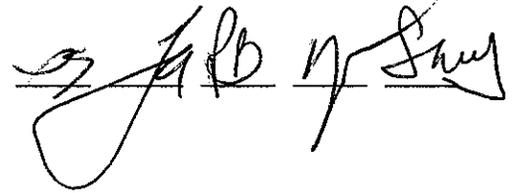


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JUN 08 2011

LUNENBURG TOWN
CLERK OFFICE

BOARD OF SELECTMEN
MEETING MINUTES
3/22/11



The Board of Selectmen met in the Town Hall, Joseph F. Bilotta Meeting Room as scheduled with Paula Bertram, Steven M. deBettencourt, Ernie Sund, Tom Alonzo, Dave Matthews and Town Manager Kerry Speidel present. Meeting opened at 6:05 with members of the Park Commission, Brian Kane, Jeff Johnson and Tom Leppala, also present was DPW Director Jack Rodriquenz. Adjourned at 6:45 P.M. and reconvened @ 7:00 P.M. with the Pledge of Allegiance

PUBLIC COMMENT

Dave expressed appreciation to all those who participated in the Town Caucus last evening. Tom acknowledged and expressed appreciation to all those residents who attended the Finance Committee Public Hearing last Thursday. Hope that this type of participation carries over to town meeting.

Paula informed the public that we had a meeting earlier with the Park Commission to discuss the future funding and expenditures of the artificial track and field. Expressed appreciation to the Park Commission to bring this forward and will continue to work with them from now on.

ANNOUNCEMENTS

1. **Yard Waste Days – Saturdays, 8:00 AM-4:00 PM, April 23rd – May 28th, Landfill – Youngs Road -**

Guidelines for disposal of yard waste for Lunenburg residents: The Lunenburg Landfill, off of Youngs Road will be open for consecutive Saturdays APRIL 23RD - MAY 28, 2011, 8:00 a.m. to 4:00 p.m., Acceptable material: grass clippings, bark mulch, wood chips, leaves, brush (with a diameter not to exceed 3 inches, unlimited length). Shrubbery and plantings; with the same restrictions. Any container; bags, boxes, barrels, trashcans, tarps, flower pots, etc., must be removed and taken by the resident. No household garbage, trash, or rubbish of any kind will be accepted. No materials within the Landfill area; sand, stone, gravel, etc. are to be given away or sold. Access will be restricted to the disposal area. Commercial landscapers will not be allowed to dump. OPEN TO LUNENBURG RESIDENTS ONLY. TRAVEL PERMITTED ONLY ON TOWN EASEMENT. NO TRESPASSING ON TRI-TOWN LANDING CONSTRUCTION SITE.

APPOINTMENTS

1. **6:00 PM – Joint Session w/Park Commission –** Brian informed the board that the Park Commission has two years left on the lease for the Athletic (Artificial Turf) Track & Field and they have been having discussions with the school department. Noted that several years from now the life of the field will expire as well as the track and they'll have to be looking at replacing. Come 2017/18 they'll be looking for about \$600,000 to replace these areas. They will maintain as best as they can to increase the life of the field. Discussion that the Park still feels they should be getting user fees from the major users, discussed amounts and the goals. Currently the revenue for user fees i.e.; football, soccer is held in a separate account (approximately \$24,000/year; \$10,000 from the school department), but come 2017/18 expect to have about \$50,000 in this account to put towards maintenance. The (Lunenburg Track/Field Association) LTFA was the group that was instrumental in the field installation, but many of the current members; they don't expect to be on the committee in the future. The concern of the Park Commission is that they do their due diligence to maintain these areas. The \$600,000 is an estimate from Field Turf, based upon the wear currently showing and the life of the track and field, as they are about 7 to 8 years old. The Commissioners also noted that it's more of a safety issue when the track and field wears out. Any major maintenance that they've had to do has been funded from LTFA. They intend to have the maintenance performed every year, which should add to the life of the field. The company, Field Turf, will come down and roll over the track and field and add pellets underneath if necessary. Light (utility) usage is paid by whoever utilizes the area.

Ernie questioned if they have an annual operating budget and per Brian, they've worked on putting one together and it's come out to about \$2,500 in expenditures. They do charge for facilities use to outside users but don't realize a lot of money from that, fee was based on soccer, currently charge \$100 for about 90 minutes. If someone wanted to rent for the day, they would charge \$600 and any moneys that are generated goes into this account which until now is only used to pay the lease.

Tom would like to see that the larger portion of the \$600,000 come from the user fees.

Ernie would suggest contacting other municipalities/facilities and question what they are currently charging for user fees.

Jeff believes that there are ways that we could raise revenues other than user fees.

