

# Town Manager Report


Town of Lunenburg- August 24, 2021




## Contact Information

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## Announcement on Existing Vacancies:

The following is a list of current vacancies on the following committees:

- Architectural Preservation District Commission (2 vacancies-1 citizen at large and 1 representative from Historical Commission)
- Bylaw Review Committee (1 vacancy)
- Capital Planning Committee (1 vacancy for Citizen At Large appointed by Town Moderator)
- Commissioner of Trust Funds (2 vacancies-joint appointment between CTF and BOS until next ATE)
- Economic Development Committee (1 person recommended by the Open Space Committee, 1 citizen at large, and 1 ex-officio member that is business owner)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals ( 1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

## DPW Updates:

- Pleasant Street Bridge: The DPW Director has worked with the Engineer to address some safety concerns including the gap between the face of rail and the edge of the pavement and the height of the bridge railing. To add additional protection on the height of the railing, a 6 foot fence will be installed on the backside of the railing that would provide pedestrians with a more comfortable railing height and the gap will be addressed with 2x10 pressure treated wood.
- Complete Streets Sidewalk Ramps: The DPW Director has asked our engineer to review all the sidewalk ramps that have been installed so far as part of the Complete Streets project. He and I both have concerns, that were also independently raised by a resident, that we would like reviewed. As soon as we have those inspected, I will report back.

## Donation of Commercial Freezer and Refrigeration Units:

Dave Macdonald has secured a donation to the Town for a large commercial freezer and refrigeration unit that will be delivered to the TC Passios Kitchen. These units will be used by the Lions Club for the food pantry, once they relocate to this space.

## IT Director Position:

The IT Director Steve Malandrinos resigned from his position last week due to personal reasons. This position is currently split between the Town and the School (30% Town, 70% School). We have temporarily transitioned tasks over to relevant staff and managing this internally. I will keep the board updated with any changes going forward.

## Meetings, Events and Other Announcements:

- The last day that the Town Beach will be open will be Sunday, August 29th.
- Lunenburg Farmers Market on the Ritter Lawn are being held Sundays until October 10th, 10 a.m. until 12:30 p.m.
- The fall Special Town Meeting will be Tuesday, November 16, 2021 at 7 p.m. Warrant articles can be submitted to the Town Manager's Office until Tuesday, September 28th at 5 p.m.