

# Town Manager Report


Town of Lunenburg- April 12, 2022





## Contact Information

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## Announcement on Existing Vacancies

The following is a list of current vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy, representative from Historical Commission)
- Economic Development Committee (1 person recommended by the Open Space Committee)
- Green Communities Committee (1 regular member vacancy and 2 Associate vacancies)
- Historical Commission (2 vacancies)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office. Anyone that has any questions on volunteer opportunities can contact the Select Board's Office at (978) 582-4130 x 144.

## Current Employment Opportunities with the Town

The following is a list of current employment opportunities with the Town:

- Conservation Administrator (Full Time Benefitted)
- Digital Services Staff Librarian (Part Time Benefitted)
- Heavy Equipment Operator (Full Time Benefitted)
- Seasonal Lifeguards (Non Benefitted)

- Trash and Recycling Coordinator (Part Time Non-Benefitted)
- Van Driver (Part Time Non-Benefitted)
- Videographers (Part Time Non-Benefitted)

More information on each position can be found on the job postings, which are located on the town website.

## Earthy Day Cleanup Events

- The DPW is once again providing trash bags for residents to pick up and fill with roadside trash. Residents can drop off the filled up bags at the DPW for the Town to dispose of.
- A Lunenburg HS student is looking to create an event to provide trash claws and gloves to people to clean up particular areas in town that need cleanup and to provide pamphlets to people on what is and what is not recyclable, what is pollution and how everyone can help lessen the problem.
- Townsend is holding an Earth Day event on April 23rd 10 am - 3pm at the North Middlesex Regional HS Parking Lot where they are offering free document disposal, textile and eyeglass collection, returnable bottle/can drive, donation of used bicycles, baby items, K-cups and chip bag collecting and a plant swap.

## Community Funding Project Requests to US Representative Lori Trahan

Last week the Assistant Town Manager, Land Use Director and I met virtually with a staffer of US Representative Lori Trahan's Office regarding community needs and any possible Community Funding project requests, which needed to be submitted by April 11th. These Community Project Funding (CPF) requests are similar to earmarks however, they are subject to more strict transparency and accountability rules to ensure a fairer funding process. Each Member of Congress has the opportunity to present 15 CPF requests to the Appropriations Committee. Even for the 15 requests which their office will select to submit, there is no guarantee they will receiving funding. Also these community project funding requests needed to no more than \$3M and show that the Town has matched a portion of the project. Since we only have a couple of projects that match that description, I submitted the Flat Hill Culvert project as one (the Town has already appropriated \$428,500 for this project) and the 30 School Street project (pending Town meeting the Town will appropriate funding for hazardous materials abatement, demolition of building, and engineering costs).

## Grants

The Fire Chief submitted and was awarded a grant in the amount of \$2,116.91 for an Automated External Defibrillator that will replace an obsolete unit in one of the fire trucks.

The Police Chief submitted and was awarded a grant in the amount of \$7,900 towards the cost of new exercise equipment for the Public Safety Building exercise room under our insurance carrier's Wellness Grant.

## Streetlight Update

Now that we have settled on a purchase price for the streetlights with Unitil, our counsel has been told to move forward with finalizing the Purchase and Sale Agreement. We will need to solicit proposals for

maintenance of the lights, since once we purchase the lights from Unitil they will no longer be responsible for maintaining the lights.

Proposals for Streetlight Design Services and Project Oversight are due this Thursday. The Green Communities Committee has a meeting scheduled Thursday at 5:30 pm to review the proposals and discuss the grant application that is due on April 22nd. Green Communities funding only covers the cost of the LED conversion that proves that it will be an energy savings so we must bundle the design and cost of conversion together in a way that proves we will be achieving an energy savings. Besides the LED Streetlight Conversion project, the only other project that will be submitted will be 5,000 towards the Police Cruiser that is in the FY23 Capital Plan.

## COVID-19 Update

The weekly update from the Board of Health on the total number of new cases reported as of April 2nd was 6 and the positivity rate was 1.03%.

## Meetings, Events and Other Announcements

- Yard Waste Collection Days at Youngs Road will begin Saturdays starting April 16th until May 21st. The collection is open from 8 am until 4 pm.
- The Lunenburg Lions Club will host an Easter Egg Hunt on Saturday April 16th from 11 am until 1 pm in the field between the TCP building and Kids Kingdom. There will be face painting and light refreshments provided. This event is for Lunenburg residents only.
- The Lunenburg Farmers Market will start on Sunday, June 12th until Sunday, September 25th.

