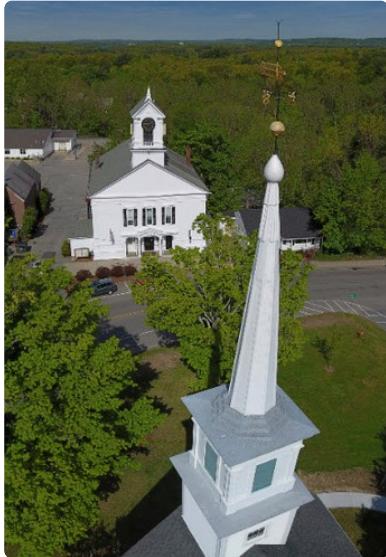


Town Manager Report

Town of Lunenburg- April 2, 2024



Contact Information

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Meetings, Events, and Other Announcements:

- The Annual Town Meeting is Saturday, May 4th at 9 AM at the MS/HS Auditorium and the Annual Town Election is Saturday, May 18th 7 AM to 5 PM at the TC Passios Building.

Board/Committee/Commission Vacancies:

The following is a list of current vacancies on the following boards/committees/commissions:

- Architectural Preservation District Commission (1 vacancy)
- Council on Aging (1 vacancy)
- Green Communities Committee (2 Associate vacancies)
- Open Space Committee (1 Member at Large vacancy)
- Personnel Committee (1 vacancy)

Interested persons can find Volunteer Applications on the Town Website and completed forms can be sent to the Select Board's Office. Anyone that has any questions on volunteer opportunities can contact the Select Board's Office at (978) 582-4130 x 144.

Employment Opportunities with the Town:

The following is a list of current employment opportunities with the Town:

- Facilities Custodian (40 hours/week)
- Land Use Director (40 hours/week)
- Planning Board Administrative Assistant (36 hours/week)
- Seasonal Cemetery Laborers
- Seasonal Lifeguards
- Temporary Administrative Assessing Assistant (32 hours/week)

More information on each position can be found on the website under job opportunities, which are located on the town website.

Bids/RFPs:

- We received 8 responses to the Invitation for Bids for the Flat Hill Culvert Project on March 27th. The bids are currently being reviewed.
- The Invitation for Bids for Cleaning Services for Town Buildings is being withdrawn, as we are able to extend our contract terms with the current cleaning company until April 2025 under the same terms.
- Request for Proposals for Data Collection Services for the Assessing Department for cyclical inspections for FY25-FY27 are due April 8th.

Municipal Aggregation Contract with First Point Power

I worked with our energy broker to the rate for the Municipal Aggregation Electricity Supply Contract and the rate will be 12.939 cents per kWh for 24 months with First Point that will commence in November 2024. There were two bidders, Constellation and First Point. First Point's pricing was lowest across the possible terms of 12, 18, and 24 months. Currently these are the only suppliers who bid on aggregations that are set up to serve in Unitil's territory.

925 Mass Ave (TM Goal #1)

Last Thursday we had a meeting with MassDevelopment, BSC Group, Joe McLoughlin of BETA Group that has been our environmental consultant, the Facilities Director and I to review possible conceptual plans for 925 Mass Ave. The two options were maintaining the same footprint of the building if it were to be a renovation and one that would be new construction. We discussed the limitations of this parcel, including space for parking, and that since this is in the Village District, would require a two or three story building. The next step will be for MassDevelopment and BSC Group to have an internal working meeting with the myself, the Building Commissioner, the Conservation Administrator, the Facilities Director, the Interim Land Use Director, the Planning Board Chair, and the APDC Chairman to review any items that would need to be addressed during the permitting process for any changes to this parcel. We are trying to schedule this for next week.

In other news related to this parcel, Joe McLoughlin reported that the EPA has approved additional work to be done this year at the property that will include installing one more monitoring well and a couple of rounds of groundwater sampling. Joe believes this puts the Town in a good position to sell the property; he thinks the results will be better now than the initial groundwater sampling results. Since the tanks and asphalt in the area in question have been removed and it has been raining a lot this year, the groundwater contamination levels should be lower.



Heather Lemieux

Heather is using Smore to create beautiful newsletters

