

Town Manager Report

Town of Lunenburg- May 23, 2023



Contact Information

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Meetings, Events, and Other Announcements:

- The Memorial Day Ceremony will be on Monday, May 29th at 10 AM at Veterans Park. The Lions Club will provide refreshments in front of the Adult Activity Center. Anyone that needs seating, please bring a folding chair with you.
- The Town Beach will open on Saturday, June 17th. Seasonal beach passes and swim lessons can be purchased through the lunenburgma.myrec.com site.

Board/Committee/Commission Vacancies:

The following is a list of current vacancies on the following boards/committees/commissions:

- Finance Committee (2 vacancies)
- Green Communities Committee (1 Associate vacancy)
- Open Space Committee (1 Member at Large vacancy)
- Personnel Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find Volunteer Applications on the Town Website and completed forms can be sent to the Select Board's Office. Anyone that has any questions on volunteer opportunities can contact the Select Board's Office at (978) 582-4130 x 144.

Employment Opportunities with the Town:

The following is a list of current employment opportunities with the Town:

- Administrative Assistant for Conservation (10 hours/week)
- Assistant Town Accountant (32 hours/week)
- Facilities Superintendent (40 hours/week)
- Finance Director (40 hours/week- contractual)
- Heavy Equipment Operator (40 hours/week)
- Police Officer (40 hours/week)
- Veterans Services Agent (varies)
- Videographer (2-10 hours/week)

More information on each position can be found on the job postings, which are located on the town website.

925 Mass Ave (TM Goal #1)

The Contractor hired by the EPA has removed the canopy structure and is currently working on removal of the underground storage tanks. As they perform the removal of the tanks they are required to use a field meter to determine any presence of contaminated soils and any recordings over 100 parts per million volume (ppmv) to MassDEP. Samples collected from approximately 3 feet below grade and within 10 feet of one of the 10,000 gallon gasoline USTs had readings over 100 ppmv. This came as no surprise as it aligns with the limited soil contamination that was identified in the environmental site assessment report.

Notification to MassDEP is outside their scope of work, so I will be working with the consultant I have worked with since 2019, Joe McLoughlin of the BETA Group on the notification to DEP. This will not stop the work that is being conducted through the EPA and the hope is that due to the limited proximity of where these field meter readings occurred, the soil removal that is part of the EPA's scope will be removed as part of this project.

Open Meeting Law/Public Records/Conflict of Interest Training:

I have coordinated a tentative date of Thursday, June 22nd for Town Counsel to do a training on Open Meeting Law, Public Records Law, and Conflict of Interest. There will be a training during the day for all staff and an evening training for all boards/committees/commissions. More details to follow on location.

Welcome to Lunenburg Sign from North Central Chamber of Commerce

The North Central Chamber of Commerce has offered us a Welcome to Lunenburg sign sponsored by the Chamber and would take care of the construction and installation. We will need to identify the road it would be placed that would be in a gateway location on town owned land (cannot be located too

close to a state highway property). The sign itself will be made of a composite material for durability and longevity. I will work with the DPW Director on an appropriate gateway location that is on town property for the sign. (Attached is a picture of a sample sign)

