



BOARD OF SELECTMEN
Minutes
Joseph F. Bilotta Meeting Room, Town Hall
July 5, 2016

The Board of Selectmen met in the Lunenburg Town Hall, Joseph F. Bilotta Meeting Room, as scheduled with Jamie Toale, Chairman; Robert Ebersole, Vice Chairman; Tom Alonzo, Clerk; Paula Bertram, Member; Phyllis Luck, Member
Not present: Kerry Lafleur, Town Manager

The meeting opened at 7:00 P.M. with the Pledge of Allegiance.

PUBLIC COMMENT:

Mr. Alonzo reported that resident Larry Marshall, who had purchased the Jones House and who was very active in the Lunenburg Boy Scouts, had passed unexpectedly on June 29th. He offered his condolences to his family. Mr. Toale stated he got to know Mr. Marshall through his help with Memorial Day planning over the past couple of years. He wished the family the very best.

Ms. Luck wanted to thank the Police Department for their excellent work over the Fourth of July weekend on Lake Shirley. They patrolled diligently and kept everyone safe.

Mr. Toale listed several vacancies on the following: Finance Committee- 2, Public Access Cable Committee- 2, Personnel Committee- 3, Conservation Commission- 1, Parks Commission – 1, and Fence Viewers-several.

There was no further public comment.

APPOINTMENTS

Joint Appointment of Joseph Anderson to Sewer Commission Vacancy with Sewer Commission

Mr. Toale noted the Sewer Commissioner is an elected position and there was a failure to elect. He requested Sewer Commissioner Chair Carl Luck to come forward. Mr. Luck opened the joint meeting of the Sewer Commission with the Board of Selectmen. Mr. Anderson introduced himself; he moved to West Street in Lunenburg about three years ago. He wanted to help the Town out. Mr. Ebersole asked if he had a sewer connection on his property. Mr. Anderson stated no, not yet. When asked what he did as a job, he stated he was a quality assurance specialist for a defense contracting company in Ayer. Mr. Toale asked him if he knew the term ran until the next election in 2017 and if he would run for election at that time. Mr. Anderson stated yes to both. Sewer Commissioner John Reynolds stated he had a background in quality assurance as well so it would be nice to have someone else on the commission. Mr. Luck thanked him for volunteering.

Motion: T. Alonzo

2nd: R. Ebersole

To nominate and jointly appoint Joe Anderson to the Sewer Commission until the next annual election

Mr. Ebersole- aye, Mr. Alonzo-aye, Mr. Toale, aye, Ms. Luck – aye, Ms. Bertram – aye, Mr. Luck- aye, Mr. Reynolds- aye, Ms. Bunish- aye

Mr. Anderson thanked both Boards.

Mr. Toale requested Arthur Snow come forward regarding his request to be appointed to the Agricultural Commission. Mr. Snow stated he was asked by the Agricultural Commission to come on their board. He has attended all but three of their meetings over the past year. Mr. Snow is a local farmer and owns Snowflake Farm on Goodrich Street and is a licensed contractor working in the Concord area. He moved here in 2012. He would like to be part of the team.

Motion: R. Ebersole

2nd: T. Alonzo

To appoint Arthur Snow to the Agricultural Commission with a term to expire June 30, 2019

Vote: All in Favor

Mr. Toale asked Holly Carr, 86 Valley Road, who has requested to be appointed to the Cultural Commission to come forward. Ms. Carr stated she has lived here for 30 years and has experience in the arts and music and would like to volunteer again.

Motion: R. Ebersole

2nd: T. Alonzo

To appoint Holly Carr to the Cultural Council with a term to expire June 30, 2019

Vote: All in Favor

Ms. Carr thanked the Board. All appointees were reminded to go to the Town Clerk office to be sworn in.

Resignation- Bob Robuccio from Parks Commission effective June 22, 2016. Mr. Toale read Mr. Robuccio's resignation, which was due to personal obligations.

Motion: R. Ebersole

2nd: T. Alonzo

To accept the resignation of Bob Robuccio effective June 22, 2016

Vote: All in Favor

Mr. Toale thanked Mr. Robuccio for his service to the Town. He encouraged others to come forward and volunteer on the Parks Commission.

CURRENT BUSINESS

1. License fees (continued)

Mr. Toale reminded that this was a continuation of a discussion started at a previous meeting. The Board reviewed Lunenburg's current license fees and those of the surrounding communities. They also reviewed license transfer fees of other communities. A memorandum from May 9th outlined the process of what is involved in a license application. Ms. Bertram recommended setting a fee for a license transfer and noted there was currently no fee for a Club- Wine and Malt license. Discussion ensued over the various fees for different licenses.

Motion: P. Bertram

2nd:P. Luck

To add the fee of \$75.00 for alcohol license transfers to the license fee schedule

Vote: All in Favor

Motion: T. Alonzo

2nd: R. Ebersole

To add the fee of \$175.00 for a Club – Wine & Malt license to the license fee schedule

Vote: All in Favor

Motion: T. Alonzo

2nd:P. Bertram

To remove the jukebox license from the license fee schedule

Mr. Toale stated he would like to know what would be the difference between an automatic amusement device and a jukebox license. It was decided to research further before voting.

