

**Lunenburg School Building Committee Meeting**

Date:	12/10/14	
Location:	Thomas C. Passios Building, Room 13	
Time:	6:30 PM	
Next Meeting:	1/14/15 6:30 PM	

Name	Affiliation
✓ Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC (LSBC)
✓ Michael Mackin	Lunenburg School Committee, Chair (LSBC)
x Colleen Shapiro	Lunenburg School Committee, LSBC Member (LSBC)
x Tom Alonzo	BOS Representative, LSBC Member (LSBC)
✓ Nathan Lockwood	Planning Board, LSBC Member (LSBC)
✓ Mark Erickson	Finance Committee, LSBC Vice Chair (LSBC)
✓ Mike Barney	Citizen, LSBC Member (LSBC)
x Brian Frank	Citizen, LSBC Member (LSBC)
x Greg S. Roy	Citizen, LSBC Member (LSBC)
x Kerry Speidel	Town Manager, LSBC (non-voting member) (LSBC)
✓ John Londa	Director of Facilities, LSBC (non-voting member) (LSBC)
✓ Brian Spadafino	LHS Principal, LSBC (non-voting member) (LSBC)
✓ Tim Santry	Lunenburg Public Schools (LSBC)
✓ Charles Hay	Principal-in-Charge, Tappé Architects (Tappé)
x Damian Liddiard	Project Architect, Tappé Architects (Tappé)
✓ Greg Cohan	Joslin, Lesser + Associates (JLA)
x Jeffery Luxenberg	Joslin, Lesser + Associates (JLA)
✓ Inga Knox	Joslin, Lesser + Associates (JLA)
x Robert Alger	Joslin, Lesser + Associates (JLA)
x Michael Kearns	Shawmut Design & Construction (SDC)
✓ Jonathan Hirst	Shawmut Design & Construction (SDC)

**Discussion**

**1 Call to Order**

The meeting was called to order at 6:36 PM by Mr. Mackin, Chairperson of the Lunenburg School Building Committee.

**2 Approval of School Building Committee Minutes**

The Lunenburg School Building Committee reviewed minutes from the following meetings:

- November 12, 2014 LSBC Meeting

**Motion:** The Lunenburg School Building Committee voted to approve the meeting minutes from November 12, 2014.

**Discussion**

**3 Monthly Approvals - Invoices**

Joslin Lesser & Associates (JLA) presented monthly progress invoices for work completed through November, 2014 for Joslin, Lesser & Associates (OPM), Tappe Architects (Designer), Shawmut Design & Construction (Preconstruction Services & Payment Requisition No.4), UTS Testing Services, GAW Aerial Photography.

**Motion:** The Lunenburg School Building Committee voted to approve the November 2014 invoices as presented by Joslin, Lesser & Associates. The motion was unanimously approved.

**4 Monthly Approvals - Commitments**

There were no monthly commitments presented for this time period.

**Note:** Final GMP tabulation work is in progress.

**5 Final Construction Guaranteed Maximum Price (GMP) Discussion & Action**

Joslin Lesser & Associated (JLA) presented an updated budget with Final GMP values per trade. The Final GMP is under the MSBA estimated budget. LSBC reviewed and discussed each line item. Overall, the Group was satisfied with the Final GMP results. Additionally, JLA presented Owner Requested Items which were previously removed from scope during value engineering efforts. These items include: Additional Protective Wood Paneling in the Library, Sod Turf for Athletic Fields with recommended sand base material, Outdoor Classroom & Photovoltaic Systems (PV). LSBC reviewed and discussed each line item.

**Note:** PV System is under review by Business Manager and BOS.

**Motion:**

The Lunenburg School Building Committee voted to approve the following items:

1. Final GMP at **\$57,994,017.00**.
2. The following Owner Requested Items were approved to be included in scope:
  - a. Additional Protective Wood Paneling in the Library
  - b. Sod Turf for Athletic Fields with recommended sand base material
  - c. Outdoor Classroom

The motion was unanimously approved.

The Lunenburg School Building Committee voted not to include Photovoltaic System in GMP scope. This item and its procurement / addition to scope will be reviewed at a later date.

**Discussion**

**6 Construction Activity Update**

Jonathan Hirst (SDC) presented an overview of a construction progress. JLA presented progress photos which are also available on the School Building Project Website.

Progress Update

- Foundation work is on ongoing. Most of this work will take place during weeks of December 12, 2014 and December 19,2014.
- Concrete sub contractor demobilization is scheduled to begin on December 15, 2015.
- Foundation and retaining wall on the North and South of the building is scheduled for this week.
- Weather permitting, the work related to the underground electrical, transformer vault and generator pad will take place during the week of December 19,2014.
- Underslab coordination will take place during the week of December 20, 2014.
- Site mobilization & preparation for steel delivery is complete. Steel delivery commenced on December 8, 2014.
- Steel erection at Area A has commenced. Second floor decking installation will begin during the week of December 28, 2014.
- Drainage and sewer work is ongoing.

Note: Weekly Construction Meetings are on Wednesdays at 10:00am in the Shawmut trailer. Everyone is welcome to attend and walk the site. Rob Alger is available to set up time for site visit.

**7 Public Comment**

Greg Roy brought to the Group's attention an abutter's concern about water and drainage issues that potentially affect his/her property. This issue has been previously reviewed by the construction and management teams. The issue is likely not caused by construction. Further review will be conducted if the problem continues.

**8 Adjournment**

The meeting was adjourned at approximately 8:20 pm.

*These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.*