

Abstract geometric lines in the top left corner of the page, consisting of several overlapping, irregular polygons and lines in black, creating a modern, architectural feel.

# **FY2026 BUDGET**

## **FACILITIES, GROUNDS, PARKS**

Christopher Ruth – Director of Facilities

# AGENDA

Introduction

Facilities Dept. Overview

Budget Breakdown

FY25 Overview

FY26 Budget Changes

Work Order Metrics

Project Updates

Goals

# INTRODUCTION



As part of the FY 2023 budget, Facilities and Grounds and Parks was removed from the umbrella of the Department of Public Works and a new department was created. This new department is headed by the newly created Facilities Director position, includes a Facilities Superintendent, Facilities Custodian, a part-time Recreation Director, seasonal Beach Director, and seasonal lifeguards.

All of these facilities and grounds require regular maintenance and there are a multitude of large capital projects that need to be managed on a regular basis.

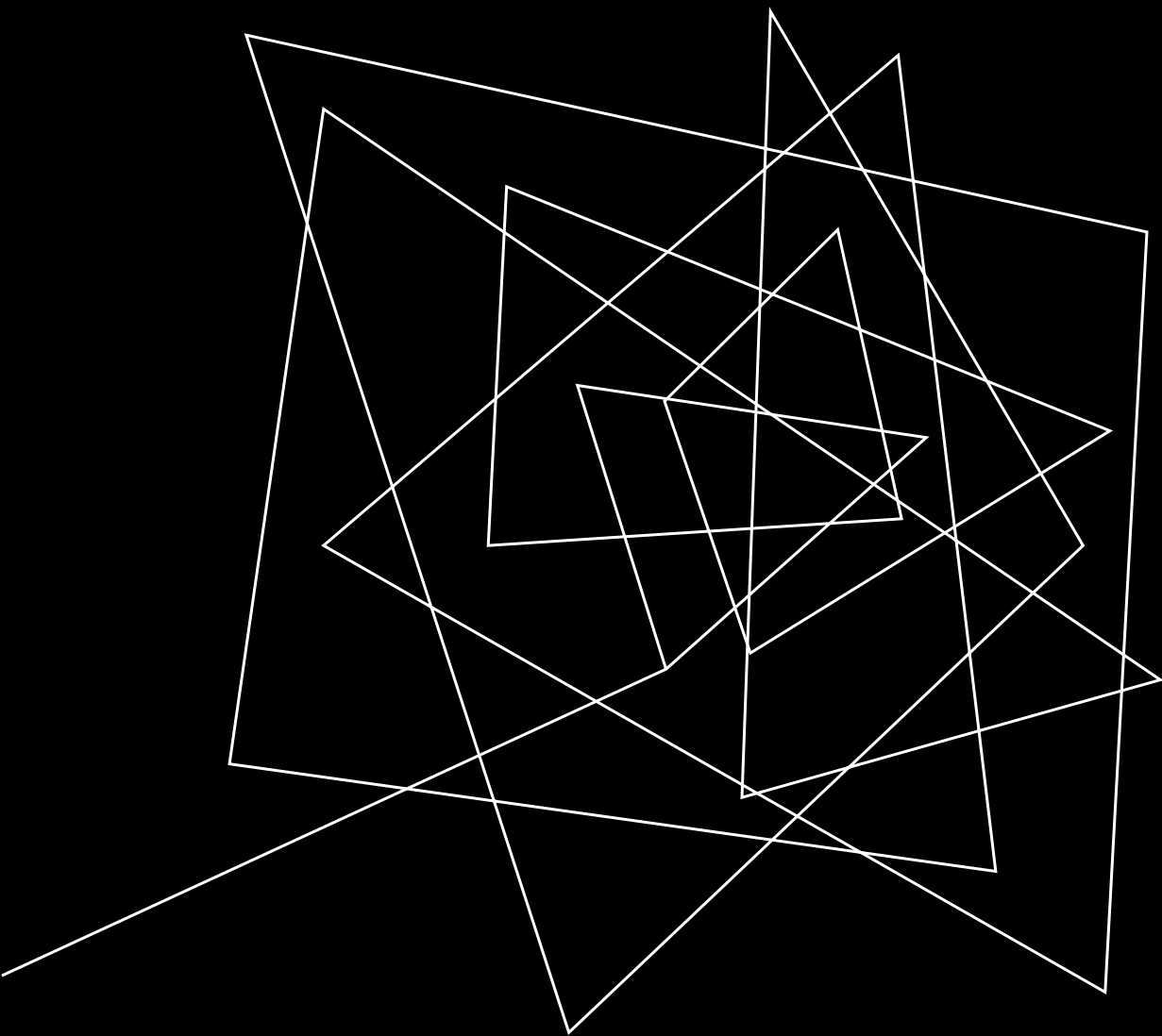
# RESPONSIBILITIES

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This department is responsible for the upkeep and maintenance of our eleven town buildings (Town Hall, Ritter Memorial, Library, Teen Center, Eagle House/ adult activity center, Public Safety Building, DPW Building, Town Beach house, TC Passios and Brooks house, grounds (town commons), parks (Marshall Park, McNally Field, Fitzgerald Field, Wallis Park, and Veterans Park), and town beach.

The TC Passios and Brooks buildings are occupied primarily by the School Department and most regular maintenance is performed by their custodial staff and regular expenses are paid out of the TCP/Brooks House Receipts Reserved Account.

All of these facilities and grounds require regular maintenance and there are a multitude of large capital projects that need to be managed on a regular basis.

