



**TOWN OF LUNENBURG
17 MAIN STREET
LUNENBURG, MA**

APPLICATION FOR USE OF TOWN PROPERTY

PLEASE PRINT

LOCATION:

RITTER BLDG. RITTER LAWN TOWN HALL TCP BLDG.

GAZEBO OTHER (DESCRIPTION) _____

EVENT DATE(S): _____ **RAINDATE:** _____

EVENT TITLE/DESCRIPTION/PURPOSE: _____

- OPEN TO THE PUBLIC? WILL AN ADMISSION FEE BE CHARGED? _____
- WILL VENDORS BE SELLING GOODS? VENDORS SELLING FOOD? _____
- WILL RESTROOM/PORTPOTTIES BE NEEDED? _____
- WILL ELECTRICITY BE NEEDED? _____
- WILL THERE BE MUSIC, LIVE/DJ OR RECORDED? _____
- OTHER NEEDS? _____

Note: Answers to some of these questions may necessitate a Special Event Permit from the Select Board. Alcohol is not permitted on Town Property without a Special License. Alterations to structures or grounds are not permitted. Property must be kept clean and left in a clean, usable state.

ANTICIPATED ATTENDANCE: _____

ORGANIZATION INFORMATION: NON-PROFIT FOR PROFIT

HOURS OF USE:
FROM _____ **AM/PM** **TO** _____ **AM/PM**

INDIVIDUAL/HOST ORGANIZATION INFORMATION**NAME:** _____**ORGANIZATION INFORMATION:** NON-PROFIT _____ FOR PROFIT _____**CONTACT PERSON(S):** _____**PHONE:** _____ **EMAIL:** _____

The undersigned agrees that the information provided is true and correct and hereby accepts full responsibility for any breakage/damage to property or building. The Town, its representatives and/or employees are indemnified and held harmless against all claims, damages, losses, and expenses including attorney fees arising out of any negligent act or omission of the signer, any agent, directly or indirectly, by them or anyone for whose acts by them may be liable, except where caused by the active negligence or misconduct of the Town.

Name _____ Date: _____

Printed Name _____

APPROVED: _____ DATE: _____
Heather R. Lemieux, Town Manager