

Public Access Cable Committee
Meeting Minutes
April 6, 2015


5/18/15

Roll call:

- 1) Meeting started at 6:08pm.
- 2) Committee members present were Jeff Bajko, Rhonda Lisio, and Steve Walker.
- 3) Non committee members present were Jo McLaughlin, Bob Ebersole, and John Dextraze.

Public comments:

- 1) Revised changes to agenda can be submitted up to 48hrs before meeting.
- 2) Upcoming meetings should be added to bottom of agenda.
- 3) Shrewsbury's PAC policies were submitted to the committee for guidelines.
- 4) Missing meeting minutes for 12/15/2014 and 1/28/2015 (No meeting due to Snow storm).

Review and approve meeting minutes from Feb. 28, 2015 and Mar 9, 2015 meetings:

- 1) Add names to roll call to minutes.
- 2) Change Coordinator's monthly budget report to coordinator's monthly report.
- 3) Committee approved minutes for Feb 25th and March 9th, 2015.

Coordinator's monthly budget report:

- 1) Comcast deposited a check in February. Ending balance was \$300,589.92.
- 2) Contact Comcast for annual report.
- 3) March's spending was within budget.
- 4) PAC Videotaped Are you smarter than a Sixth grader? and Yoga with Linda.
- 5) PAC ran a chamber of congress breakfast meeting.
- 6) Lack of children's program. Jo found Children's National Science Foundation tapes and ran some of them on PAC.
- 7) Promotional sheets for volunteering. Jo posted it on Facebook and she was contacted by a woman who wants to volunteer. This woman does voice over work for Leominster PAC: obituaries.
- 8) Jo was contacted by a military man from Devens, Ma who has an organic cleaning business. He would like to do a show about organic living. The PACC committee Ok'd the idea as long as now product or service advertisement.
- 9) Production calendar for March and April.
- 10) Jason is going to start taping girls Lacrosse.
- 11) Mass Access has a community of emails public access to communicate with each other. Jo started to contact other stations about mobile unit.
- 12) Steve presented information on FATV mobile units.
 - a. Equipment is not specific for van.
 - b. Consider a low cost vehicle: used school bus, trailer, tow vehicle
 - c. Properly wired could be used to replace town hall.
 - d. Suggest four cameras outside broadcast unit.
 - e. Need more fees from cable providers.
 - f. HDTV access channel.

Review and approve access A/V Proposal - Town Hall:

- 1) Total quote for improvement for the town hall control room is 24,589.00
- 2) PACC approved the proposal on the motion of the town approving the work.

Review and approve reformatting of PACC policies:

- 1) Committee liked the format.
- 2) PACC will review the policies, make changes as needed and approve the final draft.

Agenda Items for next meeting:

- 1) Agenda items: Upcoming meeting dates May 11th and June 8th.
- 2) PACC information webpage.
- 3) Bulletin Board Policy.
- 4) Student Video contest.

Adjourned

- 1) Meeting adjourned at 7:47pm.

Approved by vote at PALL Meeting April 6, 2015
 Rhonda Davis

Lunenburg Town Hall
 Jo McLaughlin



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4 Camera Robotic System

Date: 3/25/2015

Qty.	Mfrgr / Model #	Description	List Price	Price	Ext. Price
4	Lumens VCG30	HD/SD PTZ professional camera*	\$ 9,560.00	\$ 1,755.00	\$ 7,020.00
4	Vaddio 535-2000-223	camera mounts	\$ 996.00	\$ 185.00	\$ 740.00
1	IDX IA300A	power supply, connectors + cabling	\$ 1,260.00	\$ 986.00	\$ 986.00
1	Vaddio Precision Camera Controller		\$ 2,295.00	\$ 1,768.00	\$ 1,768.00
4	Visca to cat5 adaptor	adaptor cable	\$ 556.00	\$ 99.00	\$ 396.00
1	Datavideo SE2200	6 input switcher, DVID + VGA inputs, multiview	\$ 4,300.00	\$ 3,893.00	\$ 3,893.00
1	Laptop with software for CG	lower thirds and graphics	\$ 788.00	\$ 598.00	\$ 598.00
1	Decimator 2	HDSDI to composite + HDMI converter	\$ 499.00	\$ 344.00	\$ 344.00
1	NEC EA273WMI-BK	27" Interface monitor	\$ 522.00	\$ 417.00	\$ 417.00
1	Middle Atlantic RM-LCD-PNLK	recessed rack mount for above	\$ 189.00	\$ 134.00	\$ 134.00
1	Magnavox MDR535H/F7/rack	DVD./HDD Recorder with rack mount	\$ 549.00	\$ 399.00	\$ 399.00
1	SurgeX SX1115	power conditioner + surge eliminator	\$ 569.00	\$ 499.00	\$ 499.00
1	VGA KVM Switcher	KVM Switch for Compix PC	\$ 42.00	\$ 35.00	\$ 35.00
1	Cables + Misc Supplies	Cables + Misc Supplies ESTIMATE	\$ 2,340.00	\$ 1,880.00	\$ 1,880.00
1	Custom Design, Installation, tech support, loaner program*	loaner program* + Training estimate	\$ 5,480.00	\$ 5,480.00	\$ 5,480.00
OPTIONS					
	Avocent LVS3500W**	wireless VGA- Projector to Control Room 35'		\$ 795.00	

Quotes good for 30 days
 shipping not included

Submitted by: Robert Haigh

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*Loaner program provided for all equipment on this quote. Normal manufacturer turn around on repairs is 30+ days

- Install Notes**
- Tie in to Leighttronix in same room.
 - Use existing Console
 - Swap existing cameras and wiring for new
 - Reuse existing Audio

List price: \$ 29,945.00 COST: \$ 24,589.00

Wmper Muller 24,069
 \$ 520