

RECEIVED & FILED

OCT 11 2016

LUNENBURG TOWN
CLERK OFFICE

**BOARD OF SELECTMEN
MINUTES
Joseph F. Bilotta Meeting Room, Town Hall
September 6, 2016**

The Board of Selectmen met in the Lunenburg Town Hall, Joseph F. Bilotta Meeting Room, as scheduled with Jamie Toale, Chairman; Tom Alonzo, Clerk; Paula Bertram, Member, Phyllis Luck, Member
Not present: Robert Ebersole, Vice Chairman

The meeting opened at 7:00 P.M. with the Pledge of Allegiance.

Mr. Toale announced the main agenda item this evening was to interview the two finalists for Interim Town Manager.

Public Comment:

Representative Stephan Hay stopped in to inform the Board that he did attend the Special Town Meeting and noted that the new school building is spectacular. He added the meeting was educational and informative as well as entertaining. Rep. Hay stated he had met with Ms. Lafleur and they had discussed a few issues. When the town hires an interim he would like to meet with that person to see what Lunenburg Precinct B's needs are. Mr. Toale thanked Rep. Hay.

Mr. Toale reported the state primary election is this Thursday, September 8 and polls are open from 7:00 a.m. to 8:00 p.m.

Interviews for Interim Town Manager

Robert Markel of Charlestown, MA was the first candidate. Mr. Toale asked Mr. Markel to tell them about him and why he was interested in the interim position. Mr. Markel stated he has experience as a town manager and town administrator and is retired. He has been working as an interim in various communities since 2014. He hoped to bring some expertise to the town during the transition to a new town manager.

Ms. Bertram asked how flexible his availability as interim would be. He stated he would be getting the job done in a timely way. His time would normally be 20 hours. He stated once you have done things for a long time you get better at them. He added with email and a cell phone he could get most of the job done.

The Board asked questions about hours of work, his impressions of the town, budgeting process, community compact, challenges facing an interim manager, methods of communication, performance evaluations, and qualities of an effective town manager. The Board thanked him for coming in.

A brief recess was taken.

The next candidate was David Marciello. Mr. Marciello stated he was an attorney and a public administrator. He has a Bachelor's Degree in Political Science and a Master's Degree in Public Administration and a Juris Doctorate. He is also certified through the state as a procurement officer and holds numerous other certifications through the state along those lines. He applied for this job because it fits in exactly where he would like to be. He stated Rehoboth is similar in many ways to Lunenburg.

Ms. Bertram asked Mr. Marciello about the collapsed dam he had dealt with in Rehoboth. He stated the dam had been partially maintained by the town due to lack of promised funding from the state but they never bonded their amount over a ten year period. The dam kept deteriorating overtime and the town did minor maintenance

and the dam finally burst. He and the local representative went to the Governor and got funding in the amount of \$525,000 to repair that dam and did all the maintenance on the other dams.

Ms. Bertram asked about the DEP fining Rehoboth for constructing ball fields on a capped landfill. Was Mr. Marciello Town Administrator at the time the fields were constructed? Mr. Marciello stated he was not.

Mr. Alonzo asked what are the qualities of a good town manager. Mr. Marciello stated a good manager listens. A good town manager takes all of the tenets of public administration; public participation, economy, efficiency, equality, and sustainability. He stated he comes from both sides; he is a public administrator but also a lawyer.

Ms. Bertram asked about his budgeting approach. Mr. Marciello stated he starts early with "0" budgeting. It needs to be tweaked four or five times before you get the actual numbers.

Ms. Luck asked about Marciello about how to ensure debt exclusion money for storm water management/improvements and pavement management is being used correctly and being on track and reporting. He stated there is filing for the MS04 to the state and certain protocol as to the filing. As for citizens' information, everyone involved would be on a white board with the progress/updates with round table discussions and updates as well as public meetings. Action plans would be placed on the website and press releases would be sent to local papers. Being a good manager involves bringing every stake holder to the table, being transparent and ensuring conversation and public participation.

Further questions ensued regarding the budget process, capital purchases, bond ratings, management style, performance evaluations and documentation. Discussion occurred on salary expectations for the Interim Town Manager position.

Mr. Marciello asked about the town's institutional knowledge, town counsel, and auditors. Mr. Toale stated the Board would consider the two candidates and make a decision tonight. They would then enter Executive Session and discuss negotiations. Mr. Marciello thanked the Board and exited the meeting.

Facilities Director John Londa reported that Solect Energy received a letter on August 18th from Unitil stating they had received their application for interconnection but were not taking any action on it until after they complete the upgrade of the circuits that are have a current moratorium on them. Mr. Londa called John DiNapoli at Unitil and they don't intend to address any applications until the upgrade. This will impact the town and the Solect Energy installation. Unitil believes they would be done sometime in October and will be taking applications in order of being received. Suggestion was made to write to Unitil and request a timeline of the completion of the circuit upgrade. Mr. Londa stated he could draft a letter for the Board to send.

Minutes/ Warrants/ Action File Issues

Minutes of August 9, 16, 22, 23, 2016, were approved. An accounts payable warrant in the amount of \$136,371.49, a payroll warrant in the amount of \$822,812.72 and a payroll deductions warrant in the amount of \$514,876.74 were signed. There were no action file issues.

Mr. Alonzo wanted to thank both applicants for coming in tonight. They both handled their interviews very well. Discussion of both candidates and the process of hiring a Town Manager ensued.

Motion: T. Alonzo

2nd: P. Luck

To appoint David Marciello as Interim Town Manager contingent on successful negotiations

Ms. Bertram stated she thought Mr. Marciello was qualified but believed Mr. Markel would be a better fit.

Vote: Mr. Toale- aye, Mr. Alonzo- aye, Ms. Luck -aye, Ms. Bertram- no

Mr. Toale requested a motion to enter Executive Session.

Motion: P. Bertram

2nd: T. Alonzo

To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel (Interim Town Manager) and to adjourn immediately afterwards.

Vote: Mr. Toale- aye, Mr. Alonzo- aye, Ms. Luck -aye, Ms. Bertram- aye

*****Executive Session Minutes are Separate*****

The meeting adjourned at 9:40 p.m.

Respectfully submitted,

Elaine M. Peterson

Elaine M. Peterson

Executive Assistant to the Town Manager