

<b>Lunenburg School Building Committee Meeting</b>	<table border="1" style="border-collapse: collapse; margin: 0 auto;"> <tr> <td style="padding: 2px 5px;">J</td> <td style="padding: 2px 5px;">O</td> <td style="padding: 2px 5px;">S</td> <td style="padding: 2px 5px;">L</td> <td style="padding: 2px 5px;">I</td> <td style="padding: 2px 5px;">N</td> </tr> <tr> <td style="padding: 2px 5px;">L</td> <td style="padding: 2px 5px;">E</td> <td style="padding: 2px 5px;">S</td> <td style="padding: 2px 5px;">S</td> <td style="padding: 2px 5px;">E</td> <td style="padding: 2px 5px;">R</td> </tr> </table>	J	O	S	L	I	N	L	E	S	S	E	R
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Date:	08/13/15	Project Management
Location:	Shawmut Construction Trailer	
Time:	4:30 PM	
Next Meeting:	09/10/2015 6:30:00 PM Thomas C. Passios Room 13	

	Name		Affiliation
✓	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
✓	Tom Alonzo	BOS Representative, LSBC Member	(LSBC)
x	Greg Bittner	Planning Board, LSBC Member	(LSBC)
✓	Mark Erickson	Finance Committee, LSBC Vice Chair	(LSBC)
x	Mike Barney	Citizen, LSBC Member	(LSBC)
x	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Greg S. Roy	Citizen, LSBC Member	(LSBC)
x	Kerry Speidel	Town Manager, LSBC (non-voting member)	(LSBC)
x	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
✓	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
✓	Tim Santry	Lunenburg Public Schools	(LSBC)
x	Charles Hay	Principal-in-Charge, Tappé Architects	(Tappé)
✓	Jen Littlefield	Tappe Architects	(Tappé)
x	Damian Liddiard	Project Architect, Tappé Architects	(Tappé)
x	Stuart Lesser	Joslin, Lesser + Associates	(JLA)
x	Jeffery Luxenberg	Joslin, Lesser + Associates	(JLA)
✓	Inga Knox	Joslin, Lesser + Associates	(JLA)
x	Robert Alger	Joslin, Lesser + Associates	(JLA)
x	Michael Kearns	Shawmut Design & Construction	(SDC)
x	Jonathan Hirst	Shawmut Design & Construction	(SDC)
✓	Philip Conroy	Shawmut Design & Construction	(SDC)

**Discussion**

<b>1</b>	<b>Call to Order</b>
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The meeting was called to order at 4:40 PM by Mr. Mackin, Chairperson of the Lunenburg School Building Committee.

<b>2</b>	<b>Business</b>
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- Next meeting will be held on September 10, 2015 at 6:30pm

Discussion

3 Construction Activity Update

Inga Knox (JLA) presented a construction update to the committee.

Note: Weekly Construction Meetings are on Wednesdays at 10:00am in the Shawmut trailer. Everyone is welcome to attend and walk the site. Rob Alger is available to set up time for site visit.

4 Approval of School Building Committee Minutes

The Lunenburg School Building Committee reviewed minutes from the following meetings:

- July 21, 2015 LSBC Meeting

**Motion:** The Lunenburg School Building Committee voted to approve the meeting minutes from July 21, 2015. The motion was unanimously approved.

5 Monthly Invoices and Commitments

Joslin Lesser & Associates (JLA) presented monthly progress invoices for work completed through July, 2015 for Joslin, Lesser & Associates (OPM), Tappe Architects (Designer), Shawmut Design & Construction (Payment Requisition No.12), UTS Testing Services (July 2015), Gaw photography (Areal Photographs).

**Motion:** The Lunenburg School Building Committee voted to approve the July, 2015 invoices as presented by Joslin, Lesser & Associates. The motion was unanimously approved.

6 PFA Amendment

Loxi Calmes (LPS) presented a summary of a PFA Amendment. The PFA Amendment was voted on and approved by the Town. JLA and LPS worked with MSBA to review the PFA Amendment prior to Town's approval. The amendment is going through the process of finalization on the MSBA side. It was also noted that JLA will present a financial update during on of the Committee meetings this Fall 2015.

**Motion:** The Lunenburg School Building Committee voted to authorize for the PFA Amendment to be signed and processed according to standard MSBA protocol. The motion was unanimously approved.

7 Grounds Garage

It was brought up to the Committee's attention that the existing grounds garage will be demolished and a new storage garage will be built on school premises. This is going to be a change order that will be presented in detail once pricing is available.

**Discussion**

**8 Additional Trash / Recycling Units**

It was brought up to the Committee's attention that the team was looking to bring back previously value engineered out door trash and recycling units. A total of 4 sets of trash/recycling pairs would be on the school's premises, in lieu of 1 set currently in scope. All available cost / specification details were reviewed including an alternate less expensive option. Upon review it was decided to get more information in order to make final decision. This will be presented at the following meeting in September.

**9 Public Comment**

No Public Comment.

**10 Adjournment**

The meeting was adjourned at approximately 5:45 pm.

*These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.*