Brian noted that because of the usage that is taking place now, there really isn't an opportunity to have more outside users involved in using the facility. He also noted that Steve Powell is owed about \$60,000 for his prior work on the field, LTFA could probably pay this off, but there's \$25,000 for 2011 and 2012. Kerry noted that the user fees that are being collected now may

have to go to pay Powell. Tom noted that there was additional work that the \$450,000 didn't cover. Jeff commented that the \$60,000 is short money in comparison to what they did do, but also noted that LTFA will probably pay this debt off. Conclusion is to really look at the user fees and what the hours of use are and establish these fees accordingly. Steve commented that we may really need to put aside money in the budget for costs associated with this facility, we've done this with the Teen Center and it's used by the student population. Tom noted that all the town usage is also part of the school. Is it really unreasonable for those who've been using the facility all these years to not expect the fees to increase. We should make it clear to them (school etc.) that the fees are going to stay where they are so that we can collect over time. Park Commission will put together some models and numbers and bring it back to the board.

2. 7:15 PM Public Hearing Class II License – Aske-Ojong Enterprise, LLC, d/b/a Best Auto, 40 Summer Street – Paula read the Public Hearing notice as follows: The Licensing Authority will hold a public hearing on June 14, 2011 at 7:15 PM in the Joseph F. Bilotta Meeting Room, 2nd Floor Town Hall on the Class II License application submitted by Aske-Ojong Enterprise, LLC, d/b/a Best Auto for a Class II License. This license is to be exercised at the premise located at 40 Summer Street, Lunenburg MA. Paula Bertram, Chairperson, Board of Selectmen/Licensing Authority Present was Mr. Priestly Bisong; he informed the board that he intends to sell 20 used automobiles. Zoning Board of Appeals has provided their determination and Paula noted that the applicant will have to comply with their requirements. Hours of operation will be 9:00 AM to 7:00 PM, and will have appropriate signage. Michael Kelly was present and informed the board that he held a prior license for 70 cars at this same site as there is about an acre of land. Tom move to approve the Class II License, Dave seconded voted unanimously to approve.

3. 7:30 PM Joint Session w/Conservation Commission – Present from Conservation Commission, Chair Rob Verge and Conservation Agent, Matthew Marro on the Lake Whalom complaint on the level of Lake Whalom and per Rob as this is a Great Pond and the State gave the authority to the regulate the lake to the Board of Selectmen and they in turn turned it over to the Conservation Commission. It has been determined that this is not a dam, but a spillway. The Conservation Commission placed conditions on the spillway and they haven't received any complaints from residents. We're dropping the lake down by 1 foot by not installing the boards which will result in having more beach area. Matt Marro, Conservation Agent for Conservation Commission informed the board that the Commission filed for a determination with the State themselves as the Lake Association was not willing to proceed with this, in order to have it official and it was found to have negligible impact. Commission looked at it from the Wetlands protection standard. Paula questioned if we have anything in writing stating from Dam Safety that we are exempt from dam requirements, which the Commission has on file. Determination of Applicability has been also sent to the State. Responsibility for keeping the spillway clean falls upon the property owner, however the Conservation Commission will be monitoring.

Steve's concern is who will be fielding the phone calls from property owners who may have docks on the water and now they'll be experiencing lower water levels. Matt commented that the Conservation Commission only looked at the impact as far and environmental factors; the recreational impact is under the jurisdiction of the State (DCR).

Paula noted that the abutters were not informed about this change and questioned the owners of the spillway and per Rob, it is owned by a group, an association, and they are the ones who have requested not to put in the boards and as such they are the ones who have been responsible to put in the boards. According to Rob the property owners either live on the lake or have authority to use the area.

According to Matt, when they start seeing a negative impact to boaters, in most cases you will find that there is also an environmental impact and we will look at this again. DCR from the State has the regulatory authority for Great Ponds which for Lunenburg is two ponds; Lake Whalom and Massapoag.

Per Dave if people are having issues they should start with the Lake Association.

Paula this is really informational as we really don't have authority as far as recreational issues and per Matt he will contact DCR should there be an impact as Mr. deBettencourt's concerns were shared. People are also able to contact Matt through the Conservation Commission.

Lake Shirley members of the LSIC were present as well. According to Rob, a complaint was received on the level of the lake. Last year there was a lot of rain in the spring, and summer and fall there was no rain. What has happened is even the lake bottom was frozen and what has been happening is that some people had no water as they have very shallow wells. Conditions we've had with all the ice and snow, may get a methane gas from the lake, which is the decaying matter may also be a larger fish kill than normal which are all attributed to the winter conditions that we've had.

Ron Wilson, Dam Keeper informed the board that the lower valve is kept open all winter long and they maintain readings. Where the forecast was for heavy rains, both valves had been wide opened and remain so today.

Paula commented that the town of Shirley's concern is to maintain a minimum flow and maintain safety requirements.

