

Town of Lunenburg

Finance Committee:
Mark Erickson, Chairman
Brian Laffond, Vice-Chairman
Martha McDonald, Secretary
Barbara Reynolds
John Male
Scott Gile



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Lunenburg Finance Committee
Minutes
February 9, 2012

Mark Erickson
3/27/12

Location: Town Hall
Present: Brian Laffond, Martha McDonald, Mark Erickson, John Male, Barbara Reynolds, Scott Gile

- 1) Meeting called to order by the Chairman at 7:02 PM; Town Manager did not attend due to a conflict; Town Accountant did not attend due to close not complete
- 2) Communications
 - February issue of "The Beacon"
 - Linda Douglas is ready for FY11 Town Report inputs; all deadlines needed by 2/24/12; FinCom input may want to address the challenges of FY11
- 3) Minutes Review
 - Minutes reviewed for 12/5/11; BR made motion to accept; JM seconded; all approved
 - Minutes reviewed for 1/26/12; will edit
- 4) Committee/Department Reports
 - Monty Tech – upcoming Open House and Superintendent's dinner
 - Library – one additional hire made for 8 hours; HANDOUT: Library Updates
 - Schools – ME now on School Building Committee as Vice-Chair; now in our MSBA eight-step process; formula starts at 53% reimbursement and you can qualify for additional percentage points; hoping to get up to 60%; feasibility and design study cost must be funded by town until project is approved and then it would be rolled into overall project cost; reviewed conditions of current buildings, i.e. high school built in 1955 and would require \$11M to bring up to standard; TCP built in 1952
 - DPW – moved in administrative offices on Monday; garage doors expected mid-February
 - Service Level Team – meeting held last Friday; school budget should be level service minus \$1.2M; FinCom putting together five year chronology of steps taken to balance budget; next meeting February 27
 - Sewer – Fitchburg rate increase much higher than our 20% increase
- 5) New Business
 - HANDOUT: Schedule for Hearings from Town Manager; should provide guidance to Department Heads on how to target their presentations; ask each Department Head to discuss where the departments will endure the most pain with a balanced budget
- 6) Adjournment – SG made a motion to adjourn at 8:58 PM, BR seconded; all in favor

Minutes respectfully submitted by Martha McDonald



Finance Committee

Fiscal 13 Budget Hearings

Town Hall

February 23, 2012

7:00 p.m. Town Manager's budget recommendations (Joint with BOS)

March 1, 2012

7:00 p.m. Department of Public Works

8:00 p.m. Sewer Commission

8:30 p.m. Unclassified, Debt Service, Other

March 8, 2012

7:00 p.m. Council on Aging

7:30 p.m. Police Department

8:15 p.m. Fire Department

March 15, 2012

7:00 p.m. Monty Tech

8:00 p.m. School Department

March 22, 2012

7:00 p.m. Land Use [Planning, Building, Conservation, Board of Health]

7:45 p.m. Library

8:15 p.m. Administration [BOS, Town Manager, Assessor's, Town Clerk, Treasurer-Collector]

All meetings to be televised on PATV