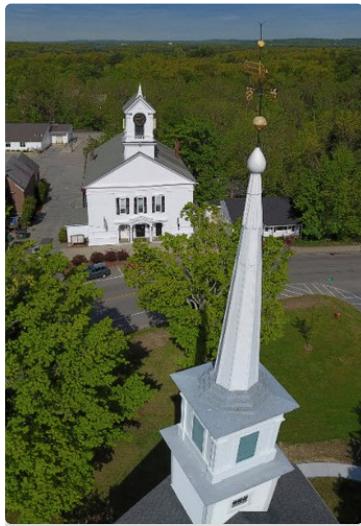


Town Manager Report

Town of Lunenburg- May 11, 2021



Contact Information

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Announcement on Existing Vacancies:

The following is a list of current vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Bylaw Review Committee (2 vacancies)
- Economic Development Committee (1 person recommended by the Open Space Committee, 1 citizen at large, and 1 ex-officio member that is business owner)
- Historical Commission (1 vacancy)
- Housing Authority (2 vacant positions)
- TCP Building Design Committee (1 vacancy appointed by the Select Board and Town Moderator for member at large)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)
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The following are positions whose terms are expiring on June 30th:

- Agricultural Commission (1 position)
- Architectural Preservation District Commission (1 position)
- Conservation Commission (2 positions)
- Council on Aging (3 positions)
- Finance Committee (2 positions)

- Historical Commission (1 position)
- Public Access Cable Committee (3 positions)
- Town Constables
- Town Clockwinders
- Zoning Board of Appeals (2 positions)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

Home Rule Petitions for Jaxx Country Variety and Library Trust Funds:

Representative Sena's Office reached out to me yesterday that our Home Rule Petitions have been assigned bill numbers and been assigned to committees.

The Home Rule Petition for granting an additional license for the sale of all alcoholic beverages for Jaxx Country Variety has been assigned as House Bill 3715 and has been assigned to the Committee on Consumer Protection and Professional Licensure.

The Home Rule Petition for authorizing the Library Board of Trustees to invest the Library Trust Funds has been assigned as House Bill 3727 and has been assigned to the Committee on Municipalities and Regional Government.

Both the Library Director and Jaxx Country Variety have been notified of these updates.

Nashoba Valley Regional Dispatch Update:

Last week, the Nashoba Valley Regional Dispatch Administration Board voted to appoint an Interim Executive Director until the position is permanently filled. The Board met with Jack Parow and discussed his extensive background as a retired Fire Chief with over forty years experience ranging from a dispatcher to Fire Chief in East Bridgewater and Chelmsford, and now runs an independent consulting company that performs assessments and strategic plans. Mr. Parow is also an adjunct professor at Anna Maria in Fire Science and Emergency Management.

For the permanent role of Executive Director, the Administration Board will be discussing hiring an outside consulting service that will do the preliminary search to bring forth the most qualified candidates. We expect this process to take four to five months.

Municipal Aggregation-Electricity Supply:

Colonial Power, which is our municipal aggregation energy consultant, has issued a Request for Proposals for electricity prices for the Town's Community Choice Power Supply program. Our three year contract with Constellation expires in November (current rate of \$.10998). This program offers residents and businesses an alternative electricity supplier and consumers can opt out or opt in at any time.

Price Proposals are due Monday, May 17th and will be executed the same day.

Invitation for Bids:

- We recently went out to bid for the Re-carpeting at the Library and received seven bids. The low bidder was Liberty Floor Covering from Lincoln, Rhode Island with a bid of \$46,335. The Assistant Town Manager is currently soliciting bids for the other portion of this project, the specialized moving company to move all the collections and furniture, in a phased approach while the carpet is being replaced.
- The Public Safety Carport project will be going out to bid next week.

925 Mass Ave Update (TM Goal #1):

The representative from MassDEP that I had a meeting with at the end of March contacted me this week to notify me that MassDEP has forwarded the request for funding to the Environmental Protection Agency for removal of the underground storage tanks at 925 Massachusetts Avenue, Lunenburg. Once a decision is made by the EPA whether the site meets the EPA's criteria for the LUST removal program, I will update the Board.

Conceptual Design from Monty Tech for the old Primary building at 30 School Street:

Selectman Adams and I received an email from the Monty Tech CAD teacher this past Friday and he relayed they should be able to provide us with an updated site plan that does not include the existing building and some CAD illustrations before the students graduate. If we do receive these in the next week or so we can add as an agenda topic at a future meeting. These would provide a good foundation for the next step in the process in hiring a landscape engineering firm.

Meetings, Events and Other Announcements:

- The remaining Spring 2021 Yard Waste Days are Saturday May 15th and Saturday May 22nd from 8 am to 4 pm. Additional information can be found on the DPW page on the website.
- Reminder that the Pleasant Street bridge over Pearl Brook will be closed starting June 1st.
- The Annual Town Election is Saturday, May 15th; polls open at 7 a.m. and close at 5 p.m.

