

Town Manager Report


Town of Lunenburg- June 1, 2021





Contact Information

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Announcement on Existing Vacancies:

The following is a list of current vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Board of Assessors (2 vacancies-joint appointments between BOA and BOS until next ATE)
- Bylaw Review Committee (2 vacancies)
- Commissioner of Trust Funds (2 vacancies-joint appointment between CTF and BOS until next ATE)
- Economic Development Committee (1 person recommended by the Open Space Committee, 1 citizen at large, and 1 ex-officio member that is business owner)
- Historical Commission (1 vacancy)
- TCP Building Design Committee (1 vacancy appointed by the Select Board and Town Moderator for member at large)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)

The following are positions whose terms are expiring on June 30th:

- Agricultural Commission (1 position)
- Architectural Preservation District Commission (1 position)
- Conservation Commission (2 positions)

- Council on Aging (3 positions)
- Finance Committee (2 positions)
- Historical Commission (1 position)
- Public Access Cable Committee (3 positions)
- Town Constables
- Town Clockwinders
- Zoning Board of Appeals (2 positions)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

Complete Streets Construction:

Since the last meeting the Contractor for the Complete Streets Construction project provided an updated schedule for this project and work will commence now on Monday, June 7th.

Community Service Learning Project on Recycling:

I have been working with one of the seniors at Lunenburg High School, Hailey Lombardo, on her Community Service Learning project for her English class. Hailey chose her CSL topic on how can we as a community work together to learn more about waste production and improve our communities recycling skills beyond the percentage of people who already recycle. I informed her about the funds available for recycling education that were part of our contract with Casella and sent her the materials that the vendor that has a contract with MassDEP that we used during the Recycling IQ Kit Grant program. I have ordered the products that Hailey picked out and were approved by the relevant principals of each school and once received, foldable sign boards and banners with different recycling messages will be displayed at each of the schools.

Invitation for Bids:

- The Assistant Town Manager solicited bids for Specialized Moving Services for the Library Carpet Project and the low bid came in at \$22,268. The total cost of the Library Carpet Project, barring any contingency costs, is \$68,603. This will be paid out of the capital article that was approved at the November 2020 STM for \$126,000.
- Bids for the ADA Work at the North Cemetery parking lot are due Wednesday, June 9th at 10 AM.

Employment Opportunities:

- Due to a recent resignation from the Police Department, a possible retirement in July, and a new hire that was approved at the Annual Town Meeting, the Police Department is currently advertising for up to three positions, with applications due by June 7th. Full time Officer Kayla Leger had an opportunity to go to the State Police and Sergeant Connery has indicated he anticipates retiring during the summer.
- The Assistant Town Manager is currently advertising for the Board/Committee Clerk position and the Assistant to the Sewer Business Manager position, with applications due June 11th. The Assistant Town Manager will be advertising for the Facilities Technician shortly.

Home Rule Petitions for Jaxx Country Variety and Library Trust Funds:

- House Bill 3715 for the additional all alcohol liquor license for Jaxx Country Variety got referred out of the House Committee on Steering, Policy and Scheduling today and has been assigned a different bill number (House Bill 3813) and will head to a Second Reading on the House floor soon. There are no updates on the Home Rule Petition for the Library Trust Funds.

Meetings, Events and Other Announcements:

- Reminder that the Pleasant Street bridge over Pearl Brook will be closed today until August.
- Lunenburg Farmers Market on the Ritter Lawn will be Sundays starting June 13th until October 10th 10 a.m. until 12:30 p.m. except on Sunday, July 4th.

