

# Town of Lunenburg, Massachusetts POLICE DEPARTMENT

**INTERIM CHIEF**  
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Public Safety Complex  
655 Massachusetts Ave.  
Lunenburg, MA 01462

## LTC/FID CHECKLIST

In order to facilitate the completion of your License to Carry Firearms or Firearms Identification Card application in a timely manner, the following item(s) are needed before issuance:

- Firearms Safety Course Certificate – **1<sup>ST</sup> ISSUE ONLY**  
*Must be a Massachusetts certified course including course # and instructor #*
- 3 letters of recommendation (not from family/no form letters) – **1<sup>ST</sup> ISSUE ONLY**
- Copy of birth certificate – **1<sup>ST</sup> ISSUE ONLY**
- Permit fee of \$100.00 (**\$25.00 fee for FID applicants under the age of 18**)  
*(No permit fee if over 70 years of age on RENEWALS ONLY)*
- Check made payable to: ***“Town of Lunenburg”***
- Complete set of fingerprints – **1<sup>ST</sup> ISSUE ONLY** (completed at the station)
- Be sure questions 2-15 are answered correctly (even if charges were dismissed, you must give details on space provided following #15 on the application)**
- Signed Information for Question #4**
- References must include street address, city, state, zip, & a **valid phone number**.

**Please make sure all questions are answered completely.**

To make an appointment visit the “LTC/FID Information” section of our website at <https://www.lunenburgma.gov/departments/police> or call (978) 582-4531.



THE COMMONWEALTH OF MASSACHUSETTS  
**EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY**  
**Department of Criminal Justice Information Services**

200 Arlington Street, Suite 2200, Chelsea, MA 02150  
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY

FTN: \_\_\_\_\_

LIC #: \_\_\_\_\_

**Submit this form and direct any questions to  
your local police department**

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION**

FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY  
FIREARMS OR LICENSE TO POSSES A MACHINE GUN (M.G.L c. 140, §§ 129B, 131)

**CHECK ONE:**

New Applicant\*  
 Renewal - Most Recent License to Carry/FID Number: \_\_\_\_\_

\*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

**LICENSE APPLICATION TYPE** (Check Only One):

Firearms Identification Card - Restricted (self-defense spray)  
 Firearms Identification Card  
 License to Carry  
 License to Possess a Machine Gun  
 Gun Club License (Only the Colonel of the State Police can issue a club license)

**EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Suffix \_\_\_\_\_

Residential Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth (City, State, Country) \_\_\_\_\_

Mother's First Name \_\_\_\_\_ Mother's Maiden Name \_\_\_\_\_ Father's First Name \_\_\_\_\_ Father's Last Name \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Build \_\_\_\_\_ Complexion \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Occupation \_\_\_\_\_ Social Security Number(Optional) \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Employed By \_\_\_\_\_ Business Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone Number \_\_\_\_\_

**ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:**

1. Are you a citizen of the United States?  YES  NO

If lawful permanent resident alien, give  
green card number and resident date

Green Card Number	Resident Since (date)
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If naturalized, give date, place  
and naturalization number

Date	Place	Naturalization No.
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2. Have you ever renounced your U.S. citizenship?  YES  NO

3. What is your age? \_\_\_\_\_ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with  
submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense?  YES  NO

5. Are you the subject of any pending criminal charges?  YES  NO

6. Have you ever been convicted of a felony?  YES  NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances  
as defined in M.G.L. c. 94C, § 1?  YES  NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence?  YES  NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child  
in any state or federal jurisdiction?  YES  NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A,  
or a similar order issued by another jurisdiction?  YES  NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction?  YES  NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse?  YES  NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked,  
or denied?  YES  NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions?  YES  NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator?  YES  NO

**If you answered "YES" to any of the questions 2-15, give details which must include dates,  
circumstances and location; use a separate sheet of paper if necessary.**

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**Have you ever used or been known by another name?**

YES  NO

If "YES", provide name and explain: \_\_\_\_\_

**Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?**

NONE

**Have you ever held a firearms license in any other state, territory or jurisdiction?**

YES  NO

If "YES", when, where, and license number? \_\_\_\_\_

**List the name and addresses of two references (as required by your licensing authority)**

1.

Last Name	First Name	Phone Number
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Address	City/Town	State	Zip
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2

Last Name	First Name	Phone Number
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Address	City/Town	State	Zip
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**Reason(s) for requesting the issuance of a card or license:**

Unrestricted     Target & Hunting     Sporting     Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

\*WARNING\* Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ year

Signature of Applicant: \_\_\_\_\_

## **Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit**

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: \_\_\_\_\_

Current LTC or FID card Number: \_\_\_\_\_

*Please select one:*

A.  (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms nor had any firearms stolen since the renewal or issuance of my last FID card or LTC.

**OR**

B.  (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

*List all lost or stolen firearms below; use additional sheets as necessary.*

<b>Lost or Stolen</b>	<b>Date Reported Lost or Stolen</b>	<b>Reported to (Police Dept.)</b>	<b>Type</b>	<b>Make</b>	<b>Model</b>	<b>Serial Number</b>	<b>Case Number</b>

The above information is true and accurate to the best of my knowledge and belief.

***SIGNED UNDER THE PENALTIES OF PERJURY:***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Town of Lunenburg, Massachusetts

## POLICE DEPARTMENT

### INTERIM CHIEF

Jeffrey Thibodeau  
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655 Massachusetts Avenue  
Lunenburg, MA 01462

### License to Carry/Firearm Identification Card Information for Question #4:

Please read this entire document carefully. Initial all of the following paragraphs and sign the bottom of the page, certifying that you have read and understand the document.

- Question 4 on the application asks, "Have you ever been arrested or appeared in court as a defendant for any criminal offense?" The key word is **APPEARED**, not necessarily arrested. You do not have to put down non-criminal (civil) traffic offenses, for example speeding or equipment violations. You DO need to list all criminal traffic offenses for example, suspended license, revoked license, unlicensed, uninsured. Please ask if you have any questions or need clarification on what should be listed on the application. \_\_\_\_\_
- Understand that "ever appeared" includes all adult and juvenile appearances. It does not matter if you were found not guilty or if the charges were dismissed or continued without a finding; you have to put it down. **IF YOU DO NOT ANSWER TRUTHFULLY WE WILL FIND OUT**, no matter how long ago. \_\_\_\_\_
- If you have a sealed record, you need to let us know. (You do not have to tell us what is in the sealed record). The Firearms Licensing Officer gets notified of sealed record disqualifiers. \_\_\_\_\_
- The licensing authority will not accept, "I forgot" or "They told me it would not show up", "It never showed up before", "I didn't think that mattered" or "That was so long ago." It is up to the licensing authority to thoroughly complete the background check and vet all applicants for suitability. \_\_\_\_\_
- Make any and all changes now. Remember, you are signing under the Penalties of Perjury and will be denied a license if you do not complete the application truthfully and completely. Nondisclosure of your criminal record, omissions and false information, and untruthful answers **will result in a denial** and you may face court prosecution for perjury or providing false information on a firearm application pursuant to M.G.L. Chpt 140 Sec 129/A. \_\_\_\_\_

Signed: \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_