Ron informed the board that Rich does furnish the readings to the Shirley Conservation Commission and they are there at least twice a week and maintain a record of the readings. They measure the lake level on the average at least twice a week. Lake should be filled by April 1st however as there is still ice on the lake, they will leave the two valves open longer. Paula would like to periodically receive copies of those logs, whether it's quarterly, it's just information that we should have. Steve questioned if it's been discussed to automate the gates to make it easier for them to be opened/closed. Per Ron they have discussed this and due to the costs they've decided not to pursue at this time. Paula has had discussions with Mark Donovan who was the previous dam keeper on Lake Shirley and he strongly advised against automating the gates and is willing to come before the board to discuss his reasons why. Joanna Bilotta informed the board that they've asked the Dam Keepers every year and they have told us that this is not a problem. The Sunday after Columbus Day is typically when they open the gates and then they have to have the lake filled by April 1st, they do not exceed six feet. There is a schedule of opening and closing based upon whether conditions, lake levels, rain and runoff. Paula questioned where we stand with some of the deficiencies and per Joanna; some of these issues have been taken care of last year. Paula would like to have a punch list of what needed to be done and what has been done.

CURRENT BUSINESS

1. **Review STM/ATM Warrant** – Kerry informed the board that this has to be sent to the printer by April 7th and board will review and make recommendations at their meeting of April 5th.
2. **Jones House RFP** – Kerry received the prior meeting that the board had and sent the RFP off to Town Counsel and a separate preservation agreement was drafted. She just received this information today and would like to forward to the Historical Commission to ensure that it meets their needs. Would also like to have more language with specifically what they are looking for in the area of preservation, interior/exterior. Reviewed the anticipated dates for bidding as follows: Finalize Documents – Friday, April 8, 2011, advertise in Central Register Wednesday, April 20th, advertise in local newspaper Friday, April 22nd and 29th, Pre-Bid Conference Monday, May 2nd, deadline for receipt of proposals Tuesday, May 31st and bid award no later than Wednesday August 31st. We are hoping to stick to this timetable and would like to get this sold as soon as possible so that the potential purchaser will have ample construction time, hoping to receive bids by May 31st. Paula's concern is moving up to August 31st and that by not awarding before that time would lose the construction time period. Steve's concern is whether it will be difficult to get a loan if it's not compatible with loan agreements, specifically the development agreement. Paula noted that according to Mr. Slattery, this is pretty standard language and it has gone before counsel. Kerry noted that this is up to the potential bidder and their opportunity to secure funding. Tom noted that the whole language protection is to ensure that it isn't sold by the purchaser and falls into farther disrepair. Ernie commented on preserving the interior room cabin size and count of the rooms and exterior style. Dave noted that the main concern of the Historical Commission was the exterior as restricting the interior would further reduce potential bidders. RFP should be available by April 8th.
3. **Budget Update / Health Insurance** – Paula would like the meeting on April 5th focus mainly focused on the budget as well as the warrant articles. Kerry provided the attached information that was provided at the Finance Committee Public Hearing. Also provided and reviewed an updated chart on estimated impact of town meeting spending on your fiscal tax bill. Board also wants to discuss how the board supports the assumptions put in place by the Town Manager.
4. **Minutes** – None.
Warrants - #51 11, 3/17/11 - \$156,257.83 and #52 11, 3/22/11 - \$199,340.43 reviewed and signed.
Action File Issues - None
5. **Committee Updates** –
➤ Tom Mass Broadband had a teleconference and a meeting, they are currently reviewing the broadband maps of each town and have sent them to us to make available to residents for review. Kerry believes that the Cable Advisory Committee may be able to assist as Paula believes that we received a map from Comcast during our past negotiations.
6. **Department Updates** - None
7. **Town Manager Updates** – Kerry provided the attached update on the snow and ice expenditures and detail for expenditures as the board had requested.
RFP for the Solar Farm will be released on March 30th, which was reviewed by DOER.

Also provided a draft of what the new website will look like; the picture section will have a slide show and will have representative slides of Lunenburg. We are still in the design stages and would ask for the board's comments. Tom questioned if the IT Director could obtain a new domain name and per Kerry we have applied and this has been granted to Lunenburg.MA.Gov. site and when we launch, hoping to do May 1st and anticipate switching over to .gov on May 1st.

OLD BUSINESS

COMMITTEE APPOINTMENTS/REAPPOINTMENTS/RESIGNATIONS

EXECUTIVE SESSION

1. M.G.L. Chapter 39, §23B to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position. Real property not to return to regular session.

UPCOMING MEETING SCHEDULE

April 5, 2011

Being no further business board voted unanimously to adjourn Regular Session at 8:22 P.M. voted by roll call vote to convene Executive Session at 8:23 P.M.; Steve aye, Tom aye, Paula aye, Ernie aye and Dave aye, in accordance with M.G.L. Chapter 39, §23B(6) to consider the purchase, exchanged, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Chairman announced that the Board would not be returning to Regular Session.

