BOARD OF SELECTMEN

August 16, 2016
6:45 PM-Town Hall
Bilotta Meeting Room, Second Floor

REVISED AGENDA

6:45 pm EXECUTIVE SESSION: M.G.L. C. 30a, §21; To discuss stratgegy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the the bargaining or litigating position of the public body and the Chair declares so. (IBPO Contract)

7:15 PM

1. Selectmen Goal- Improve Volunteer Committee and Board Process-Brainstorming & Discussion Session with Board and Committee Members to recommend improvements in the committee and Board process

- To discuss recommendations with regard to the Committee/Board/Commission recruitment and appointment process for all Town non-elected groups
- Recruiting volunteers and building a "talent pool." Process to cover communication tools, "career day" like forums with sitting boards, PSAs on public access, booths at town-wide events, etc.
- Administering applications (talent bank forms, reappointment forms, resumes, waiting lists..)
- Scheduling informational and selection interviews (with existing Chair, members, appointing body, etc.)
- Consulting on decisions with selecting body (if requested)
- Notification process (successful/unsuccessful candidates, committees, press, etc.)
- Orientation of new committee members including an "on-boarding" process
- Performance/progress review process for sitting boards and members (turnover rate, satisfaction, length of service "career path", exit interviews, etc.
- Board/committee Chair- Selectmen communication
- Other ideas
- Could include assistance from the Town Manager and/or the Personnel Committee or the appointment of a small committee whose sole purpose is to recruit, train and recommend committee/board candidates

2. Minutes/ Warrants/ Action File Issues

ADJOURN