

Minutes of 9/15/15 Sewer Commission meeting (re-schedule from 9/8 meeting)- DPW conference room 520 Chase Rd.

Attendees: Chair, Carl Luck Vice-Chair, Mike Nault, Members- Sue Bunish, John Reynolds, Business Manager, Barb Lefebvre.

Guests: Mike Rivard, Paul Smith

Absent: Troy Daniels

Called to order at 7:01pm

Public Comment – Mike Rivard (Pine Grove Road) commented that the contractors did a wonderful job on the sewer project and he wanted to know when connections could begin. Paul Smith (Elm Street) asked if all homeowners will need a pump to hook up. The Commission discussed the timelines for the project and noted that since Paul S. will not need a pump.

Appointments

Steve Marsden (Elm Street) had an appointment regarding privilege fees but the issue has been resolved.

Current Business

Grease Traps - SWSS FY16 Proposal – The Commission reviewed and discussed the proposal. Discussion followed on scheduling a workshop with Small Water System Services to discuss some issues. **Non-compliant customers** – An updated handout of non-compliant customers was reviewed by the Commission and discussed. Sean Patrick's will be sent a certified letter advising on the accumulating fee. **Deactivation discussion** - There was discussion on the process for deactivation of a grease trap/interceptor and the need for a policy on what it takes to deactivate.

Pratt/Lakeview Sewer Extension project - Project status – The Commission discussed the process of line acceptance and the timing on betterment. Scheduling a workshop was discussed to better understand assessing betterments and setting a reserve.

Review of Pay Applications 1, 2 – Both pay applications were reviewed. Pay application 1 has already been processed.

Motion: Mike N.

Second: John R.

To move forward with payment #2

Vote: Unanimous

Grinder pumps- Specifications and Vendor quotations – Models by E-One and Flygt meet specifications and were discussed. There was also discussion on what should be required of residents and on revising the permit to connect application. The new quotes and that they meet specifications will be posted on the web. Barb L. and John R. will work on revising application.

Motion: John R.

Second: Sue B.

To accept the document "Residential Grinder Pump Station Specifications" for a simplex submersible grinder pump dated 9/14/15

Vote: Unanimous

Pleasantview Sewer Extension project - CJP proposal – The proposal was received but the Commission is still waiting on the DEP approval of SRF change order which requires a Certificate of Title from counsel. The Commission discussed the situation.

Wright Pierce activities - Grinder pump specification and Sewer Regulation update – It was noted that Wright Pierce had provided a quote and was given authorization to work on the grinder pump specs. **Manhole Inspections for DEP Grant** - The Commission reviewed the reduced quote provided and DEP's approval to begin in spring.

339 Electric Ave – Leominster Monument Co. – The Commission reviewed the reviewing engineer's report and discussed the proposed increased use. Barb L. will send a memo to the engineer for the applicant with the privilege and connections fees and invite them to attend a meeting to discuss the change of use.

Highfield Village project – Whitman and Bingham is now the engineer and the plans were reviewed.

Privilege fee assessment – The Commission discussed the need for clarification.

Order of Assessment -30 Elm St., 40 Elm St., & 7 Riley Rd. - The order of assessment was signed off on to record the assessment.

SWSS–Pump stations - Francis St generator – An issue with the controller was reviewed. **Reports** - The weekly reports were reviewed and there were no issues.

Sewer Commission Projects update - Funding Sources for Public Projects/Individuals – The EOCD Septic Grant was discussed along with a tax credit. **Flow Rate/Metering** – The Commission discussed issues with a meter's location.

Business Manager Report - Three invoices from Wright Pierce were reviewed and signed. **Website** - Information put on the sewer website was reviewed. **Public hearings notice** - Zeda's (1 Main Street) will have a hearing on September 23rd with the Zoning Board.

Upcoming Sewer Commission Activities

September 29, 2015 – Town Hall 7pm Regular Meeting

September 30, 2015 – Open Meeting Workshop

Motion: Mike N.
To adjourn at 9:40pm

Second: Sue B.
Vote: Unanimous

Respectfully submitted,

Emily Lehto

Emily Lehto, Minutes Assistant