Respectfully submitted,

Laura Williams, Chief Administrative Assistant
Board of Selectmen

Town of Lunenburg Proposed Annual Budget -FY2012

March 17, 2011

FY2012- Revenue Estimates

FY2012 Projected Revenues

Property Tax State Aid Local Surcharges Amortized Costs



FY2012 Recommendation

- Matching dollars with service level needs, i.e. no "flat" increases
- Funding to enhance Public Safety and Public Works
- No funding for Road Management Plan

FY2012- Revenue Estimates

- Property Tax -
 - Prior Year base plus 2 1/2% increase (\$595,774)
 - Estimate for New Growth (\$350,000)
- | Entity | Projected Value | Revenue Tax Return |
|-----------------|-----------------|--------------------|
| General Fund | \$15,000,000 | \$2,200,000 |
| Police/Landfill | \$2,200,000 | \$312,112 |
| Board of Health | \$1,200,000 | \$175,500 |
| | \$17,400,000 | \$2,687,612 |
- Overrides & Exclusions- capital, debt
 - No Override proposed
 - Debt Exclusions decreased by \$13,928
 - State Law requires you to assume 100% collection rate
 - Estimate for FY2012 = \$18,767,335

FY2012 Recommendation

- Funding to cover all contractual salary increases
- Funding to cover all salary increases due SAP employees- implementing new grid
- Balanced budget proposal is based upon use of recurring revenues for operating costs, meaning there is NO request for a draw on either Free Cash or the Stabilization Fund

FY2012- Revenue Estimates

- State Aid-
 - House 1 relies on a number of actions yet to be acted upon by the Legislature
 - Governor's projection for Ch. 70
 - Slight increase (+\$24,149) over current year
 - 7.23% reduction in Lottery (\$64,672)
 - Better than expected, but still a \$490K decrease (almost 40%) since 2008
 - Reduced level of Quinn Bill still included

FY2012 Revenue Estimates

- State Aid
 - Project 2% cut in Chapter 70 (\$89,968), based upon concern that declining enrollment will result in cut
 - Local Aid Resolution end of March

FY2012 Expenditures

- Operating Expenses are projected to increase \$537,744, or 2.03% over FY2010 adjusted.
- Where is the money going?
 - Lunenburg Public School +\$360,349
 - Unclassified (Insurances) +\$138,587
 - DPW +\$88,043
 - Police +\$79,816
 - Fire +\$62,099
 - Decrease in Debt Service

FY2012- Revenue Estimates

- Local Receipts – **increased \$6,457 (0.27%)**
 - Motor Vehicle Excise Tax, licenses, permits, fees, fines, investment income
 - Elastic Revenues- very dependent upon the economy
 - MVX is the largest component; first indication of what is happening is through Commitment #1, issued in February
 - Commitment was up \$42,407, or 4.97%
 - Estimate for FY2012, 3.5% increase (each 1% = \$12,555)

FY2012 Expenditures

- Unclassified- +\$138,587 (5.85%)
- Health Insurance-
 - Estimated 10% increase in premium
 - Partially offset by adjustment in Employer Contribution from 77.5% to 75%
 - Renewal 13.24%, reduced to 12.74%
 - Additional Impact = \$100K

FY2012- Revenue Estimates Summary

Source	FY11 Actual	FY11 Budget	FY12 Estimate	FY12 Budget	FY12 Estimate	FY12 Budget	FY12 Estimate
State Aid	1,100,000	1,100,000	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000
Local Receipts	1,400,000	1,400,000	1,464,457	1,464,457	1,464,457	1,464,457	1,464,457
Other	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total	3,500,000	3,500,000	3,474,457	3,474,457	3,474,457	3,474,457	3,474,457

- Areas of interest:
 - House 1 is generally viewed as the base level for State Aid
 - What will House & Senate Budgets show for State Aid?
 - New Growth Projection
 - Approved residential developments

FY2012 Expenditures- Health Insurance

- FY2012 Renewal due February 2010
- Have been told to expect 10%
- Existing agreement with PEC
- Governor's proposal regarding Health Insurance Reform

FY2012 Expenditures

- Debt Service -\$121,933
- Impact to General Fund -\$121,933
- Includes costs associated with DPW Renovation

	FY2011	FY2012	
Fund DPW/Service	\$ 2,497,841	\$ 2,779,148	\$ 171,307
Other:			
- Equip	\$ 441,224	\$ 477,270	
- Sewer Rebuildout	\$ 402,498	\$ 441,328	
- Water Rebuildout	\$ 42,279	\$ 42,344	
- Signic Permits	\$ 19,472	\$ 19,472	
- SDBA	\$ 170,657	\$ 169,657	
- Impact to General Fund	\$ 170,657	\$ 169,657	\$ 106,344

FY2012 Expenditures-

Fire Department

- FY2012 requested appropriation = \$838,062
- \$62,099 increase (8.00%)
- Station has personnel M – F, 6:00 a.m. to 6:00 p.m. All other coverage is by call
- \$25K to provide some coverage during off hours; Per-Diem Personnel
- Weekend coverage S/ S; 12 hours; \$50K
- Balance to cover contractual salary increases, restore cuts to overtime & training

FY2012 Expenditures-

Retirement Assessment

- Received FY2012 Assessment
- \$597,771, which represents an 2.39% increase
- Again, will take advantage of the 1 payment option, which saves about 2%, \$11,500
- Town has benefitted from pension reform and negotiating good contracts!

