

**Lunenburg Council on Aging
Meeting Minutes
April 14, 2015**

Minutes Approved at May 12, 2015 COA Meeting

CALL TO ORDER: Chairperson Pete Lincoln called the meeting to order at 9:35AM.
A moment of silence was observed in honor of former COA board member Jane Doyle.

Present: Pete Lincoln (Chairperson), Deb Seeley (Vice Chair), Doreen Noble (Director), Debbie Lincoln, Sarah Grant, Diane Nowd, Betty DiGiacomo, Cheryl Moisan, Judy Tarbell, Jacquelyn Dwyer, Kevin McNally, Brian Guenard & Sue Doherty (Admin. Asst).

ANNOUNCEMENTS: Mr. Lincoln thanked Ms. Dwyer for her work on developing the Eagle House Facebook page. Ms. Dwyer spoke to say how she pleased she was to see how well the page is working.

MINUTES APPROVAL: Ms. Dwyer moved to accept the March 10, 2015 Council on Aging minutes. Ms. Moisan seconded. On vote, motion carried unanimously.

CURRENT BUSINESS

1. Director's Report: Ms. Noble reported on the following concerning the Eagle House Senior Center Meal Site Coordinator Jeanne Tatro has completed the Serve Safe Training and waiting on the certificate to arrive.

Meal Site Worker Judy Alario will be returning to work after a lengthy illness.

Meal Site Coordinator Ruth Swiecicki will be returning to work in May and working throughout the summer months.

The Salad Bar will be reinstated on the last Thursday of each month at the meal site. MOC Nutrition meal will also be available to luncheon participants every Thursday.

Ms. Noble had attended a MOC Nutrition meeting and reported that there has been staffing changes in that organization. Meals on Wheels intake forms will now be the responsibility of the Eagle House Outreach worker to complete with new clients.

With cribbage attendance increasing at the senior center and lack of space due to other events being held, the cribbage day has been changed from Mondays to Tuesdays.

It had been suggested to the Lunenburg Turkey Hill Lions Club that a change from Wednesdays to Fridays for the monthly pancake breakfast might be a better option for that organization. The reason for this suggestion was that Wednesday activities at the senior center have increased causing bedlam with the running of the MOW's from the kitchen and interfering with the Stretch & Tone class in the morning. A simple "yes/no" questionnaire was provided at the 4/8/2015 pancake breakfast and participants preferred to keep this event on the 2nd Wednesday of the month.

The "Traveling Toothfairy" has returned to the senior center by appointment only, once per month. Marcy Foreman RDH, BS will be performing oral health screenings at reasonable rates.

The "Dine Around Club" will not be returning as an activity through the senior center "offsite". Currently the Outreach Coordinator is working on developing an "Evening Dine In" at the senior center to be catered by area establishments.

The Eagle House Supporters Inc. have agreed to pay for a gardener to take care of the daily watering and upkeep of the gardens at the senior center.

The Lunenburg High School Student Council will be providing a "Senior Citizen Prom" at Lunenburg High School on May 16th at 4pm.

The new MART bus route has begun for Lunenburg residents and schedules are available at the senior center.

The Eagle House will be a collection site for a Twin City Paws fundraiser during the month of May. There will be a collection box available for old shoes which will be turned into an agency in return for funds for their organization.

- **Budget Report:** Ms. Noble informed the board that she will have a budget report prepared for them at the May COA meeting.
- **Building Repair Progress:** New LED lighting has been installed throughout the senior center. This was made possible through a grant which the Lunenburg Green Communities Task Force had obtained.
The ice damage to the senior center which had occurred over the winter is in the process of being repaired. DPW is looking into the possibility of installing a "rubber" roof over the problem areas.
- **Boston Post Cane Recipient:** It has been determined that a procedure which had been established in "1998" by the COA and Board of Selectmen will be followed to determine who the next Boston Post Cane Recipient will be. Currently there are 5 candidates to be contacted and they must meet certain criteria in order to receive the cane. Criteria for Selection includes:
 1. Oldest registered voter, according to Town Records
 2. Resident of Lunenburg at least 25 years during their lifetime, as verified by Town records
 3. An active member of the community in the past.The Town Clerk and Director will be making the determination of who the recipient will be.
- **Eagle Scout Walkway:** The Board of Selectmen have approved the Eagle Scout candidate, Logan Marshall, request to build a walkway between the upper and lower parking lots at the senior center. Mr. Marshall still needs to obtain approval from the Boy Scout Council before he can move forward with this project.

2. Expiring COA Terms Renewal

Mr. Lincoln reviewed with the board the Selectmen's process for board appointment renewals.

Currently there are three COA board members, Brian Guenard, Debby Lincoln, & Betty DiGiacomo, whose terms will be ending in June 2015. All have expressed their desire to be re-appointed to the COA board and were given appointment renewal forms to fill out.

3. Wish List for submission to Supporters of Eagle House Inc.

Board members discussed items for the wish list to be submitted to the Eagle House Supporters for purchase which included a storage shed and shade trees.

Mr. Lincoln mentioned that he has been communicating with Dave MacDonald concerning the shuffle board court and horse shoe pits. This will be another volunteer driven project with outside donations and remains a work in progress.

6. Task Groups (suggestions):

- **Advocacy** (*charge of task group is to deal with elder issues within Lunenburg*)
Board members updated Ms. Seeley on the meeting which was held with State Rep. Jennifer Benson in her absence.
Ms. Seeley mentioned that the local State Representatives will be holding a Health Fair/Senior Conference on April 23rd and suggested that this might be a good conference for COA members to attend.

- **Communication** (*charge of task group is to deal with how the staff, board members and senior center participants communicate with each other.*)
Ms. Lincoln updated the board about Eagle House Senior Center informational pamphlets. She had contacted the Ledger and researched printing costs but has come to the conclusion that it would be too expensive of an undertaking. These pamphlets will still be available at the senior center and at various other Town locations such as the Town Hall and the Library.
- **Public Relations** – (*charge of task group is to further investigate how to reach a broader audience*)
Facebook Page: Discussed under announcements.

NOTICES & COMMUNICATIONS: A notice was read from Executive Office of Elder Affairs announcing upcoming COA Board Training sessions.

BOARD COMMENT: Mr. Lincoln reminded all that the COA Slate of Officers should be discussed at the May meeting and then voted on at the Annual June meeting.

The board set the date of August 17, 2015, from 11AM-2PM, for the Annual Volunteer Appreciation Cookout. The Director will contact the Fire & Police to request their help again this year.

PUBLIC COMMENT: None

ADJOURNMENT

Being no further business, Ms. Dwyer moved to adjourn the COA meeting. Ms. Grant seconded. On vote, motion carried unanimously.
Meeting adjourned at 10:50AM

UPCOMING MEETING SCHEDULE Annual Meeting June 9, 2015, 9:30am

Respectfully Submitted

Susan Doherty - Administrative Assistant Lunenburg - Council on Aging