

Minutes of 6/21/2016 Sewer Commission meeting - DPW conference room 520 Chase Rd. Attendees: Chair, Carl Luck, Members- Sue Bunish, John Reynolds Business Manager -Barb Lefebvre DPW Director – Jack Rodriquez
Guests - Alan Wernik, Steve Pederson and Stan Dill

Called to order at 6:01 pm

Announcements

Town Election results– Both Carl L and John R. have been re-elected to serve. There are still two vacancies to fill.

Current Business

The Commission elected officers.

Motion: Sue B.

Second: John R.

Nominated Carl L. as Chair

Vote: Unanimous

Motion: Sue B.

Second: Carl L.

Nominated John R. as Vice-Chair

Vote: Unanimous

Motion: John R.

Second: Carl L.

Nominated Sue B. as Clerk

Vote: Unanimous

Appointments

Alan Wernik from Jaxx Variety had a Waiver Request. There is no longer cooking on the premise. The Commission discussed the situation.

Motion: John R.

Second: Sue B.

To grant waiver to pump once per year

Discussion: Yes, owner's responsibilities

Vote: Unanimous

Steve Pederson from Weston and Sampson came to discuss the Betterment Assessment Project. The Commission reviewed and discussed the proposal. Two copies of the agreement were provided to the Commission.

Motion: John R.

Second: Sue B

To accept the Betterment Proposal submitted by Weston and Sampson

Vote: Unanimous

Stan Dill from Twin City Baptist came before the Commission to discuss the disconnection of a 3bay sink and a waiver request. A letter that Twin City Baptist wrote and that Gary Williams signed was reviewed by the Commission. The Commission requested a copy of the signed permit from the plumbing inspector.

The Commission briefly discussed Utilil (357 Electric) and some concerns they had.

Current Business

Pump Stations – Contract for FY17 Operations & Maintenance - The technical and price proposals from Small Water System Services was discussed and some concerns were raised by the Commission. Clarification of the bid submittal will be requested and discussion followed on the bidding process. Weekly Reports were discussed next by the Commission. Concerns with issues at Mass1 and Mass 2 were examined.

Grease Trap Program - Small Water Systems, Grease Trap/Interceptor Proposal – The Commission discussed what a Time and Materials Contract entails and Small Waters understanding of it. The Commission went on to discuss the fact that the Interceptor Inspections and Hannaford Training that has been requested several times have yet to be completed. **Annual Permit Mailing** – Letters and invoices were sent on May 20th to all twenty accounts. As of June 21st, fourteen have been received.

Crossroads, Brambila – The Commission discussed their non-compliance and their concern of using an engineering firm that may not be certified. They have been notified that the engineer must be certified.

Manhole Inspections – The Commission reviewed and discussed the final report that was received. The Commission also discussed what the best course of action will be to address the issues found.

Pavement plans - The commission voted to remove paving portion from contract. Sue B. recused herself from vote.

Motion: John R.

Second: Carl L.

To remove the paving from the Pratt, Rennie, Lakeview and Pleasantview based on understanding that Town will take up the cost of paving.

Vote: Unanimous

Minutes – The minutes from April 26th (as amended) and from May 10th will be deferred until next week's meeting.

Q4 Commitment - The Q4 Commitment is \$176001.85.

Invoices: The invoices presented for approval are from Fitchburg, Leominster, Wright Pierce and Koppelman & Paige.

Business Manager Report – Vacancy Notices have been posted. **Permits to Connect** -There are four permits to connect. **I/I seminar** – There will be an I/I seminar by Wright Pierce on June 28th in Millbury. **YTD Budget** –The budget was briefly reviewed.

ZBA hearings – The Commission went over the hearings for 8 Mass Ave and 39 Mass Ave.

FYI- Asian Imperials pump-out is on July 7th.

Emily availability – She will be available to work eight hours per week during the summer.

Sewer Funding – New Information on Sewer Funding was discussed by the Commission.

Upcoming Sewer Commission Activities

June 28, 2016 7pm Regular Sewer Commission meeting, Town Hall

July 5, 2016 Joint BOS-Sewer Commission meeting, Town Hall – Joseph Anderson appointment

Commissioners Comments – SCADA was discussed and it was determined no action will be taken.

Motion: John R.

To adjourn at 8:50pm

Second: Sue B.

Vote: Unanimous

Respectfully Submitted,



Emily Lehto, Minutes Assistant