

Town Manager Report

Town of Lunenburg- July 11 2023





Contact Information

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 lunenburgma.gov

Meetings, Events, and Other Announcements:

- The Town Beach hours are Saturdays and Sundays 12 PM-6 PM and Monday through Friday 10 AM-7 PM. Seasonal beach passes and swim lessons can be purchased through the lunenburgma.myrec.com site.
- The Farmers Market is every Sunday from 10 AM until 1 PM until mid-October on the Ritter lawn.
- The Summer Band Concert Series was supposed to begin last night but was cancelled due to weather. The first concert will be on July 17th and will be every Monday thereafter at 7 PM, ending on August 14th at the TC Passios front lawn.

Board/Committee/Commission Vacancies:

The following is a list of current vacancies on the following boards/committees/commissions:

- Architectural Preservation District Commission (1 vacancy)
- Finance Committee (2 vacancies)
- Green Communities Committee (1 Associate vacancy)
- Open Space Committee (1 Member at Large vacancy)
- Personnel Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find Volunteer Applications on the Town Website and completed forms can be sent to the Select Board's Office. Anyone that has any questions on volunteer opportunities can contact the Select Board's Office at (978) 582-4130 x 144.

Employment Opportunities with the Town:

The following is a list of current employment opportunities with the Town:

- Assistant Town Accountant (32 hours/week)
- Assistant Meal Site Manager (19.5 hours/week)
- Assistant Outreach Coordinator (10 hours/week)
- Conservation Administrator (36 hours/week)
- Facilities Superintendent (40 hours/week)
- Finance Director (40 hours/week- contractual)
- Heavy Equipment Operator (40 hours/week)
- Principal Assessor (40 hours/week)
- Seasonal Cemetery Laborers
- Videographer (2-10 hours/week)

More information on each position can be found on the job postings, which are located on the town website.

Invitation for Bids/Requests for Proposals:

- Request for Proposals for Assessing Recertification Services (Five Year Revaluation) were due on June 14th and we received one proposal from Vision Government Solutions for \$112,000. A Notice of Award and contract has been sent to Vision.
- Invitation for Bids for the Operations and Maintenance of the Lunenburg Wastewater Collection System were originally due on June 14th but the overall cost of the contract exceeds the budget as the preliminary quantities were estimated too high. The current vendor was issued a two-month extension on the current contract and the IFB was revised and is going to be re-bid with bids due July 26th.
- Invitation for Bids for Roadway Maintenance for Fog Sealing were due on June 21st and we received one bid Sealcoating Inc dba as Indus for \$103,233.
- The Invitation for bids for Two Snow Plow Trucks will be released on July 17th and will be due on July 31st.

925 Mass Ave (TM Goal #1)

In the past few weeks I have worked with the EPA and our consultant from BETA on administrative filings with DEP. A Bill of Lading was required to be signed off that will allow the transportation of the Remediation Waste being stored at 925 Mass Ave as part of the remediation work the EPA performed to be removed to a receiving facility. Now that this is submitted, the contractor will be able to remove the waste pile in the next few weeks.

Our consultant from BETA, who is our Licensed Site Professional handling the reporting required as part of the identified soil contamination, submitted a Release Notification and Retraction Form that also needed sign-off on.

The Lunenburg Ledger will be doing a story on this project in the near future and I was contacted by the EPA to be part of their published success stories as well.

