



TOWN OF LUNENBURG  
BOARD OF ASSESSORS  
P.O. BOX 135  
LUNENBURG, MA. 01462

Minutes from the Board of Assessors meeting held: November 4, 2014

The meeting opened at 5:45 pm. Present: Chairman, Louis Franco, Board Member, Matt Papini, Sr., Regional Assessor Harald Scheid and Louise Paquette, Administrative Assistant. Board Member, Christopher Comeau was not present.

Board reviewed and approved current expense vouchers, abatements, warrants, commitments, October 7, 2014 minutes & payroll.

Louise presented 23 Statutory Exemption applications to the BOA to review. After reviewing the applications, the Board voted to approve all 23 applications totaling \$13,452.00.

Chapter Application Reviews & Approvals:

- (1) Chapter 61B: Received application from Scott Haefner of 173 Sunnyhill Rd. Applicant was denied for FY15 for failure to submit application by the statutory deadline of October 1, 2013. BOA reviewed FY16 application filed on 9/23/2014 and voted to reinstate Chapter 61B classification on the 32 acre parcel.
- (2) BOA approved at the last meeting on 10/7/2014 the new FY16 Chapter 61 Forest application and Forest Management Plan for property located at 1083 Northfield Rd. (30.79 acres). Owners: Cole, Tanner & Kimberly. Forest Management Plan will take effect January 1, 2015 for the fiscal year beginning July 1, 2015 to December 31, 2024. The Classified Forest Land Tax Lien was signed by the BOA tonight. Louise will have lien recorded at the Registry of Deeds.

BOA reviewed and approved 60 Chapter applications; 22 (Chapter 61A / Agricultural), 12 (Chapter 61 Forest) & 26 (Chapter 61B / Recreational). Harald suggested that four applications requiring further information be tabled until the next meeting. The Board voted to table discussion on these applications this evening.

Harald spoke on the assessment finalization & tax rate setting schedule. He reported that we are "dead" in the water; still waiting on the DOR to get back to us regarding growth and certification of values. He explained that once we receive preliminary certification then a Public Disclosure Notice is required to inform taxpayers about the assessment process and give them an opportunity to review, ask questions, discuss and request changes in proposed values during the public disclosure period. He explained because we are in a Triennial Certification year, the notice must be published in a newspaper for a minimum of five business days. Harald stated that once the values needing adjustment are completed the adjustment list (LA-10) signed by the BOA is sent to the DOR for final certification. The LA-4 and LA-

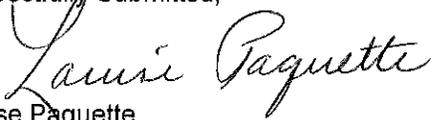
13 will then need to be prepared and submitted. He stated that the Classification Hearing date with the Board of Selectmen will need to be set.

Harald reported that he reviewed the FY16 5 Year Capitol Plan and he reported that we do not have any supplies / equipment / technology items to request. The report has been submitted to the planning Board as requested.

The Board voted to meet next on Tuesday, December 2, 2014 at 5:45 pm.

Meeting adjourned at 6:30 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Louise Paquette". The signature is written in black ink and is positioned above the typed name.

Louise Paquette  
Administrative Assistant  
Office of the Board of Assessors