

**LUNENBURG PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING  
Wednesday, June 2, 2010 at Town Hall  
Retirees' Reception – 6:30 p.m.  
Regular Meeting – 7:00 p.m.**

**RECEIVED & FILED  
SEP 16 2010  
LUNENBURG TOWN  
CLERK OFFICE**

**MINUTES**

School Committee

David Reif, Chair  
Jason Poitras - absent  
Colleen Shapiro  
Donna White  
Gregory Berthiaume

Superintendent

Loxi Jo Calmes

Recording Secretary

Mary Landi

Student Representative

Michael Cronin - absent

Guests

Cyndy Daukantas, Ann Brisson, Bobbie Curtis  
Diane Riley, Jean Jones, Lois Block, Michael Barney  
Brian Spadafino, Kate Albertini, Katie Fairman

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- \* Call to Order – Dr. Reif called the meeting to order at 7:05 p.m.
  - \* Chairman's Report – None.
  - \* Review and Approve Minutes
    - May 19, 2010 regular session minutes – Approved by Dr. Reif
    - May 19, 2010 executive session minutes – Approved by Dr. Reif.
  - \* Review and Approve Warrants
  - \* Superintendent's Report
    - Recognition of Retirees – Superintendent Calmes welcomed everyone to the retirees' reception. Representative Benson joined the superintendent and Dr. Reif at the podium. She read aloud a citation from the House of Representatives to each of the retirees. Ms. Karen Martin recognized Ms. Lois Block; Mr. Michael Barney recognized Ms. Joan Hirsch; Ms. Cyndy Daukantas recognized Ms. Ann Brisson, Ms. Jean Jones, and Ms. Diane Riley; Ms. Elaine Blaisdell recognized Ms. Bobbie Curtis; Superintendent Calmes recognized Ms. Cyndy Daukantas. Each of the retirees was presented with a plaque and pen as a retirement remembrance. Superintendent Calmes thanked these women for their 175+ years of service to the students and community of Lunenburg.
    - STEP Program Presentations – Mr. Barney introduced Kate Albertini and Katie Fairman, two LHS students who participated in the STEP Program this year. Each of the young ladies gave a brief synopsis of their interning experience and spoke about the benefits of participation in the STEP program.
  - \* Student Report – None.
  - \* Public Comment – Jackie Ramondelli of 599 Reservoir Road, Lunenburg - Ms. Ramondelli introduced herself and stated that she is a substitute cafeteria worker who has worked in all the

schools, but mostly in the high school cafeteria. She read a letter, which addressed some concerns she has. Ms. Ramondelli's first issue was the dress code or lack of it at the high school. She does not think that students should be allowed to wear hats to school and she thinks students are allowed to wear clothes that are too revealing – both boys and girls. Second, she feels that the high school is not clean enough. Ms. Ramondelli said she bought her own broom and dustpan but they really need a new bucket, so they will have a clean one to use. She feels there is too much food at the high school – too many choices. She has a concern about the price of some items; prices for items are not the same at all the schools. Other concerns include not being able to run necessary reports at the high school; the loss of a food service manager next year; students coming through the lunch line without money left on their account; food inventory; the loss of Derek Dufresne – no one to fix the register problems if needed in the middle of lunch. Dr. Reif asked if she has addressed her concerns with the school principal. Superintendent Calmes replied that reports are being generated, and that Mr. Dufresne did an outstanding job bringing the POS system on line. We offer many food choices at the high school, encouraging students to make good choices. Mr. Barney said he would welcome a conversation with Ms. Ramondelli around the issues she brought forward.

Ms. Milree Keeling of 324 Sunny Hill Road and Mr. Brendan Grady 161 Robbs Hill Road addressed the committee. They have both been appointed to the regional planning committee. The RPC will meet on June 9 at 7:30 p.m. at the Brooks House and then on June 14 at 7:00 p.m. at North Middlesex.

