

LUNENBURG CEMETERY COMMISSION

Mike Clark, Chair

David Dorren, Vice-Chair

Donna Landry, Clerk



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Meeting Notice

Thursday, June 26, 2025 – 6:00PM
Lunenburg Public Library – Sudolnik Conference Room

Agenda

In accordance with the requirement of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast live over the Lunenburg Public Access channel, on Facebook Live on the Public Access Facebook page (<https://www.facebook.com/Lunenburg-Public-Access-Cable-157427270975305/>) and will be uploaded to the Lunenburg Access YouTube after the meeting. This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

Remote Participation – Join Zoom Meeting: <https://us02web.zoom.us/j/7927370353?omn=84028055291> – Meeting ID: 792 737 0353

A member of the public who wishes to record a meeting must first notify the chair and must comply with reasonable requirements regarding audio or video equipment established by the chair, so as not to interfere with the meeting. The chair is required to inform other attendees of any such recording at the beginning of the meeting. If someone arrives after the meeting has begun and wishes to record the meeting, that person should attempt to notify the chair prior to beginning recording, ideally in a manner that does not significantly disrupt the meeting in progress, (such as passing a note for the chair). The chair should endeavor to acknowledge such attempts at notification and announce the fact of any recording to those in attendance. Additionally, please be advised that the Town of Lunenburg utilizes the Zoom platform as host for its hybrid and remote meetings; that the Zoom platform utilizes AI technology, known as "AI Companion," to create audio transcriptions of meetings to aid in the subsequent preparation of meeting minutes; and that AI Companion is activated immediately upon launching the Zoom application. You are hereby notified that this AI technology may capture audio prior to the start of the meeting and/or following the conclusion of the meeting.

The agenda lists all the topics which may be discussed at the meeting and are those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law. Public participation is encouraged and public comments may be welcome during committee member discussions at the discretion of the Chair. Please note during Public Comment that you have three minutes to give your Public Comment – Thank you...

Agenda

9:00 AM – Call to Order

1. Stand for Pledge of Allegiance.
2. Review and Approve Minutes from May 24, 2025 meeting.
3. Approve CMIS Software Invoice \$2620.00
4. North Cemetery
 - a. Backlot Expansion – Engineering plans kickoff status
 - b. Hedge Trunk removal and area repair
5. South Cemetery

Backlot Expansion, currently estimated as 10 available plots for sale

6. Grants – process identification to kickoff
7. Accounts – Funds Balances
8. New items for future discussion
9. Future Meeting Schedule review

The Sudolnik Conference Room is booked for meetings at the following times:

Thursday June 26 from 6-8pm

Wednesday July 30 from 6-8pm

Thursday September 25 from 6-8pm

Thursday October 30 from 6-8pm.

No room availability for Wed or Thurs. in August - meet at the North and South Cemeteries (There will be no zoom or Lunenburg Access recording for the month of August - record the Minutes by hand).

10. Other items (not to be voted on)

11. Public Comment

- Comments from Public

- Comments from the Board

12. Adjourn