

Lunenburg School Building Committee Meeting

NV5

Date:	04/13/16
Location:	Thomas C Passios Room No.13
Time:	6:30 PM
Next Meeting:	5/11/2016 6:30:00 PM Thomas C. Passios Room 13

Name			
✓	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
✓	Tom Alonzo	BOS Representative, LSBC Member	(LSBC)
x	Greg Bittner	Planning Board, LSBC Member	(LSBC)
✓	Mark Erickson	Finance Committee, LSBC Vice Chair	(LSBC)
x	Mike Barney	Citizen, LSBC Member	(LSBC)
✓	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Greg S. Roy	Citizen, LSBC Member	(LSBC)
x	Kerry Lafleur	Town Manager, LSBC (non-voting member)	(LSBC)
✓	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
x	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
✓	Tim Santry	Lunenburg Public Schools	(LSBC)
x	Charles Hay	Principal-in-Charge, Tappé Architects	(Tappé)
x	Jen Littlefield	Tappe Architects	(Tappé)
✓	Stuart Lesser	NV5	(NV5)
x	Jeffery Luxenberg	NV5	(NV5)
✓	Inga Knox	NV5	(NV5)
x	Robert Alger	NV5	(NV5)
✓	Rob Juusola	NV5	(NV5)
x	Michael Kearns	Shawmut Design & Construction	(SDC)
✓	Jonathan Hirst	Shawmut Design & Construction	(SDC)
x	Philip Conroy	Shawmut Design & Construction	(SDC)

Discussion

1 Call to Order

The meeting was called to order at 6:34 PM by Mr. Mackin, Chairperson of the Lunenburg School Building Committee.

2 Business

- Next meeting will be held on May 11, 2016 at 6:30pm at Thomas C. Passios

Discussion

3 Public Comment

No public comment this meeting.

Note: A recording of this meeting and all public comments can be viewed following the link below:

<https://www.youtube.com/watch?v=RDWhhww5NPA&index=7&list=PLVUAjEzOuaW9NmulCoTxDRjL6ttpkl3vJ>

4 Chair's Report

No chair's report this meeting.

5 Approval of School Building Committee Minutes

The Lunenburg School Building Committee reviewed minutes from the following meetings:

- March 23, 2016 LSBC Meeting

Motion: There was a comment on public comment section of the meeting minutes. NV5 will amend and resubmit the meeting minutes from March 23, 2016. Lunenburg School Building Committee voted to approve the meeting minutes from March 23, 2016 upon submission of amended content.

6 Monthly Invoices

NV5 (NV5) presented monthly progress invoices for work completed through March, 2016 for NV5 (OPM), Tappe Architects (Designer), Shawmut Design & Construction (Payment Requisition No.20) and Service Invoice from Blanchard Piano Service Invoice.

Motion: The Lunenburg School Building Committee voted to approve the March, 2016 invoices as presented by NV5 (NV5). The motion was unanimously approved.

Discussion

7 Monthly Approvals & Commitments

NV5 (NV5), Shawmut Design & Construction (SDC) and Tappe Architects (TA) presented Change Orders No. 10, 11, 12 & 13.

Change Order No.10:

Added Digital Sign (Add \$56,415.00)

CR058 (RFP-014-REV.1) Added Digital Sign. This change order is for the provision of a double sided monochrome LED digital sign, located at the Mass. Ave entrance driveway. The sign is supported on steel channels between two 12"x12" granite pots. Costs include misc. metals, granite, electrical / data work, LED sign, software and training.

Motion: The Lunenburg School Building Committee voted to approve Change Order No. 10 as presented by Shawmut and NV5. The motion was approved with (1) one opposing vote.

Change Order No.11:

Furnish and Install New Maintenance Garage (Add \$56,415.00)

CR062 New Maintenance Garage. This Change Order is for the provision of a new 30'x40' metal maintenance building on the north side of the Turkey Hill School to house the equipment being displaced when the demolition of the existing maintenance shed occurs in Phase2 of the LMHS project. Cost includes demolition of the portable classroom building currently on the new site, the metal building, full concrete foundations and slab, and electrical work.

Motion: The Lunenburg School Building Committee voted to approve Change Order No. 11 as presented by Shawmut and NV5. The motion was unanimously approved.

Change Order No.12:

Provide Added Cooling to Classroom Wings (Add \$528,815.00)

CR060 (RFP-023) This Change Order is for the provision of additional cooling for the perimeter classrooms in the A and D-wings of the building. Cost includes mechanical equipment and associated electrical connection misc. metals support on the roof roofing work CT ceiling removals and reinstallation cleaning and CM supervision.

Motion: The Lunenburg School Building Committee voted to approve Change Order No. 12 as presented by Shawmut and NV5. The motion was approved with (1) one opposing vote.

Discussion

Change Order No.13:

Stadium Wheelchair Lift Enclosure (Add \$2,341.00)

CRO80 Change Order is for the provision of an enclosure with a roof at the wheelchair lift for the bleachers / press box at the new stadium. This was recommended by the subcontractor, and supported by the design team as a good idea to reduce maintenance issues and increase the life of the lift.

Motion: The Lunenburg School Building Committee voted to approve Change Order No.13 provided that the description on the all change order documentation will be changed to say "Stadium Wheelchair Lift Enclosure" in lieu of "Wheelchair Lift Enclosure at Football field". The team will make that change for final signatures. The motion was unanimously approved.

9 Construction Activity Update

A construction update image slideshow was presented at the meeting.

Note: Weekly Construction Meetings are on Wednesdays at 10:00am in the Shawmut trailer. Everyone is welcome to attend and walk the site. Rob Alger is available to set up time for site visit.

10 Public Comment

No Public Comment.

11 Adjournment

The meeting was adjourned at approximately 6:55 pm.

These meeting minutes were prepared by NV5 (NV5). Please notify NV5 within 48 hours of receipt of this document regarding any required corrections or clarifications.