\* New Business

Action

- a. School Improvement Plan – LHS – Mr. Michael Barney and Mr. Brian Spadafino addressed the committee. Mr. Barney welcomed Dr. Berthiaume and Ms. Shapiro as new members of the school committee; thanked Ms. Keeling and Mr. Mackin as outgoing members for their years of service; and congratulated the retirees, especially Ms. Bobbie Curtis. Mr. Barney then thanked the Miles for Myles Committee for their grant to provide an assembly for LHS students, which conveyed important messages to students around safety and making good decisions. He also thanked his staff for their work on the NEASC self-study. Mr. Barney began his presentation on the LHS School Improvement Plan. He talked about developing a homework structure, and he reviewed the goals that came out of the NEASC visit – Student Senate, RTI, and how to report out. There was discussion around MCAS science data, as well as targets and goals yet to be determined. Superintendent Calmes recommended approval with further recommendation to return in the fall to provide an update with targets and student performance and review it at that time. Dr. Berthiaume moved and Ms. Shapiro seconded a motion to accept the LHS School Improvement Plan. Vote: unanimous.
- b. Nomination to Regional Planning Committee – Ms. Shapiro moved and Dr. Reif seconded a motion to recommend Dr. Berthiaume to the Regional Planning Committee. Vote: unanimous.

Discussion

- a. Superintendent's Evaluation – Dr. Reif reviewed the process used for the superintendent's evaluation and then reported her scores on individual items, noting that she consistently exceeded expectations. Dr. Reif read aloud the summary comments.
- b. FY11 Fees – Superintendent Calmes stated that she is waiting for some final numbers to come in from the state prior to finalizing the recommended budget. She hopes to hear within the next two weeks. We are looking at a \$21,000 savings by dropping one in-town bus. Superintendent Calmes also is reviewing our out-of-district transportation, where we may realize a possible 6-10% savings. Lunch fees will increase at the Primary School and TCP by 25 cents and the middle and high school by 50 cents. The athletics budget is approximately \$320,000. Fifty percent will come from budget and 50% from fees and gate receipts. One adult pass as well as the student pass would be included in the paid athletic fee of \$185. Anticipated increases in

activity fees are from \$35 to \$40 at LHS and at THMS from \$20 to \$25. Superintendent Calmes recommended opening two classrooms at THMS to the FLLAC Collaborative; we will receive a credit of \$6,000 per classroom. She does not plan on recommending a bussing fee at this time. The budget will be set at the next meeting. Fees should be voted on in July. There was discussion around transportation to athletic games.

\* Old Business  
Discussion

Action

- a. Second Reading – Foreign Exchange Students Policy – Mr. Berthiaume moved and Ms. Shapiro seconded a motion to waive the second reading. Vote: unanimous
- b. Non-resident Agreement – Superintendent Calmes reviewed the details of the Non-Resident Agreement with Shirley, which is a six-year agreement. There was some discussion around the length of the Agreement. Dr. Berthiaume moved and Ms. White seconded a motion to approve the 2010-2016 high school tuition agreement with the town of Shirley. Vote: unanimous.
- c. MOA – Tutors and Aides – Superintendent Calmes reviewed the changes in the contract, which were outlined in the Memorandum of Agreement. There is a change in number of professional development days and attendance at faculty meetings. Superintendent Calmes recommended approval of the MOA. Dr. Berthiaume moved and Ms. Shapiro seconded a motion to accept the superintendent’s recommendation. Vote: unanimous. Dr. Berthiaume thanked the aides and tutors for agreeing to these changes in the MOA.

\* Public Comment

\* Reports

- a. Advisory Committee
- b. Finance Committee
- c. School Councils
- d. PTO
- e. Policy Sub-Committee
- f. Capital Planning Committee
- g. Health Advisory Committee
- h. PAC/SAL
- i. Regional Planning Committee
- j. Rep. Benson’s Advisory
- l. Other

\* Continuing Projects/Estimated Date of Completion

- bus transportation

\* Items for Future Discussion

- Per Town Charter, a School Committee representative is needed for the committee that appoints members to the Finance Committee
- Workshop Sessions
- Facilities Use Procedure
- Civic Engagement

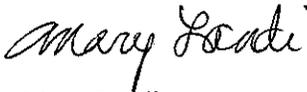
- \* Executive Session – At 9:20 p.m. Dr. Berthiaume moved and Ms. White seconded a motion to enter into executive session, not to return to regular session, for the purpose of discussing the superintendent’s evaluation. Vote: unanimous.

Roll Call

Dr. Reif – yes  
Ms. Shapiro – yes  
Ms. White – yes  
Dr. Berthiaume – yes

- \* Adjournment - At 9:25 p.m. Dr. Reif moved and Dr. Berthiaume seconded a motion to adjourn regular session. Vote: unanimous.

Respectfully Submitted,



Mary Landi  
Recording Secretary

c/5/21/29/mel

**APPROVED**

**Lunenburg School Committee**

Date: 8-18-10

ML  
Initials