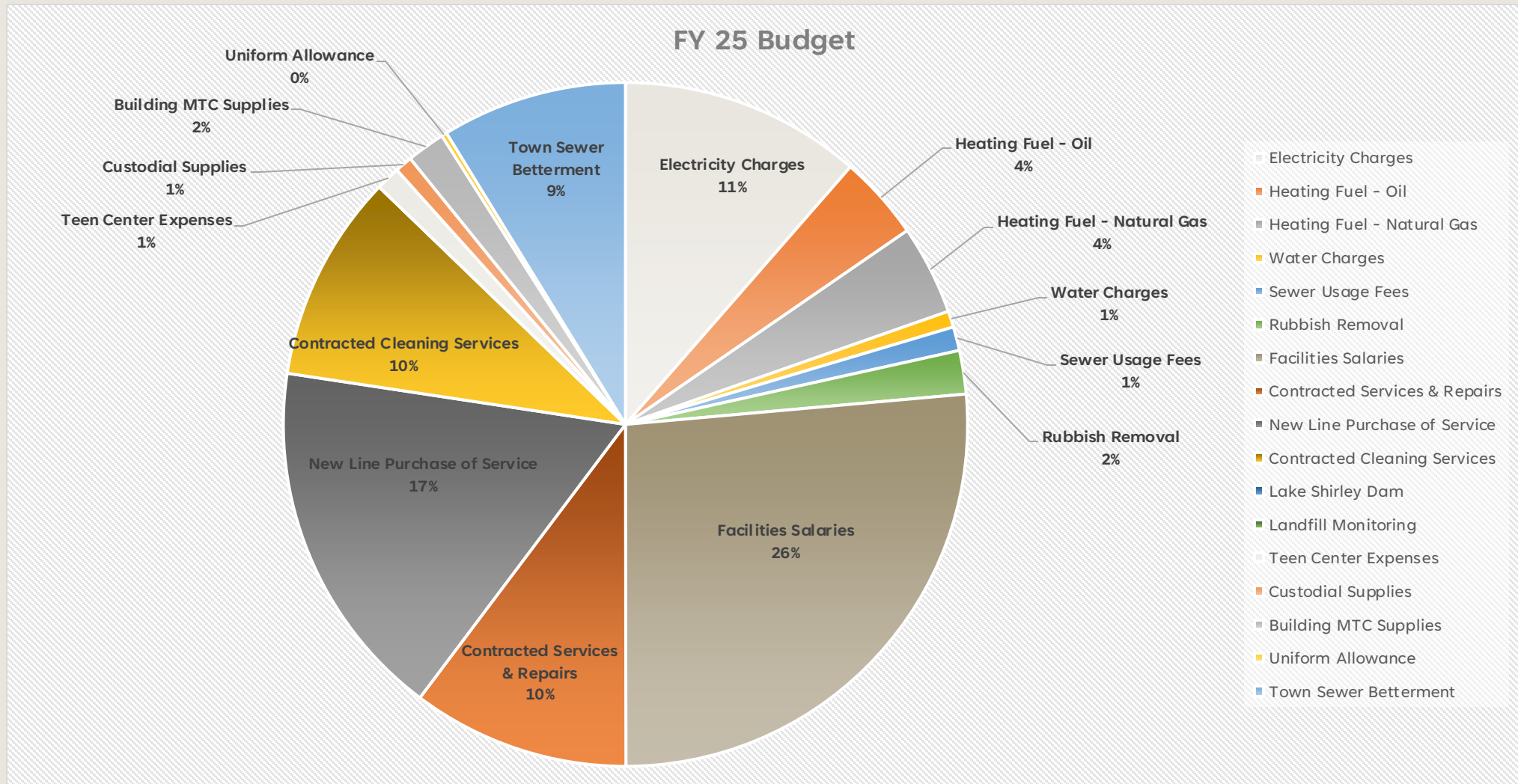


# BUDGET BREAKDOWN

By cost category

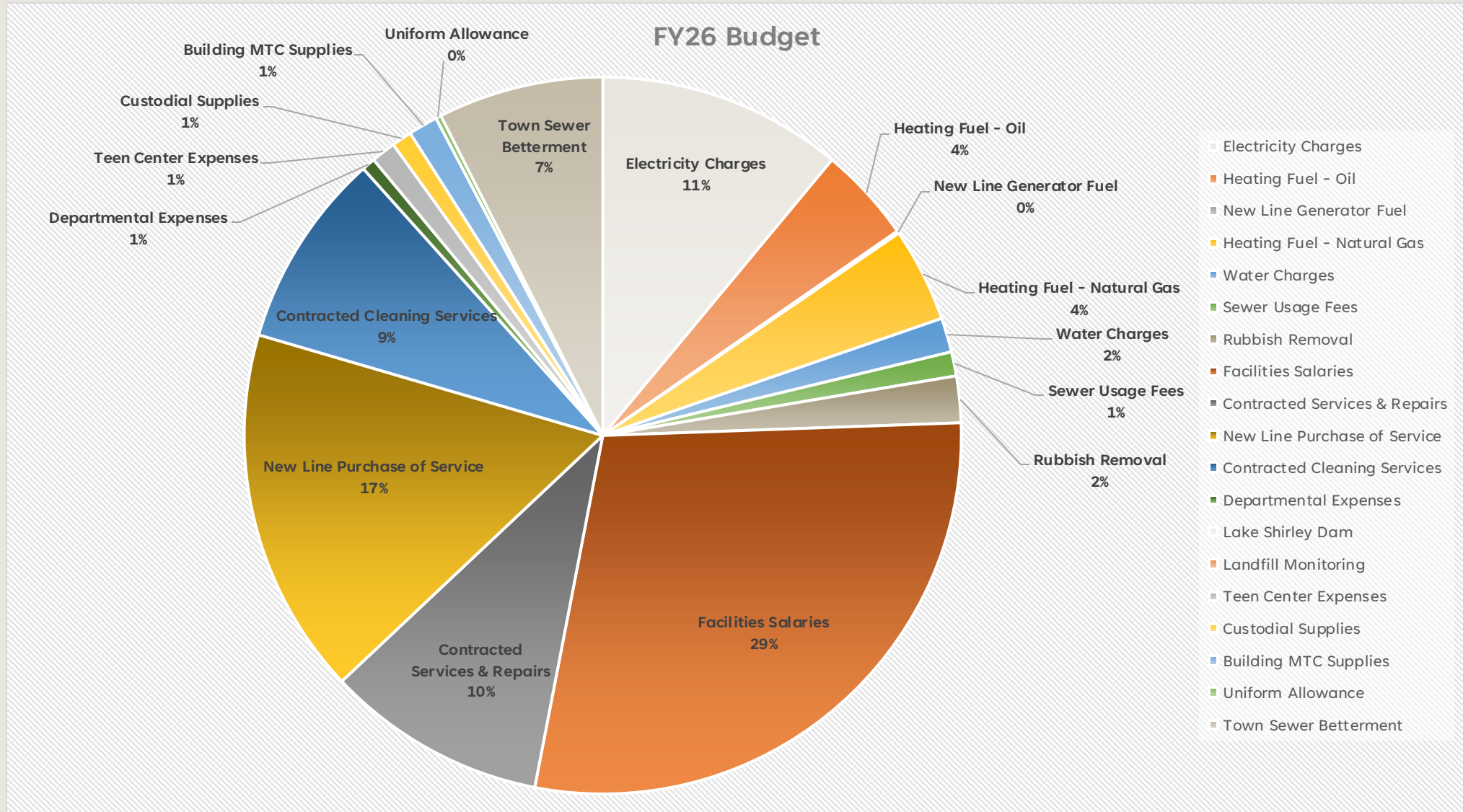
# FACILITIES BUDGET BREAKDOWN

## FY 2025

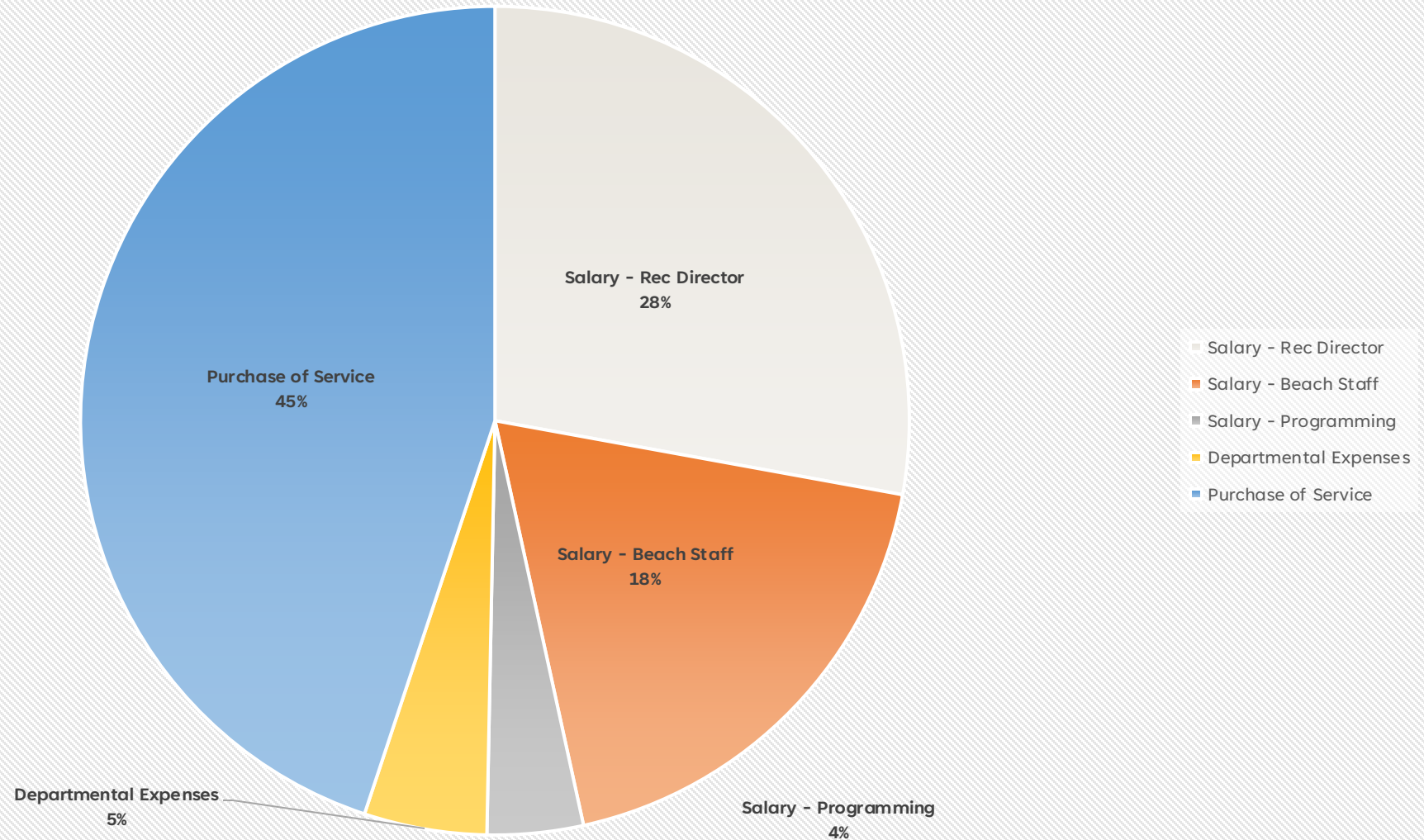


# FACILITIES BUDGET BREAKDOWN

## FY 2026 REQUEST

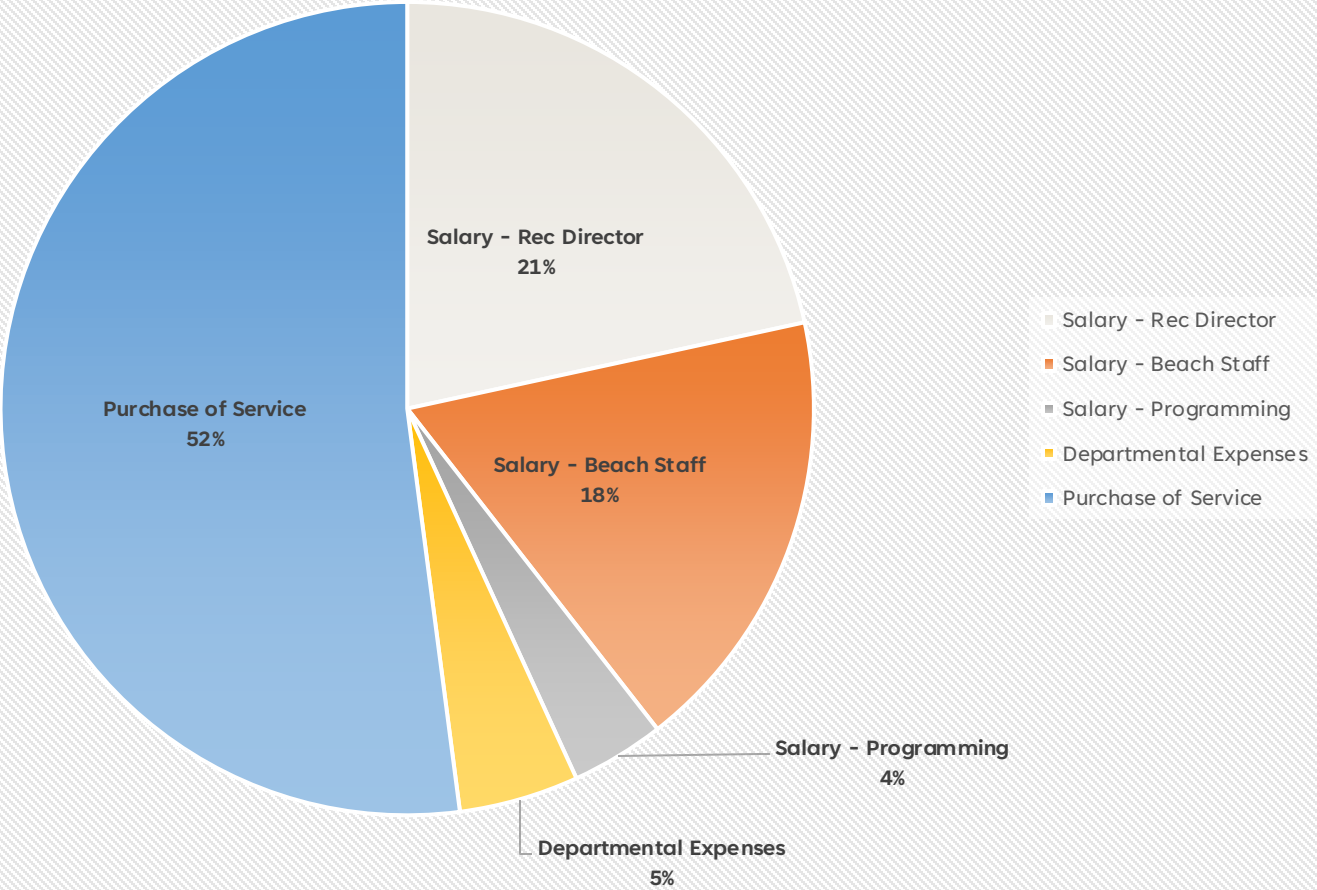


## Parks FY25 Budget



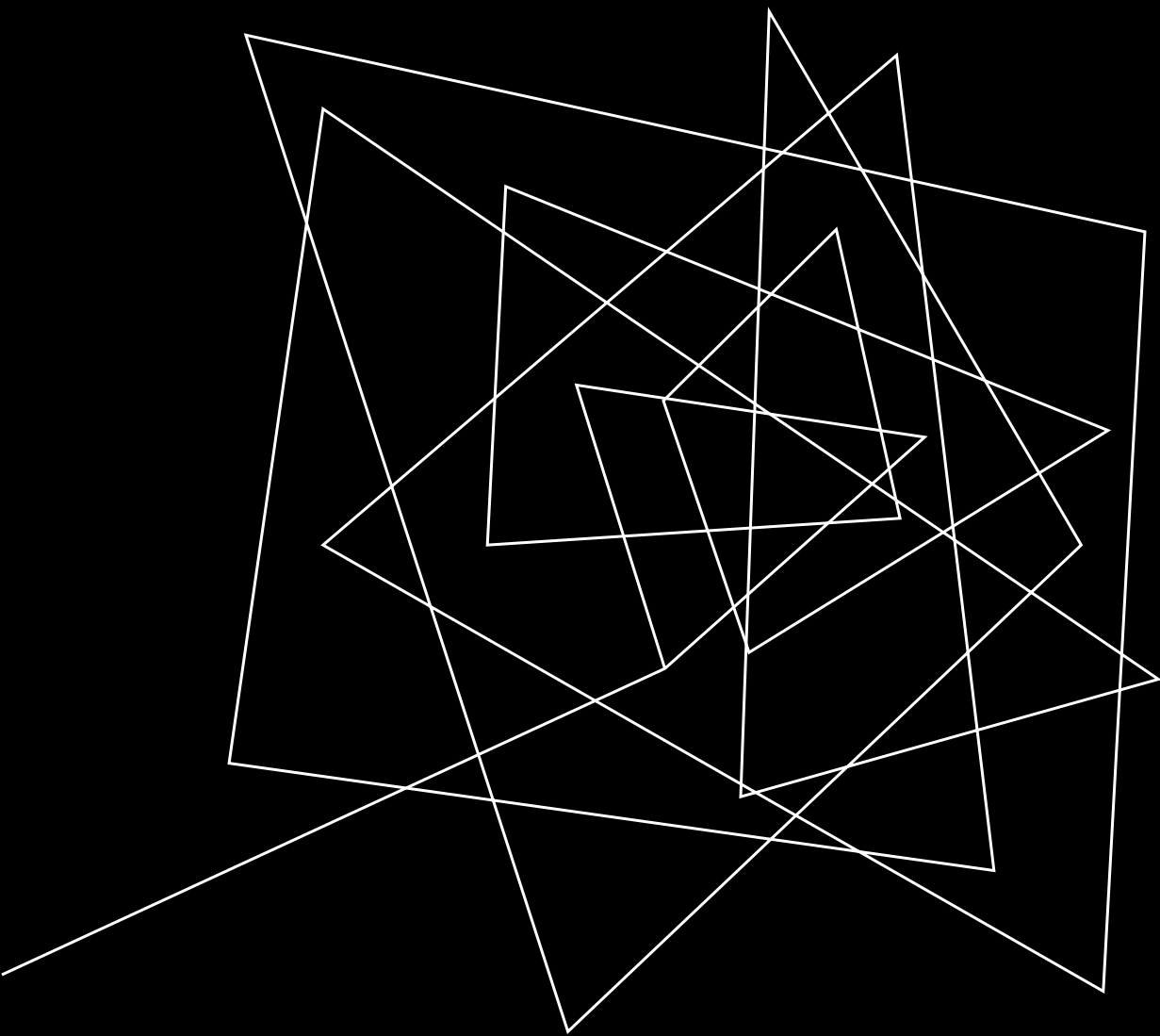


**Parks FY26 Requested Budget**



# FY25 FACILITIES BUDGET YTD EXPENDED

Description	FY 2025 Budget		FY 2025 YTD Through 1/8/25	% Expended
