



# Lunenburg Public Schools

Loxi Jo Calmes  
Superintendent of Schools

## MEETING NOTICE

SCHOOL COMMITTEE MEETING  
Wednesday, December 16, 2015  
Thomas C. Passios, Room #13- 7:00 p.m.

## AGENDA

### School Committee

Gregory Berthiaume, Chair Present  
Michael Mackin, Vice Chair Present  
Wendy Bertrand, Secretary Present  
Colleen Shapiro Present  
Heather Sroka Present

### Superintendent

Loxi Jo Calmes Present

### Recording Secretary

Liz Petersen Absent

### Student Representative

Sophia Holman Absent

### Guests:

Elaine Blaisdell- Principal, Primary School, Tim Santry, Principal-THMS, Brian Spadafino- Principal, LHS Pam Vallee, LHS Faculty, Pete McCauliff, Athletic Director, Steve Malandrinos, IT Director; John Londa, Facilities Director

Call to Order: Dr. Berthiaume called the meeting to order at 7:00pm

Chair's Report: workshop with Finance Committee last week on 12/10 was helpful and informative for all participants.

Review and Approve Warrants : warrants were presented for signature and signed by committee.

Review and Approve Minutes: no minutes were presented to committee for approval.

Line Item Transfers – All personnel adjustments, including those resulting from the addition of the 2 reading specialist positions have now taken place. Appropriate line items in budget on the personnel side have been adjusted. Does not change bottom line of budget. All changes in personnel are accounted for now in the recommended budget revision, including recommended Special education teacher at LPS. No questions from SC. Document distributed for signatures.

### Superintendent's Report:

- Highlighted the Thank You from Virginia Thurston Healing Garden for Soccer Booster donation.
- Requesting host families for Japanese exchange students.
- Congratulations to Giftmart organizers for another successful event this past weekend.
- FLLAC Annual Report 2014-2015 – provides statistics on the collaborative. Public access to view this report is on the district website.

Student Representative Report - none

1025 Massachusetts Avenue, Lunenburg, Massachusetts 01462  
978 582-4100 ~ fax 978 582-4103

School Building Committee Report - December 9 meeting. Approved monthly invoices, including change order #6. Discussion on potential contingency funds. 70 percent of project done. . Looking to add items to both education and operation. Items include – digital sign at Mass. Ave., additional cooling to classrooms, artificial turf, restoring parking lost to TCP. Demo of TCP with LHS. Replace current track and field surface. New school zone sign on Oak Ave. Outdoor classroom with seating, secure white board and data access. Maintenance garage being demolished, so looking to re-fold into project. Building Committee has all authority to decide how this money is spent. HS wing painted, ceiling grid in, MS wing walls and floors have tile, painting is progressing. Fixtures in bathrooms. Media Center is primed. Auditorium lighting and cloud (hanging panels) nearly done. Seating being ordered. Gym locker rooms painting has begun. Rough plumbing is in. HVAC is in. Café appliances arriving. Railings are 60 percent complete. On schedule and budget. Meeting again January 13, 2016.

New Business:

- a. Ms. Pamela Vallee presented her Google Apps for Education master teacher project for review.(visual presentation)
- b. Technology Plan FY17-FY19 and FY17 Proposed Technology Budget Pilot of 1/1 education for grades 11-12. Stipends for integration specialists. New systems and increased technology in new schools so need professionals to maintain these. VOIP phone system. Carts and 1/1 pilot program discussed. Need a school tech coordinator. Review of budget just under last year's numbers.
- c. Athletic FY17 Proposed Budget Budget nearly the same as last year. Less than 1 percent change. Participation nearly equal. Proposal for season passes. \$10.00 for all adults and students every season.
- d. Superintendent's FY17 Proposed Budget Review of personnel budget and revenues. 3 buildings with 4 schools and principals. Restores one more custodial position. Recommended expenditures 5.46% increase.

Budgets:

**Mr. Londa** – Facilities update: Adjustments to Natural Gas, electrical metering,  
**Ms. Hanscom** – Special Services update: IEP's(serving all students based on data) mental health concerns, New BCBA jumping right into job. Team Chair positions proposed at each school. School Psychologists and Principals assisting with this role. Securing one person for guidance, psychologist and team chair is best funding option. Helps administration team with best evaluations. 300 students in district on IEPS and some students have multiple meetings per month. Samantha Dorsey at LPS. Looking for adding same position for School Psychologist/Team Chair at Elementary School next year. Special Education teacher will need to be added at LPS. Will help keep as many students within district as possible.  
**Ms. Blaisdell**-Current population 515. Looking for a 3<sup>rd</sup> grade teacher next year. This will reduce class sizes from 27 to 22. Looking for a technology teacher and a Special Education Preschool teacher - part time. This will help with rising numbers of students in program. 3 paraprofessionals. Two current long term subs, but another 1 on 1 will be needed.

