

# Town of Lunenburg

Finance Committee:  
Mark Erickson, Chairman  
Terri Burchfield, Vice-Chairman  
John Henshaw, Secretary  
Karin Menard  
Caroline Griffis  
Jay Simeone



*Mark Erickson*  
5/14/15

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## Lunenburg Finance Committee April 23, 2015 Meeting

Location: Town Hall  
Present: Mark Ericson, Terri Burchfield, Karin Menard, Jay Simeone, John Henshaw  
Also Present: Jamie Toale--BOS Liaison, Kerry Speidel, Town Manager  
Absent: Caroline Griffis

1. Mark called the meeting to order at 7:00 pm.
2. Communications:
  - A. Public: None.
  - B. Committee:
    - i. The Assn. of Town Finance Comm. (AFTC) will host three workshops on budgeting, OPEB, and Capital on May 14 and 28. More info: [www.mma.org](http://www.mma.org)
3. Town Warrant Articles
  - A. Article 9, The FY2015 Budget Adjustment Article: For specific details see April 16, 2016 email from Kerry Speidel, subject Article 9-FY2015 Budget Adjustments
    - i. A net effect of FY2015 budget adjustments is that \$10,000 has been added to the Pavement Management Program. Net PMP is now \$208,000, \$42,000 less than the goal of \$250,000 per year. But with the increase in Chapter 90 funds, the DPW has more resources for road maintenance.
    - ii. Motion: Terri made a motion to recommend approval of Article 9. Karin seconded the motion and the committee voted 5-0 to approve the motion.
  - B. Article 11-Funding the DPW Collective Bargaining Agreement would cost \$25,588.12.
    - i. Teri made a motion to recommend approval of this article. Karin seconded the motion and the committee approved the motion 5-0.
  - C. Articles 12 and 13 will be taken up by the committee on May 2, before the Town Meeting, when more information is available.
4. Town Manager's Report: On Solar Panels
  - A. The Town is working with a consultant on the feasibility of putting solar panels on the roofs of town buildings—e.g. the south facing roofs of the new Junior-Senior High School—and some parking lots.
  - B. Unutil needs to upgrade their infrastructure to support solar panel installations: Two of their circuits are at their maximum capacity. They have at least one more circuit. They have not yet decided to make the investment.
5. Minutes of the March 26 meeting. Karin made a motion to accept the minutes of the March 26 meeting as submitted and Jay seconded the motion. The committee approved the motion 5-0.

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6. Committee/Department Liaison Updates:

Committee/Department— Reported By:	Update:
Capital Planning--John H.	The committee will meet on Tuesday, May 5 to follow up on on-going issues like what to do with large, multi-year projects like the THMS asbestos abatement project and inadequate projected resources to fund future requests.
Public Works--John H.	John and Jack discussed future costs the Town risks assuming as a result of taking over private roads: The incremental costs of snow and ice removal are often minima, but road maintenance and stormwater drainage are more expensive. The committee may want to look into this and recommend criteria and/or requirements for taking over private roads.
PACC--John H.	No report.
Library—Caroline G.	No report.
Council on Aging—Caroline G.	No report.
Public Safety—Terry	No report.
Schools—Karin	No report.
Monty Tech—Karin	No report.
Sewer Commission—Jay	The commission reviewed maintenance issues, and plans to include Pleasant View in the district. They also have a candidate to run for the open position on the commission.
Green Community—Jay	No report.
Building Re-Use—Mark	At the April 6 meeting the committee reviewed the architectural protection district act. The decision was made to separate the architectural protection district from the general by-law covering the Town Center. The committee will meet with the School Committee on April 30.
School Building--Mark	The Topping Off ceremony is to be held on April 28 <sup>th</sup> . Steel framing is complete in buildings A and B and buildings C and D are progressing. The project is a bit behind schedule, but opportunities remain to make up the time and complete the building on schedule.

7. Future Agenda Items:

- A. Budget Goals and Opportunities
- B. Pavement Management Program
- C. Review contract commitments (E.g. sick leave buy-back.)
- D. Criteria for accepting private roads.

8. Next Meeting: May 14.

9. Adjournment: Karin moved to adjourn the meeting, the motion was seconded by Terri and approved 5-0. The meeting adjourned at 9:01 pm.

- A. Budget Goal

Respectfully submitted by John Henshaw May 6, 2015