Electricity Charges	\$ 100,000.00		\$ 55,643.00	56%
Heating Fuel - Oil	\$ 34,861.00		\$ 14,982.00	43%
<b>New Line FY26 Generator Fuel</b>				
Heating Fuel - Natural Gas	\$ 37,040.00		\$ 11,870.00	32%
Water Charges	\$ 6,695.00		\$ 11,065.00	165%
Sewer Usage Fees	\$ 9,857.10		\$ 7,430.00	75%
Rubbish Removal	\$ 18,000.00		\$ 10,363.00	58%
Facilities Salaries	\$ 231,088.00		\$ 151,539.00	66%
Contracted Services & Repairs	\$ 90,000.00		\$ 58,588.00	65%
<b>New Line FY 25 Purchase of Service</b>	\$ 150,000.00		\$ 52,456.00	35%
Contracted Cleaning Services	\$ 86,000.00		\$ 34,875.00	41%
Departmental Expenses	\$ 5,492.00	-	\$ 3,064.00	56%
Teen Center Expenses	\$ 10,000.00		\$ 8,514.00	85%
Custodial Supplies	\$ 7,166.00		\$ 4,874.00	68%
Building MTC Supplies	\$ 15,856.50		\$ 14,721.00	93%
Uniform Allowance	\$ 2,200.00		\$ -	0%
Town Sewer Betterment	\$ 76,701.00		\$ -	0%
<b>Totals</b>	<b>\$ 880,956.60</b>		<b>\$ 439,984.00</b>	<b>50%</b>



