



TOWN OF LUNENBURG  
BOARD OF ASSESSORS  
P.O. BOX 135  
LUNENBURG, MA. 01462

Minutes from the Board of Assessors meeting held April 5, 2016

The meeting opened at 5:45 pm. Present: Chairman, Louis Franco, Board Member, Richard Letarte, Associate Assessor, Rebecca Boucher and Louise Paquette, Administrative Assessor. Board Member, Matt Papini, Sr. not present.

Board reviewed and approved current expense vouchers, abatements, warrants, commitments, payroll and March 8, 2016 minutes.

The Board reviewed the remaining FY16 (68) real estate abatement applications submitted by Emerald Place on January 24, 2016. On behalf of Harald, Rebecca presented the applications and explained that Harald has met with Emerald Place regarding their applications and has had numerous discussions of their properties. Of the 68 applications, RRG recommended that 33 be granted and 35 be denied. The Board had much discussion and questions regarding the properties and abatement requests. After consideration of their questions and explanations / reconciliation of the estimated spread sheet, the Board voted to approve and accept the final recommendation of RRG. The abatement amount approval for the exact amount is subject to interpretation of the spreadsheet prepared by Harald Scheid. The finalized spreadsheet will be presented at the next meeting. Rebecca explained that RRG plans to have a more in-depth study for consistency of assessments, square footage, etc and further inspections will be scheduled this summer of the Emerald Place properties.

FY16 RE Supplemental Bills: Louise reported that 22 bills for new construction of properties will be mailed on April 7, 2016 in the total amount of \$73,484.01.

Omitted PP Bills: Board approved the preparation of omitted bills for three Businesses that are active and have failed to return their forms of list. They recommended assessments based on "Best Information and Belief".

3 ABC's (Charitable Organizations):

BOA is in receipt of seven 3ABC applications and 1 "new" application (Religious & Charitable Organizations) seeking FY17 property tax exemptions. Rebecca presented all the applications for review and Board action. They are as follows:

- Lunenburg Historical Society (History Museum) – 10 School St. - **Granted**
- **(New)** North County Land Trust, Inc. – 548 Northfields Rd – **Voted to hold / pending**
- Twin City Baptist Temple – (Religious Education / Temple) - 194 Electric Ave - **Granted**
- The Institute of Professional Practice, Inc – (Group Home) - 463 West Townsend Rd. - **Granted**
- The Institute of Professional Practice, Inc.- (Group Home) - 67 West St Terrace - **Granted**
- Seven Hills Community Services, Inc. – (Group Home) - 308 West St. - **Property Sold 3/15/2016  
Removed from 3ABC**
- United Parish Assembly, Inc. – ( Religious Education & Administration )- 39 Main St. – **Granted**
- Lancaster Land Trust – (Conservation Education) 0 Rear Kaleva Rd. – **Incomplete application  
Voted to hold / pending**

Louise reminded the Board that the Annual Town Meeting will be held on Saturday, May 6<sup>th</sup> and the Town Election will be held on Saturday, May 21<sup>st</sup>.

Next meeting will be held on Tuesday, May 3, 2016 at 5:45 pm.

Meeting adjourned at 8:03 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Louise Paquette". The signature is written in black ink and is positioned below the typed name.

Louise Paquette  
Administrative Assessor  
Office of the Board of Assessors