

INITIALS \_\_\_\_\_

## ***CAPITAL PLANNING COMMITTEE Lunenburg, Massachusetts***

**Marion M. Benson, Chair  
Carl Sund, Mbr.  
Colleen Shapiro, Mbr.  
Steve Raboin, Mbr.  
Dennis Mannone, Jr., Mbr.**



**17 Main Street  
P.O. Box 135  
Lunenburg, MA 01462**

Minutes  
January 23, 2013

Meeting Posted: Yes  
Place: Ritter Memorial Building, 960 Massachusetts Avenue  
Time: 9:30 AM

Present: Chair, Marion M. Benson, Carl (Ernie) Sund, Colleen Shapiro, Steve Raboin, Dennis Mannone, Jr.  
Absent: Kerry Speidel

**Site Visit, DPW Facility-** Discussion was held on the vehicles, particularly the street sweeper. DPW Director, Jack Rodriquenz provided data on vehicle hours and miles and requested that the Committee keep the discussion relative to the agenda. Number of vehicles and workers was taken off the table. The importance of street sweeping was discussed, noting that beside roadway aesthetics, Mr. Rodriquenz explained the environmental issues caused by runoff from the roadways. The Committee viewed the street sweeper. Mr. Rodriquenz explained the use and condition of the sweeper. The maintenance cost is estimated at \$5000 per year. Committee asked questions pertaining to outsourcing.

**IT Director-**  
**Fire Dept-**  
**Computer-** remain on Plan  
**Toughbook (2)-** remain on Plan  
**B/W Laser Printer-** remain on Plan

**Police Dept-**  
**Computers (5)-** remain on Plan  
**Laptops (2)-** remain on Plan  
**Toughbook (2)-** remain on Plan  
**Color Laser Printer (3)-** remain on Plan  
**Digital Camera (3)-** remain on Plan  
**Fax Machine-** remain on Plan

**Public Safety Building-**  
**48 Port GB Switches (2)-** remain on Plan  
**Tape Backup System-** remain on Plan – will be a backup system, not taped-based.  
**Sonicwall Firewall-** remain on Plan

**Board of Selectmen-**  
**Computer-** remain on Plan

**Board of Health-**  
**Printer-** remain on Plan

**Treasurer-**

**Computers (2)-** remain on Plan

**Printer-** remain on Plan

**Building Dept-**

**Printer (2)-** remain on Plan

**Eagle House-**

**Computer-** remain on Plan

**Fax machine-** remain on Plan

**Library-**

**APC UPS for servers-** remain on Plan

**Town Clerk-**

**Computer-** remain on plan

**Town Manager-**

**Laptop-** remain on Plan

**Ritter Building-**

**Backup domain controller-** remain on Plan

**APC UPS-** remain on Plan

Committee inquired as to possibility of staggering purchases of Mobile Media Carts. Ms. Shapiro noted the total cost of \$64,000 also includes administrative costs. **The \$64,000 is the complete technology request for the School Department.** Committee questioned as to why Town technology and School technology are kept separate.

Future change to technology recommended by IT Director is to get the Town buildings networked in a more uniform way for distribution of services.

Committee looking for more information on the HVAC control upgrade for the schools. IT Director and Director of Facilities and Grounds to confer.

**General Review/Preliminary Prioritization-** 01-16-13 Revision reviewed. Prioritization below.

**4-way flasher on Lancaster Ave at Goodrich St-** Go to Police Dept and request accident count. Ask Chief Marino what specifics are covered under the \$35,000. Place holder at Town Meeting? Need more documentation.

**Reconfigure Townsend Hbr Rd & Mulpus Rd intersection-** Go to Police Dept and request accident count. Place holder at Town Meeting? Need more documentation.

**ADA Ramp, Eagle House-** Removed from Plan pending further resolution. Need more information from Director, Council on Aging.

**Pickup w/Plow-** Mileage on current 20 year old vehicle is 10,500±.

**Streetsweeper-** Remove from Plan.

**Demolition of Holman St Cemetery building & West St Park building-** Remain on Plan.

**Ambulance-** Remain on Plan.

**Fire Car-** Deleted from Plan in previous prioritization.

**Fire Dept Equipment-** Remain on Plan.

**Repainting of Town Hall and repair chimney-** Ask Historical Commission to prioritize, if items separated.

**Patrol Cars (2)-** Keep marked car on Plan.

**Portable Radios-** Deleted from Plan in previous prioritization.

**Pistols & Holsters-** Remain on Plan.

**ATV-** Deleted from Plan in previous prioritization.

**Speed Sign-** Deleted from Plan in previous prioritization.

**Shotguns (2)-** Not appropriate for Capital Planning due to cost (\$1,000). Should be requested under Department budget.

**Upgrade School HVAC Control-** Remain on Plan.

**Mobile Media Carts-** Need to break down and go line by line.

**School Floor Replacement in Café & Teacher's lunchroom-** New price of \$16,000. Remain on Plan.

**Asbestos Remediation-** Requesting update with specifics from Mr. Londa, Director of Facilities and Grounds.

**Town Technology-** Remain on Plan with caveat of amending if needed

**Discussion:** Viewing of police vehicles from Westminster will be scheduled for January 30<sup>th</sup>. Department Heads were notified. There was discussion of once viewing has taken place, have a write up in the Ledger for the benefit of the citizens.

Adjourned 1:10 PM.