# BUDGET CHANGES FOR FY26

## BUDGET CHANGES INCLUDE:

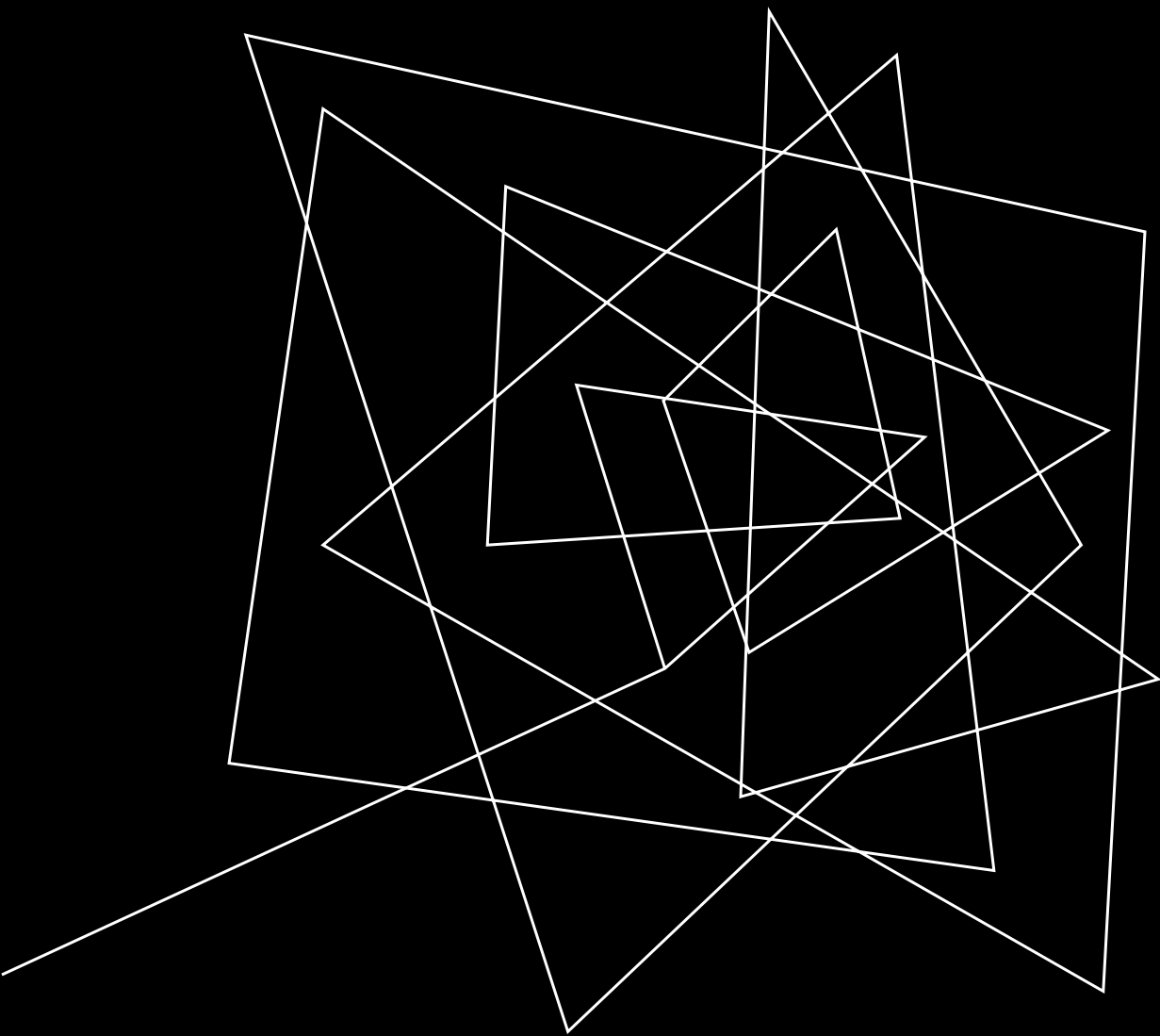
- Target reflects current contracts with DPW union as well as SAP agreement. Subject to future town meeting votes.
- We are adding a generator fuel line for the FY26 fiscal year.
- Our water usage line has gone up due to some additional irrigation coming on line.
- An increase of \$10,000 under the Parks and Recreation Contracted Services line to address an increase in landscaping costs with the new contract that starts on 7/1/24.

