

# Building Re-Use Committee

Meeting Minutes 11/24/2015



Members Present: Jamie Toale, Ron Albert, Damon McQuaid, Mike Mackin, Mark Erickson

Members Absent: Dave MacDonald, Rebecca Lantry,

## Call to Order:

Meeting called to order November 24, 2015 @ 6:32PM

## Public Comment:

None

## Minutes Approval:

Motion to approve minutes from 7/6/2015, 8/8/2015, 8/17/2015, 9/21/2015 (M. Mackin) 2<sup>nd</sup> (M. Erickson) All in favor

## Current Business:

Review progress on feasibility study by Tappe Associates.

Charlie Hay of Tappe Associates presented two hand outs labeled "Lunenburg Municipal Study 11/03/15" one consisting of graphic depictions of 4 options for reuse and the other an evaluation matrix to rate each option. Option "4" a renovation and partial demolition of the Passios building was the highest rated option according to the matrix.

Ron Albert suggested the idea of showing option an "4A" that would leave the entire Passios building intact for future use or use by the FLAC collaborative.

Tappe associates asked that the board make a preliminary ruling on which option to move forward with so that they could focus their most detailed cost estimating on one option. The motion was made to recommend option 4. (R. Albert) 2<sup>nd</sup> (M. Mackin) all in favor.

The Committee also gave Tappe Associates direction to do a cost estimate to stabilize the Town Hall exterior only.

## Draft Q&A's about building reuse

Mark Erickson generated a list of anticipated questions that the committee should be able to answer (See attached hand out) the committee members were instructed to take the list home and attempt to develop responses.

## Discuss the use of the Passios Building by FLAC

See above discussion of option 4A. The recommendation of Tappe Associates was that the cost vs. return of operating and maintaining additional square footage is not favorable. The consensus of the board was that we would keep the option open pending more information.

## Meeting Schedule:

December 21<sup>st</sup> 6:30pm at Town Hall

## Meeting Adjournment:

Motion to adjourn by Mike Mackin, Second Mark Erickson , all in favor.

Meeting Adjourned @ 7:45pm

**LUNENBURG MUNICIPAL STUDY - 11/03/15**

**EVALUATION MATRIX**

	OPTIONS					
	1	1A	1B	2	3	4
<b>ISSUES:</b>						
ACCOMMODATES ANTICIPATED TOWN OFFICE SPACE NEEDS	●	●	●	●		●
ACCOMMODATES ANTICIPATED SPACE NEEDS IN ONE BUILDING	●	●				●
OFFERS ADDITIONAL PUBLIC AMENITIES						●
OPPORTUNITY TO DEVELOP ADDITIONAL OUTDOOR RECREATIONAL / ATHLETIC SPACES						●
LIMITED RENOVATION SCOPE						●
LIMITED NEW CONSTRUCTION REQUIRED			●			●
READILY ACCOMMODATES MULTIPLE SIZE MEETING / HEARING ROOMS	●	●	●			●
LIMITED ISSUES AROUND ACCESSIBILITY		●				●
SINGLE FLOOR TO ENHANCE ADJACENCIES		●				●
EXISTING BUILDING EASILY ACCOMMODATES SPACE PROGRAM WITH LIMITED INTERIOR MODIFICATIONS		N.A.				●
EXISTING BUILDING IS IN GOOD CONDITION				●		●
ADEQUATE PARKING ON SITE	●	●	●			●