FY2012 Expenditures-

Other Protection

- Inspectional Services Department
- Continued increase in workload due to development
- Restore funding for Assistant Building Inspector
- FY2012 request is \$191,083, which is an increase of \$8,822, or 4.84%, for Plumbing, Wiring, Gas Inspectors

FY2012 Expenditures-

Police Department

- FY2012 Appropriation Request - \$1,363,213
- 6.22% increase, \$79,816
- New Officer- split shift
- Additional off-site training
- Loss of State Grant Funding
 - Community Policing
 - Specialized Investigations

FY2012 Expenditures-

DPW/ Facilities

- FY2012 request is \$1,429,700, which is an increase of \$88,043 or 6.56%
- No increase Snow & Ice
- No funding for Road Maintenance Plan
 - Town must consider additional funding source
- \$15,000 to cover new mandate- MUTCD; signs
- Partially restore position cut in FY2009

FY2012 Expenditures-Solid Waste

- FY2012 request is \$127,500 for Recycling Program and cost of Trash Removal for Public Buildings
- Contract expires June 30, 2011
- Out-to-bid in March
- Will require separate prices for Recycling & Solid Waste

FY2012 Expenditures – Lunenburg Public Schools

- Town Manager's Preliminary Recommendation is \$14,774,297
 - Increase of 2.5%, or \$360,349
 - Unfortunately, no where near the Superintendent's Recommendation
 - Town must work diligently to reconcile the LPS budgetary needs given the financial constraints and decreasing student enrollment

FY2012 Expenditures- Council on Aging

- A small department that sees lots of activity!
- FY2012 request is \$118,460, which is an increase of \$13,384, or 12.74%
- Increase in Outreach Service hours
- No custodian, but will likely dedicate set hours from DPW (restored position)

FY2012 Expenditures – Monty Tech

- Original Assumption included 2.5% increase
- Final Assessment: \$628,573
- Decrease of \$20,389

FY2012 Expenditures- Lunenburg Public Library

- FY2012 request is \$346,956
- Minimum appropriation needed to qualify for State Aid
- 50% of CWMARS assessment in Operating Budget; balance from State Aid
 - Looking to fully fund CWMARS in budget in FY2013
- Another small department that sees a lot of activity!

FY2012 Expenditures – Capital Planning Committee

Recommendation:			
	vote	amount	bond
General Technology	5-0	\$ 34,000	
School Technology	3-0	\$ 45,000	
OPW, Front End Loader	5-0	\$ 125,000	yes
Fire, Engine 2 Retrofit	3-0	\$ 50,000	yes
Police, Vests	5-0	\$ 3,800	
Police, Cluster Equipment	5-0	\$ 24,000	
TRANS, Parking Lot	5-0	\$ 110,000	yes
TRANS, Cym Benders	4-1	\$ 25,000	yes
TRANS, Whiteboards	5-0	\$ 19,000	yes
TRANS, Cym Benders	5-0	\$ 15,000	yes
HS ADA Access- Main Ent.	5-0	\$ 25,000	yes
Fire-Road, OPW/Police	5-0	\$ 20,000	yes
total:		\$ 522,750	

FY2012 Expenditures – Capital Planning Committee

Scenario Assumptions

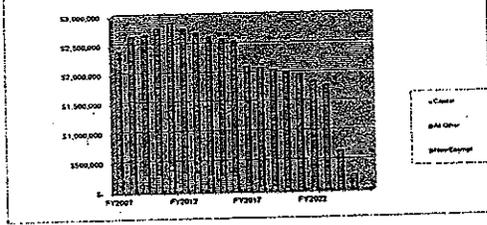
Amount	329,000
Term Years	5
Rate	3.500%
Amortization	straight line

Annual
Debt Service

Year	Balance	Principal	Interest	Total
FY2012	389,000	77,800	13,519	91,419
FY2013	311,200	77,800	10,972	88,802
FY2014	233,400	77,800	8,366	86,166
FY2015	155,600	77,800	5,718	83,518
FY2016	77,800	77,800	3,072	80,872
Total	1,357,000	390,000	40,647	430,647