# FY 2025 FACILITIES TARGET BUDGET CHANGES

Description	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY2025 Budget	FY2026 Budget	% Increased	\$ Increased
Electricity Charges	\$ 130,000.00	\$ 130,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	0.00%	\$ -
Heating Fuel - Oil	\$ 34,861.00	\$ 34,861.00	\$ 34,861.00	\$ 34,861.00	\$ 39,000.00	11.87%	\$ 4,139.00
<b>New Line</b> - Generator Fuel					\$ 1,000.00	100.00%	\$ 1,000.00
Heating Fuel - Natural Gas	\$ 37,040.00	\$ 37,040.00	\$ 37,040.00	\$ 37,040.00	\$ 38,500.00	3.94%	\$ 1,460.00
Water Charges	\$ 6,695.00	\$ 6,695.00	\$ 6,695.00	\$ 6,695.00	\$ 14,000.00	109.11%	\$ 7,305.00
Sewer Usage Fees	\$ 9,857.10	\$ 9,857.10	\$ 9,857.10	\$ 9,857.10	\$ 9,857.10	0.00%	\$ -
Rubbish Removal	\$ 17,100.00	\$ 17,100.00	\$ 17,100.00	\$ 18,000.00	\$ 19,000.00	5.56%	\$ 1,000.00
Facilities Salaries	\$ 221,589.43	\$ 221,589.43	\$ 226,673.65	\$ 231,087.88	\$ 259,166.70	12.15%	\$ 28,078.82
Contracted Services (regular maint)	\$ 225,000.00	\$ 225,000.00	\$ 240,000.00	\$ 90,000.00	\$ 90,000.00	0.00%	\$ -
Purchase of Service (repairs)				\$ 150,000.00	\$ 150,000.00	0.00%	\$ -
Contracted Cleaning Services	\$ 86,000.00	\$ 86,000.00	\$ 86,000.00	\$ 86,000.00	\$ 80,000.00	-6.98%	\$ (6,000.00)
Departmental Expenses		\$ 5,492.00	\$ 5,492.00	\$ 5,492.00	\$ 5,492.00	0.00%	\$ -
Teen Center Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0.00%	\$ -
Custodial Supplies	\$ 7,166.00	\$ 7,166.00	\$ 7,166.00	\$ 7,166.00	\$ 8,200.00	14.43%	\$ 1,034.00
Building MTC Supplies	\$ 15,856.50	\$ 15,856.50	\$ 15,856.50	\$ 15,856.50	\$ 12,000.00	-24.32%	\$ (3,856.50)
Uniform Allowance	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	0.00%	\$ -
Town Sewer Betterment	\$ 76,701.00	\$ 76,701.00	\$ 76,701.00	\$ 71,209.00	\$ 67,547.00	-5.14%	\$ (3,662.00)
<b>Totals</b>	<b>\$ 880,066.03</b>	<b>\$ 885,558.03</b>	<b>\$ 875,642.25</b>	<b>\$ 875,464.48</b>	<b>\$ 905,962.80</b>		<b>\$ 30,498.32</b>

