finance the expenses related to maintaining the sign by offering advertisement opportunities. This could be brought up to the School Committee for review as such opportunities have been historically reviewed on a case by case basis.

Motion: The Lunenburg School Building Committee voted to approve a construction of Digital Sign at a not to exceed amount as presented . Shawmut will proceed with this work and include this item in a Change Order package during April meeting. The motion was approved with 2 opposing votes and 5 supporting votes.

Discussion

Added Cooling to the Building: No new information was provided at this meeting. Tappe is working on system design. This item will be discussed in more detail at the March 2016 meeting.

If approved, the system will provide additional cooling not air conditioning. Mr. Luck's request for record Value Engineering documents is being processed. All information will be provided prior to March 2016 meeting.

Motion: The Lunenburg School Building Committee voted to approve a construction of Digital Sign at a not to exceed amount as presented . Shawmut will proceed with this work and include this item in a Change Order package during April meeting. The motion was approved with 2 opposing votes and 5 supporting votes.

9 Construction Activity Update

A construction update image slideshow was presented at the meeting.

Note: Weekly Construction Meetings are on Wednesdays at 10:00am in the Shawmut trailer. Everyone is welcome to attend and walk the site. Rob Alger is available to set up time for site visit.

10 Public Comment

No Public Comment.

11 Adjournment

The meeting was adjourned at approximately 8:05 pm.

These meeting minutes were prepared by NV5 (NV5). Please notify NV5 within 48 hours of receipt of this document regarding any required corrections or clarifications.