Existing Debt Service

Debt Service by Fiscal Year



	FY12	FY13	FY14	FY15	FY16
General Expenditure Assumptions:					
1. All utilities, except telephone, are projected to increase 5% per year					
2. Telephone expenses are projected to increase 2.5% per year					
3. All other expenses, except where noted below, are projected to increase 2%					
4. All personnel expenses, except where noted below, will increase in accordance with approved contracts.					
5. All dues, memberships, training, mileage reimbursement accounts have been restored	\$ 7,905	\$ 7,905	\$ 7,905	\$ 7,905	\$ 7,905
Special Expenditure Assumptions:					
1. General Government: create PT HR Coordinator position; transitioning to FT in FY2015.	\$ 25,000	\$ 30,000	\$ 35,000	\$ 50,000	\$ 60,000
4. Police: Add 1 Patrol Officer per year FY12, 13 & 14; add 1 Sergeant in FY15	\$ 55,000	\$ 110,000	\$ 165,000	\$ 228,848	\$ 228,848
5. Fire: Phase In 2nd shift, 2 person coverage, 50% of week in FY12; 100% of week by FY13.	\$ 38,000	\$ 76,000	\$ 76,000	\$ 76,000	\$ 76,000
7. Building Inspection: additional hours for PT Assistant Building Inspector	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
8. Emergency Management: increase stipend from \$2,500 to \$5,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
11. DPW: \$50K per year for Crack Sealing Program	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
12. DPW: Add one laborer/equipment operator position per year	\$ 40,000	\$ 80,000	\$ 120,000	\$ 160,000	\$ 200,000
15. DPW: Facilities, one additional maintenance worker	\$ 40,000	\$ 40,800	\$ 41,616	\$ 42,448	\$ 43,297
17. COA: add additional PT hours for Outreach	\$ 15,450	\$ 16,050	\$ 16,662	\$ 17,286	\$ 17,923
19. Library: Pay CWMARS membership out of operating budget	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
22. Contribution to Stabilization Fund to maintain 5% savings target	\$ 100,000	\$ 104,750	\$ 108,710	\$ 112,525	\$ 116,227
23. \$750K toward Pavement Management Plan each year	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
24. \$500K toward Capital Plan each year	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
sub-total:	\$ 1,278,450	\$ 1,422,600	\$ 1,527,988	\$ 1,652,108	\$ 1,707,296
Projected Deficit:	\$ (2,776,890)	\$ (3,258,448)	\$ (3,630,185)	\$ (3,982,234)	\$ (4,261,521)
back out new costs from projected deficit:	\$ (1,498,440)	\$ (1,835,848)	\$ (2,102,197)	\$ (2,330,126)	\$ (2,554,226)
3. General Government: increase Town Clerk's Salary by 10% in FY12; 2.5% per year thereafter.					
2. General Government: increase Legal Expenses by 3% per year.	\$ 4,056	\$ 5,171	\$ 6,315	\$ 7,487	\$ 8,688
6. Fire: Assume in-house dispatch	\$ -	\$ 4,500	\$ 9,135	\$ 13,909	\$ 18,826
7. Building Inspection: additional hours for PT Assistant Building Inspector	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
9. School Department: use Superintendent's projections	\$ 777,924	\$ 1,700,924	\$ 2,344,924	\$ 2,911,924	\$ 3,495,624
10. Monty Tech: assume increase of 3.5% per year	\$ 31,780	\$ 55,153	\$ 79,344	\$ 104,382	\$ 130,296
13. DPW: increase Snow & Ice Supplies by 5% each year, others by 2%	\$ 10,100	\$ 20,657	\$ 31,693	\$ 43,231	\$ 55,294
14. DPW: Fleet Maintenance & Fuel, increase all accounts by 5% per year	\$ 6,879	\$ 14,102	\$ 21,687	\$ 29,650	\$ 38,012
16. Solid Waste: 5% per year	\$ 6,250	\$ 6,250	\$ 12,813	\$ 12,813	\$ 19,703
18. Library: Increase hours to restore cuts made in FY10	n/a	n/a	n/a	n/a	n/a
20. Retirement Assessment: increase 10% per year	\$ 58,381	\$ 122,600	\$ 193,240	\$ 270,945	\$ 356,421
21. Workers Compensation: increase 5% per year	\$ 3,000	\$ 6,150	\$ 9,458	\$ 12,930	\$ 16,577
sub-total:	\$ 899,314	\$ 1,935,336	\$ 2,707,293	\$ 3,404,784	\$ 4,135,753

