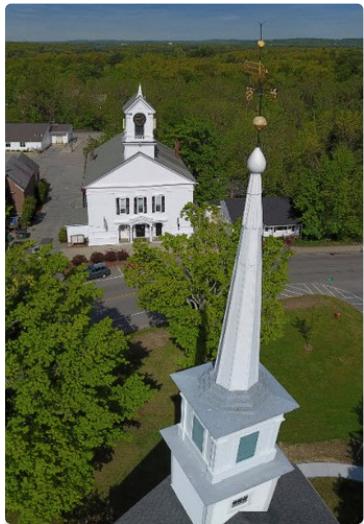


Town Manager Report

Town of Lunenburg-November 3, 2020



Contact Information

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Announcement on Existing Vacancies:

The following is a list of vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Cultural Council (1 vacancy)
- Finance Committee (1 vacancy)
- Historical Commission (1 vacancy)
- Parks Commission (1 vacancy)
- TCP Building Design Committee (1 vacancy appointed by Select Board and Town Moderator for member at large)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

Pleasant Street over Pearl Hill Brook Bridge Replacement

Sealed bids for the Pleasant Street over Pearl Hill Brook bridge replacement project will be accepted until 1 p.m. on Wednesday, November 18th. Subsequently, our consultant, VHB, will review all bids and recommend the qualified bidder to award the project to and a contract will be executed by mid-

December. Construction will commence in the spring with all work estimated to be complete by the end of October 2021.

Senior Center Front Entrance Roof Project:

Bids for the Senior Center Front Entrance Roofing project came in on Thursday, October 29th and we received 7 bids. The architect has reviewed the bids and the low bidder was determined to be a responsible, eligible bidder so we will proceed with awarding the bid to The Aulson Company, LLC for \$14,850. Once all the contract documents are signed the contractor will have 20 days to complete the project.

925 Mass Ave (TM Goal #1):

The consultant that performed the Phase II Environmental Site Assessment has completed the draft written report that identifies hazardous building materials and contamination that exceeds MassDEP standards identified in the soil and groundwater. The report will remain a draft until the EPA does their review and was approved will be finalized.

Since the scope of a Phase II is to identify the location and type of hazardous materials and not recommendations about possible funding sources to remediate the property and estimated costs for cleanup, after I spoke with the consultant about these questions the consultant reached out to Montachusett Regional Planning Commission about possible additional funding to conduct a Phase III, which would cover remedial and re-use planning aspects. There is a Montachusett Brownfields Committee tomorrow at 1 p.m. which I will be attending to see if the Committee will approve \$6,000 in funding a Phase III for this site can be granted with the current round of brownfields funding.

Remote Learning Infrastructure:

Last month I had reported to the Board that the IT Director was going to apply for the Community Compact IT grant for remote learning infrastructure needed at the School. The IT Director notified the Superintendent and I that he misread the deadline for the grant and when he went to submit the application it was past the submission deadline. As it turns out, this grant would not have been awarded until around Thanksgiving and the Superintendent needs the cameras to be ordered before that time-frame. When the IT Director, Superintendent, and I originally discussed this grant the back-up plan, if we did not receive the grant, was to use CARES Act funding for these expenses and therefore, that is how we have proceeded. The total cost of the cameras that has been submitted for CARES Act funding is approximately \$62,000.

MassDEP Sustainable Materials Recovery Program Municipal Grant

I was notified on October 30th that we received a grant award of \$7,200 from MassDEP through the Sustainable Materials Recovery Program. This grant can be used for such things as compost bins, outreach, recycling education and other recycling/PAYT/compost related expenses.

Sale of Surplus Police Cruisers through Municibid:

The Department of Public Works Administrative Assistant advertised the surplus police cruisers on Municibid and 10 vehicles were sold for a total of \$10,411. This will be a general fund receipt and will be considered surplus revenue taken in during FY21.

Meetings, Events and Other Announcements:

- The School Committee will be meeting through Zoom on Wednesday, November 4th at 6:30 p.m.
- The Conservation Commission will be meeting through Zoom on Wednesday, November 4th at 7:00 p.m.
- The Green Communities Task Force will be meeting through Zoom on Thursday, November 5th at 7:00 p.m.
- The TCP Building Design Committee will be meeting through Zoom on Monday, November 9th at 5:30 p.m.
- The Parks Commission is meeting through Zoom on Monday, November 9th at 6:30 p.m.
- The Planning Board will be meeting through Zoom on Monday, November 9th at 6:30 p.m.
- The Sewer Commission will be meeting through Zoom on Tuesday, November 10th at 5:00 p.m.
- The Capital Planning Committee will be meeting through Zoom on Tuesday, November 10th at 5:15 p.m.
- As a reminder, Town Offices will be closed on Wednesday, November 11th in observance of Veterans Day.
- The Special Town Meeting will be held on Tuesday, November 17th at 7 p.m.