**Mr. Santry** - Accountability findings. Level 2, based on aggregate and subgroups. PPI is 61 last year. State wants 75. New measure to look at subgroups was given this year. Percentile rank for high needs students was 66%. Top third in state. Students with disabilities. 78% top quarter of schools. School overall performing well. Aiming to prep kids not only for testing but college and post HS. Personnel requests - Technology instruction for grades 3-8 for 21<sup>st</sup> century skills. Restoration of foreign language teacher to bring foreign language Grade 6. Additional paraprofessionals needed.

**Mr. Spadafino** – Accountability data – back to a level 1 school - 91 PPI rating. Above target in nearly every area for all subjects except high needs and students with disabilities. Big science gains this past year in MCAS. Personnel requests – technology teacher(coding?) for 2017/18. English teacher – restoration from several years ago. Paraprofessionals needed in 2017-2018.

Superintendent Calmes acknowledged administrative team for their diligent work at doing their best with solutions and working with what we have currently.

- e. State Assessment System Determination: The PARCC/MCAS decision was a choice that was carefully considered by the educators of the district and the Lunenburg School Committee. As a District we have integrated the Common Core in our curriculum, instruction, and assessment practices for the past several years. We also support the State Board’s decision to develop MCAS 2.0 for implementation in 2017. The decision to stick with the MCAS assessment for spring of 2017 was based upon (1) information from DESE that MCAS 2016 will include more PARCC questions, (2) our local assessment practices which along with MCAS which provide valuable information about student performance and our instructional program over time, and (3) a concern about the number of transitions for students if we were to take the paper PARCC this year (we do not have the technology capacity to take PARCC on-line) and then change again in 2017 to MCAS 2.0. We will also be opening our new co-located middle/high school in the fall and will reconfigure our district from a 3 to 4 schools at that time. Given the choices, continuing with MCAS in 2016 appeared to us to be the most logical transition for our students and is the Superintendent’s recommendation..
- f. FY17 School Calendar Drafts: Superintendent Calmes presented Option A and Option B for consideration to the committee. Option A draft includes a full February week break, no March break, and 6/12 as the last day of school. Option B contains a 2 day February break, a one day March Break, and 6/9 as the last day of school. Ms. Shapiro commented that families should be provided additional time to consider these options and be able to experience this year’s shortened February break first. Dr. Berthiaume stated that a vote on the calendar would not be considered until early March in order to give families time to consider all of the options. Copies of these calendars can be found at the district website for review.

#### Old Business:

- a. Physical Restraint Policy Third Reading: A motion was put forth by Mr. Mackin and seconded by Ms. Shapiro to accept the third reading and adopt the revisions to this policy as set forth. Vote: Unanimous.
- b. Second Reading Policy-Security Cameras 3503.01, Emergency Plans 3504, and Facilities Use 1202: A motion was put forth by Mr. Mackin and seconded by Ms. Sroka to waive the second reading of these policies. Vote: unanimous.

*1025 Massachusetts Avenue, Lunenburg, Massachusetts 01462*

*978 582-4100 ~ fax 978 582-4103*

Public Comment: none discussed

Reports:

- a. Finance Committee - joint workshop Dec. 10
- b. School Councils - LHS – Tour , THMS 12/22 meets, LPS – have not met
- c. PTO 12/7 - working meeting. Fundraising and school check-in discussions.
- d. Policy Sub-Committee – have not met
- e. Capital Planning Committee - have not met
- f. Wellness Advisory Committee - mental health focus, PE/Health integration.
- g. PAC/SAL - no meeting scheduled
- h. Reuse Committee - meeting 12/21 6:30pm
- i. Transition/Reconfiguration - final reviews with Architects, tech, schedules
- j. Diversity Advisory Committee - no quorum. Gender neutrality(bathrooms)  
Relationship with FHS to bridge the gap/strengthen relationships. Tim Normandin  
new chairperson. Looking into membership.
- k. Start Time Sub-Committee - no meeting
- l. Reconfiguration Advisory - January 12 meeting

Topics for Future Discussion:

- a. Assessment Workshop-Scheduling Date 1/28 7pm Rm. 13 TCP

Executive Session: Dr. Berthiaume indicated there was a need to move into Executive Session under MGL 30A Section 21 exception 3, to discuss strategy with respect to collective bargaining, the Lunenburg Association of Secretaries and Clerks at 9:59pm. Mr. Mackin moved and Ms. Sroka seconded a motion to enter into executive session, not to return to regular session. Vote: 5-0

Roll Call

Dr. Berthiaume – yes  
Mr. Mackin- yes  
Ms. Shapiro – yes  
Ms. Sroka – yes  
Ms. Bertrand - yes

Adjournment: Meeting adjourned at 10:06pm at the conclusion of executive session.

Respectfully Submitted,

Wendy Bertrand