benefits units

FY2012 - 2016 Financial Forecast

	FY12	FY13	FY14	FY15	FY16
Revenue Assumptions:					
1. Property Tax increases 2.5% per year, plus whatever amount is necessary to cover Exempt Debt.	\$ 424,384	\$ 442,494	\$ 462,306	\$ 478,864	\$ 495,835
2. New Growth increases in FY12 & FY13 to account for Emerald Place and Tri-Town Landing Developments.	\$ 300,000	\$ 350,000	\$ 200,000	\$ 200,000	\$ 200,000
3. All State Aid accounts decrease by 10% in FY12, but increase by 2.5% each year thereafter.	\$ (603,006)	\$ (467,330)	\$ (328,261)	\$ (185,716)	\$ (39,607)
4. No growth in FY12 Local Receipts over adjusted FY11 projections; 2.5% increase each year thereafter.	\$ 59,302	\$ 119,874	\$ 181,961	\$ 245,601	\$ 310,831
5. No change in Available Funds	\$ -	\$ -	\$ -	\$ -	\$ -
6. No draw on Stabilization Fund.	\$ -	\$ -	\$ -	\$ -	\$ -
net:	\$ 180,679	\$ 445,038	\$ 516,006	\$ 738,748	\$ 967,059

FY2012 - 2016 Financial Forecast

Speidel

Revenue Assumptions:

1. Property Tax increases 2.5% per year, plus whatever amount is necessary to cover Exempt Debt.
2. New Growth increases in FY12 & FY13 to account for Emerald Place and Tri-Town Landing Developments.
3. All State Aid accounts decrease by 10% in FY12, but increase by 2.5% each year thereafter.
4. No growth in FY12 Local Receipts over adjusted FY11 projections; 2.5% increase each year thereafter.
5. No change in Available Funds
6. No draw on Stabilization Fund.

General Expenditure Assumptions:

1. All utilities, except telephone, are projected to increase 5% per year
2. Telephone expenses are projected to increase 2.5% per year
3. All other expenses, except where noted below, are projected to increase 2%
4. All personnel expenses, except where noted below, will increase in accordance with approved contracts.
5. All dues, memberships, training, mileage reimbursement accounts have been restored

Special Expenditure Assumptions:

1. General Government: create PT HR Coordinator position; transitioning to FY in FY2015.
2. General Government: increase Legal Expenses by 3% per year.
3. General Government: increase Town Clerk's Salary by 10% in FY12; 2.5% per year thereafter.
4. Police: Add 1 Patrol Officer per year FY11, 12 & 13; add 1 Sargent in FY15
5. Fire: Phase in 2nd shift, 2 person coverage, 50% of week in FY12; 100% of week by FY13.
6. Fire: Assume in-house dispatch
7. Building Inspection: additional hours for PT Assistant Building Inspector
8. Emergency Management: increase stipend from \$2,500 to \$5,000
9. School Department: use Superintendent's projections
10. Monty Tech: assume increase of 3.5% per year
11. DPW: \$50K per year for Crack Sealing Program
12. DPW: Add one laborer/equipment operator position per year
13. DPW: increase Snow & Ice Supplies by 5% each year; others by 2%
14. DPW: Fleet Maintenance & Fuel, increase all accounts by 5% per year
15. DPW: Facilities, one additional maintenance worker
16. Solid Waste: 5% per year
17. COA: add additional PT hours for Outreach
18. Library: Increase hours to restore cuts made in FY10
19. Library: Pay CVMARS membership out of operating budget
20. Retirement Assessment: increase 10% per year
21. Workers Compensation: increase 5% per year

*Bond Rating
AA-*

22. *Contribution to Stab Fund to maintain 5%*
23. *Fund Pavement Management Plan \$750K/yr*
24. *Fund Capital Plan at \$500K/yr.*