2. Donation of Granite Bench to Town

Mr. Toale reported Mario and Phyllis Andella will be moving and would like to donate a granite bench to the Town. They would like it to be placed at the Turkey Hill Gardeners planting area in the center of Town.

DPW will be able to move it.

Motion: T. Alonzo

2nd: P. Bertram

To accept the donation of the granite bench from the Adellas as described

Vote: All in Favor

The Board thanked the Andellas.

3. Finalized Storm Water Scope of Services Request

This item was postponed to a later meeting.

4. Minutes/ Warrants/ Action File Issues

Minutes of June 21, 2016 were presented for approval. The following warrants were presented for approval and signatures: FY 17 Accounts Payable \$1,796,259.07; FY 16 Accounts Payable \$584,850.81; FY 16 Payroll Deductions Warrant \$215,539.09; FY 16 Accounts Payable \$134,449.24 and a Payroll Warrant \$572,940.75.

5. Committee Reports

Ms. Bertram reported the Montachusett Metropolitan Planning Organization (MMPO) met last week. The MPO voted to release the following documents; Draft Amendment #2 FFY 2016 TIP; some money was moved and some projects awarded. Also released was the Draft FFY 2017- 2021 Transportation Improvement Plan. The Summer Street project remains in the 2017-2018 schedule. In the event it does not meet the target deadline MRPC would like to be notified. Lastly, the Draft 2016-2017 Unified Planning Work Program was also released. These are all out for public comment until August 1, 2016. One item under the UPWP is a storm water data development program; this program will be offered and used to assist communities in their data collection responsibilities required to follow EPA Phase II stormwater regulations for NPDES/MS4s. The next meeting is August 3rd. There was one other issue regarding the Summer Street project. The number used to program into the TIP is slightly less than the dollar amount that the town engineer used. The difference is the cost of drainage is slightly higher. There is some concern on that number. DPW Director Rodriquenz is going to touch base with VHB engineer Trish Donovan. The Town will need to get the final number to MRPC as soon as possible. The Planning Board met on June 27th. Ms. Bertram did not attend but viewed the meeting. There was an interesting discussion on storm water and the adoption of infrastructure. They will be reviewing rules and regulations of the Planning Board and will be working with the Storm Water Task Force on low impact developments that the Town can maintain. They did vote to support the Lanni Orchards Agricultural Preservation Restriction. They held a special hearing on the revision for special permits and site plan approval. The next meeting is July 25th.

The Planning Board is working in the Use Table in the bylaws. They discussed removing the Whalom Overlay District which will be a warrant article for the Special Town Meeting.

Conservation Commission is meeting tomorrow. One issue on the agenda is the continued enforcement on 101 and 225 Pleasant Street. The deadline to have the reestablishment plan is tomorrow. Conservation has not received anything yet from Mr. Gardner.

Ms. Bertram stated she received a letter from a business owner on Summer Street. Ray Morin Inc. was concerned about using a gated entrance onto Summer Street for their equipment for their business. They have expressed concerns with the current road plans and have not been contacted by the engineers. With the current plans they would not be able to access their equipment. They requested a procedure from the Board on how to implement changes to the current plan in order for their business to continue. Ms. Bertram will forward the letter to the Town Manager and VHB for follow up.

Ms. Luck reported the School Committee is meeting tomorrow evening. The Storm Water Task Force met on June 30th. They discussed the scope of services request. Land Use Director Burney took the task of finishing it and bringing it for presentation to this Board. They meet again on July 18th. The ZBA meets on July 13th and High Field Village is one item on the agenda.

Mr. Alonzo reported due to vacations, the Cable Advisory Committee will meet in August. Finance Committee and School Building Committee have not met. The asbestos abatement continues at the old school in preparation for demolition. Everything is right on schedule.

Mr. Ebersole reported the Sewer Commission continues to work on grease trap requirements compliance. They are also finalizing the betterments on the sewer project.

Mr. Toale reported the Building Reuse Committee has reissued an invitation to bid on the market analysis of the municipal buildings. The new deadline is July 18th. Capital Planning should start meeting again in the fall.

The quarterly Animal Control report is in the Action file under Correspondence.

The Board will meet again on July 12th for a workshop session; it will not be televised.

Public Comment:

Ms. Luck reminded all of the Lions Club Pancake Breakfast at Eagle House on the 13th. Mr. Alonzo noted the Volunteer Appreciation Social will be on the 26th at Eagle House from 5 – 7 p.m. for volunteers on boards and committees. It will be a barbeque. Anyone interested in serving on a board may attend to find out more about it from the current members.

There was no further public comment.

Motion: P. Bertram
To adjourn the meeting at 7:46 p.m.

2nd: T. Alonzo
Vote: All in Favor

Respectfully submitted,

Elaine M. Peterson

Elaine M. Peterson
Executive Assistant to the Town Manager