

PACC Meeting Minutes
Jan 14th, 2013
Brooks House

L.M.

RL *K*

Members Present: Lance May, Rhonda Lisio, Fred Crellin
Also Present: Ernie Sund, Kerry Speidel

Call to order: 7:03pm

Secretary's Report: The minutes from Jan. 7th were read and approved.

Public Comments: None

Old Business:

- Studio Update
- The Mobile studio equipment has been installed and the initial training was held.
- Lines for phone and internet are in the building. The electrician will start on Wed. to bring them to rm. #11. There will be no additional charge for internet. Broadband may be available in the near future.
- Rhonda asked if there was additional free training in person or via phone.

New Business

- Salary-Admin. Plan (Town Mgr. Kerry Speidel joined us for this discussion)
- Benefits (vacations, sick days etc. are pro-rated = 70% of full-time employees)
- It was recommended that pay be for 5.6 hours Monday – Friday.
- Q: How would vouchers, etc. be taken care of during periods of vacation? A: Some things could be done ahead of time; in other cases we could request help from Peggy Stewart or Nancy Forest at Town Hall.
- Q: Is evaluation/supervision comparable to the COA? A: Yes, while supervision could be from the committee, ultimate disciplinary authority would be held by the Town Mgr. and Personnel Board.
- There was also a discussion about prior approval for vacation time and personal days.

At this time, the Town Manager left, and the committee continued to work on policies related to the Salary Admin. Plan as it applies to PACC.

The meeting was adjourned at 9:25 pm. The next meeting will be on Feb. 4th.

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