



Lunenburg School Building Committee Meeting	
Date:	06/10/15
Location:	Shawmut Construction Trailer
Time:	7:30 PM
Next Meeting:	07/15/2015 4:30:00 PM Thomas C. Passios Room 16

Project Management

Name	Affiliation
✓ Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC (LSBC)
✓ Michael Mackin	Lunenburg School Committee, Chair (LSBC)
✓ Colleen Shapiro	Lunenburg School Committee, LSBC Member (LSBC)
✓ Tom Alonzo	BOS Representative, LSBC Member (LSBC)
✓ Greg Bittner	Planning Board, LSBC Member (LSBC)
✓ Mark Erickson	Finance Committee, LSBC Vice Chair (LSBC)
✓ Mike Barney	Citizen, LSBC Member (LSBC)
✓ Brian Frank	Citizen, LSBC Member (LSBC)
✓ Greg S. Roy	Citizen, LSBC Member (LSBC)
✓ Kerry Speidel	Town Manager, LSBC (non-voting member) (LSBC)
✓ John Londa	Director of Facilities, LSBC (non-voting member) (LSBC)
✓ Brian Spadafino	LHS Principal, LSBC (non-voting member) (LSBC)
✓ Tim Santry	Lunenburg Public Schools (LSBC)
✓ Charles Hay	Principal-in-Charge, Tappé Architects (Tappé)
× Jen Littlefield	Tappe Architects (Tappé)
× Damian Liddiard	Project Architect, Tappé Architects (Tappé)
✓ Stuart Lesser	Joslin, Lesser + Associates (JLA)
× Jeffery Luxenberg	Joslin, Lesser + Associates (JLA)
✓ Inga Knox	Joslin, Lesser + Associates (JLA)
× Robert Alger	Joslin, Lesser + Associates (JLA)
× Michael Kearns	Shawmut Design & Construction (SDC)
✓ Jonathan Hirst	Shawmut Design & Construction (SDC)
× Philip Conroy	Shawmut Design & Construction (SDC)

Discussion

1 Call to Order

The meeting was called to order at 7:18 PM by Mr. Mackin, Chairperson of the Lunenburg School Building Committee.

2 Business

- Next meeting will be held on July 15 2015 at 4:30pm with a site walk through
- Greg Bittner, new LSB Committee member was introduced.

Discussion

3 Approval of School Building Committee Minutes

The Lunenburg School Building Committee reviewed minutes from the following meetings:

- May 13, 2015 LSBC Meeting

Motion: The Lunenburg School Building Committee voted to approve the meeting minutes from May 13, 2015. The motion was unanimously approved.

4 Monthly Invoices and Commitments

Joslin Lesser & Associates (JLA) presented monthly progress invoices for work completed through May, 2015 for Joslin, Lesser & Associates (OPM), Tappe Architects (Designer), Shawmut Design & Construction (Payment Requisition No.10), UTS Testing Services (April/May 2015).

Motion: The Lunenburg School Building Committee voted to approve the May,2015 invoices as presented by Joslin, Lesser & Associates. The motion was unanimously approved.

5 Construction Activity Update

Inga Knox (JLA) and Jonathan Hirst (Shawmut) presented a construction update to the committee.

Note: Weekly Construction Meetings are on Wednesdays at 10:00am in the Shawmut trailer. Everyone is welcome to attend and walk the site. Rob Alger is available to set up time for site visit.

6 Re-Use of TCP building and Brooks House

The Committee reviewed a proposed lot line and property line concepts as they relate to the TCP building property allocation. The Re-use Committee approved the proposed property line plan which be used as the TCP building is marked for possible reuse.

7 LHS Murals

It was noted to the Committee for record that the project team is looking in to reusing one actual mural from the existing school and digital images of other murals. The locations and the logistics of the the mural design within new space are being vetted through with the design team.

8 Public Comment

No Public Comment.

Discussion

9 Adjournment

The meeting was adjourned at approximately 8:30 pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.