

Town Manager Report


Town of Lunenburg- November 9, 2021





Contact Information

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Announcement on Existing Vacancies:

The following is a list of current vacancies on the following committees:

- Architectural Preservation District Commission (2 vacancies, one citizen at large and one representative from Historical Commission)
- Economic Development Committee (1 person recommended by the Open Space Committee and 1 ex-officio member that is business owner)
- Green Communities Committee (1 regular member vacancy and 2 Associate vacancies)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

Current Employment Opportunities with the Town:

The following is a list of current employment opportunities with the Town:

- Assistant Accountant (Part Time Benefitted)
- Digital Services Staff Librarian (Part Time Benefitted)
- Assistant to the Sewer Business Manager (Part Time)
- Public Access Videographers (Part Time Non-Benefitted)

More information on each position can be found on the job postings, which are located on the town website.

COVID-19 Update:

The weekly update from the Board of Health on the total number of new cases reported as of October 30th was 36. The current positivity rate for Lunenburg as of October 30th was 4.33%.

Building Project Updates

- Public Safety Building Chiller Replacement: Currently the architect is waiting on information from the mechanical and electrical engineers. As soon as the architect receives this information the project will be set up for a final review from town officials and put out to bid. A few details about this project is that the replacement chiller will be larger in size than the existing chiller as it is a larger unit now. This means that the generator will need to be moved, the concrete pad that the generator sits on will need to be extended and the fence on the pavement side will need to be replaced.
- Ritter Building Accessible Entrance and Exterior Building Envelope Repairs: The accessible walkway has been fully designed and will incorporate an accessible entrance. The architect is in the process of identifying the areas of existing damage of the building according to the Vertex Property Condition Assessment and designing the vestibule, as this needs to be expanded toward the interior to get 7 feet between the interior doors and the exterior doors at the accessible entrance to the building. The design will include a replacement of the doors to be ADA compliant. When the walkway project is underway, part of the work will be to move all the plantings against the building to other grassy areas away from the building. Plants against the foundation add to moisture problems. All the exterior repairs will need to be submitted for administrative review to the Architectural Preservation District Commission but one question that came up with the architect that would need to be answered when approaching the APDC is whether we want to replace the shutters on that building. The wood shutters were removed some time ago to clean the exterior of the building and due to their deterioration. To replace them with wooden shutters would be costly and they are decorative, not operational to shutter the windows.
- Town Hall Building Envelope, Chimney and Clock Tower Repairs: The Town Hall exterior repairs include the roofing, chimney, repairs needed to the clock tower in order to be able to reinstall the weathervane, and a list of other exterior repairs. The architect has drawings of the exterior ready for indicating the current repair work that was identified in the Vertex Property Condition Assessment and the design of the structural modifications for the clock tower is almost complete. All the exterior repairs will need to be submitted for administrative review to the Architectural Preservation District Commission but a few questions came up with the architect that would need to be answered when approaching the APDC is whether we want to remove and not replace the chimneys and there is a ventilator on the roof that ties into a non-functional gravity exhaust system. The architect pointed out that the chimneys are not functional and that leaving something there that doesn't get used is more detrimental to the building, as well as if it were rebuilt, we would be rebuilding it with 2022 bricks and not the original style. In terms of the ventilator, the Facilities Director recommends removing it as it poses another risk of water damage by having an access point in the roof for the elements.

Meetings, Events and Other Announcements:

- Yard Waste Days at the old landfill off of Youngs Road are November 12th and 20th from 8 a.m. until 4 p.m.
- The Special Town Meeting is Tuesday, November 16, 2021 at 7 PM at the MS/HS Auditorium.

