

**Minutes of 03/29/2016 Sewer Commission meeting – Lunenburg Town Hall, 2<sup>nd</sup> Floor Meeting Room**  
Attendees: Chair, Carl Luck, Members- Sue Bunish, Mike Nault Absent: John Reynolds and Business Manager, Barb Lefebvre.

Carl called the meeting to order at 7:00pm

This is the first of two televised hearings to discuss proposed changes in regulations. The second hearing will be on April 26th.

**First Hearing** – The Bylaw Change that will be a warrant on the Town Article was presented. Carl explained that there is currently no formal process for regulation changes and this will allow for more visibility. It will improve public awareness of regulation changes and encourage participation. A hearing will be held over two televised meetings to discuss proposed changes. Both televised meetings will be advertised at least five days prior in the local newspaper. Once the hearing is closed the Commission will deliberate and draft the final regulation. Once the changes are approved, a notice of change will be published in the newspaper. The new regulation will take effect at the time of publication.

**Second Hearing** – Changes to the Grease Trap Regulations

The changes to the Grease Trap Regulations were presented. Their purpose is to keep grease out of the system and prevent damage. The Commission has put a lot of energy into achieving full compliance but has been unable to achieve this. After reviewing the regulations, some were found to be unclear and inconsistent with state regulations. Carl reviewed what the Commission has done to date such as: posted agenda items, contracting with Small Water System Services, posting a hearing notice and sending letters to all current grease trap users. The changes presented pertain to the due date for annual permit fees, the fee structure, documentation, posting of CMR 248 requirements, timing for report submittal, water temperatures, how and when measurements are taken, and that restaurants with external units will not be required to submit monthly reports.

**Announcements**

The Town Caucus was held on March 14<sup>th</sup>. Carl Luck and John Reynolds are both on the ballot for 3 year terms. There are two openings for the Commission: a one year term and a two year term.

The warrants the Sewer Commission has for the Town Meeting were reviewed. There are three budget articles: Transfer from Enterprise Fund, Transfer to Capacity Account and Creation of Inflow/Infiltration Stabilization account. There is also the Bylaw Change and the CWMP update.

**Current Business**

**Pratt/Lakeview/Pleasantview SRF Project** – These three betterment areas have been reported as substantially completed. There are 9 to 11 residents already connected. One resident from the betterment has brought up concerns with the Selectmen's idea for a paving program. She felt that it would be unfair if that debt exclusion went through. Carl gave some background on this. It was previously believed that there would not be enough money in the Pavement Management Program to repave local roads. Many residents paid to have their roads repaired. It now appears that there will be money to repave local roads and there is concern about having to pay twice. Her concerns are currently being investigated with support from the Sewer Commission and the DPW director.

**36 Summer Street** – There is a proposed change to mixed use that the Planning Board is reviewing. It has not been brought to the Commission yet but Mike N. has reviewed it. The current business would like to add two apartments and assuming it is already on the line, the Sewer Commission only needs to accept the addition of residential.

**Pump Stations** – The **O&M Contract Plan/Status** was discussed. Mike N and Dave McDonald will be getting together to write the RFP next week at the DPW. It should be completed within two weeks. Small Water System Services has been managing the infrastructure but there is a requirement to rebid after three years. In addition to maintenance of the pump stations, maintenance of generators and the grease trap program are being added to the contract. The **Weekly Reports** appear fine. Dana Street had a check valve issue and Mass Ave had an issue with a dialer. Both have been resolved.

**Minutes** – Carl wants to go back to approving the minutes rather than initialing as it will be easier. The minutes from November 29, 2011 were discussed. Carl L. was absent from the meeting and no current members were on the commission then. Carl noted that the minutes he reviewed were consistent with what happened before and after.

**Motion: Mike N.**

**To approve the minutes from 11-29-2011, although not present it has been reviewed**

**Second: Sue B.**

**Vote was unanimous**

The minutes from March 8, 2016 were discussed. Mike N. noticed that although he was present at the meeting, he was not listed as being present. The minutes will be amended to correct this.

**Motion Sue B.**  
**To approve the amended minutes from 3-08-2016**

**Second – Mike N.**  
**Vote was unanimous**

**Invoices** – Five invoices were reviewed; one from Fitchburg for a usage charge, three from Wright Pierce and one from Kopelman and Paige. All were approved.

**Septic Repair** – The Board of Health's Septic Repair Loan Program was discussed. There have been no new applicants. Loans are available to those who qualify for 20 years at 2% interest.

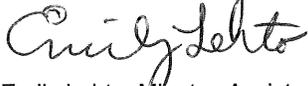
**Website** – The website has been updated with the Grease Trap Regulations and the Bylaw.

The next regular sewer commission meeting will be on April 12<sup>th</sup> at the DPW. There will also be a presentation of Town Meeting articles to the Board of Selectmen on April 19<sup>th</sup> at Town Hall. The next public hearing for the Grease Trap Regulations, the Bylaw Change and the CWMP update will be on April 26<sup>th</sup> at Town Hall. The Town Meeting will be on May 7<sup>th</sup> at Lunenburg High School.

**Motion: Mike N.**  
**To adjourn at 8:18pm**

**Second – Sue B**  
**Vote was unanimous**

Respectfully Submitted,



Emily Lehto, Minutes Assistant