

INITIALS _____

CAPITAL PLANNING COMMITTEE Lunenburg, Massachusetts

**Marion M. Benson, Chair
Jamie Toale, Mbr.
Colleen Shapiro, Mbr.
Steve Raboin, Mbr.
Dennis Mannone, Jr., Mbr.**



**17 Main Street
P.O. Box 135
Lunenburg, MA 01462**

Minutes
October 2, 2013

Meeting Posted: Yes
Place: Ritter Memorial Building, 960 Massachusetts Avenue
Time: 9:30 AM

Present: Town Manager Kerry Speidel, Chair, Marion M. Benson, Jamie Toale, Colleen Shapiro, Dennis Mannone, Jr.
Absent: Steve Raboin

Minutes 9-25-13 tabled; not available.

Ms. Benson noted electronic mail from the DPW Director increasing the cost of Eagle House ADA-compliant ramp construction from \$25,000.00 to \$40,000.00 after conferring with David Ross Associates. He also noted there is a similar issue with the Townsend Hbr/Mulpus Rd project (FY 2014 Capital Plan) and there should have been a contingency plan to allow for this. As there wasn't, he will build it into future proposals.

Ms. Speidel noted she has not yet updated the financial forecast. There is nothing new at the present time other than the \$500,000 which is always there. This number is too low going forward and the Committee needs to look at a way to increase the amount. She would like the Committee to prioritize past the \$500,000. She would also like all FY15 requests prioritized. Also need to discuss what is Capital and what is not Capital. She noted the pavement management plan. The Town is working with an engineering firm to put together a better plan which will have a mill and overlay component and crack sealing. \$107,000 had been put in the budget for additional road work and she hopes to be able to increase that amount. Ms. Shapiro inquired about unfunded requests from prior FY. If they did not resubmit on FY15 Form B's, how do they handle? Should Committee still prioritize even if department head not asking for item? Ms. Speidel requested the Committee ask the department head why the item is not being requested. She also suggested, regarding Passios and the High School, that the Committee put in the figures the Director of Building and Grounds had in 2016 going forward so it's reflected; with a footnote subject to change.

The upcoming schedule was noted. October 9- School Department, October 16- Police Department, and October 23- DPW. No meeting scheduled for November 27th. December 4 and December 11 were added to the calendar for review process.

Adjourned 10:54 AM.