ESTIMATED IMPACT OF TOWN MEETING SPENDING ON YOUR FISCAL TAX BILL

Fiscal Values	Average											
	100,000	150,000	200,000	250,000	300,000	400,000	500,000	600,000	700,000	800,000	900,000	1,000,000
Fiscal 2011 Taxes	1,616	2,424	3,232	4,040	4,848	6,464	8,080	9,696	11,312	12,928	14,544	16,160
Fiscal 2011 Base	1,527	2,290	3,054	3,817	4,581	6,108	7,635	9,162	10,689	12,216	13,743	15,270
FY2011 Debt Exemption	89	134	178	223	267	356	445	534	623	712	801	890
To calculate the dollar impact of any additional expenditures that may be considered by Town Meeting, use this chart below.												
Article Amount	100,000	150,000	200,000	250,000	300,000	400,000	500,000	600,000	700,000	800,000	900,000	1,000,000
10,000	0.90	1.35	1.79	2.24	2.69	3.59	4.49	5.38	6.28	7.18	8.08	8.97
25,000	2.24	3.37	4.49	5.61	6.73	8.97	11.22	13.46	15.71	17.95	20.19	22.44
50,000	4.49	6.73	8.97	11.22	13.46	17.95	22.44	26.92	31.41	35.90	40.38	44.87
75,000	6.73	10.10	13.46	16.83	20.19	26.92	33.65	40.38	47.12	53.85	60.58	67.31
100,000	8.97	13.46	17.95	22.44	26.92	35.90	44.87	53.85	62.82	71.80	80.77	89.74
150,000	13.46	20.19	26.92	33.65	40.38	53.85	67.31	80.77	94.23	107.69	121.15	134.62
200,000	17.95	26.92	35.90	44.87	53.85	71.80	89.74	107.69	125.64	143.59	161.54	179.49
250,000	22.44	33.65	44.87	56.09	67.31	89.74	112.18	134.62	157.05	179.49	201.92	224.36
300,000	26.92	40.38	53.85	67.31	80.77	107.69	134.62	161.54	188.46	215.39	242.31	269.23
350,000	31.41	47.12	62.82	78.53	94.23	125.64	157.05	188.46	219.87	251.28	282.69	314.10
400,000	35.90	53.85	71.80	89.74	107.69	143.59	179.49	215.39	251.28	287.18	323.08	358.98
450,000	40.38	60.58	80.77	100.96	121.15	161.54	201.92	242.31	282.69	323.08	363.46	403.85
500,000	44.87	67.31	89.74	112.18	134.62	179.49	224.36	269.23	314.10	358.98	403.85	448.72
550,000	49.36	74.04	98.72	123.40	148.08	197.44	246.80	296.15	345.51	394.87	444.23	493.59
600,000	53.85	80.77	107.69	134.62	161.54	215.39	269.23	323.08	376.92	430.77	484.62	538.46
700,000	62.82	94.23	125.64	157.05	188.46	251.28	314.10	376.92	439.74	502.57	565.39	628.21
750,000	67.31	100.96	134.62	168.27	201.92	269.23	336.54	403.85	471.16	538.46	605.77	673.08
800,000	71.80	107.69	143.59	179.49	215.39	287.18	358.98	430.77	502.57	574.36	646.16	717.95
900,000	80.77	121.15	161.54	201.92	242.31	323.08	403.85	484.62	565.39	646.16	726.92	807.69
1,000,000	89.74	134.62	179.49	224.36	269.23	358.98	448.72	538.46	628.21	717.95	807.69	897.44

Health Insurance Comparison

3/22/2011

	FY09	FY10	FY11	FY12
School	\$ 1,217,498	\$ 1,491,292	\$ 1,592,753	\$ 1,700,000
Town	\$ 1,468,468	\$ 1,606,213	\$ 1,768,342	\$ 1,930,364
total Health Insurance:	\$ 2,685,966	\$ 3,097,505	\$ 3,361,095	\$ 3,630,364
General Fund				
Appropriation:	\$ 25,394,570	\$ 25,613,768	\$ 26,541,071	\$ 27,078,815
School Appropriation:	\$ 14,137,477	\$ 14,445,320	\$ 14,413,948	\$ 14,774,297
Town Appropriation:	\$ 11,257,093	\$ 11,168,448	\$ 12,127,123	\$ 12,304,518
Percent of total				
Appropriation:	10.58%	12.09%	12.66%	13.41%
School Insurance				
as a % of total:	8.61%	10.32%	11.05%	11.51%
Town Insurance				
as a % of total:	13.04%	14.38%	14.58%	15.69%

FOR 2011 09

JOURNAL DETAIL 2011 1 TO 2011 9

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND	250,000	.00	250,000.00	296,477.85	69,176.56	-115,654.41	146.3%
TOTAL EXPENSES	250,000	.00	250,000.00	296,477.85	69,176.56	-115,654.41	
GRAND TOTAL	250,000	.00	250,000.00	296,477.85	69,176.56	-115,654.41	146.3%

** END OF REPORT - Generated by Karen Brochu **

(69,176.56)
(46,477.85)

SNOW EXPENDITURES TO DATE (3/22/11)

	SUPPLIES	CONTRACTED SERVICE	HIRED EQUIPMENT (LABOR)	OVERTIME	TOTALS
APPROPRIATION:	\$ 170,000.00	\$ 55,000.00	\$ 7,500.00	\$ 17,500.00	\$ 250,000.00
EXPENDED:	\$ 127,215.07	\$ 122,890.55	\$ 5,922.00	\$ 40,550.32	\$ 296,577.94
INVOICES IN THE PIPELINE:	\$ 15,917.95	\$ 13,598.30	-	\$ 811.97	\$ 30,328.22
BALANCE:	\$ 26,866.98	\$ (81,488.85)	\$ 1,578.00	\$ (23,862.29)	\$ (76,906.16)

Supplies Detail:

Salt	\$ 59,738.99
Sand	\$ 10,399.74
Diesel Fuel	\$ 20,464.31
Steel Sander	\$ 12,250.00
Tires, Parts & Other Supplies	\$ 24,362.05
total:	\$ 127,215.09