

LUNENBURG CEMETERY COMMISSION

*Mike Clark, Chair
David Dorren, Vice-Chair
Donna Landry, Clerk*

*DPW Department Director: Bill
Bernard
Cemetery Superintendent: Todd
Holman*



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Meeting Minutes Thursday, October 30, 2025 – 6:00PM Lunenburg Public Library – Sudolnik Conference Room

Attendance:

Chair: Chair Mike Clark
Vice-Chair: Dave Dorren
Clerk: Clerk Donna Landry
DPW Department Director: Bill Bernard
Cemetery Superintendent: Todd Holman

This meeting was recorded and posted on Lunenburg Public Access. The meeting was held remote by Zoom – and to members of the Public.

(Viewing of the recorded meeting: on YouTube - Lunenburg Public Access **Cemetery Commission 10.30.25**)

AGENDA:

6:00 PM – Call to Order

- 1.) Stand for Pledge of Allegiance
- 2.) Reviewed and approved minutes from meeting on Thursday, September 25, 2025.
Note, spelling error made in name of Bill Bernard, correction made. Vice-Chair David Dorren motioned we approve the prior minutes, Clerk Donna Landry seconded, AIF
- 3.) Review of Cemetery Financial Accounts – Lunenburg's Finance Director provided an update on the value of our funds, Sale of Lots increased to \$105,971.13, Capital Article Fund \$4,283.61, Capital Plan at \$50,000.00, Bill will check on initial invoice for survey work, expense of this Article is under the control of the DPW Director. Perpetual Care Trust Fund \$237,802.91 is the updated balance. Expendable (interest) is \$23,482.74. Bill corrected that this did not capture the

7500.00 Beaulac Brothers (Hedge Trimming) and 8125.00 to Lakeview Nurseries (Cedar Tree replacement), both have been paid from Perpetual Care for a final balance of \$7,857.74.

- 4.) Todd discussed Fish Street update surrounding the 7 graves found in front of the wall by Bob Perry from Topigraphix, a few years ago. Bob determined using ground penetrating radar that 3 graves from the South Cemetery were moved to Fish Street location and were believed to be those bodies of Captain Levi Goodrich's first wife Hannah and their 2 children, Elmira and Hannah. Headstones will be removed to be refurbished and reset.
- 5.) Also discussed by Todd was the future planning of the 32 ft flagpole which will be surrounded by approximately 4 LED waterproof lights to light up the flags area at the flagpole area.
- 6.) DPW also mentioned that Fertilizer came in for the South and North Cemetery. Also, 150 feet of stonewall of South Cemetery was straightened for initial investment of \$3K to determine how quickly the rest of the cemetery could be done and to better gear pricing for future work.
- 7.) North Cemetery Backlot Expansion – We should get an update from Dillis and Roy in 2 weeks for a draft plan of what needs to be done and what it will look like.
 - a) Lot for sale on 63 Holman Street – Town Manager was contacted by Realtor to see if the Cemetery Commission had any interest in this land. Agreed that at this point, we did not have an immediate need due to the current acreage of the North Cemetery.
- 8.) Scheduled onsite Meetings at Fish Street for Thursday, November 6th. South Cemetery meeting scheduled for 8:00 am on Thursday, November 13th.
- 9.) CIM Software review – Commission did an online training with Brandon Finley on October 27th to get a better overview of the mapping and capabilities and what mapping currently shows. There is a need to get better accuracy based upon current mapping, i.e., flag area.
- 10.) Todd discussed current workload and how he has a need for a 2nd full time person so that he can focus more on the Cemetery and lessen manual workload in DPW areas. Mike Clark added that he would send a letter to the Select Board requesting an additional full-time person for the DPW Cemetery Department.
- 11.) Reviewed Grant needs and Donna Landry to investigate other areas, including the Historical Society, to determine how we can access them, where to look and what we can get, including other townships.
- 12.) Discussed what a “green” burial is, as we had a prior request, and determined by DPW that is something we cannot do. Green Burial is done in a biodegradable burial container and no embalming is done.

- 13.) Discussed the need for a better way for us to keep track of our minutes, agenda, etc. for future use. To be tabled for now and discussed later.
- 14.) Chair Dave Dorren requested a motion to adjourn at 7:40pm, Clerk Donna Landry seconded, AIF

Respectfully submitted

Donna I. Landry