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# Town of Lunenburg

Capital Planning Committee:  
 Jamie Toale, Chairman  
 Dennis Mannone, Jr., Vice-Chairman  
 John Henshaw, Clerk  
 Matthew Allison, Member  
 Heather Sroka, Member



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## Minutes 01/05/16 Meeting

Meeting Posted: Yes  
 Location: Lunenburg Public Library, Wallace Room  
 Present: Dennis Mannone, Heather Sroka, Matt Allison, John Henshaw  
 Absent: Jamie Toale  
 Also Present: Chief Pat Sullivan from 4:30 – 5:30  
 Superintendent Loxi Calmes, Director John Londa from 5:30 – 6:30

1. Meeting called to order by Dennis Mannone at 4:30 pm.
2. Public Comment: None
3. This is an overview of the requests. For details on specific requests, please refer to the Town Manager's summary dated December 17, 2015 in the Capital Planning Committee All Requests binder and the hand-outs from the Fire Department and the School Department.
4. Fire Department Capital Requests presented by Fire Chief Pat Sullivan.

<b>Fire Department</b>
The three Fire Department capital requests total \$700,000.

Request	Explanation:
4x4 Utility Truck with Plow (2003) \$70,000 cost. Priority #1.	This truck is 12 years old and has been driven 72,456 miles. It is corroded in several places and has potential issues with the engine, which may require maintenance. It has a plow, which is also 12 years old. The estimated cost of the replacement includes a plow, which is 12 years old. The price includes all outfitting as a fire vehicle and undercoating to increase resistance to rust. Note: The DPW may be interested in this truck. The school has expressed interest in a used truck. Please see the school requests below for more information on this.
Command Car (2007) \$55,000 cost. Priority #2.	The command car is nine years old, has been driven 74,900 miles and has significant corrosion issues and electrical issues, which makes its command function less reliable. There is a prospect of increased maintenance including new tires and front-end work at an estimated \$5,000 cost in FY17. The Chief plans to trade this in when it is replaced and he estimates its trade-in value at \$4,000 To \$5,000.

<p>Engine #4 (1995)          \$575,000 as of 2016.          Inflation factor is 5% per year.          Priority #3.</p>	<p>At 20 years old Engine #4 is at the end of its projected useful life. It is the second engine out for fire calls. It has cost about \$50,000 over the past three years to maintain Engine #4. It passed inspection this past autumn conditionally and the Pump is showing signs of age and may need to be replaced for around \$5,000 to \$6,000. If the replacement is delayed much longer it would effect on the ladder truck which has been used more often because of the age and condition of Engine #4. There is a prospect of leasing—but this has not been explored.</p>
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5. School Department Capital Requests presented by John Londa and Superintendent Loxi Calmes

School Department
<p>Note that the School Department working with the Technology Department has withdrawn their \$10,000 capital request for servers as they plan to repurpose servers that are now in the primary school.</p>
<p>The five School Department capital requests total \$219,613.94. This total includes the used pick-up truck at \$14,000, and the Fire Department pick-up may be available as a lower cost alternative.</p>

Request	Explanation
<p>Asbestos Abatement at THMS          \$145,000          Priority #1.</p>	<p>Background:</p> <ul style="list-style-type: none"> <li>• There is still \$17,000 unexpended balance from the FY15 capital funding for the first phase of the multi-year project to abate the asbestos in Turkey Hill Middle School [THMS]. This money would be applied to subsequent phases of the project.</li> <li>• Since the School's FY15 capital requests, the scope of the project they to be funded as capital projects has narrowed to the friable asbestos over the ceiling tiles.</li> <li>• The other asbestos abatement (e.g. floors, and the frames around the windows) would become a part of the project when THMS is renovated.</li> </ul> <p>The current request:</p> <ul style="list-style-type: none"> <li>• John Londa explained that the state told the Town that we need to abate the asbestos in THMS and that the Town must pay for this abatement. The state said the Town shall have this done as funds to pay for it are available.</li> <li>• This request is the first of three remaining stages in this part of the THMS asbestos abatement project. The three phases total \$434,000. Each phase would be completed during summer break and is a stand-alone project independent of the other phases. If the Town funds this phase it would not commit funding of subsequent phases in successive years as laid out in the School Department's capital requests.</li> </ul>
<p>THMS Phone System          \$22,000          Priority #2.</p>	<p>The phone system has an expected life of 15 years: When the plan is to renovate THMS the phone system would be replaced. Total costs over the 15-year life of this system of either alternative approach is more expensive.</p>
<p>Replacement Intercom          \$22,000          Priority #3</p>	<p>The current system old and in poor repair, (e.g. another amplifier has been Gerry-rigged for power). It is not capable supporting the ALICE concept for student security, which the department is migrating to.</p>

District HQ Relocation Heat Pump/Air Conditioning \$16,613.94 Priority #4	The \$16,613.94 amount here differs from the \$15,000 shown in the School Department Capital Plan matrix: It is more accurate estimate of costs and includes a ten percent contingency.
Used Pick-Up Truck \$14,000 Priority #5	The schools will consider the utility pick-up truck that the Fire Department has requested be replaced as a lower cost alternative to buying a used pick -truck. Please see above under the Fire Department requests.

6. Minutes:

- Minutes of the October 27, 2015 and January 5, 2016 Capital Planning Committee meetings:
  - All members signed off on these minutes. But there was no formal motion process on whether to approve them, so we will table consideration of these two sets of minutes until the CPC meeting of January 12, 2016.

7. Committee Discussion:

- Dennis observed that the fact that the asbestos abatement project was scaled down and that each phase was independent of the other phases made it easier to manage.

8. Public Comment: None.

9. Adjournment: John made a motion to adjourn; Dennis seconded the motion. The CPC approved the motion 4-0 and the meeting adjourned at 6:45.

Minutes respectfully submitted January 10, 2016 by John Henshaw