

# LUNENBURG MUNICIPAL BUILDING DESIGN COMMITTEE

Michael-Ray Jeffreys, Chair, *Select Board*  
David Blatt, Vice-Chair, *Community Member*  
Brian Lehtinen, Clerk, *School Committee*  
Tom Gray, *Finance Committee*  
Matthew Allison, *Planning Board*  
Gregory Roy, *Community Member*  
Kristina Masaitis, *Community Member*



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## MEETING NOTICE

**Wednesday, April 23, 2025 – 5:30 PM**

## AGENDA

In accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over the Lunenburg Public Access channel. The recording of this meeting will be available on the Lunenburg Public Access YouTube channel within 24 hours. Additionally, please be advised that the Town of Lunenburg utilizes the Zoom platform as host for its hybrid and remote meetings; that the Zoom platform utilizes AI technology, known as "AI Companion," to create audio transcriptions of meetings to aid in the subsequent preparation of meeting minutes; and that AI Companion is activated immediately upon launching the Zoom application. You are hereby notified that this AI technology may capture audio prior to the start of the meeting and/or following the conclusion of the meeting.

The following information is also provided for members of the public that would like to participate in the meeting remotely:

To Participate Remotely from a computer, please use the link below to join the public meeting webinar:

<https://us02web.zoom.us/j/7663167607?omn=84712525755> or from a telephone, dial the toll free number (888) 475-4499 and enter Webinar ID: #766 316 7607. If you have not registered with Zoom you will be asked for your name and an e-mail address. Note: No participant ID is needed, just press # when asked. Telephone users may dial \*9 to request to speak after joining the meeting. Computer and app users may use the "raise hand" feature to request to speak.

The agenda lists all the topics which may be discussed at the meeting and are those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law. **Public participation is encouraged and public comments may be welcome during committee member discussions at the discretion of the Chair.**

### 5:30 PM - Call to Order

- c. School Committee
- d. Council of Aging Update
- e. Finance Committee

### 1. Public Comment

- a. Board
- b. APDC Representative
- c. Public

### 5. Review & Approve Minutes

*April 28, (April 30?)*

### 2. Discuss Brooks House

- a. Parking
- b. Draft Site Plan
- c. Discuss compliant uses

### 6. Future Meeting Schedule

*First and third Monday of each month, at 5:30PM*

### 3. Discuss Ritter, Town Hall, and Meeting House Warrant Article

- a. Review Town Meeting Presentation
- b. Discuss Open House (Town Hall & Ritter Building)

### 7. Adjourn

### 4. Discuss update to Boards / Commissions and Key Stakeholders

- a. Community Update
- b. Select Board Update