

Town Manager Report


Town of Lunenburg- April 27, 2021





Contact Information

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Announcement on Existing Vacancies:

The following is a list of vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Bylaw Review Committee (4 vacancies)
- Finance Committee (2 vacancies on July 1st)
- Historical Commission (1 vacancy)
- Housing Authority (2 vacant positions)
- TCP Building Design Committee (1 vacancy appointed by the Select Board and Town Moderator for member at large)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

Earth Day Clean-up Activities:

- The Town wishes to thank everyone that participated in clean-up activities across the town. I hear they were well attended, including by volunteers from the Boys and Girls Club, and provided much

needed assistance in cleaning up the parks.

Facilities Management and Maintenance Software (TM Goal #2, ii):

The DPW Director chose a new Facilities Management and Maintenance software called eMaint that we will be transitioning to over the next couple of months. This software will be utilized for work orders, scheduling preventative maintenance, and overall asset management that will inform the capital planning process for town facilities. The first year's annual fee is being paid for through a grant through our insurance carrier.

Flat Hill Road Culvert:

The DPW Director and I met with the engineering company that did the engineering and design work for the Flat Hill Road culvert notified us that the state is not reopening up applications for the Small Bridge Grant Program until later in Fiscal Year 2022. Due to the critical nature of repairing this culvert, we will be prepared to put this out to bid after town meeting in order to secure a contractor by July 1st and begin with culvert fabrication so that the project can be completed as soon as possible. This project is currently one of the top priorities in the FY 2022 Capital Plan.

Pleasant Street Bridge over Pearl Brook:

The DPW Director received the baseline schedule from the contractor and the preparatory work of putting up signage and preparing to close the bridge will start on May 25th. The schedule includes closing the bridge to traffic beginning on June 1st. Prior to closing, the DPW Director will put out a message on the DPW Facebook page as well. This project is expected to be complete by mid-August.

Update on Body Worn Cameras:

The Police Chief has reported that the Body Worn Cameras have been configured and the next step is to get the officers trained on using them and deploy them. The Chief is hoping for deployment sometime in May. Once they are ready to be actively used the Chief will issue a message on their Facebook page to let everyone know that the department will be using them.

Home Rule Petitions for Jaxx Country Variety and Library Trust Funds:

I reached out to our legislators to check on the status of two Home Rule Petitions that have not been signed into law yet, the Act to authorize the town to grant an additional license for the sale of all alcoholic beverages for Jaxx Country Variety and the Act to authorize the investment of library trust funds by the Board of Trustees. These were refiled this session and have been assigned new bill numbers, HD244 and HD 246 respectively, but they have not assigned to a committee yet.

Meetings Events and Other Announcements:

- The Finance Committee has a meeting on Thursday, April 29th at 7 p.m. through Zoom.
- Spring 2021 Yard Waste Days are the following Saturdays from 8 am to 4 pm: May 1st, 8th, 15th and 22nd. For information is found on the DPW page on the website.
- The Annual Town Meeting is Saturday, May 1st. Check-in begins at 8 a.m. and the meeting will start at 9 a.m.

