

**LUNENBURG DPW BUILDING COMMITTEE
TOWN OF LUNENBURG**



David MacDonald, Chair
Joanna Bilotta, Vice-Chair
Jay Simeone, Clk.
James Breault, Mbr.
Janice Carrier, Mbr.
Steve deBettencourt, Mbr.
Leigh Mezzetti, Mbr.

Minutes

October 14, 2010

Meeting Posted: Yes
Meeting Call to order at 4:35

RECEIVED & FILED

NOV 23 2010

**LUNENBURG TOWN
CLERK OFFICE**

Roll Call: Present: Dave MacDonald, Joanna Bilotta, Jay Simone, James Breault, Jan Carrier, Steve deBettencourt. Absent: Leigh Mezzetti

Guest: Jack Rodriquenz, Laura Williams

Minutes:

GENERAL DISCUSSION:

A second interview with:

Helen-Karl Architects, represented by Gregory K. Yanchenko, AA/ Vice President. Mr. Yanchenko presented a "Scope and Fee" proposal to the committee. Mr. Yanchenko made a brief presentation, high lighting certain sections in the proposal. The committee then reviewed the proposal in detail, going section by section. There was discussion regarding change orders, size of the building, changes in design, construction cost and project time table.

The committee then focused on the fee schedule, section 4.0. The Chairmen did some negotiating with Mr. Yanchenko, referring to the committee's budget figures for engineering cost. Mr. Yenchenko said he would need to revisit his cost figures and then he would respond back to the committee via Laura Williams with an answer. Mr. Yanchencko then left the meeting.

The committee than made a motion to accept the amount of \$65,235, or any figure below that, for the total cost of Design/ Construction cost, as proposed by Helene-Karl Architects, as listed on page 7, Section 4.0 of the proposal.

Motion passed. All in favor.

Board Discussion:

There was discussion regarding the budget figure for the project. The DPW Facility Committee submitted a proposal to Town meeting asking for \$990k. The Town Manager made a recommendation of \$1.1 million, because she felt we needed to allow for more contingency. Steve Debettencourt feels we should be referring to the \$1.1 million dollar figure vs. the \$990K, and we should inform the Helen-Karl of that number. The Chairman strongly disagrees. The Chairman feels we should stick by the \$990k budget figure and that the \$1.1M number should only be used for contingencies.

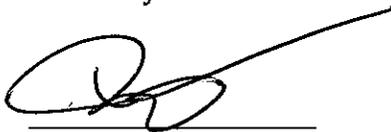
The next meeting will be on Wednesday, 10-14-10, at the Ritter Memorial Building @ 4:30 pm.

Motion to adjourn at 6:15 pm.

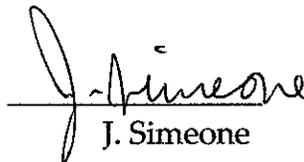
Respectfully Submitted by:

Jay Simeone

Secretary



D. MacDonald



J. Simeone