# FY 2024 PARKS TARGET BUDGET CHANGES

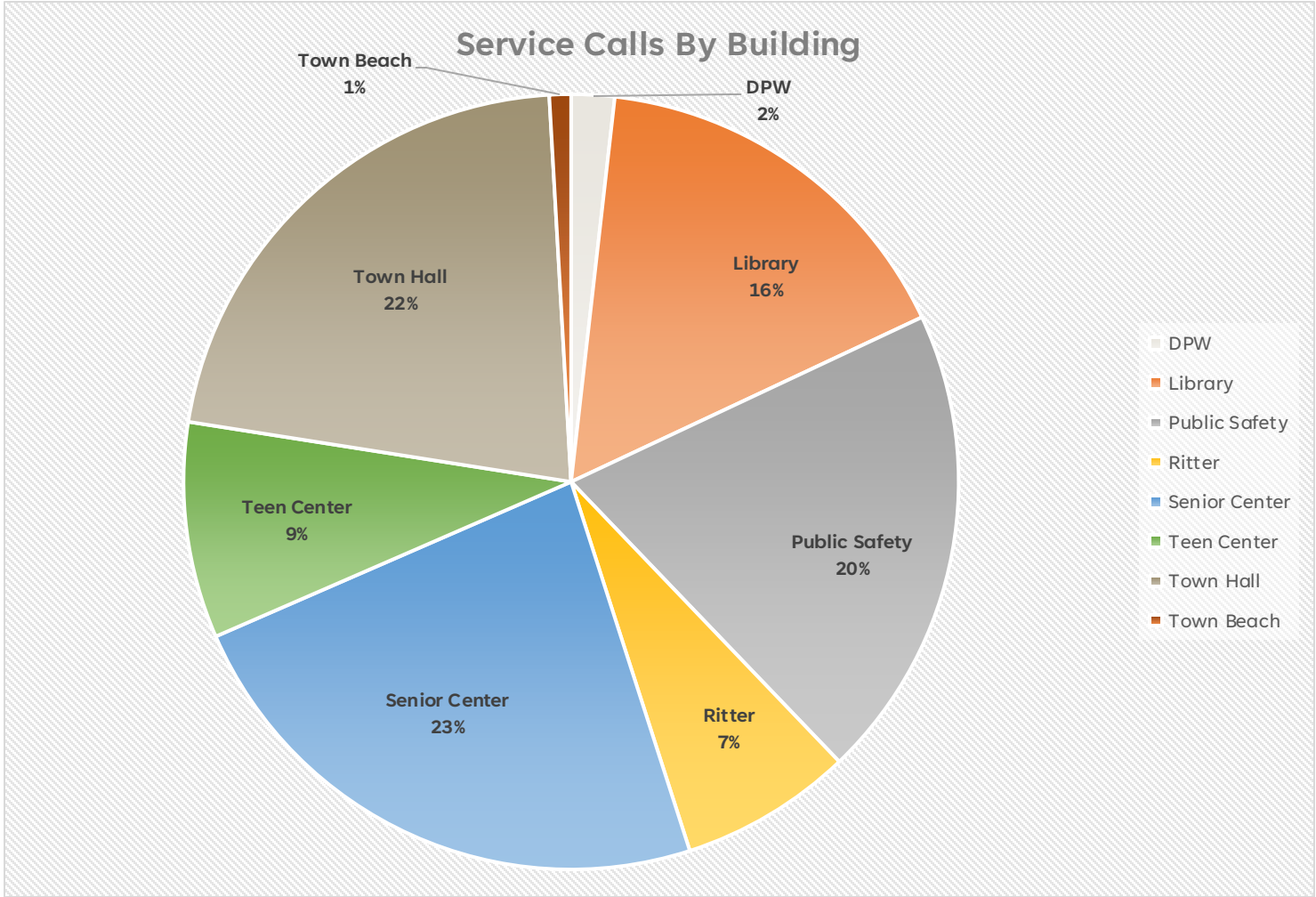
Description	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY2025 Budget	FY2026 Budget	% Increased	\$ Increased
Salary - Rec Director	\$ 22,807.65	\$ 25,095.20	\$ 25,095.20	\$ 25,346.64	\$ 29,033.60	14.55%	\$ 3,686.96
Salary - Beach Staff	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,500.00	\$ 24,000.00	17.07%	\$ 3,500.00
Salary - Programming			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%	\$ -
Departmental Expenses	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	0.00%	\$ -
Purchase of Service	\$ 46,498.00	\$ 46,498.00	\$ 55,000.00	\$ 60,000.00	\$ 70,000.00	16.67%	\$ 10,000.00
<b>Totals</b>	<b>\$ 95,705.65</b>	<b>\$ 97,993.20</b>	<b>\$ 111,495.20</b>	<b>\$ 117,246.64</b>	<b>\$ 134,433.60</b>		<b>\$ 17,186.96</b>



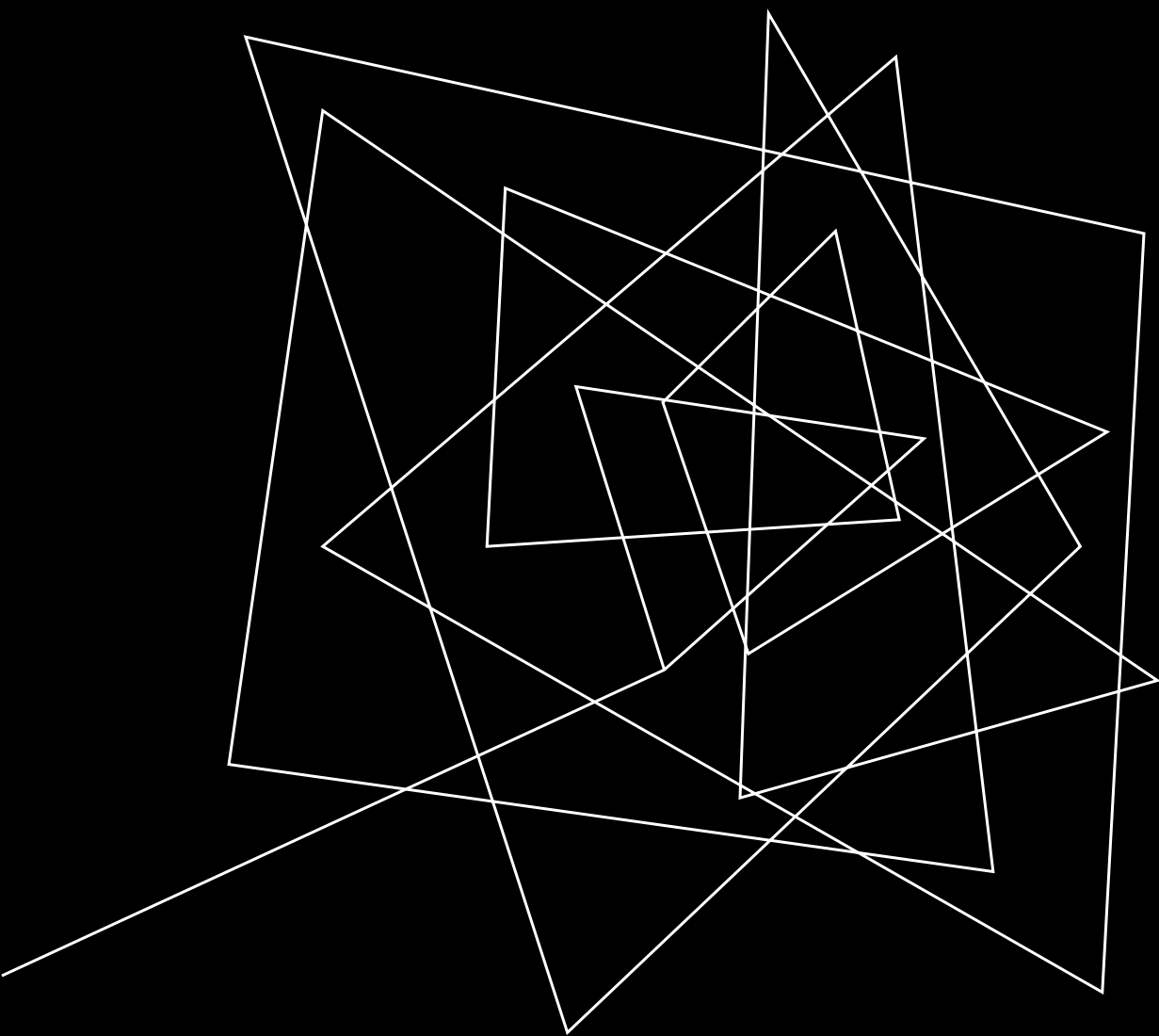
# WORK ORDER METRICS

Service Calls by Location

# WORK ORDER METRICS







# PROJECT UPDATES

# SENIOR CENTER – GENERATOR PROJECT

The new generator project was started and completed this year.



# SENIOR CENTER – RE-ROOFING PROJECT

The roof on the newer portion of the senior center was completed this year.





# DPW– RE-ROOFING PROJECT

The roof over the office area was completed this year.



## DPW– GARAGE FLOOR REPAIRS & EPOXY

The floor in the newer DPW garage building was repaired and protected with a new epoxy coating that can withstand the abuse from sand and salt dripping off of the trucks





# LIBRARY – REPAIRS TO THE MEMORIAL GARDEN / WATERFALL





# MARSHALL PARK

The Parks Commission in conjunction with the facilities dept. has continued with design work for the Marshall Park Renovation.

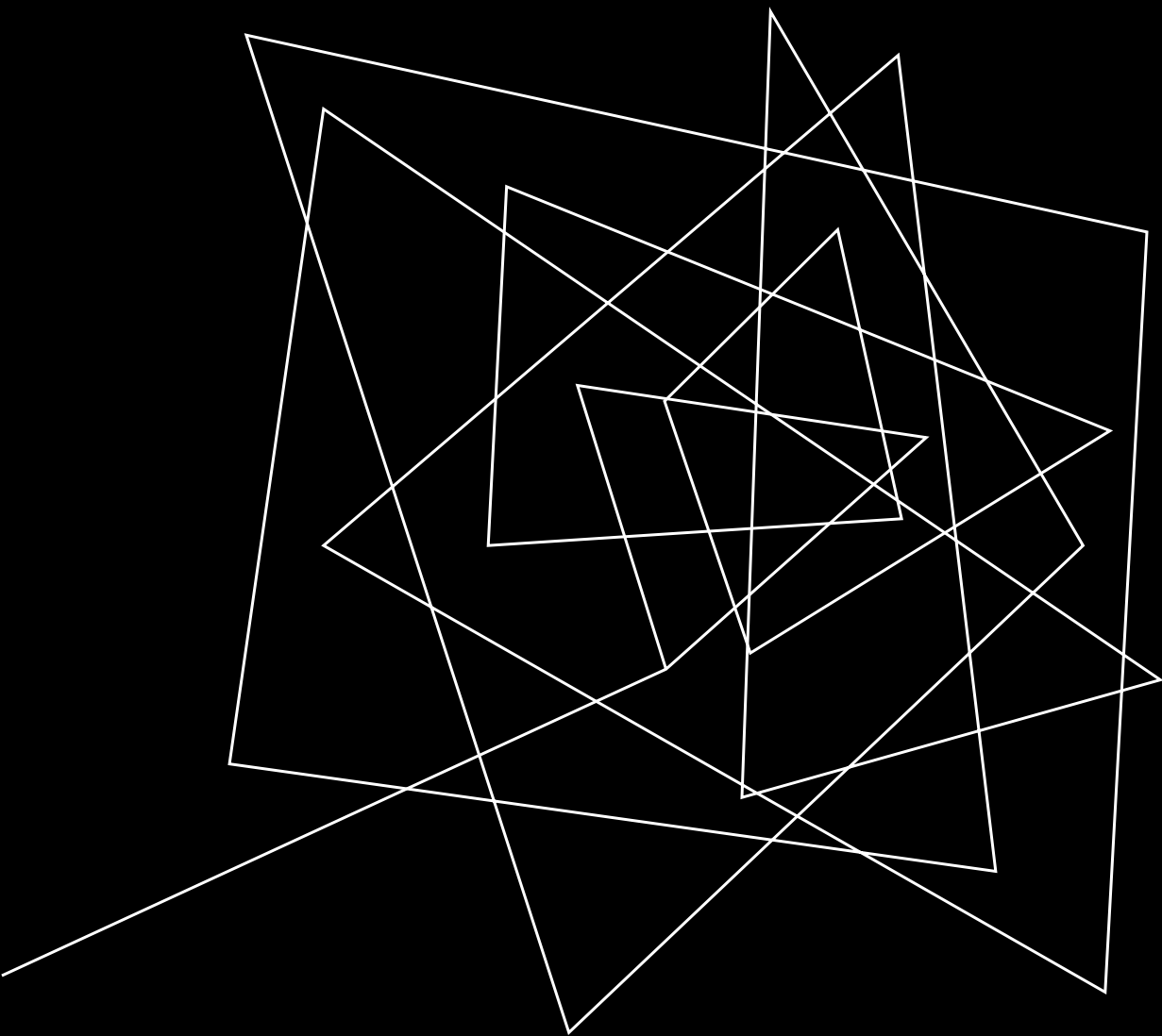


# TOWN HALL

Town Hall – Roofing &  
Chimney repairs has begun







GOALS

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- A thick, light gray diagonal line runs from the top left towards the bottom right, crossing the list of goals.
- 1 ————— Create & Implement a Comprehensive Building Maintenance Program
  - 2 ————— Better Utilize Building Management Software
  - 3 ————— Catch up on Capital Projects
  - 4 ————— Look towards the future to prepare for future needs of the town facilities, grounds and parks.

## GOALS



# THANK YOU

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<https://www.lunenburgma.gov/>